

# REQUEST FOR PROPOSAL DOCUMENT



## The Interlocal Purchasing System (TIPS/TAPS)

A Purchasing Support Group available for memberships by Government Entities and Schools in Alabama, Alaska, Arizona, Arkansas, California, Colorado, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Louisiana, Kansas, Kentucky, Maryland, Massachusetts, Michigan, Minnesota, (Mississippi – can only use contracts approved by state purchasing department) Missouri, Montana, Nebraska, Nevada, New Jersey, New Mexico, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, Wisconsin and Wyoming.

*Authorized By*



**Region VIII Education Service Center**

**US Post Office Address:**

**P.O. Box 1894**

**Mt. Pleasant, TX 75456-1894**

**Ship To Address:**

**2230 North Edwards Avenue**

**Mt. Pleasant, TX 75455**

**Toll-free (866) 839-8477**

**Fax (866) 839-8472**

**website: [www.tips-usa.com](http://www.tips-usa.com) E-mail: [tips@reg8.net](mailto:tips@reg8.net)**

## **NOTICE TO BIDDERS**

Sealed proposals must be addressed to The Interlocal Purchasing System (TIPS/TAPS) and will be received in the TIPS/TAPS Office located at 2230 N. Edwards Avenue, Mt. Pleasant, TX 75455 (Note: For All Ground Deliveries bidder must send proposal 3 days prior to the deadline to guarantee delivery by 3:00 p.m. on the designated date.) or by US Mail to PO Box 1894 Mt. Pleasant, Texas 75456-1894

**NO PROPOSALS WILL BE ACCEPTED AFTER 3:00 p.m. NO EXCEPTIONS!**

**DEADLINE DATE FOR ALL PROPOSALS TO BE RECEIVED:**

**Thursday, April 19, 2012 at 3:00 p.m. New Date May 3, 2012 at 3pm  
FOR THE COMMODITY CATEGORY –**

**QUALIFIED RETAIL ELECTRIC PROVIDER BROKER SERVICES**

**AMENDED 4/13/12**

**RFP- QUALIFIED RETAIL ELECTRIC PROVIDER BROKER SERVICES Due April 19, 2012 at 3:00 p.m. NEW DATE IS MAY 3, 2012 at 3:00 p.m.**

The Interlocal Purchasing System (TIPS/TAPS)

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## Scope of the Proposal

Proposals are to include the information requested in the sequence and format prescribed herein.

NOTE: Proposals are scored on bidder's ability to follow the requested format. Elaborate brochures or other presentations beyond those sufficient to present a complete and effective response to this solicitation are not desired. Any proposal received later than the specified time, whether delivered in person or mailed, will be disqualified. **Faxed or electronically submitted proposals will not be accepted.**

Proposal envelopes must be plainly marked with

TIPS/TAPS COMMODITY CATEGORY –

**Qualified Retail Electric ~~Provider~~Broker Services**

**AMENDED 4/13/12**

Contract #03-052512

OPENING DATE and TIME: Thursday, April 19, 2012 at 3:00 pm NEW DATE MAY 3, 2012 at 3pm

TIPS/TAPS will publicly receive, open, and read aloud the names and cities of proposing vendors. TIPS/TAPS reserves the right to waive any informality and/or reject any or all proposals.

It is the intention of TIPS/TAPS to establish annual vendor awarded contracts to satisfy the procurement needs of participating member entities in this particular commodity category. These awarded contracts will enable member entities to purchase on an "as needed" basis from competitively awarded contracts with high performance vendors. Bidders are requested to submit a proposal for offering their total line of available products that are commonly purchased by government entities and school districts.

- Awards will be made to the successful bidder(s) for the total line of products submitted.(Unless bidder has submitted inappropriate items for the commodity category. Those items will not be awarded to the vendor.)
- Awarded contracts for Qualified Retail Electric ~~Provider~~Broker Services may be automatically renewed on the annual contract award date for Two-Five consecutive year terms, if sales have been successfully reported to TIPS/TAPS and if both parties agree. TIPS/TAPS reserves the right to award multiple vendors if vendors offer items that are unique or serve different geographic regions and have best value to TIPS/TAPS participating entities.
- This proposal is requested for the benefit of the attached list of members and other new members as they execute Interlocal Agreements.

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**RFP- QUALIFIED RETAIL ELECTRIC PROVIDER BROKER SERVICES Due April 19, 2012 at 3:00 p.m. NEW DATE IS MAY 3, 2012 at 3:00 p.m.**

The Interlocal Purchasing System (TIPS/TAPS)

# About TIPS/TAPS

**TIPS/TAPS is available for use by all public and private schools, colleges, universities, cities, counties and other government entities in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Louisiana, Kansas, Kentucky, Louisiana, Maryland, Massachusetts, Michigan, Minnesota, Mississippi (may only use contracts individually approved by state purchasing department), Missouri, Montana, Nebraska, Nevada, New Jersey, New Mexico, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, Wisconsin and Wyoming. Participation of eligible entities will provide legally required competition for contracts for commonly purchased items, whereby saving the individual government agency the expenses of coordinating the competitive process as required by law.**

## **Benefits of TIPS/TAPS**

- Provide government entities opportunities for greater efficiency and economy in acquiring goods and services through competitively bid vendor contracts.
- Provide comprehensive purchasing practices with the insurance of the most competitive contracts.
- Provide competitive priced solicitation and bulk purchasing for multiple government entities that yields economic benefits unobtainable by the individual entity.
- Provide quick and efficient delivery of goods and services by contracting with “high performance” vendors.
- Equalized purchasing power for smaller entities.
- Assist government entities in maintaining the essential controls for budget and accounting purposes.
- Maintain credibility and confidence in business procedures by maintaining open competition for purchases and by complying with purchasing laws and ethical business practices.
- Provide document retention for competitively bid process for all TIPS/TAPS Awarded Contracts.

## **Customer Service**

- TIPS/TAPS staff is available to members for assistance in viewing/contacting awarded vendors for commodity categories to make purchases and contract decisions.
- TIPS/TAPS provides a way for government entities to avoid the time and expense of seeking competition for purchases on an agency-by-agency basis.
- TIPS/TAPS enables vendors to become more efficient and competitive by reducing the number of bids and proposals that require responses to be made to individual districts.

## **Financing of TIPS/TAPS**

- The total cost of the TIPS/TAPS program is funded through a participation fee paid to TIPS/TAPS by the participating vendors. The fee is based on actual vendor invoiced sales of kWh used.
- TIPS/TAPS does not charge any fees to participating school districts or government entities.

## **Purchasing Procedures**

- Contracts are established through open competition as described by the laws of the States listed for membership. Purchase orders are issued by participating governmental entities directly to the Vendor or vendor assigned dealer. Purchase orders are sent to the TIPS/TAPS office where they are reviewed and edited by the TIPS/TAPS staff and forwarded to the Vendor within one working day.
- Vendors deliver goods/services directly to the participating agency and then invoice the participating agency. The Vendor receives payment directly from the participating agency.

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# Instructions to Bidders

## A. TIPS/TAPS RFP Documents and Potential Bidder Filing

TIPS/TAPS RFP documents are available to any company for submission of a proposal. However, it is the responsibility of the vendor company to make certain that the bidder submitting a proposal, along with appropriate contact information is on file with TIPS/TAPS for the purpose of receiving addenda. (Go to [www.tips-usa.com](http://www.tips-usa.com) click on bidders then Potential Bidders to submit information to receive notification of RFP's and Addenda's)

## B. Submission of Proposals

1. Only sealed proposals are accepted. Faxed proposals will not be accepted because the fax process does not provide for the delivery of a sealed proposal.
2. Proposals may be submitted on any or all items, unless stated otherwise. TIPS/TAPS reserves the right to reject any or all proposals and to accept any proposal deemed most advantageous to the participants in TIPS/TAPS and to waive any informality in the proposal process.
3. Proposals shall be submitted as stated in the Instructions to Bidders. Deviations to any Terms, Conditions and/or Specifications shall be conspicuously noted in writing by the vendor and shall be included with the proposal.
4. Withdrawal of proposals will not be allowed for a period of 90 days following the opening unless approved by TIPS/TAPS.
5. Addenda, if required, will be issued by TIPS/TAPS to all those known to have received a complete set of RFP documents at least five working days prior to the opening. The vendor shall acknowledge on the Signature Form any addenda that have been received.
6. Vendors not submitting proposals are requested to notify TIPS/TAPS if they wish to receive RFP's in the future. Failure to do so may result in being deleted from the TIPS/TAPS prospective bidder list.

## C. Evaluation of Proposal: Criteria and Relative Weights

A committee will review and evaluate all proposals and make a recommendation to the Region VIII Education Service Center for award of contracts. TIPS/TAPS will base a recommendation for contract award on several factors. The factors which will be equally considered in the award are weighted points each and are as follows:

1. **Purchase price.** (Pricing factors as determined by TIPS/TAPS using a market basket study of randomly selected items.) (20%)
2. **Reputation** of the vendor and the vendor's goods or services. References may be contacted. (10%)
3. **Quality** of the vendor's goods or services. (Including quantity of line items available that are commonly purchased by the entity and electronic on-line catalog, order entry use by and suitability for the entity's needs and quality of catalog(s) for use by entity's employees that do not have electronic access.) (10%)
4. Extent to which the goods or services **meet criteria** outlined in RFP category submitted. (10%)
5. Vendor's **past relationship** with TIPS/TAPS. (10%)
6. Impact on the ability of TIPS/TAPS to comply with laws and rules relating to historically underutilized businesses.**HUB/M-WBE** (10%)
7. The total **long-term cost** to TIPS/TAPS to acquire the vendor's goods or services. Length of price guaranty. (10%)
8. **Delivery time** to the governmental entity. (10%)
9. **Proposal format.** (Be sure to follow instructions for Proposal Submission) (10%)

**BIDDERS FALLING BELOW AN 80% THRESHOLD WILL NOT BE CONSIDERED FOR AN AWARD.**

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## SCORING GRID

### The Interlocal Purchasing System (TIPS) & Texas Arkansas Purchasing System (TAPS) Bid Criteria and Relative Weights

BID CATEGORY: **QUALIFIED RETAIL ELECTRIC PROVIDER BROKER SERVICES** (NOTE: THIS PAGE WILL BE COMPLETED BY TIPS REVIEW COMMITTEE)

Company Name	Purchase Price	Vendor References	Quality of Goods	Meets Needs	Past Relationship	HUB Impact	Contract TERM	Delivery Time	Proposal Format	Total Points Scored
1.										
2.										
3.										
4.										
5.										
6.										
7.										
8.										
9.										
10.										

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TIPS/TAPS Authorized Review Representative Signature

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Date

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Approved by Region VIII ESC Board of Directors

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Date

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#### D. Specifications and Pricing

Specifications may be those developed by TIPS/TAPS and its participants or by the Manufacturer to represent items of regularly manufactured products. TIPS/TAPS specifications have been developed by TIPS/TAPS to indicate minimal standards as to the usage, materials, and contents based on their needs. Manufacturer's specifications (Design Guides), when used by TIPS/TAPS, are to be considered informative to give the vendor information as to the type and kind requested. Proposals on any reputable manufacturer's regularly produced product of such items similar and substantially equivalent will be considered. Below is a template for submission of information needed.

