

VENDOR CONTRACT

Between Computer Comforts, Inc. (CCI) and
(Company Name)

THE INTERLOCAL PURCHASING SYSTEM (TIPS) For

General Information

The vendor contract shall include the contract, the terms and conditions, special terms and conditions, any agreed upon amendments, as well as all of the sections of the solicitation and the awarded vendor's proposal. Once signed, if an awarded vendor's proposal varies or is unclear in any way from the TIPS contract, TIPS, at its sole discretion, will decide which provision will prevail. Other documents to be included are the awarded vendor's proposals, task orders, purchase orders and any adjustments which have been issued.

The following pages will constitute the contract between the successful vendors(s) and TIPS. Bidders shall state, in a separate writing, and include with their proposal response, any required exceptions or deviations from these terms, conditions, and specifications. If agreed to by TIPS, they will be incorporated into the final contract.

The Vendor Contract ("Contract") made and entered into by and between The Interlocal Purchasing System (hereinafter referred to as "TIPS" respectfully) a government cooperative purchasing program authorized by the Region VIII Education Service Center, having its principal place of business at 4845 US Hwy 271 North, Pittsburg, Texas 75686. This contract consists of the provisions set forth below, including provisions of all Attachments referenced herein. In the event of a conflict between the provisions set forth below and those contained in any Attachment, the provisions set forth shall control.

Definitions

PURCHASE ORDER is the TIPS member's approval providing the authority to proceed with the negotiated delivery order under the contract. Special terms and conditions as agreed to between the vendor and TIPS member will be added as addendums to the PO. Items such as certificate of insurance, bonding requirements, small or disadvantaged business goals are some of the addendums possible.

PREMIUM HOURS are defined as those hours not included in regular hours or recognized holidays. Premium hours are to be approved by the TIPS member for each delivery order and noted in the delivery order proposal as a line item during negotiations.

REGULAR HOURS are defined as those hours between the hours of 7 AM and 6 PM Monday thru Friday.

Terms and Conditions

Freight

All deliveries shall be freight prepaid, F.O.B. destination and shall be included in all pricing offered unless otherwise clearly stated in writing.

Warranty Conditions

All supplies equipment and services shall include manufacturer's minimum standard warranty unless otherwise agreed to in writing. Vendor shall be an authorized dealer, distributor or manufacturer for all products. All equipment proposed shall be new unless clearly stated in writing.

Customer Support

The Vendor shall provide timely and accurate customer support to TIPS members. Vendors shall respond to such requests within one (1) working day after receipt of the request. Vendor shall provide training regarding products and services supplied by the Vendor unless otherwise clearly stated in writing at the time of purchase. (Unless training is a line item sold or packaged and must be purchased with product.)

Contracts

All contracts and agreements between Vendors and TIPS Members shall strictly adhere to the statutes that are set forth in the Uniform Commercial Code as most recently revised.

Contracts for purchase will normally be put into effect by means of a purchase order(s) executed by authorized agents of the participating government entities.

Davis Bacon Act requirements will be met when Federal Funds are used for construction and/or repair of buildings.

Tax exempt status

A taxable item sold, leased, rented to, stored, used, or consumed by any of the following governmental entities is exempted from the taxes imposed by this chapter:(1) the United States; (2) an unincorporated instrumentality of the United States; (3) a corporation that is an agency or instrumentality of the United States and is wholly owned by the United States or by another corporation wholly owned by the United States;(4) the State of Texas; (5) a Texas county, city, special district, or other political subdivision; or (6) a state, or a governmental unit of a state that borders Texas, but only to the extent that the other state or governmental unit

exempts or does not impose a tax on similar sales of items to this state or a political subdivision of this state. Texas Tax Code § 151.309.

Assignments of contracts

No assignment of contract may be made without the prior written approval of TIPS. Payment can only be made to the awarded Vendor or vendor assigned dealer.

Disclosures

1. Vendor affirms that he/she has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor or service to a public servant in connection with this contract.
2. Vendor shall attach, in writing, a complete description of any and all relationships that might be considered a conflict of interest in doing business with participants in the TIPS program.
3. The vendor affirms that, to the best of his/her knowledge, the offer has been arrived at independently, and is submitted without collusion with anyone to obtain information or gain any favoritism that would in any way limit competition or give an unfair advantage over other vendors in the award of this contract.

