

# VENDOR CONTRACT

Between CCB Energy Consultants and  
(Company Name)

## THE INTERLOCAL PURCHASING SYSTEM (TIPS)

For

Sports Facility Lighting

CONTRACT NUMBER 7022516

## General Information

The vendor contract shall include the contract, the terms and conditions, special terms and conditions, any agreed upon amendments, as well as all of the sections of the solicitation and the awarded vendor's proposal. Once signed, if an awarded vendor's proposal varies or is unclear in any way from the TIPS contract, TIPS, at its sole discretion, will decide which provision will prevail. Other documents to be included are the awarded vendor's proposals, task orders, purchase orders and any adjustments which have been issued.

The following pages will constitute the contract between the successful vendors(s) and TIPS. Bidders shall state, in a separate writing, and include with their proposal response, any required exceptions or deviations from these terms, conditions, and specifications. If agreed to by TIPS, they will be incorporated into the final contract.

The Vendor Contract ("Contract") made and entered into by and between The Interlocal Purchasing System (hereinafter referred to as "TIPS" respectfully) a government cooperative purchasing program authorized by the Region VIII Education Service Center, having its principal place of business at 4845 US Hwy 271 North, Pittsburg, Texas 75686. This contract consists of the provisions set forth below, including provisions of all Attachments referenced herein. In the event of a conflict between the provisions set forth below and those contained in any Attachment, the provisions set forth shall control.

### Definitions

**PURCHASE ORDER** is the TIPS member's approval providing the authority to proceed with the negotiated delivery order under the contract. Special terms and conditions as agreed to between the vendor and TIPS member will be added as addendums to the PO. Items such as certificate of insurance, bonding requirements, small or disadvantaged business goals are some of the addendums possible.

## Special Terms and Conditions

It is the intent of TIPS to contract with a reliable, high performance vendor to supply products and services to government and educational agencies. It is the experience of TIPS that the following procedures provide TIPS, the Vendor, and the participating agency the necessary support to facilitate a mutually beneficial relationship. The specific procedures will be negotiated with the successful vendor.

- **Contracts:** All vendor purchase orders must be emailed to TIPS at tipspo@tips-usa.com. Should an agency send an order direct to vendor, it is the vendor's responsibility to forward the order to TIPS at the email above within 24 business hours and confirm its receipt with TIPS.
  - **Promotion of Contract:** It is agreed that Vendor will encourage all eligible entities to purchase from the TIPS Program. Encouraging entities to purchase directly from the Vendor and not through TIPS contract is not acceptable to the terms and conditions of this contract and will result in removal of Vendor from Program. Vendor is expected to use marketing funds for the marketing and promotion of this contract.
  - **Daily Order Confirmation:** All contract purchase orders will be approved daily by TIPS and sent to vendor. The vendor must confirm receipt of orders to the TIPS member (customer) within 24 business hours.
  - **Vendor custom website for TIPS:** If Vendor is hosting a custom TIPS website, then updated pricing must be posted by 1<sup>st</sup> of each month.
  - **Back Ordered Products:** If product is not expected to ship within 3 business days, customer is to be notified within 24 hours and appropriate action taken based on customer request.
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Check one of the following responses to the General Terms and Special Terms and Conditions:

We take no exceptions/deviations to the general and/or special terms and conditions.

(Note: If none are listed below, it is understood that no exceptions/deviations are taken.)

We take the following exceptions/deviations to the general and/or special terms and conditions. All exceptions/deviations must be clearly explained. Reference the corresponding general or special terms and conditions that you are taking exceptions/deviations to. The proposer must clearly state if you are adding additional terms and conditions to the general or special terms and conditions. Provide details on your exceptions/deviations below:

# The Interlocal Purchasing System (TIPS Cooperative) Supplier Response

Bid Information		Contact Information		Ship to Information
Bid Creator	Kim Thompson Coordinator of Office Operations	Address	Region VIII Education Service Center 4845 US Highway 271 North Pittsburg, TX 75686	Address
Email	Kim.Thompson@tips-usa.com	Contact	Kim Thompson, TIPS Office Manager	Contact
Phone	(903) 575-2608			Department
Fax	(866) 929-4402			Building
Bid Number	7022516	Department		Floor/Room
Title	Sports Facility Lighting	Building		Telephone
Bid Type	RFP			Fax
Issue Date	12/02/2015	Floor/Room		Email
Close Date	1/15/2016 3:00:00 PM CT	Telephone	+1 (866) 839-8477	
Need by Date		Fax	+1 (866) 839-8472	
		Email	bids@tips-usa.com	