**TIPS/TAPS invites qualified Brokers of Retail Electric Providers (REPs) to respond to this solicitation for information on their qualifications to provide electricity pricing for electricity and electricity-related services in accordance with the requirements, terms, and conditions listed in this document, and pursuant to the provisions of the specific state's laws.**

**The primary goal of this process is to achieve financial benefits by competitively securing brokers who will legally solicit and offer quotes for purchasing electric power for the members of TIPS/TAPS. Where The members can will be able to contract for electricity at rates more favorable than the "Price-to-Beat" offered by the affiliated REPs in their service territories. TIPS/TAPS objective is to negotiate one master contract or contracts (meeting state requirements) with substantially similar terms, with one or more qualified Electricity Brokers.**

**TIPS/TAPS desires to award a contract(s) to qualified Brokers to obtain pricing from Retail Electric Providers (REPS). Qualified Brokers will solicit following the state laws for bidding electricity and extend the discounted pricing or quotes received from REPS to members of TIPS/TAPS. Individual TIPS/TAPS members will sign a contract directly with the chosen (REP). Multiple Year contracts are recommended.**

#### TIPS/TAPS ENERGY BROKER REQUIREMENTS

***Electricity Brokers must meet the following qualifications:***

- Electricity broker must have an office and be a registered entity with the Secretary of State.
- The Electricity Broker must have at least 5 years experience in providing electricity to retail customers to the State(s) for which proposal is being submitted.
- Must have agreements in place with over five Retail Electric Providers that provide electricity to retail customers in the State(s) in which proposal is being submitted and are in good standing with the Public Utility Commission of each state (if applicable).
- In order to be able to respond in a timely manner to all electricity quote requests from TIPS/TAPS members, broker company must have at least one full-time employee dedicated to the support of sales personnel and at least 10 active and trained sales brokers of electricity that reside in the State(s) which are being submitted in this proposal.
- Electricity broker must provide utility bill auditing services to TIPS/TAPS members as part of the service requirements.
- Electricity broker must be capable of providing energy consulting services to the members as part of the service requirements.
- Electricity broker must assist the members in providing an energy reduction plan in accordance with Senate Bill's or House Bill's required for each state being submitted.
- Electricity broker must assist the members in providing power factor correction an analysis as necessary.
- Electricity broker must assist the members in analyzing any meter consolidation opportunities to reduce TDSP charges and increase energy efficiency.

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- Electricity broker must have brokered a volume of electricity that exceeds 100,000,000 kWh currently under contract.

If you, as a Broker currently have contracts with a municipality, please provide a copy of these contracts and the estimated savings you provided that municipality. If you have not served these types of customers, provide a sample proposal of savings that you propose to be used for TIPS/TAPS members.

**I. A representative of the brokerage company who is authorized to contractually bind the company must sign the proposal and provide a letter of authorization and draft proposal of services to be provided for TIPS/TAPS members.**

**II. Electricity brokers submitting proposals MUST submit their response to the request for proposal that includes the following information:**

**1.1. Experience and Qualifications**

1. Describe the duration and extent of your experience providing *quotes and broker services* for electricity to retail customers in each state, your years in business, date of first signed contract and volume, and experience in providing these services.

**2. Retail Electrical Providers Represented**

Provide a list of the Retail Electric Providers (REPS) that you represent from which you may or may not solicit quotes on behalf of TIPS/TAPS members.

**3. Process and Contracts**

Please describe the process for which TIPS/TAPS members obtain quotes for electricity services. For account additions, how flexible will the represented REP be to include additional accounts at the contract price? What penalties, increased cost will be imposed for deleting accounts from the contract?

**4. Indicative Pricing**

Provide an indicative price, which includes a low and high for electricity services at any given time depending on annual consumption of kWh. Please submit an indicative price for a one year and two year contract, as described below:

**CONSUMPTION:**

**1,000,000 kWh – 10,000,000 kWh**

**10,000,001 kWh – 25,000,000 kWh**

**25,000,001 kWh – 50,000,000 kWh**

**50,000,001 kWh – 100,000,000 kWh**

**Over 100,000,001 kWh**

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## **COSTS AND PRICING:**

TIPS/TAPS requests qualified electricity brokers provide pricing from REPS using the following pricing structures:

**Price 1: Fixed Energy Charge, Non-time Differentiated -1-Year Contract Term.** Price based on historic usage and description of loads and operational characteristics for a 1-year contract, starting with the first meter read through the last meter read for the month during a one-year term. Pricing should indicate all pass through charges.

**Price 2: Fixed Energy Charge, Non-time Differentiated -2-Year Contract Term.** Price based on historic usage and description of loads and operational characteristics for a 2-year contract, starting with the first meter read through the last meter read for the month during a two-year term. Pricing should indicate all pass through charges.

**Price 3: Fixed Energy Charge, Non-time Differentiated 5-Year Contract Term.** Price based on historic usage and description of loads and operational characteristics for a 5-year contract, starting with the first meter read through the last meter read for the month during a five-year term. Pricing should indicate all pass through charges.

Respondents may propose alternative pricing structures that may present cost savings to TIPS/TAPS members. Options may include indexing to "Price-To-Beat" (PTB), seasonal prices, or separate pricing for consumption (kWh) and demand (kW or kVA).

### **Additional Services**

Bidder should list (on separate piece of paper or excel spreadsheet) all related services, installation, repair, maintenance, etc... and hourly fee according to commodity category offered on this contract. Offering MUST BE related to this commodity category to be considered appropriate by TIPS/TAPS. No inappropriate offerings will be considered.

### **Additional Information**

~~Bidder should list (on separate piece of paper or excel spreadsheet) any other product related to the commodity category that will be offered in this contract. NOTE: Offering MUST BE related to this commodity category to be considered appropriate by TIPS/TAPS. No inappropriate offerings will be considered.~~

### **Value Added Pricing**

~~Value added services should be explained in detail. If bidder can offer greater quantities at lower pricing, these "value added" prices should be submitted in this section.~~

**AWARD OF CONTRACT TO NONRESIDENT BIDDER.** "A governmental entity may not award a governmental contract to a nonresident bidder unless the nonresident underbids the lowest bid submitted by a responsible resident bidder by an amount that is not less than the amount by which a resident bidder would be required to underbid the nonresident bidder to obtain a comparable contract in the state in which the nonresident's principal place of business is located." Texas Government Code § 2252.002.

## **E. Felony Conviction Notice (Required in Texas)**

**Notification of Criminal History** "A person or business entity that enters into a contract with a school district must give advance notice to the district if the person or an owner or operator of the business entity has been convicted of a

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felony. The notice must include a general description of the conduct resulting in the conviction of a felony. A school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract." This notice is not required of a publicly held corporation. Texas Education Code § 44.034.

#### **F. Proposal Format – VERY IMPORTANT – BIDDERS PAY CLOSE ATTENTION TO DETAILS LISTED.**

Bidders shall submit written proposals in a three ring binder using the following format. Proposals not received in a 3-ring binder could receive -0- points for *proposal format*. (See bottom of page 4 for complete scoring list) All responses should be direct, concise, complete, and unambiguous. In regard to those items that cannot be answered in the affirmative, clearly explain the precise portion to which you disagree and why you disagree. Proposals are to be categorized within the binder with dividers according to the following organization:

<b>Section</b>	<b>Tab Divider Title</b>	<b>Reference Pages or Instructions</b>
1.	Signature Form	RFP Page 19 (insert)
2.	Special Terms & Conditions	RFP Page 14 (insert)
3.	Vendor Profile	RFP Pages 15-18 (insert)
4.	Pricing	Reference Instructions RFP Page 8 Sect. D
5.	References	Reference Instructions RFP Page 9 Sect. G
6.	Warranty Information	Reference Instructions RFP Page 10 Sect. 1.2
7.	Vendor Certificates	Reference Instructions RFP Page 9 Sect. H
8.	Supplementary catalogs and information	As available or applicable (insert)

#### **G. References**

The proposal response should contain a minimum of five (5) references of customers you have served that would be considered eligible for membership in TIPS/TAPS (i.e. K-12 School Districts, College/Universities, and/or City/County Government Entities). In addition to the name of the entity, a contact name and phone number shall be included.

#### **H. Vendor Certifications**

Vendor certifications will include applicable M/WBE and manufacturer certifications for sales and service (if applicable).

#### **SCHEDULE OF RFP AND AWARD OF CONTRACT EVENTS:**

<b>Proposal Deadline</b>	<b>Thursday, April 19, 2012 at 3:00 p.m. NEW DATE MAY 3, 2012 at 3pm</b>
<b>Proposal Opening</b>	<b>Thursday, April 19, 2012 beginning at 3:01 p.m. NEW DATE MAY 3, 2012 at 3:01</b>
<b>Proposals Review/Scoring</b>	<b>Friday, April 20, 2012 May 4, 2012 through May 24, 2012</b>
<b>Proposals Award</b>	<b>Friday, May 25, 2012</b>
<b>Award Notifications</b>	<b>Begin posting to TIPS/TAPS Website 5/25/12. Vendor may call for results after 5/25/12. Award letters will be mailed to all Awarded Vendors. Non Award letters will be mailed to vendors with No Awards.</b>

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# VENDOR CONTRACT

Between

and

(List Vendor or Company Name)

## THE INTERLOCAL PURCHASING SYSTEM (TIPS/TAPS)

For

**Contract #03-052512**

**QUALIFIED RETAIL ELECTRIC PROVIDER-BROKER SERVICES**

The following pages will constitute the contract between the successful vendor(s) and TIPS/TAPS. Bidders shall state, in a separate writing, and include with their proposal response, any required exceptions or deviations from these terms, conditions, and specifications. If agreed to by TIPS/TAPS, they will be incorporated into the final contract. NOTE: The award of this contract to vendor is made following all requirements to meet the Competitively Bid Procurement Laws.

The Vendor Contract (“Contract”) made and entered into by and between The Interlocal Purchasing System (hereinafter referred to as “TIPS/TAPS” respectfully) a government cooperative purchasing program authorized by the Region VIII Education Service Center, having its principal place of residence at 2230 North Edwards Avenue, Mt. Pleasant, TX 75455. This contract consists of the provisions set forth below, including provisions of all Attachments referenced herein. In the event of a conflict between the provisions set forth below and those contained in any Attachment, the provisions set forth shall control.

### 1. General Terms and Conditions

#### 1.1. Freight

All deliveries shall be freight prepaid, F.O.B. destination and shall be included in all pricing offered unless otherwise clearly stated in writing.