Renewal of Contracts

The contract is for one (1) year with an option for renewal for 2 consecutive years. Total term of contract can be up to 3 years if sales are reported through the contract and both parties agree.

Shipments

The Vendor shall ship ordered products within five (5) working days after the receipt of the order. If a product cannot be shipped within that time, the Vendor shall notify TIPS and the requesting entity as to why the product has not shipped and shall provide an estimated shipping date, if applicable. TIPS or the requesting entity may cancel the order if estimated shipping time is not acceptable.

Invoices

The Vendor or vendor assigned dealer shall submit invoices, to the TIPS participant. Each invoice shall include the TIPS participant's purchase order number. The shipment tracking number or pertinent information for verification of TIPS participant receipt shall be made available upon request. The Vendor or vendor assigned dealer shall not invoice for partial shipments unless agreed to in writing in advance by TIPS and the TIPS participant.

Payments

The TIPS participant will make payments directly to the Vendor or vendor assigned dealer at net 30 days after receiving invoice.

Pricing

The Vendor contracts to provide pricing to TIPS and its participating governmental entities that is the lowest pricing available to like cooperative purchasing customers and the pricing shall remain so throughout the duration of the contract.

The Vendor agrees to promptly lower the cost of any product purchased through TIPS following a reduction in the manufacturer or publisher's direct cost to the Vendor. Price increases will be honored. However, the Vendor shall honor previous prices for thirty (30) days after written notification to TIPS of an increase.

All pricing submitted to TIPS shall include the participation fee to be remitted to TIPS by the Vendor. Vendor will not show adding the fee to the invoice presented to customer. The normal fee is 2%, but can be negotiated with the Vendor.

Participation Fees

Vendor or vendor assigned dealer contracts to pay the participation fee for all contract sales to TIPS on a monthly scheduled report. Vendor must login to the TIPS database and use the "Submission Report" section to report sales. The Vendor or vendor assigned dealers are responsible for keeping record of all sales that go through the TIPS contract. Failure to pay the participation fee will result in termination of contract. Please contact TIPS at tips@tips-usa.com or call (866) 839-8477 if you have questions about paying fees.

Indemnity

- 1. Indemnity for Personality Contracts.** Vendor agrees to indemnify and hold harmless and defend TIPS, TIPS member(s), officers and employees, from and against all claims and suits for damages, injuries to persons (including death), property damages, losses, and expenses including court costs and attorney's fees, arising out of, or resulting from, Vendor's performance of this contract, including all such causes of action based upon common, constitutional, or statutory law, or based in whole or in part, upon allegations of negligent or intentional acts on the part of the Vendor, its officers, employees, agents, subcontractors, licensees, invitees, whether or not such claims are based in whole or in part upon the negligent acts or omissions of the TIPS, TIPS member(s), officers, employees, or agents.
- 2. Indemnity for Performance Contracts.** The Vendor agrees to indemnify and hold harmless and defend TIPS, TIPS member(s), officers and employees from and against all claims and suits for damages, injuries to persons (including death), property damages, losses, and expenses including court costs and attorney's fees, arising out of, or resulting from, Vendor's work under this contract, including all such causes of action based upon common, constitutional, or statutory law, or based in whole or in part, upon allegations of negligent or intentional acts on the part of the Vendor, its officers, employees, agents, subcontractors, licensees, or invitees. Vendor further agrees to indemnify and

hold harmless and defend TIPS, TIPS member(s), officers and employees, from and against all claims and suits for injuries (including death) to an officer, employee, agent, subcontractor, supplier or equipment lessee of the Vendor, arising out of, or resulting from, Vendor's work under this contract whether or not such claims are based in whole or in part upon the negligent acts or omissions of the TIPS, TIPS member(s), officers, employees, or agents.

Attorney's Fees--Texas Local Government Code § 271.159 is expressly referenced.

Pursuant to §271.159, TEXAS LOC. GOV'T CODE, in the event that any one of the Parties is required to obtain the services of an attorney to enforce this Agreement, the prevailing party, in addition to other remedies available, shall be entitled to recover reasonable attorney's fees and costs of court.