## Supplier Information

Company CCB Energy Consultants  
 Address 65 CR 352  
 Bono, AR 72416  
 Contact Pam Wood  
 Department  
 Building  
 Floor/Room  
 Telephone 1 (870) 8978368  
 Fax 1 (870) 2770989  
 Email pamwood66@yahoo.com  
 Submitted 12/22/2015 3:10:51 PM CT  
 Total \$0.00

Signature Pam Wood

Email pamwood66@yahoo.com

## Supplier Notes

## Bid Notes

## Bid Activities

## Bid Messages

Please review the following and respond where necessary

#	Name	Note	Response
1	Yes - No	Disadvantaged/Minority/Women Business Enterprise - D/M/WBE (Required by some participating governmental entities) Vendor certifies that their firm is a D/M/WBE? Vendor must upload proof of certification to the "Response Attachments" D/M/WBE CERTIFICATES section.	No
2	Yes - No	Highly Underutilized Business - HUB (Required by some participating governmental entities) Vendor certifies that their firm is a HUB? Vendor must upload proof of certification to the "Response Attachments" HUB CERTIFICATES section.	No
3	Yes - No	The Vendor can provide services and/or products to all 50 US States?	Yes
4	States Served:	If answer is NO to question #3, please list which states can be served. (Example: AR, OK, TX)	
5	Company and/or Product Description:	This information will appear on the TIPS website in the company profile section, if awarded a TIPS contract. (Limit 750 characters.)	CCB Energy Consultants is a premier independent energy management and LED Lighting firm offering objective electric procurement and comprehensive LED Lighting Conversion analysis audits and installation.  We work with many different energy companies and LED Lighting manufacturers to secure the best energy and lighting solutions available for your business.
6	Primary Contact Name	Primary Contact Name	Troy Cox
7	Primary Contact Title	Primary Contact Title	Co-Owner
8	Primary Contact Email	Primary Contact Email	troycox47@yahoo.com
9	Primary Contact Phone	Enter 10 digit phone number. (No dashes or extensions)	8709192771
10	Primary Contact Fax	Enter 10 digit phone number. (No dashes or extensions)	8702770989
11	Primary Contact Mobile	Enter 10 digit phone number. (No dashes or extensions)	8709192771
12	Secondary Contact Name	Secondary Contact Name	Pam Wood
13	Secondary Contact Title	Secondary Contact Title	Co-Owner
14	Secondary Contact Email	Secondary Contact Email	pamwood66@yahoo.com
15	Secondary Contact Phone	Enter 10 digit phone number. (No dashes or extensions)	8708978368
16	Secondary Contact Fax	Enter 10 digit phone number. (No dashes or extensions)	8702770989
17	Secondary Contact Mobile	Enter 10 digit phone number. (No dashes or extensions)	8708978368
18	Admin Fee Contact Name	Admin Fee Contact Name. This person is responsible for paying the admin fee to TIPS.	Pam Wood
19	Admin Fee Contact Email	Admin Fee Contact Email	pamwood66@yahoo.com
20	Admin Fee Contact Phone	Enter 10 digit phone number. (No dashes or extensions)	8708978368
21	Purchase Order Contact Name	Purchase Order Contact Name. This person is responsible for receiving Purchase Orders from TIPS.	Pam Wood