#### 1.2. Warranty conditions

All supplies equipment and services shall include manufacturer's minimum standard warranty unless otherwise agreed to in writing. Vendor shall be an authorized dealer, distributor or manufacturer for all products. All equipment proposed shall be new unless clearly stated in writing. (Or for commodity category appropriate for refurbished equipment, products may be “refurbished” but must be clearly represented as refurbished.)

#### 1.3. Customer support

The Vendor shall provide timely and accurate technical advice and sales support to TIPS/TAPS staff and TIPS/TAPS participants. The Vendor shall respond to such requests within one (1) working day after receipt of the request. The Vendor shall provide free training to TIPS/TAPS staff regarding products and services supplied by the Vendor unless otherwise clearly stated in writing. (Unless training is a line item sold or packaged and must be purchased with product.)

#### 1.4. Contracts

**All contracts and agreements** between Vendors and TIPS/TAPS Members shall strictly adhere to the statutes that are set forth in the Uniform Commercial Code as most recently revised.

**Contracts for purchase** will normally be put into effect by means of a purchase order(s) executed by authorized agents of the participating government entities.

**Davis Bacon Act** requirements will be met when Federal Funds are used for construction and/or repair of buildings.

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## **1.5. Tax exempt status**

A taxable item sold, leased, or rented to, or stored, used, or consumed by, any of the following governmental entities is exempted from the taxes imposed by this chapter:(1) the United States; (2) an unincorporated instrumentality of the United States; (3) a corporation that is an agency or instrumentality of the United States and is wholly owned by the United States or by another corporation wholly owned by the United States;(4) the State of Texas; (5) a Texas county, city, special district, or other political subdivision; or (6) a state, or a governmental unit of a state that borders Texas, but only to the extent that the other state or governmental unit exempts or does not impose a tax on similar sales of items to this state or a political subdivision of this state. Texas Tax Code § 151.309.

## **1.6. Assignments of contracts**

No assignment of contract may be made without the prior written approval of TIPS/TAPS. Payment can only be made to the awarded Vendor or vendor assigned dealer.

## **1.7. Disclosures**

- 1.7.1.** Vendor affirms that he/she has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor or service to a public servant in connection with this contract.
- 1.7.2.** Vendor shall attach, in writing, a complete description of any and all relationships that might be considered a conflict of interest in doing business with participants in the TIPS/TAPS program.
- 1.7.3.** The vendor affirms that, to the best of his/her knowledge, the offer has been arrived at independently, and is submitted without collusion with anyone to obtain information or gain any favoritism that would in any way limit competition or give an unfair advantage over other vendors in the award of this contract.

## **1.8. Renewal of Contracts**

All contracts are for a period of one (1) year with an option for renewal for 2 consecutive years before this category is subject to public bid. (Except the Commodity Category of Trades, Temporary Labor and Materials will be a 12 month contract with No Option for Renewal. Trades, Temporary Labor and Materials will go to public bid every 12 months.)

## **1.9. Shipments**

The Vendor shall ship ordered products within five (5) working days after the receipt of the order. If a product cannot be shipped within that time, the Vendor shall notify TIPS/TAPS and the requesting entity as to why the product has not shipped and shall provide an estimated shipping date, if applicable. TIPS/TAPS or the requesting entity may cancel the order if estimated shipping time is not acceptable.

## **1.10. Invoices**

The Vendor or vendor assigned dealer shall submit invoices, to the TIPS/TAPS participant. Each invoice shall include the TIPS/TAPS participant's purchase order number. The shipment tracking number or pertinent information for verification of TIPS/TAPS participant receipt shall be made available upon request. The Vendor or vendor assigned dealer shall not invoice for partial shipments unless agreed to in writing in advance by TIPS/TAPS and the TIPS/TAPS participant.

## **1.11. Payments**

The TIPS/TAPS participant will make payments directly to the Vendor or vendor assigned dealer at net 30 days after receiving invoice.

## **1.12. Pricing**

The Vendor contracts to provide pricing to TIPS/TAPS and its participating governmental entities that are the lowest pricing available to like cooperative purchasing customers and the pricing shall remain so throughout the duration of the contract. The Vendor agrees to not sell to TIPS/TAPS members at a price lower than can be obtained thru the TIPS/TAPS contract.

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The Vendor agrees to promptly lower the cost of any product purchased through TIPS/TAPS following a reduction in the manufacturer or publisher's direct cost to the Vendor. Price increases will be honored. However, the Vendor shall honor previous prices for thirty (30) days after written notification to TIPS/TAPS of an increase.

All pricing submitted to TIPS/TAPS shall include the Two Percent (2%) participation fee to be remitted to TIPS/TAPS by the Vendor. Vendor will not show adding the 2% to the invoice presented to customer.

#### **1.13. Participation Fees**

Vendor or vendor assigned dealer contracts to pay 2% of all sales to TIPS/TAPS on a monthly or bi-monthly scheduled report. (Vendor may submit sales monthly. TIPS/TAPS will email a Bi-Monthly Submission Report to each vendor on November, January, March, May, The Vendor or vendor assigned dealer is responsible for keeping record of all sales that go through the TIPS/TAPS contract. Report may be sent to TIPS/TAPS electronically while check for 2% is mailed. Failure to pay 2% participation fee will result in termination of contract.

#### **1.14. Indemnity**

**Indemnity for Personality Contracts.** Vendor agrees to indemnify and hold harmless and defend TIPS/TAPS, its member(s), officers and employees, from and against all claims and suits for damages, injuries to persons (including death), property damages, losses, and expenses including court costs and attorney's fees, arising out of, or resulting from, Vendor's performance of this contract, including all such causes of action based upon common, constitutional, or statutory law, or based in whole or in part, upon allegations of negligent or intentional acts on the part of the Vendor, its officers, employees, agents, subcontractors, licensees, invitees, whether or not such claims are based in whole or in part upon the negligent acts or omissions of the TIPS/TAPS, member(s), officers, employees, or agents.

**Indemnity for Performance Contracts.** The Vendor agrees to indemnify and hold harmless and defend TIPS/TAPS, its member(s), officers and employees from and against all claims and suits for damages, injuries to persons (including death), property damages, losses, and expenses including court costs and attorney's fees, arising out of, or resulting from, Vendor's work under this contract, including all such causes of action based upon common, constitutional, or statutory law, or based in whole or in part, upon allegations of negligent or intentional acts on the part of the Vendor, its officers, employees, agents, subcontractors, licensees, or invitees. Vendor further agrees to indemnify and hold harmless and defend TIPS/TAPS, its member(s), officers and employees, from and against all claims and suits for injuries (including death) to an officer, employee, agent, subcontractor, supplier or equipment lessee of the Vendor, arising out of, or resulting from, Vendor's work under this contract whether or not such claims are based in whole or in part upon the negligent acts or omissions of the TIPS/TAPS, its member(s), officers, employees, or agents.

#### **Attorney's Fees--Texas Local Government Code § 271.159 is expressly referenced.**

Pursuant to §271.159, TEXAS LOC. GOV'T CODE, in the event that any one of the Parties is required to obtain the services of an attorney to enforce this Agreement, the prevailing party, in addition to other remedies available, shall be entitled to recover reasonable attorney's fees and costs of court.

#### **1.15. Multiple Vendor Awards**

TIPS/TAPS reserves the right to award multiple vendor contracts for commodity categories when deemed in the best interest of the membership. Bidders scoring 80 % or above will be considered for an award. Commodity categories are established at the discretion of TIPS/TAPS.

#### **1.16. State of Texas Franchise Tax**

By signature hereon, the bidder hereby certifies that he/she is not currently delinquent in the payment of any franchise taxes owed the State of Texas under Chapter 171, Tax Code.

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#### **1.17. Miscellaneous**

The Vendor acknowledges and agrees that continued participation in TIPS/TAPS is subject to TIPS/TAPS sole discretion and that any Vendor may be removed from the participation in the Program at any time with or without cause. Nothing in the contract or in any other communication between TIPS/TAPS and the Vendor may be construed as a guarantee that TIPS/TAPS participants will submit any orders at any time. TIPS/TAPS reserves the right to request additional proposals for items already on contract at any time.

#### **1.18. Purchase Order Pricing/Product Deviation**

If a deviation of pricing/product on a purchase order occurs, TIPS/TAPS is to be notified within 24 hours of receipt of order.

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## Special Terms and Conditions

It is the intent of TIPS/TAPS to contract with a reliable, high performance vendor to supply commodities to government and educational agencies. It is the experience of TIPS/TAPS that the following procedures provide TIPS/TAPS, the Vendor, and the participating agency the necessary support to facilitate a mutually beneficial relationship. The specific procedures will be negotiated with the successful vendor.

- **Contracts:** All vendor purchase orders must go to the TIPS/TAPS-Region VIII ESC office at 2230 North Edwards, Mt. Pleasant, Texas 75456-1894 or fax 866.839.8472. Should an agency send an order direct to vendor, it is the vendor's responsibility to forward the order to TIPS/TAPS at the address/fax above within 24 business hours and confirm its receipt with TIPS/TAPS.
- **Promotion of Contract:** It is agreed that Vendor will encourage all eligible entities to purchase from the TIPS/TAPS Program. Encouraging entities to purchase directly from the Vendor and not through TIPS/TAPS contract is not acceptable to the terms and conditions of this contract and will result in removal of Vendor from Program. Vendor is expected to use marketing funds for the marketing and promotion of this contract.
- **Daily Order Confirmation:** All contract purchase orders will be faxed twice daily from TIPS/TAPS to vendor. The vendor must confirm receipt of orders to the member (customer) within 24 business hours.
- **Vendor custom website for TIPS/TAPS:** If Vendor is hosting a custom TIPS/TAPS web site, then updated pricing must be posted by 1<sup>st</sup> of each month.
- **Back Ordered Products:** If product is not expected to ship within 3 business days, customer is to be notified within 24 hours and appropriate action taken based on customer request. See also Section 1.10.
- **Monthly Sales Report:** Vendor or vendor assigned dealer must submit a monthly or bimonthly sales report of all TIPS/TAPS participant purchases in the following format.

Any other Special Terms and Conditions that Bidder/Vendor requests should be listed in detail for consideration by TIPS/TAPS:

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# Vendor Profile

## 1.1. Minority/Women Business Enterprise (Required by some participating governmental entities)

Vendor certifies that his firm is a M/WBE

Yes  No

## 1.2. Certification of Residency (Required by the State of Texas)

Company submitting bid is a resident bidder.

Yes  No

Vendor's principal place of business is in the city of \_\_\_\_\_ State of \_\_\_\_\_

## 1.3. Felony Conviction Notice (Required by the State of Texas)

My firm is, as outlined in the Instructions to Bidders:

A publicly held corporation; therefore, this reporting requirement is not applicable.  
 Is not owned or operated by anyone who has been convicted of a felony.  
 Is owned or operated by the following individual(s) who has/have been convicted of a felony:  
If the 3<sup>rd</sup> box is checked, a detailed explanation of the names and convictions must be attached.