Multiple Vendor Awards

TIPS reserves the right to award multiple vendor contracts for categories when deemed in the best interest of the TIPS membership. Bidders scoring 80% or above will be considered for an award. Categories are established at the discretion of TIPS.

State of Texas Franchise Tax

By signature hereon, the bidder hereby certifies that he/she is not currently delinquent in the payment of any franchise taxes owed the State of Texas under Chapter 171, Tax Code.

Miscellaneous

The Vendor acknowledges and agrees that continued participation in TIPS is subject to TIPS sole discretion and that any Vendor may be removed from the participation in the Program at any time with or without cause. Nothing in the contract or in any other communication between TIPS and the Vendor may be construed as a guarantee that TIPS participants will submit any orders at any time. TIPS reserves the right to request additional proposals for items already on contract at any time.

Purchase Order Pricing/Product Deviation

If a deviation of pricing/product on a purchase order occurs, TIPS is to be notified within 24 hours of receipt of order.

Cancellation for non-performance or contract deficiency

TIPS may terminate any contract if TIPS Members have not used the contract, or if purchase volume is determined to be "low volume" in any 12-month period. TIPS reserves the right to cancel the whole or any part of this contract due to failure by awarded vendor to carry out any obligation, term or condition of the contract. TIPS may issue a written deficiency notice to awarded vendor for acting or failing to act in any of the following:

- Providing material that does not meet the specifications of the contract;

- Providing work and/or material that was not awarded under the contract;
- Failing to adequately perform the services set forth in the scope of work and specifications;
- Failing to complete required work or furnish required materials within a reasonable amount of time;
- Failing to make progress in performance of the contract and/or giving TIPS reason to believe that awarded vendor will not or cannot perform the requirements of the contract; and/or
- Performing work or providing services under the contract prior to receiving a TIPS reviewed purchase order for such work.

Upon receipt of the written deficiency, awarded vendor shall have ten (10) days to provide a satisfactory response to TIPS. Failure to adequately address all issues of concern may result in contract cancellation. Upon cancellation under this paragraph, all goods, materials, work, documents, data and reports prepared by awarded vendor under this contract shall become the property of the TIPS Member on demand.

TIPS Member Purchasing Procedures

Purchase orders are issued by participating TIPS member to the awarded vendor indicating on the PO "Contract Number". Purchase Order is emailed to TIPS at tipspo@tips-usa.com.

- Awarded vendor delivers goods/services directly to the participating member.
- Awarded vendor invoices the participating TIPS member directly.
- Awarded vendor receives payment directly from the participating member.
- Awarded vendor reports sales monthly to TIPS (unless prior arrangements have been made with TIPS to report monthly).

Form of Contract

The form of contract for this solicitation shall be the Request for Proposal, the awarded proposal(s) and best and final offer(s), and properly issued and reviewed purchase orders referencing the requirements of the Request for Proposals. If a vendor submitting an offer requires TIPS and/or TIPS Member to sign an additional agreement, a copy of the proposed agreement must be included with the proposal.

Vendor contract documents: TIPS will review proposed vendor contract documents. Vendor's contract document shall not become part of TIPS's contract with vendor unless and until an authorized representative of TIPS reviews and approves it.

Licenses

Awarded vendor shall maintain in current status all federal, state and local licenses, bonds and permits required for the operation of the business conducted by awarded vendor. Awarded vendor shall remain fully informed of and in compliance with all ordinances and regulations pertaining to the lawful provision of services under the contract. TIPS reserves the right to stop

work and/or cancel contract of any awarded vendor whose license(s) expire, lapse, are suspended or terminated.

Novation

If awarded vendor sells or transfers all assets or the entire portion of the assets used to perform this contract, a successor in interest must guarantee to perform all obligations under this contract. TIPS reserves the right to accept or reject any new party. A simple change of name agreement will not change the contractual obligations of awarded vendor.

Site Requirements (when applicable to service or job)

Cleanup: Awarded vendor shall clean up and remove all debris and rubbish resulting from their work as required or directed by TIPS Member. Upon completion of work, the premises shall be left in good repair and an orderly, neat, clean and unobstructed condition.

Preparation: Awarded vendor shall not begin a project for which TIPS Member has not prepared the site, unless awarded vendor does the preparation work at no cost, or until TIPS Member includes the cost of site preparation in a purchase order.