22	Purchase Order Contact Email	Purchase Order Contact Email	pamwood66@yahoo.com
23	Purchase Order Contact Phone	Enter 10 digit phone number. (No dashes or extensions)	8708978368
24	Company Website	Company Website (Format - www.company.com)	www.ccbenergy.com
25	Federal ID Number:	Federal ID Number also known as the Employer Identification Number. (Format - 12-3456789)	27-3955474
26	Primary Address	Primary Address	65 CR 352
27	Primary Address City	Primary Address City	Bono
28	Primary Address State	Primary Address State (2 Digit Abbreviation)	Arkansas
29	Primary Address Zip	Primary Address Zip	72416
30	Search Words:	Please list search words to be posted in the TIPS database about your company that TIPS website users might search. Words may be product names, manufacturers, or other words associated with the category of award. YOU MAY NOT LIST NON-CATEGORY ITEMS. (Limit 500 words) (Format: product, paper, construction, manufacturer name, etc.)	LED, lighting, CCB, light, highbay, hibay, retro fit, fixture, lights, troffer, energy, lumens, kelvin, watts, flood light, a19, br30, energy star, dlc
31	Yes - No	Do you wish to be eligible to participate in a TIPS contract in which a TIPS member utilizes federal funds on contracts exceeding \$100,000? (Non-Construction) (If YES, vendor should download the Federal Regulations for Contracts document from the Attachments section, fill out the form and submit the document in the "Response Attachments" FEDERAL FUNDS section.) (Vendor must also download the Suspension or Debarment Certificate document from the Attachments section, fill out the form and submit the document in the "Response Attachments" SUSPENSION OR DEBARMENT section.)	No
32	Yes - No	Certification of Residency (Required by the State of Texas) Company submitting bid is a Texas resident bidder?	No
33	Company Residence (City)	Vendor's principal place of business is in the city of?	Bono
34	Company Residence (State)	Vendor's principal place of business is in the state of?	Arkansas
35	Felony Conviction Notice:	(Required by the State of Texas) My firm is, as outlined on PAGE 5 in the Instructions to Bidders document: (Questions 36 - 37)	(No Response Required)
36	Yes - No	A publicly held corporation; therefore, this reporting requirement is not applicable?	No
37	Yes - No	Is owned or operated by individual(s) who has/have been convicted of a felony? If answer is YES, a detailed explanation of the name(s) and conviction(s) must be uploaded to the "Response Attachments" FELONY CONVICTION section.	No
38	Pricing Information:	Pricing information section. (Questions 39 - 42)	(No Response Required)
39	Yes - No	In addition to the typical unit pricing furnished herein, the Vendor agrees to furnish all current and future products at prices that are proportionate to Dealer Pricing. If answer is NO, include a statement detailing how pricing for TIPS participants would be calculated in the PRICING document that is uploaded to the "Response Attachments" PRICING section.	Yes

40	Yes - No	Pricing submitted includes the TIPS administration fee?	Yes
41	Yes - No	Vendor agrees to remit to TIPS the required administration fee?	Yes
42	Yes - No	Additional discounts to TIPS members for bulk quantities or scope of work?	Yes
43	Start Time	Average start time after receipt of customer order is ____ working days?	10
44	Years Experience	Company years experience in this category?	2
45	Resellers:	Does the vendor have resellers that it will name under this contract? (If applicable, vendor should download the Reseller/Dealers spreadsheet from the Attachments section, fill out the form and submit the document in the "Response Attachments" RESELLERS section.	No
46	Prices are guaranteed for?	(__Month(s), __ Year(s), or Term of Contract) (Standard term is "Term of Contract")	1 year

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Line Items

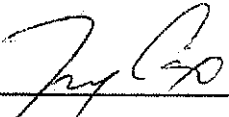
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Response Total: \$0.00


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# CONTRACT Signature Form

The undersigned hereby proposes and agrees to furnish goods and/or services in compliance with the terms, specifications and conditions at the prices quoted unless noted in writing. The undersigned further certifies that he or she is an authorized agent of the company and has authority to negotiate and contract for the company named below.

Company Name: CCB Energy Consultants  
Mailing Address: 65 CR 352  
City: Bono  
State: Arkansas  
Zip: 72416  
Telephone Number: (870) 919-2771  
Fax Number: (870) 277-0989  
Email Address: troycox47@yahoo.com  
Authorized Signature:   
Printed Name: Troy Cox  
Position: Co-Owner

This contract is for a total TERM of one year with the option of two additional years. Vendors shall honor the participation fee for any sales made based on the TIPS contract. Failure to pay the fee will be grounds for termination of contract and will affect the award of future contracts.

  
TIPS Authorized Signature \_\_\_\_\_ Date 2/25/16

  
Approved by Region VIII ESC \_\_\_\_\_ Date 2/25/16



References
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**\*\* Must have at least 3 References. References must be School, City, County, University, State Agency or Other Government.**

Organization	City	State	Contact Name	Contact Phone
City of Batesville	Batesville	AR	Jonathon Abbott	870-613-5991
Craighead County	Lake City	AR	Tony Thomas	870-933-4500
Marmaduke Public School	Marmaduke	AR	Tim Gardner	870-597-2723
Buffalo Island School	Monette	AR	Gaylon Taylor	870-486-5411
City of Paragould	Paragould	AR	Mike Gaskill	870-239-7510
Corning Public School	Corning	AR	Ralph Morrow	870-378-4064