## 1.4. Pricing Information

1.4.1. In addition to the typical unit pricing furnished herein, the Vendor agrees to furnish all current and future products at prices that are proportionate to Dealer Pricing.  Yes  No  
If answer is no, attach a statement detailing how pricing for TIPS/TAPS participants would be calculated.

1.4.2. Pricing submitted includes the 2% TIPS/TAPS participation fee.  Yes  No

1.4.3. Vendor agrees to remit to TIPS/TAPS the required 2% participation fee.  Yes  No

1.4.4. Additional discounts to TIPS/TAPS members for bulk quantities?  Yes  No

## 1.5. Company billing address where the invoice for the 2% participation fee will be sent by TIPS/TAPS:

Contact person: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

## 1.6. Vendor Service

1.6.1. Average shipping time after receipt of customer order is \_\_\_\_\_ working days.

1.6.2. Vendor currently has a government-to-business e-commerce site  Yes  No

1.6.3. Which description best describes your company's position in the distribution channel?

1.6.4.

<input type="checkbox"/> Manufacturer direct	<input type="checkbox"/> Certified education/government reseller
<input type="checkbox"/> Authorized distributor	<input type="checkbox"/> Manufacturer marketing thru reseller
<input type="checkbox"/> Value-added reseller	<input type="checkbox"/> Other _____

1.6.5. Company experience in this commodity/category. \_\_\_\_\_ Years

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**1.6.6.** The Vendor can supply all areas of the following states currently served TIPS/TAPS:

AL AK AR AZ DE CA CO DC FL GA HI ID IL IN IO KS KY LA MA MD ME MO MI MS MT NC ND NE NJ NM NV OH OK OR PA RI SC SD TN TX UT VA VT WA WI WY

Yes  No

If answer is no, please list which states can be served \_\_\_\_\_

**2.6.6** The Vendor can supply all areas of the following states that may become serviced states of

**TIPS/TAPS:**  Yes  No

CT MN NH NY WV

If answer is no, please list which states can be served \_\_\_\_\_

---

## **\*\* Prices are guaranteed for:**

\_\_\_\_  Month(s); or \_\_\_\_  Year(s); or \_\_\_\_  Term of Contract

**Company and/or Product Description: (This information will appear on the TIPS/TAPS website for your company, if awarded a TIPS/TAPS contract.)**

If applicable, vendor should list Reseller/Dealers here or provide listing as attachment to proposal.

**Dealer Name** \_\_\_\_\_ Tel \_\_\_\_\_

Address \_\_\_\_\_ Fax \_\_\_\_\_

Primary Contact \_\_\_\_\_ Email \_\_\_\_\_

**Dealer Name** \_\_\_\_\_ Tel \_\_\_\_\_

Address \_\_\_\_\_ Fax \_\_\_\_\_

Primary Contact \_\_\_\_\_ Email \_\_\_\_\_

**Dealer Name** \_\_\_\_\_ Tel \_\_\_\_\_

Address \_\_\_\_\_ Fax \_\_\_\_\_

Primary Contact \_\_\_\_\_ Email \_\_\_\_\_

**Dealer Name** \_\_\_\_\_ Tel \_\_\_\_\_

Address \_\_\_\_\_ Fax \_\_\_\_\_

Primary Contact \_\_\_\_\_ Email \_\_\_\_\_

**Dealer Name** \_\_\_\_\_ Tel \_\_\_\_\_

Address \_\_\_\_\_ Fax \_\_\_\_\_

Primary Contact \_\_\_\_\_ Email \_\_\_\_\_

**Dealer Name** \_\_\_\_\_ Tel \_\_\_\_\_

Address \_\_\_\_\_ Fax \_\_\_\_\_

Primary Contact \_\_\_\_\_ Email \_\_\_\_\_

**Dealer Name** \_\_\_\_\_ Tel \_\_\_\_\_

Address \_\_\_\_\_ Fax \_\_\_\_\_

Primary Contact \_\_\_\_\_ Email \_\_\_\_\_

(Page may be duplicated if necessary.)

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Each Awarded Vendor will have 2 contacts listed on the Vendor Profile page of the TIPS/TAPS website. These 2 contacts will answer all sales and general information calls from TIPS/TAPS members and direct them to the appropriate sales person. If vendor is awarded, these 2 contacts must be completely knowledgeable about the TIPS/TAPS contract. Online training by the TIPS/TAPS administration may be required of the 2 contacts listed below.

**Main Contact:**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Mobile: \_\_\_\_\_

Mailing  
Address: \_\_\_\_\_

City: \_\_\_\_\_

State/Zip: \_\_\_\_\_

**Alternate Contact:**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Mobile: \_\_\_\_\_

Mailing  
Address: \_\_\_\_\_

City: \_\_\_\_\_

State/Zip: \_\_\_\_\_

**WORDS FOR “SEARCH ENGINE”** - Please list words to be posted on your company’s page on the TIPS website (if you receive an award from this proposal). Words may be product names, manufacturers, or other words that are associated with the commodity award that you are submitting a proposal for. Words to be included in the Search Engine for my Company are: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**2% Contact for TIPS/TAPS Contract**

Vendor must list the person who will be responsible for submitting the 2% payment and supportive documentation of sales to TIPS/TAPS on the bi-monthly reporting schedule.

Name: \_\_\_\_\_ Position: \_\_\_\_\_  
Email: \_\_\_\_\_ Telephone: \_\_\_\_\_

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# CONTRACT Signature Form

The undersigned hereby proposes and agrees to furnish goods and/or services in strict compliance with the terms, specifications and conditions at the prices quoted unless noted in writing. The undersigned further certifies that he or she is an authorized agent of the company and has authority to negotiate and contract for the company named below.

If addenda to this RFP are released, indicate the receipt of addenda by entering the number of addenda here: \_\_\_\_\_

Company name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Telephone No. \_\_\_\_\_

Fax No. \_\_\_\_\_

E-mail address \_\_\_\_\_

Authorized signature \_\_\_\_\_

Printed name \_\_\_\_\_

Position with company \_\_\_\_\_

Web site URL \_\_\_\_\_

Accepted by The Interlocal Purchasing System:

**Term of contract May 25, 2012 through May 24, 2013**

Unless otherwise stated, all contracts are for a period of one year with an option to renew annually for an additional two - five years if agreed to by TIPS/TAPS and the awarded Vendor. Vendors shall honor the Two Percent (2%) participation fee for any sales made based on a TIPS/TAPS contract whether the Vendor is awarded a renewal or not.

\_\_\_\_\_

\_\_\_\_\_

Approved by Region VIII ESC

\_\_\_\_\_

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## TIPS/TAPS SAMPLE MEMBERSHIP LIST

District	State	District	State
A.W. BROWN FELLOWSHIP CHARTER SCHOOL	TX	LOCKNEY ISD	TX
ABERNATHY ISD	TX	LOMETA ISD	TX
ABILENE ISD	TX	LONE OAK ISD	TX
ACADEMY ISD	TX	LONGVIEW ISD	TX
ADA CITY SCHOOLS	OK	LONOKE SCHOOL DISTRICT	AR
ADAIR CO R-1 SCHOOL DISTRICT	MO	LOOP ISD	TX
ADAIR COUNTY R-II SCHOOL DISTRICT	MO	LORAIN ISD	TX
ADRIAN R-III SCHOOL DISTRICT	MO	LORENA ISD	TX
ALBA-GOLDEN ISD	TX	LORENZO ISD	TX
ALBANY SCHOOL DISTRICT	TX	LOUISIANA R-11 SCHOOL DISTRICT	MO
ALDINE ISD	TX	LOVEJOY ISD	TX
ALEDO ISD	TX	LOWREY SCHOOL DISTRICT C-010	OK
ALIEF ISD	TX	LUBBOCK ISD	TX
ALLEN ISD	TX	LUBBOCK-COOPER ISD	TX
ALLEN PUBLIC SCHOOLS	OK	LUEDERS-AVOCAS ISD	TX
ALVARADO ISD	TX	LUMBERTON ISD	TX
ALVIN ISD	TX	LYFORD CISD	TX
ALVORD ISD	TX	LYTLE ISD	TX
AMARILLO ISD	TX	MABANK ISD	TX
AMHERST ISD	TX	MACKS CREEK R-V SCHOOL DISTRICT	MO
ANAHUAC ISD	TX	MADILL PUBLIC SCHOOL	OK
ANGLETON ISD	TX	MADISON C-3 SCHOOL DISTRICT	MO
ANNA ISD	TX	MAGAZINE SCHOOL DISTRICT	AR
ANNA, CITY OF	TX	MAGNET COVE SCHOOL DISTRICT	AR
ANSON ISD	TX	MALAKOFF ISD	TX
ANTON ISD	TX	MALTA ISD	TX
AQUILLA ISD	TX	MALVERN SCHOOL DISTRICT	AR
ARANSAS COUNTY ISD	TX	MAMMOTH SPRING SCHOOL DISTRICT	AR
ARCHER CITY ISD	TX	Manor ISD	TX
ARCHIE R-V SCHOOL DISTRICT	MO	MANSFIELD ISD	TX
ARGYLE ISD	TX	MANSFIELD R-IV SCHOOL DISTRICT	MO
ARKADELPHIA SCHOOL DISTRICT	AR	MANSFIELD SCHOOL DISTRICT	AR
ARKANSAS DEPARTMENT OF PARKS & TOURISM	AR	MARBLE FALLS ISD	TX
ARKANSAS SCHOOL BOARD ASSOCIATION	AR	MARE	MO
ARKANSAS STATE UNIVERSITY	AR	MARION C. EARLY R-5 SCHOOL DISTRICT	MO
ARKANSAS TECH UNIVERSITY	AR	MARION COUNTY R-II	MO
ARLINGTON CLASSICS ACADEMY	TX	MARION SCHOOL DISTRICT	AR
		MARKED TREE SCHOOL DISTRICT	AR
		MARLIN ISD	TX