Site preparation includes, but is not limited to: moving furniture, installing wiring for networks or power, and similar pre-installation requirements.

Registered sex offender restrictions: For work to be performed at schools, awarded vendor agrees that no employee of a sub-contractor who has been adjudicated to be a registered sex offender will perform work at any time when students are or reasonably expected to be present. Awarded vendor agrees that a violation of this condition shall be considered a material breach and may result in the cancellation of the purchase order at the TIPS Member's discretion.

Awarded vendor must identify any additional costs associated with compliance of this term. If no costs are specified, compliance with this term will be provided at no additional charge.

Safety measures: Awarded vendor shall take all reasonable precautions for the safety of employees on the worksite, and shall erect and properly maintain all necessary safeguards for protection of workers and the public. Awarded vendor shall post warning signs against all hazards created by the operation and work in progress. Proper precautions shall be taken pursuant to state law and standard practices to protect workers, general public and existing structures from injury or damage.

Smoking

Persons working under contract shall adhere to local smoking policies. Smoking will only be permitted in posted areas or off premises.

Invoices

The awarded vendor shall submit invoices to the participating entity clearly stating "Per TIPS Contract". The shipment tracking number or pertinent information for verification shall be made available upon request.

Marketing

Awarded vendor agrees to allow TIPS to use their name and logo within website, marketing materials and advertisement. Any use of TIPS name and logo or any form of publicity, inclusive of press release, regarding this contract by awarded vendor must have prior approval from TIPS.

Supplemental agreements

The entity participating in the TIPS contract and awarded vendor may enter into a separate supplemental agreement to further define the level of service requirements over and above the minimum defined in this contract i.e. invoice requirements, ordering requirements, specialized delivery, etc. Any supplemental agreement developed as a result of this contract is exclusively between the participating entity and awarded vendor. TIPS, its agents, TIPS members and employees shall not be made party to any claim for breach of such agreement.

Legal obligations

It is the responding vendor's responsibility to be aware of and comply with all local, state and federal laws governing the sale of products/services identified in this RFP and any awarded contract thereof. Applicable laws and regulations must be followed even if not specifically identified herein.

Audit rights

Awarded Vendor shall, at their sole expense, maintain appropriate due diligence of all purchases made by TIPS Member that utilizes this Contract. TIPS and Region 8 ESC each reserve the right to audit the accounting for a period of three (3) years from the time such purchases are made. This audit right shall survive termination of this Agreement for a period of one (1) year from the effective date of termination. TIPS shall have authority to conduct random audits of Awarded Vendor's pricing that is offered to TIPS Members. Notwithstanding the foregoing, in the event that TIPS is made aware of any pricing being offered to eligible entities that is materially inconsistent with the pricing under this agreement, TIPS shall have the ability to conduct the audit internally or may engage a third-party auditing firm. In the event of an audit, the requested materials shall be provided in the format and at the location designated by Region 8 ESC or TIPS.

Force Majeure

If by reason of Force Majeure, either party hereto shall be rendered unable wholly or in part to carry out its obligations under this Agreement then such party shall give notice and fully particulars of Force Majeure in writing to the other party within a reasonable time after occurrence of the event or cause relied upon, and the obligation of the party giving such notice, so far as it is affected by such Force Majeure, shall be suspended during the continuance of the inability then claimed, except as hereinafter provided, but for no longer period, and such party shall endeavor to remove or overcome such inability with all reasonable dispatch.

Services

When applicable, performance bonds will be required on construction or labor required jobs over \$100,000 and payment bonds on jobs over \$25,000 or awarded vendor will meet the TIPS member's local and state purchasing requirements. Awarded vendors may need to provide additional capacity as jobs increase. Bonds will not require that a fee be paid to TIPS. The actual cost of the bond will be a pass through to the TIPS member and added to the purchase order.

Scope of Services

The specific scope of work for each job shall be determined in advance and in writing between TIPS Member and Awarded vendor. It is okay if the TIPS member provides a general scope, but the awarded vendor should provide a written scope of work to the TIPS member as part of the proposal. Once the scope of the job is agreed to, the TIPS member will issue a PO with the estimate referenced as an attachment along with bond and any other special provisions agreed to for the TIPS member. If special terms and conditions other than those covered within this solicitation and awarded contracts are required, they will be attached to the PO and shall take precedence over those in the base contract.