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ARLINGTON ISD	TX	
ARMOREL SCHOOL DISTRICT	AR	
ASHDOWN SCHOOL DISTRICT	AR	
ASHER PUBLIC SCHOOLS	OK	
ASPERMONT ISD	TX	
ATKINS SCHOOL DISTRICT	AR	
ATLANTA ISD	TX	
AUBREY ISD	TX	
AVALON ISD	TX	
AVENUE CITY R-IX SCHOOL DISTRICT	MO	
AVERY ISD	TX	
AVINGER ISD	TX	
AZLE ISD	TX	
AZLEWAY CHARTER SCHOOL	TX	
BAIRD ISD	TX	
BALLINGER ISD	TX	
BANGS ISD	TX	
BANQUETE ISD	TX	
BARTON-LEXA SCHOOL DISTRICT	AR	
BASTROP ISD	TX	
BATESVILLE SCHOOL DISTRICT	AR	
BAUXITE SCHOOL DISTRICT	AR	
BAY SCHOOL DISTRICT	AR	
BEARDEN SCHOOL DISTRICT	AR	
BEAUMONT ISD	TX	
BECKVILLE ISD	TX	
BEEBE SCHOOL DISTRICT	AR	
BEGGS SCHOOLS	OK	
BELL COUNTY	TX	
BELLEVUE ISD	TX	
BELLS ISD	TX	
BELLVILLE ISD	TX	
BENJAMIN ISD	TX	
BENNINGTON PUBLIC SCHOOLS	OK	
BENTON COUNTY SCHOOL OF THE ARTS	AR	
BENTON SCHOOL DISTRICT	AR	
BERNIE R-XIII SCHOOLS	MO	
BERRYVILLE SCHOOL DISTRICT	AR	
BEVIER C-4 SCHOOL DISTRICT	MO	
BEXAR COUNTY	TX	
BIG SANDY ISD	TX	
BIRDVILLE ISD	TX	
MARMADUKE SCHOOL DISTRICT	AR	
MARSHALL ISD	TX	
MARSHFIELD R-1 SCHOOL DISTRICT	MO	
MART ISD	TX	
MASON ISD	TX	
MAUD ISD	TX	
May ISD	TX	
MAYNARD SCHOOL DISTRICT	AR	
MAYPEARL ISD	TX	
MAYSVILLE R-I SCHOOL DISTRICT	MO	
MCALESTER PUBLIC SCHOOLS	OK	
MCALLEN ISD	TX	
MCCAMEY ISD	TX	
McCRORY SCHOOL DISTRICT	AR	
MCKINNEY ISD	TX	
MCKINNEY, CITY OF	TX	
MCLENNAN COUNTY JUNIOR COLLEGE	TX	
MCLEOD ISD	TX	
MEADOW HEIGHTS R-II SCHOOL DISTRICT	MO	
MEADOW ISD	TX	
MELBOURNE SCHOOL DISTRICT	AR	
MELISSA ISD	TX	
MEMPHIS ISD	TX	
MENA SCHOOL DISTRICT	AR	
MERCEDES ISD	TX	
MERKEL ISD	TX	
MESQUITE ISD	TX	
METRO CHARTER ACADEMY	TX	
METRO MATH & SCIENCE	TX	
MIAMI R-1 SCHOOL	MO	
MIAMI R-1 SCHOOL (MIAMI)	MO	
MIDLAND SCHOOL DISTRICT	AR	
MIDLOTHIAN ISD	TX	
MID-SOUTH COMMUNITY COLLEGE	AR	
MIDWAY ISD	TX	
MIDWESTERN STATE UNIVERSITY	TX	
MILFORD ISD	TX	
MILLER GROVE ISD	TX	
MILLSAP ISD	TX	
MINERAL WELLS ISD	TX	
MISSION CISD	TX	
MONITEAU R-V SCHOOL DISTRICT	MO	

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BISMARCK SCHOOL DISTRICT	AR		MONTAGUE ISD	TX
BLACK ROCK SCHOOL DISTRICT	AR		MONTGOMERY COUNTY	TX
BLACKWELL ISD	TX		MONTGOMERY ISD	TX
BLANCO ISD	TX		MONTICELLO SCHOOL DISTRICT	AR
BLAND ISD	TX		MONTROSE R-XIV SCHOOL DISTRICT	MO
BLEVINS SCHOOL DISTRICT	AR		MOORELAND PUBLIC SCHOOL	OK
BLOOMBURG ISD	TX		MORAN ISD	TX
BLUE RIDGE ISD	TX		MORGAN ISD	TX
BLUFF DALE ISD	TX		MORGAN MILL ISD	TX
BLUM ISD	TX		MORTON ISD	TX
BLYTHEVILLE SCHOOL DISTRICT	AR		MOTLEY COUNTY	TX
BOERNE ISD	TX		MOTLEY COUNTY ISD	TX
BOLES ISD	TX		MOUNT IDA SCHOOL DISTRICT	AR
BOLING ISD	TX		MOUNT PLEASANT CHRISTIAN SCHOOL	TX
BOLIVAR R-1 SCHOOL DISTRICT	MO		MOUNT PLEASANT ISD	TX
BONCL R-X SCHOOL	MO		MOUNT VERNON - ENOLA SCHOOL DISTRICT	AR
BONHAM ISD	TX		MOUNT VERNON ISD	TX
BOOKER ISD	TX		MOUNTAIN HOME SCHOOL DISTRICT	AR
BOONEVILLE SCHOOL DISTRICT	AR		MOUNTAIN PINE SCHOOL DISTRICT	AR
BORDEN COUNTY ISD	TX		MOUNTAIN VIEW SCHOOL DISTRICT	AR
BORGER ISD	TX		MOUNTAIN VIEW-GOTEBO SCHOOL DISTRICT	OK
BOWIE COUNTY	TX		MOUNTAINBURG PUBLIC SCHOOL	AR
BOWIE ISD	TX		MUENSTER ISD	TX
BOWLING GREEN R-I SCHOOL DISTRICT	MO		MULESHOE ISD	TX
BOYD ISD	TX		MULLIN ISD	TX
BOYS RANCH ISD	TX		MUNDAY ISD	TX
BRADFORD SCHOOL DISTRICT	AR		MURFREESBORO SCHOOL DISTRICT	AR
BRADLEY SCHOOL DISTRICT	AR		NEA CO-OP	AR
BRADY ISD	TX		NEDERLAND ISD	TX
BRAZOS RIVER CHARTER SCHOOL	TX		NEMO VISTA SCHOOL DISTRICT	AR
BRECKENRIDGE ISD	TX		NETTLETON SCHOOL DISTRICT	AR
BRIDGE CITY ISD	TX		NEVADA SCHOOL DISTRICT	AR
BRIDGEPORT ISD	TX		NEW BOSTON ISD	TX
BRINKLEY SCHOOL DISTRICT	AR		NEW BRAUNFELS ISD	TX
BROCK ISD	TX		NEW CANEY ISD	TX
BRONTE ISD	TX		NEW DEAL ISD	TX
BROOKELAND ISD	TX		NEW DIANA ISD	TX
BROOKESMITH ISD	TX		NEW HOME ISD	TX
BROOKLAND SCHOOL DISTRICT	AR		NEW SUMMERFIELD ISD	TX
BROWNFIELD ISD	TX		NEWCASTLE ISD	TX
BROWNSBORO	TX		NEWPORT SPECIAL SCHOOL DISTRICT	AR
BROWNSVILLE ISD	TX			

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BRUCEVILLE-EDDY ISD	TX	
BRUNO-PYATT SCHOOL DISTRICT	AR	
BRYAN INDEPENDENT SCHOOL DISTRICT	TX	
BRYANT SCHOOL DISTRICT	AR	
BRYANT SCHOOL DISTRICT	AR	
BRYSON ISD	TX	
BUNA ISD	TX	
BURKBURNETT ISD	TX	
BURKEVILLE ISD	TX	
BURLESON ISD	TX	
BURNET CONS ISD	TX	
BUTLER R-V SCHOOL DISTRICT	MO	
BYERS ISD	TX	
CABOT SCHOOL DISTRICT	AR	
CADDY HILLS SCHOOL DISTRICT	AR	
CADDY MILLS ISD	TX	
CADDY PUBLIC SCHOOLS	OK	
CAINSVILLE R-1 SCHOOL	MO	
CALERA PUBLIC SCHOOL	OK	
CALLISBURG ISD	TX	
CAMERON COUNTY	TX	
CAMPBELL ISD	TX	
CAMPBELL R-II SCHOOL DISTRICT	MO	
CANADIAN ISD	TX	
CANADIAN SCHOOL DISTRICT I-002	OK	
CANTON ISD	TX	
CANUTILLO ISD	TX	
CARRIZO SPRINGS CONS ISD	TX	
CARROLL ISD	TX	
CARROLLTON-FARMERS BRANCH ISD	TX	
CARTHAGE ISD	TX	
CASTLE HILLS FIRST BAPTIST SCHOOL	TX	
CASTLEBERRY ISD	TX	
CATOOSA PUBLIC SCHOOL DISTRICT I-002	OK	
CAVE CITY SCHOOL DISTRICT	AR	
CAYUGA ISD	TX	
CEDAR HILL ISD	TX	
CEDAR RIDGE CHARTER- "CLOSED"	TX	
CEDAR RIDGE SCHOOL DISTRICT	AR	
CELESTE ISD	TX	
CELINA ISD	TX	
CENTERPOINT SCHOOL DISTRICT	AR	
NEWTON ISD	TX	
NIXON-SMILEY CONS ISD	TX	
NOCONA ISD	TX	
NORBORNE R-VIII SCHOOL DISTRICT	MO	
NORTH ARKANSAS COLLEGE	AR	
NORTH DAVIESS R-III SCHOOL DISTRICT	MO	
NORTH HARRISON R-III SCHOOL DISTRICT	MO	
NORTH HOPKINS ISD	TX	
NORTH LAMAR ISD	TX	
NORTH LITTLE ROCK SCHOOL DISTRICT	AR	
NORTH PLATTE R-I SCHOOL DISTRICT	MO	
NORTH SIDE ISD	TX	
NORTH ST. FRANCOIS COUNTY R-I SCHOOL DISTRICT	MO	
NORTHEAST INDEPENDENT SCHOOL DISTRICT	TX	
NORTHEAST TEXAS COMMUNITY COLLEGE-MT. PLEASEANT	TX	
NORTHEAST VERNON COUNTY R-I SCHOOL DISTRICT	MO	
Northside ISD	TX	
NORTHWEST ARKANSAS COMMUNITY COLLEGE	AR	
Northwest Arkansas Education Service Center	AR	
NORTHWEST ISD	TX	
NORTHWESTERN R-1 SCHOOL DISTRICT	MO	
NORTHWOOD R-IV SCHOOL DISTRICT	MO	
NOTRE DAME CATHOLIC SCHOOL	TX	
NOVA OAK CLIFF SCHOOL	TX	
NOVICE ISD	TX	
O.U.R. EDUCATIONAL COOPERATIVE	AR	
O'DONNELL ISD	TX	
OGLESBY ISD	TX	
OLNEY ISD	TX	
OLTON ISD	TX	
OMAHA SCHOOL DISTRICT	AR	
ORAN R-3 SCHOOL DISTRICT	MO	
ORANGEFIELD ISD	TX	
ORENDA CHARTER SCHOOLS	TX	
OROS	OK	
OSAGE COUNTY R-II SCHOOL DISTRICT	MO	

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CENTERVILLE ISD	TX	
CENTRAL ISD	OK	
CHAPEL HILL ISD	TX	
CHAPEL HILL ISD-TYLER	TX	
CHARLESTON SCHOOL DISTRICT	AR	
CHECOTAH ISD #19	OK	
CHEROKEE ISD	TX	
CHESTER ISD	TX	
CHICKASHA SCHOOL DISTRICT 26 I-001	OK	
CHICO ISD	TX	
CHILDRESS ISD	TX	
CHILHOWEE R-IV SCHOOL DISTRICT	MO	
CHILLCOTHE ISD	TX	
CHINA SPRING ISD	TX	
CHISUM ISD	TX	
CISCO ISD	TX	
CITY OF TEXAS CITY	TX	
CITY VIEW ISD	TX	
CLARKSVILLE ISD	TX	
CLAUDE ISD	TX	
CLEAR CREEK ISD	TX	
CLEBURNE ISD	TX	
CLIFTON ISD	TX	
CLINT ISD	TX	
CLINT ISD	TX	
CLYDE SCHOOL DISTRICT	TX	
COLBERT PUBLIC SCHOOLS	OK	
COLDSPRING-OAKHURST CISD	TX	
COLEMAN ISD	TX	
COLLEGE OF THE MAINLAND	TX	
COLLIN COUNTY	TX	
COLLINSVILLE ISD	TX	
COLORADO ISD	TX	
COLUMBIA-BRAZORIA ISD	TX	
COLUMBUS ISD	TX	
COMANCHE ISD	TX	
COMMERCE ISD	TX	
COMMERCE SCHOOL DISTRICT	OK	
COMMUNITY ISD	TX	
COMMUNITY R-VI SCHOOL DISTRICT	MO	
COMO-PICKTON CISD	TX	
COMSTOCK ISD	TX	
OSCEOLA COMMUNICATION, ART & BUSINESS	AR	
OSCEOLA SCHOOL DISTRICT (AR)	AR	
OSCEOLA SCHOOL DISTRICT (MO)	MO	
OTTERVILLE R-VI SCHOOL DISTRICT	MO	
OUACHITA RIVER SCHOOL DISTRICT	AR	
OUACHITA SCHOOL DISTRICT	AR	
OUACHITA TECHNICAL COLLEGE	AR	
OVERTON ISD	TX	
OZARK SCHOOL DISTRICT	AR	
OZARKA COLLEGE	AR	
PADUCAH ISD	TX	
PAINT CREEK ISD	TX	
PAINT ROCK ISD	TX	
PALESTINE-WHEATLEY SCHOOL DISTRICT	AR	
PALMER ISD	TX	
PALO PINTO ISD	TX	
PAMPA ISD	TX	
PAMPA, CITY OF	TX	
PANHANDLE ISD	TX	
PARADIGM ACCELERATED SCHOOL	TX	
PARADISE ISD	TX	
PARAGOULD SCHOOL DISTRICT	AR	
PARIS ISD	TX	
PARIS JUNIOR COLLEGE	TX	
PARIS R-II SCHOOL DISTRICT	MO	
PARIS SCHOOL DISTRICT	AR	
PARKERS CHAPEL SCHOOL DISTRICT	AR	
PASADENA ISD	TX	
PATTON SPRINGS ISD	TX	
PEA RIDGE SCHOOL DISTRICT	AR	
PEASTER ISD	TX	
PEMISCOT COUNTY R-3 SCHOOL DISTRICT	MO	
PERRIN-WHITT CISD	TX	
PERRYVILLE SCHOOL DISTRICT	AR	
PETERSBURG ISD	TX	
Petrolia ISD	TX	
PEWITT ISD	TX	
PHARR, CITY OF	TX	
Pharr-San Juan-Alamo ISD	TX	
PHELPS COUNTY R-3 SCHOOL DISTRICT	MO	
PIGGOTT SCHOOL DISTRICT	AR	

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CONCORD SCHOOL DISTRICT	AR		PILOT POINT ISD	TX
CONCORDIA R-2 SCHOOL DISTRICT	MO		PINE BLUFF SCHOOL DISTRICT	AR
CONWAY SCHOOL DISTRICT	AR		PINE TREE ISD	TX
COOPER COUNTY R-IV SCHOOL DISTRICT	MO		PITTSBURG ISD	TX
COOPER ISD	TX		PITTSBURG SCHOOL DISTRICT I-063	OK
COPPELL ISD	TX		PLAINS ISD	TX
COPPERAS COVE ISD	TX		PLAINVIEW ISD	TX
CORDELL SCHOOL DISTRICT I-78	OK		PLANO ISD	TX
CORNING SCHOOL DISTRICT	AR		PLANO, CITY OF	TX
COTTER SCHOOL DISTRICT	AR		PLATO R-V SCHOOL DISTRICT	MO
COTTON CENTER ISD	TX		PLEASANT GROVE ISD	TX
COTULLA ISD	TX		PLEASANT HOPE R-1 SCHOOL DISTRICT	MO
COUNTY LINE SCHOOL	AR		POCAHONTAS SCHOOL DISTRICT	AR
COUPLAND ISD	TX		POINSETT SCHOOL DISTRICT	AR
COVENANT KEEPERS COLLEGE	AR		PONDER ISD	TX
COVINGTON ISD	TX		POOLVILLE ISD	TX
CRANDALL ISD	TX		PORT ARTHUR ISD	TX
CRAWFORD ISD	TX		PORT NECHES-GROVES ISD	TX
CROCKETT Co. CCSD	TX		POST ISD	TX
CROSBYTON CISD	TX		POTTER, COUNTY OF	TX
CROSS COUNTY SCHOOL DISTRICT	AR		POTTSBORO ISD	TX
CROSS PLAINS ISD	TX		POTTSVILLE SCHOOL DISTRICT	AR
CROSSETT SCHOOL DISTRICT	AR		POYEN SCHOOL DISTRICT	AR
CROWELL ISD	TX		PRAIRIE LEA ISD	TX
CROWLEY ISD	TX		PRAIRIE VALLEY ISD	TX
CROWLEY'S RIDGE EDUCATIONAL CO-OP	AR		PRAIRILAND ISD	TX
CUMBY ISD	TX		PREScott SCHOOL DITSRICT	AR
CUSHMAN SCHOOL DISTRICT	AR		PRINCETON ISD	TX
CUTTER MORNING STAR SCHOOL DISTRICT	AR		PROSPER ISD	TX
CYRIL SCHOOL DISTRICT I-064	OK		PULASKI COUNTY SPECIAL SCHOOL DISTRICT	AR
DAINGERFIELD-LONE STAR ISD	TX		QUANAH ISD	TX
DALLAS CAN ACADEMY CHARTER SCHOOL	TX		QUEEN CITY ISD	TX
DALLAS COMMUNITY CHARTER SCHOOL	TX		QUINLAN ISD	TX
DALLAS COUNTY JUVENILE JUSTICE CHARTER SCHOOL	TX		QUITMAN ISD - TX	TX
DALLAS COUNTY R-I SCHOOL DISTRICT	MO		QUITMAN SCHOOL DISTRICT	AR
DALLAS COUNTY SCHOOLS	TX		RAINS ISD	TX
DALLAS ISD	TX		RALLS ISD	TX
DANVILLE SCHOOL DISTRICT	AR		RANDOLPH FIELD ISD	TX
DARDANELLE SCHOOL DISTRICT	AR		RANGER ISD	TX
DAWSON EDUCATION CO-OP	AR		RATTAN PUBLIC SCHOOLS	OK
DAWSON ISD	TX		RAYMONDVILLE ISD	TX
			RECTOR SCHOOL DISTRICT	AR

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DECATUR ISD	TX	
DECATUR SCHOOL DISTRICT	AR	
DEER PARK ISD	TX	
DEKALB ISD	TX	
DEL RIO, CITY OF	TX	
DEL VALLE ISD	TX	
DeLeon ISD	TX	
DELIGHT SCHOOL DISTRICT	AR	
DELTA C-7 SCHOOL DISTRICT	MO	
DENISON ISD	TX	
DENTON ISD	TX	
DENTON, COUNTY OF	TX	
DENVER CITY ISD	TX	
DEQUEEN SCHOOL DISTRICT	AR	
DEQUEEN-MENA EDUCATION COOP	AR	
DERMOTT SCHOOL DISTRICT	AR	
DESOTO ISD	TX	
DETROIT ISD	TX	
DEW ISD	TX	
DEWEYVILLE ISD	TX	
DICKINSON ISD	TX	
DIERKS SCHOOL DISTRICT	AR	
DIME BOX ISD	TX	
DODD CITY ISD	TX	
DREW CENTRAL SCHOOL DISTRICT	AR	
DRIPPING SPRINGS ISD	TX	
DRISCOLL ISD	TX	
DUBLIN ISD	TX	
DUMAS SCHOOL DISTRICT	AR	
DUNCANVILLE ISD	TX	
EAGLE ADVANTAGE SCHOOL	TX	
EAGLE MT-SAGINAW ISD	TX	
EAGLE PROJECT	TX	
EARLE SCHOOL DISTRICT	AR	
EAST CHAMBERS ISD	TX	
EAST END SCHOOL DISTRICT	AR	
EAST FORT WORTH MONTESSORI ACADEMY	TX	
EAST POINSETT CO. SCHOOL DISTRICT	AR	
EASTLAND ISD	TX	
ECTOR COUNTY ISD	TX	
ECTOR ISD	TX	
EDEN PARK ACADEMY	TX	
RED LICK ISD	TX	
RED OAK ISD	TX	
REDWATER ISD	TX	
RICE ISD	TX	
RICH HILL R-IV SCHOOL DISTRICT	MO	
RICHARD MILBURN ACADEMY	TX	
RICHARDSON ISD	TX	
RICHLAND SPRINGS ISD	TX	
Rio Brazos Education Cooperative	TX	
RIO HONDO ISD	TX	
RIO VISTA ISD	TX	
RISING STAR ISD	TX	
RIVERCREST ISD	TX	
RIVERSIDE SCHOOL DISTRICT	AR	
ROBERT LEE ISD	TX	
ROBY CISD	TX	
ROCK CREED PUBLIC SCHOOLS	OK	
ROCKDALE ISD	TX	
ROCKSPRINGS ISD	TX	
ROCKWALL COUNTY OF	TX	
ROCKWALL ISD	TX	
ROCKWALL, CITY OF	TX	
ROFF PUBLIC SCHOOL	OK	
ROGERS INDEPENDENT SCHOOL DISTRICT	TX	
ROGERS SCHOOL DISTRICT	AR	
ROLAND PUBLIC SCHOOLS	OK	
ROLLA, CITY OF	MO	
ROOSEVELT ISD	TX	
ROPES ISD	TX	
ROSCOE ISD	TX	
ROTAN ISD	TX	
ROXTON ISD	TX	
ROYSE CITY ISD	TX	
RULE ISD	TX	
RUSK ISD	TX	
RUSSELLVILLE SCHOOL DISTRICT	AR	
RYLIE ACADEMY CHARTER SCHOOL	TX	
S AND S CONS ISD	TX	
SABINE ISD	TX	
SABINE PASS ISD	TX	
SACHSE, CITY OF	TX	
SAINT JO ISD	TX	