Project Delivery Order Procedures

The TIPS member having approved and signed an interlocal agreement, or other TIPS membership document, may make a request of the awarded vendor under this contract when the TIPS member has services that need to be undertaken. Notification may occur via phone, the web, email, fax, or in person.

Upon notification of a pending request, the awarded vendor shall make contact with the TIPS member as soon as possible, but must make contact with the TIPS member within two working days.

Scheduling of Projects

Scheduling of projects (if applicable) will be accomplished when the TIPS member issues a purchase order that will serve as "the notice to proceed". The period for the delivery order will include the mobilization, materials purchase, installation and delivery, design, weather, and site cleanup and inspection. No additional claims may be made for delays as a result of these items. When the tasks have been completed the awarded vendor shall notify the client and have the TIPS member inspect the work for acceptance under the scope and terms in the PO. The TIPS member will issue in writing any corrective actions that are required. Upon completion of these items, the TIPS member will issue a completion notice and final payment will be issued.

Support Requirements

If there is a dispute between the awarded vendor and TIPS member, TIPS or its representatives will assist in conflict resolution or third party (mandatory mediation), if requested by either party. TIPS, or its representatives, reserves the right to inspect any project and audit the awarded vendors TIPS project files, documentation and correspondence.

Special Terms and Conditions

It is the intent of TIPS to contract with a reliable, high performance vendor to supply products and services to government and educational agencies. It is the experience of TIPS that the following procedures provide TIPS, the Vendor, and the participating agency the necessary support to facilitate a mutually beneficial relationship. The specific procedures will be negotiated with the successful vendor.

- **Contracts:** All vendor purchase orders must be emailed to TIPS at tipspo@tips-usa.com. Should an agency send an order direct to vendor, it is the vendor's responsibility to forward the order to TIPS at the email above within 24 business hours and confirm its receipt with TIPS.
 - **Promotion of Contract:** It is agreed that Vendor will encourage all eligible entities to purchase from the TIPS Program. Encouraging entities to purchase directly from the Vendor and not through TIPS contract is not acceptable to the terms and conditions of this contract and will result in removal of Vendor from Program. Vendor is expected to use marketing funds for the marketing and promotion of this contract.
 - **Daily Order Confirmation:** All contract purchase orders will be approved daily by TIPS and sent to vendor. The vendor must confirm receipt of orders to the TIPS member (customer) within 24 business hours.
 - **Vendor custom website for TIPS:** If Vendor is hosting a custom TIPS website, then updated pricing must be posted by 1st of each month.
 - **Back Ordered Products:** If product is not expected to ship within 3 business days, customer is to be notified within 24 hours and appropriate action taken based on customer request.
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Check one of the following responses to the General Terms and Special Terms and Conditions:

We take no exceptions/deviations to the general and/or special terms and conditions.

(Note: If none are listed below, it is understood that no exceptions/deviations are taken.)

We take the following exceptions/deviations to the general and/or special terms and conditions. All exceptions/deviations must be clearly explained. Reference the corresponding general or special terms and conditions that you are taking exceptions/deviations to. The proposer must clearly state if you are adding additional terms and conditions to the general or special terms and conditions. Provide details on your exceptions/deviations below:

CONTRACT Signature Form

The undersigned hereby proposes and agrees to furnish goods and/or services in compliance with the terms, specifications and conditions at the prices quoted unless noted in writing. The undersigned further certifies that he or she is an authorized agent of the company and has authority to negotiate and contract for the company named below.

Company Name: Computer Comforts, Inc

Mailing Address: 367 Columbia Memorial Pkwy

City: Kemah


State: TX

Zip: 77565

Telephone Number: 281-535-2288

Fax Number: 281-488-4272

Email Address: computercomforts@ironfurnace.com

Authorized Signature: 

Printed Name: Jay L. Krause,

Position: National Contracts Manager

This contract is for a total TERM of one year with the option of two additional years. Vendors shall honor the participation fee for any sales made based on the TIPS contract. Failure to pay the fee will be grounds for termination of contract and will affect the award of future contracts.