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EDGEWOOD ISD	TX	SALEM PUBLIC SCHOOLS	AR
EDUCATION SERVICE CENTER, III	TX	SALEM R-80 SCHOOL DISTRICT	MO
EDUCATION SERVICE CENTER, REGION I	TX	SALISBURY R-IV SCHOOL DISTRICT	MO
EDUCATION SERVICE CENTER, REGION V	TX	SALILLO ISD	TX
EDUCATION SERVICE CENTER, REGION VIII	TX	SAM RAYBURN ISD	TX
EDUCATION SERVICE CENTER, REGION X	TX	SAN ANGELO ISD	TX
EDUCATION SERVICE CENTER, REGION XI	TX	SAN FELIPE DEL RIO CISD	TX
EDUCATION SERVICE CENTER, REGION XII	TX	SAN JACINTO COMMUNITY COLLEGE	TX
EDUCATION SERVICE CENTER, REGION XIII	TX	SANDS CISD	TX
EDUCATION SERVICE CENTER, REGION XIV	TX	SANGER ISD	TX
EDUCATION SERVICE CENTER, REGION XIX	TX	SANTO ISD	TX
EDUCATION SERVICE CENTER, REGION XV	TX	SAVOY ISD	TX
EDUCATION SERVICE CENTER, REGION XVI	TX	SCHERTZ-CIBOLO-U CITY ISD	TX
EDUCATION SERVICE CENTER, REGION XVII	TX	SCHULENBURG ISD	TX
EDUCATION SERVICE CENTER, VI	TX	SCHUYLER R-1 SCHOOL DISTRICT	MO
EDUCATION SERVICE CENTER, XX	TX	SCOTLAND COUNTY R-1 SCHOOL DISTRICT	MO
EDUCATION SERVICE CENTER, REGION IX	TX	SCURRY-ROSSER ISD	TX
EL DORADO SCHOOL DISTRICT	AR	SEAGRAVES ISD	TX
EL DORADO SPRINGS R-II	MO	SEARC ESC	AR
EL SHADDAI WORLD OUTREACH CENTER	TX	SEARCY SPECIAL SCHOOL	AR
ELAINE SCHOOL DISTRICT	AR	SEDALIA SCHOOL DISTRICT #200	MO
ELECTRA ISD	TX	SEILING PUBLIC SCHOOLS	OK
ELGIN ISD	TX	SEMINOLE ISD	TX
ENNIS ISD	TX	SENATH-HORNERSVILLE C-8	MO
ERA ISD	TX	SEYMORE ISD	TX
ERATH EXCELS ACADEMY INC	TX	SHALLOWATER ISD	TX
EULA ISD	TX	SHELDON ISD	TX
EVADALE ISD	TX	SHERIDAN SCHOOL DISTRICT	AR
EVANT ISD	TX	SHERMAN ISD	TX
EVERMAN ISD	TX	SHIRLEY SCHOOL DISTRICT	AR
EXCEL ACADEMY	TX	SIDNEY ISD	TX
FAIR GROVE R-10 SCHOOL DISTRICT	MO	SILSBEE ISD	TX
FAIRFIELD ISD	TX	SIMMS ISD	TX
FANNIN, COUNTY OF	TX	SIVELLS BEND ISD	TX
FANNINDEL ISD	TX	SLATON ISD	TX
FARGO PUBLIC SCHOOLS	OK	SLIDELL ISD	TX
FARMERSVILLE ISD	TX	SMACKOVER SCHOOL DISTRICT	AR
FARMINGTON R-7 SCHOOL DISTRICT	MO	SMITHTON RVI SCHOOL DISTRICT	MO
FARMINGTON SCHOOL DISTRICT	AR	SMYER ISD	TX
FERRIS ISD	TX	SNYDER ISD	TX
FIRST LUTHERAN CHRISTIAN SCHOOL (AR)	AR	SOMERSET ISD	TX
FLATONIA ISD	TX	SONORA ISD	TX

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FLIPPIN SCHOOL DISTRICT	AR	
FLORESVILLE ISD	TX	
FLOYDADA ISD	TX	
FORDYCE SCHOOL DISTRICT	AR	
FOREMAN SCHOOL DISTRICT	AR	
FORESTBURG ISD	TX	
FORNEY ISD	TX	
FORREST CITY SCHOOL DISTRICT	AR	
FORT SMITH SCHOOL DISTRICT	AR	
FORT WORTH ACADEMY OF FINE ARTS	TX	
FORT WORTH CAN ACADEMY	TX	
FORT WORTH ISD	TX	
FOUKE SCHOOL DISTRICT	AR	
FOUNTAIN LAKE SCHOOL DISTRICT	AR	
FREDERICK PUBLIC SCHOOL	OK	
FRENSHIP ISD	TX	
FRISCO ISD	TX	
FRISCO, CITY OF	TX	
FRIUTVALE ISD	TX	
FROST ISD	TX	
FT.COBB-BROXTON SCHOOL DISTRICTS	OK	
GAINESVILLE ISD	TX	
GALENA PARK ISD	TX	
GALVESTON ISD	TX	
GARBER PUBLIC SCHOOL I-047	OK	
GARLAND ISD	TX	
GARNER ISD	TX	
GARRISON ISD	TX	
GARY ISD	TX	
GASCONADE C-4	MO	
GATESVILLE ISD	TX	
GENOA CENTRAL SCHOOL DISTRICT	AR	
GENTRY PUBLIC SCHOOL DISTRICT	AR	
GEORGETOWN ISD	TX	
GHOLSON ISD	TX	
Giddings ISD	TX	
GILMER ISD	TX	
GLADEWATER ISD	TX	
GLEN ROSE ISD	TX	
GLEN ROSE SCHOOL DISTRICT (Hot Spring Co.)	AR	
GODLEY ISD	TX	
SOUTH MISSISSIPPI COUNTY SCHOOL DISTRICT	AR	
SOUTH NODAWAY R-IV SCHOOLS	MO	
SOUTH SAN ANTONIO ISD	TX	
SOUTH SIDE BEE BRANCH SCHOOL DISTRICT	AR	
SOUTHEAST ARKANSAS COLLEGE	AR	
SOUTHEAST ARKANSAS EDUCATION CO-OP	AR	
SOUTHERN REYNOLDS R-II ELLINGTON	MO	
SOUTHLAND ISD	TX	
SOUTHSIDE ISD	TX	
SOUTHSIDE SCHOOL DISTRICT	AR	
SOUTHWEST ARKANSAS EDUCATION CO-OP	AR	
Southwest ISD	TX	
SPIRO PUBLIC SCHOOLS	OK	
SPLENDORA ISD	TX	
SPRING BRANCH ISD	TX	
SPRING HILL ISD	TX	
SPRING HILL SCHOOL DISTRICT	AR	
SPRINGLAKE-EARTH ISD	TX	
SPRINGTOWN ISD	TX	
SPUR ISD	TX	
ST. JOSEPH, THE SCHOOL DISTRICT OF	MO	
ST. LOUIS COUNTY LIBRARY DISTRICT	MO	
ST.ELIZABETH ANN SETON SCHOOL DISTRICT	OK	
ST.FRANCIS DE SALES SCHOOL	TX	
STAFFORD MSD	TX	
STAMFORD ISD	TX	
STANBERRY R-II SCHOOL DISTRICT	MO	
STAR CITY SCHOOL DISTRICT	AR	
STEPHENVILLE ISD	TX	
STEWARTSVILLE C-2 SCHOOL	MO	
STOCKTON R-1 SCHOOL DISTRICT	MO	
STOUTLAND R-11 SCHOOL DISTRICT	MO	
STRATFORD I-002	OK	
STRATFORD ISD	TX	
STRAWN ISD	TX	
STRONG-HUTTIG SCHOOL DISTRICT	AR	
STUTTGART SCHOOL DISTRICT	AR	
SUDAN ISD	TX	
SULLIVAN SCHOOL DISTRICT	MO	
SULPHUR BLUFF ISD	TX	
SULPHUR SCHOOL DISTRICT I-001	OK	

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GOLD BURG ISD	TX	SULPHUR SPRINGS ISD	TX
GOLDTHWAITE ISD	TX	SUNDOWN ISD	TX
GONZALES ISD	TX	SUNNYVALE ISD	TX
GOOSE CREEK CISD	TX	SWEET SPRINGS R-7 SCHOOL DISTRICT	MO
GORDON ISD	TX	SWEETWATER ISD	TX
GORMAN ISD	TX	TAHOKA ISD	TX
GOSNELL SCHOOL DISTRICT	AR	TANEYVILLE R-11 SCHOOL DISTRICT	MO
GRAFORD ISD	TX	TARLETON STATE UNIVERSITY	TX
GRAHAM ISD	TX	TARRANT COUNTY	TX
GRANBURY ISD	TX	TARRANT COUNTY COLLEGE	TX
GRAND PRAIRIE ISD	TX	TATUM ISD	TX
GRAND PRAIRIE, CITY OF	TX	TAYLOR ISD	TX
GRAND SALINE ISD	TX	TEAGUE ISD	TX
GRANDVIEW ISD	TX	TEMPLE COLLEGE	TX
GRAPE CREEK ISD	TX	TEMPLE ISD	TX
GRAPEVINE-COLLEYVILLE ISD	TX	TERRELL ISD	TX
GREAT PLAINS TECHNOLOGY CENTER	OK	TEXARKANA ARKANSAS SCHOOL DISTRICT	AR
GREEN CITY R-I SCHOOL DISTRICT	MO	TEXARKANA COLLEGE	TX
GREEN FOREST R-11 SCHOOL DISTRICT	MO	TEXARKANA ISD	TX
GREEN FOREST SCHOOL DISTRICT	AR	TEXARKANA, CITY OF	TX
GREENE COUNTY TECH SCHOOL DISTRICT	AR	TEXARKANA, CITY OF	AR
GREENVILLE ISD	TX	TEXAS A & M - COMMERCE	TX
GREENVILLE R-II	MO	TEXAS A & M INTERNATIONAL UNIVERSITY	TX
GREENWOOD SCHOOL DISTRICT	AR	TEXAS A & M UNIVERSITY-TEXARKANA	TX
GROESBECK ISD	TX	TEXAS CITY ISD	TX
GROVETON ISD	TX	TEXAS SOTHMOST COLLEGE	TX
GUNTER ISD	TX	TEXAS STATE UNIVERSITY-SAN MARCOS	TX
GUSTINE ISD	TX	TEXAS TECH UNIVERSITY	TX
GUTHRIE CSD	TX	TEXAS WOMAN'S UNIVERSITY-Denton	TX
HACKETT SCHOOL DISTRICT	AR	TEXLINE ISD	TX
HALE CENTER ISD	TX	Thackerville Public Schools	OK
HALLSBURG ISD	TX	THE EDUCATION CENTER	TX
HAMBURG SCHOOL DISTRICT	AR	THE WOODLANDS CHRISTIAN ACADEMY	TX
HAMILTON ISD	TX	TERESA B LEE ACADEMY	TX
HAMLIN ISD	TX	THRALL ISD	TX
HAMSHIRE-FANNETT ISD	TX	THREE WAY ISD	TX
HARDIN-JEFFERSON ISD	TX	THROCKMORTON ISD	TX
HARLETON ISD	TX	TINA-AVALON RII SCHOOL	MO
HARMONY GROVE SCHOOL DISTRICT (Ouachita Co.)	AR	TIOGA ISD	TX
HARMONY GROVE SCHOOL DISTRICT (Saline Co.)	AR	TOLAR ISD	TX
		TOM BEAN ISD	TX
		TONKAWA SCHOOLS	OK