Blunde Mc Natt 10-22-15
TIPS Authorized Signature Date

David Wayne Fitts 10-22-15
Approved by Region VIII ESC Date

The Interlocal Purchasing System (TIPS Cooperative) Supplier Response

Bid Information		Contact Information		Ship to Information
Bid Creator	Mr. David Mabe National Coordinator	Address	Region VIII Education Service Center 4845 US Highway 271 North Pittsburg, TX 75686	Address
Email	david.mabe@tips-usa.com	Contact	Kim Thompson, Coordinator of Office Operations	Contact
Phone	+1 (903) 243-4759	Department		Department
Fax	+1 (866) 749-6674	Building		Building
Bid Number	1102215	Floor/Room		Floor/Room
Title	Furniture	Telephone	+1 (866) 839-8477	Telephone
Bid Type	RFP	Fax	+1 (866) 839-8472	Fax
Issue Date	08/03/2015	Email	bids@tips-usa.com	Email
Close Date	9/11/2015 3:00:00 PM CT			
Need by Date				

Supplier Information

Company CCI
 Address 367 Columbia Memorial Pkwy.
 Kemah, TX 77565-3187
 Contact Luci Minchew
 Department VP, CFO
 Building
 Floor/Room
 Telephone (281) 535-2288
 Fax (281) 488-4272
 Email luci@computercomforts.com
 Submitted 9/8/2015 3:16:47 PM CT
 Total \$0.00

Signature Jay L. Krause

Email computercomforts@ironfurnace.com

Supplier Notes

Bid Notes

Bid Activities

Bid Messages

Date	Subject	Message
08/13/15	Pre-Bid Webinar	<p>** The webinar is being recorded for those that have scheduling conflicts. Please contact TIPS at tips@tips-usa.com for a link to the recorded session.</p> <p>1. Please join my meeting. https://global.gotomeeting.com/join/604337077</p> <p>2. Use your microphone and speakers (VoIP) - a headset is recommended. Or, call in using your telephone.</p> <p>Dial +1 (872) 240-3412 Access Code: 604-337-077 Audio PIN: Shown after joining the meeting</p> <p>Meeting ID: 604-337-077</p>
08/13/15	Pre-Bid Webinar	<p>** The webinar is being recorded for those that have scheduling conflicts. Please contact TIPS at tips@tips-usa.com for a link to the recorded session.</p> <p>Monday, August 17, 2015, 10:00 AM (CST)</p> <p>1. Please join my meeting. https://global.gotomeeting.com/join/604337077</p> <p>2. Use your microphone and speakers (VoIP) - a headset is recommended. Or, call in using your telephone.</p> <p>Dial +1 (872) 240-3412 Access Code: 604-337-077 Audio PIN: Shown after joining the meeting</p> <p>Meeting ID: 604-337-077</p>

Please review the following and respond where necessary

#	Name	Note	Response
1	Yes - No	Disadvantaged/Minority/Women Business Enterprise - D/M/WBE (Required by some participating governmental entities) Vendor certifies that their firm is a D/M/WBE? Vendor must upload proof of certification to the "Response Attachments" D/M/WBE CERTIFICATES section.	No
2	Yes - No	Highly Underutilized Business - HUB (Required by some participating governmental entities) Vendor certifies that their firm is a HUB? Vendor must upload proof of certification to the "Response Attachments" HUB CERTIFICATES section.	No
3	Yes - No	The Vendor can provide services and/or products to all 50 US States?	Yes
4	States Served:	If answer is NO to question #3, please list which states can be served. (Example: AR, OK, TX)	