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HARRIS COUNTY DEPT OF EDUCATION	TX		TRAVIS ACADEMY OF FINE ARTS	TX
HARRIS COUNTY EMERGENCY SERVICE	TX		TREETOPS SCHOOL INTERNATIONAL	TX
HARRISBURG R-VIII SCHOOL DISTRICT	MO		TRENT ISD	TX
HARRISBURG SCHOOL DISTRICT	AR		TRENTON ISD	TX
HARRISON SCHOOL DISTRICT	AR		TRINIDAD ISD	TX
HARROLD ISD	TX		TRINITY ISD	TX
HART ISD	TX		TRINITY VALLEY SCHOOL	TX
HARTS BLUFF ISD	TX		TROUP ISD	TX
HARTSHORNE SCHOOL DISTRICT	OK		TROY ISD	TX
HASKELL ISD	TX		TULIA ISD	TX
HAWKINS ISD	TX		TWIN RIVERS R-X	MO
HAWLEY ISD	TX		TWO RIVERS SCHOOL DISTRICT	AR
HAYS CONS ISD	TX		UNION GROVE ISD	TX
HAYTI R-II SCHOOL DISTRICT	MO		UNION HILL ISD	TX
HEBER SPRINGS SCHOOL DISTRICT	AR		UNIVERSAL ACADEMY CHARTER SCHOOL	TX
HECTOR SCHOOL DISTRICT	AR		UNIVERSITY OF ARKANSAS	AR
HENDERSON ISD	TX		UNIVERSITY OF ARKANSAS AT LITTLE ROCK	AR
HENDERSON STATE UNIVERSITY	AR		UNIVERSITY OF ARKANSAS COMMUNITY COLLEGE	AR
HENRIETTA ISD	TX		UNIVERSITY OF ARKANSAS, FORT SMITH	AR
HENRY COUNTY R-I SCHOOL DISTRICT	MO		UNIVERSITY OF NORTH TEXAS	TX
HERMITAGE SCHOOL DISTRICT	AR		UNIVERSITY OF NORTH TEXAS HEALTH SCIENCE CENTER	TX
HERMLEIGH ISD	TX		UNIVERSITY OF TEXAS AT AUSTIN	TX
HICO ISD	TX		UNIVERSITY OF TEXAS AT BROWNSVILLE	TX
HIDALGO COUNTY	TX		VALLEY MILLS ISD	TX
HIGGINS ISD	TX		VALLEY SPRINGS SCHOOL DISTRICT	AR
HIGH ISLAND ISD	TX		VALLEY VIEW ISD	TX
HIGHLAND ISD	TX		VALLEY VIEW ISD	TX
HIGHLAND PARK ISD	TX		VALLEY VIEW SCHOOL DISTRICT	AR
HIGHLAND PARK ISD-R16	TX		VAN ALSTYNE ISD	TX
HIGHLAND SCHOOL DISTRICT	AR		VAN BUREN SCHOOL DISTRICT	AR
HOLLIDAY ISD	TX		VAN ISD	TX
HONEY GROVE ISD	TX		VAN-COVE SCHOOL DISTRICT	AR
HOOKS ISD	TX		VENUS ISD	TX
HOPE SCHOOL DISTRICT	AR		VERNON ISD	TX
HOPKINS COUNTY SPECIAL EDUCATION	TX		VERONA R-VII SCHOOL DISTRICT	MO
HOT SPRINGS SCHOOL DISTRICT	AR		VIAN SCHOOL DISTRICT	OK
HOWE ISD	TX		VICI PUBLIC SCHOOLS	OK
HUBBARD ISD	TX		VICTORY FIELD SCHOOL	TX
HUBBARD ISD - R12	TX		VIDOR ISD	TX
HUCKABAY ISD	TX			
HUFFMAN ISD	TX			

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HUGHES SPRINGS ISD	TX		VILONIA SCHOOL DISTRICT	AR
HULL-DAISETTA ISD	TX		VIOLA SCHOOL DISTRICT	AR
HUMBLE, CITY OF	TX		WACO ISD	TX
HUNTSVILLE ISD	TX		WAELDER ISD	TX
HURLEY R-I SCHOOL DISTRICT	MO		WALDRON SCHOOL DISTRICT	AR
HURST, CITY OF	TX		WALL ISD	TX
HURST-EULESS-BEDFORD ISD	TX		WALLER ISD	TX
HUTTO ISD	TX		WALNUT BEND ISD	TX
I D E A ACADEMY	TX		WALNUT RIDGE SCHOOL DISTRICT	AR
IDALOU ISD	TX		WARREN ISD	TX
IOWA PARK CISD	TX		WARREN SCHOOL DISTRICT	AR
IRA ISD	TX		WATER VALLEY ISD	TX
IREDELL ISD	TX		WATSON CHAPEL SCHOOL DISTRICT	AR
IRVING ISD	TX		WAXAHACHIE ISD	TX
ITALY ISD	TX		WEATHERFORD ISD	TX
JACKSBORO ISD	TX		WELLMAN-UNION CONS ISD	TX
JARRELL ISD	TX		WELLSVILLE-MIDDLETOWN R-1 SCHOOL	MO
JASPER CO. R-V SCHOOL DISTRICT	MO		WEST HARDIN COUNTY CONS ISD	TX
JASPER ISD	TX		WEST MEMPHIS CHRISTIAN SCHOOL	AR
JASPER SCHOOL DISTRICT	AR		WEST MEMPHIS SCHOOL DISTRICT	AR
JAYTON-GIRARD ISD	TX		WEST ORANGE-COVE CONS ISD	TX
JEAN MASSIEU ACADEMY	TX		WESTBROOK ISD	TX
JEFFERSON ISD	TX		WESTLAKE ACADEMY	TX
JESSIEVILLE SCHOOL DISTRICT	AR		WESTPHALIA ISD	TX
JIM NED ISD	TX		WESTSIDE CONSOLIDATED SCHOOL DISTRICT	AR
JOHNSON COUNTY AMBULANCE DISTRICT	MO		WESTSIDE SCHOOL DISTRICT	AR
JOHNSON COUNTY R-VIII SCHOOL DISTRICT	MO		WESTVIEW C-6 SCHOOL DISTRICT	MO
JONESBORO ISD	AR		WHEATON R-III SCHOOL DISTRICT	MO
JOSHUA ISD	TX		WHITE CO. CENTRAL SCHOOL	AR
JUBILEE ACADEMIC CENTER, INC.	TX		WHITE HALL SCHOOL DISTRICT	AR
JUNCTION CITY SCHOOL DISTRICT	AR		WHITE OAK ISD	TX
JUNCTION ISD	TX		WHITE SETTLEMENT ISD	TX
KATY ISD	TX		WHITEFACE CONS ISD	TX
KAUFMAN ISD	TX		WHITEHOUSE ISD	TX
KEENE ISD	TX		WHITESBORO ISD	TX
KELLER ISD	TX		WHITEWRIGHT ISD	TX
KELLER, CITY OF	TX		WHITHARRAL ISD	TX
KEMP ISD	TX		WICHITA FALLS ISD	TX
KENNEDALE ISD	TX		WICKES SCHOOL DISTRICT	AR
KILGORE ISD	TX		WILDORADO ISD	TX
KILGORE, CITY OF	TX		WILLIS ISD	TX
KINGSTON PUBLIC SCHOOL	OK		WILLS POINT ISD	TX

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KINGSVILLE R-1	MO		WILSON ISD	TX
KIOWA ISD	OK		WINDTHORST ISD	TX
KIRBY SCHOOL DISTRICT	AR		WINFIELD ISD	TX
KIRBYVILLE CISD	TX		WINFIELD R-IV SCHOOL DISTRICT	MO
KIRBYVILLE R-VI SCHOOL DISTRICT	MO		WINFREE ACADEMY - GRAPEVINE	TX
KLEIN ISD	TX		WINFREE ACADEMY - LEWISVILLE	TX
KLONDIKE ISD	TX		WINNSBORO ISD	TX
KNOX CITY CISD	TX		WINTERS ISD	TX
KOPPERL ISD	TX		WOLFE CITY ISD	TX
KOUNTZE ISD	TX		WONDERVIEW SCHOOL DISTRICT	AR
KRESS ISD	TX		WOODLAWN SCHOOL DISTRICT	AR
KRUM ISD	TX		WOODSON ISD	TX
LA JOYA ISD	TX		WOODVILLE ISD	TX
LA PORTE INDEPENDENT SCHOOL DISTRICT	TX		WOODWARD PUBLIC SCHOOLS	OK
LAFAYETTE COUNTY SCHOOL DISTRICT	AR		WORTHAM ISD	TX
LAGRANGE ISD	TX		WYLIE ISD-R10	TX
LAKE DALLAS ISD	TX		WYLIE ISD-R14	TX
LAKE HAMILTON SCHOOL DISTRICT	AR		WYNNE SCHOOL DISTRICT	AR
LAKE TRAVIS ISD	TX		YANTIS ISD	TX
LAKE WORTH ISD	TX		YELLVILLE-SUMMIT SCHOOL DISTRICT	AR
LAKELAND R-3 SCHOOL DISTRICT	MO		YOUNG COUNTY	TX
LAKESIDE SCHOOL DISTRICT	AR		YOUTH WAVE HIGH	TX
LAMAR SCHOOL DISTRICT - AR	AR			
LAMESA ISD	TX			
LANCASTER ISD	TX			
LANCASTER, CITY OF	TX			
LATTA SCHOOL	OK			
LAZBUDDIE ISD	TX			
LEADHILL SCHOOL DISTRICT	AR			
LEARY ISD	TX			
LEE A. TOLBERT COMMUNITY ACADEMY	MO			
Lee A. Tolbert community Academy	MO			
LEE COLLEGE	TX			
LEE COUNTY SCHOOL DISTRICT	AR			
LEONARD ISD	TX			
LEVELLAND ISD	TX			
LEWISVILLE ISD	TX			
LIBERTY HILL ISD	TX			
LIBERTY-EYLAU ISD	TX			
LINDEN-KILDARE CONS ISD	TX			
LINDSAY ISD	TX			
LINDSAY SCHOOL DISTRICT I-009	OK			

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LINGLEVILLE ISD	TX	
LINN COUNTY R-I SCHOOL DISTRICT	MO	
LIPAN ISD	TX	
LITTLE ELM ISD	TX	
LITTLE ROCK SCHOOL DISTRICT	AR	
LITTLEFIELD ISD	TX	
LIVINGSTON ISD	TX	
LLANO ISD	TX	
LOCKESBURG SCHOOL DISTRICT	AR	
LOCKHART ISD	TX	

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