5	Company and/or Product Description:	This information will appear on the TIPS website in the company profile section, if awarded a TIPS contract. (Limit 750 characters.)	Computer Comforts, Inc. designs, manufactures, and installs furniture for the electronic classroom as well as providing general purpose classroom tables. Our patented Hide-Away Table for multi-use classrooms is one of our featured and most requested tables. Computer Comforts also manufactures recessed monitor tables, basic computer tables, laptop computer tables, testing/multi-use carrels, CAD-Drafting computer tables, collaborative/flex-lab tables, and a full-line of multimedia Instructor workstations. All Computer Comforts' manufactured furniture comes with a Lifetime Warranty, and end-users get to select their tabletop laminate and colors. Classroom design services are also offered at no charge. See www.computercomforts.com .
6	Primary Contact Name	Primary Contact Name	Luci Minchew
7	Primary Contact Title	Primary Contact Title	VP, CFO
8	Primary Contact Email	Primary Contact Email	luci@computercomforts.com
9	Primary Contact Phone	Enter 10 digit phone number. (No dashes or extensions)	2815352288
10	Primary Contact Fax	Enter 10 digit phone number. (No dashes or extensions)	2814884272
11	Primary Contact Mobile	Enter 10 digit phone number. (No dashes or extensions)	
12	Secondary Contact Name	Secondary Contact Name	Vince Barletta
13	Secondary Contact Title	Secondary Contact Title	Regional Sales Manager
14	Secondary Contact Email	Secondary Contact Email	vince@computercomforts.com
15	Secondary Contact Phone	Enter 10 digit phone number. (No dashes or extensions)	2815352288
16	Secondary Contact Fax	Enter 10 digit phone number. (No dashes or extensions)	2814884272
17	Secondary Contact Mobile	Enter 10 digit phone number. (No dashes or extensions)	
18	Admin Fee Contact Name	Admin Fee Contact Name. This person is responsible for paying the admin fee to TIPS.	Jay L. Krause
19	Admin Fee Contact Email	Admin Fee Contact Email	computercomforts@ironfurnace.com
20	Admin Fee Contact Phone	Enter 10 digit phone number. (No dashes or extensions)	8143427000
21	Purchase Order Contact Name	Purchase Order Contact Name. This person is responsible for receiving Purchase Orders from TIPS.	Luci Minchew
22	Purchase Order Contact Email	Purchase Order Contact Email	luci@computercomforts.com
23	Purchase Order Contact Phone	Enter 10 digit phone number. (No dashes or extensions)	2815352288
24	Company Website	Company Website (Format - www.company.com)	www.computercomforts.com
25	Federal ID Number:	Federal ID Number also known as the Employer Identification Number. (Format - 12-3456789)	760463011

26	Primary Address	Primary Address	367 Columbia Memorial Pkwy
27	Primary Address City	Primary Address City	Kemah
28	Primary Address State	Primary Address State (2 Digit Abbreviation)	TX
29	Primary Address Zip	Primary Address Zip	77565
30	Search Words:	Please list search words to be posted in the TIPS database about your company that TIPS website users might search. Words may be product names, manufacturers, or other words associated with the category of award. YOU MAY NOT LIST NON-CATEGORY ITEMS. (Limit 500 words) (Format: product, paper, construction, manufacturer name, etc.)	ADA furniture, ADA tables, carrels, chairs, classroom design, classroom furniture, classroom tables, collaborative tables, computer furniture, computer lab chairs, computer tables, drafting tables, electric lift tables, flex lab furniture, flex tables, furniture, general purpose tables, hide away tables, instructor lecterns, instructor tables, kiosks, lab chairs, laptop tables, LCD tables, lecterns, monitor lift tables, power lift tables, tables, testing tables, training room furniture, training room tables, training tables.
31	Yes - No	Do you wish to be eligible to participate in a TIPS contract in which a TIPS member utilizes federal funds on contracts exceeding \$100,000? (Non-Construction) (If YES, vendor should download the Federal Regulations for Contracts document from the Attachments section, fill out the form and submit the document in the "Response Attachments" FEDERAL FUNDS section.) (Vendor must also download the Suspension or Debarment Certificate document from the Attachments section, fill out the form and submit the document in the "Response Attachments" SUSPENSION OR DEBARMENT section.)	Yes
32	Yes - No	Certification of Residency (Required by the State of Texas) Company submitting bid is a Texas resident bidder?	Yes
33	Company Residence (City)	Vendor's principal place of business is in the city of?	Kemah
34	Company Residence (State)	Vendor's principal place of business is in the state of?	TX
35	Felony Conviction Notice:	(Required by the State of Texas) My firm is, as outlined on PAGE 5 in the Instructions to Bidders document: (Questions 36 - 37)	(No Response Required)
36	Yes - No	A publicly held corporation; therefore, this reporting requirement is not applicable?	No
37	Yes - No	Is owned or operated by individual(s) who has/have been convicted of a felony? If answer is YES, a detailed explanation of the name(s) and conviction(s) must be uploaded to the "Response Attachments" FELONY CONVICTION section.	No
38	Pricing Information:	Pricing information section. (Questions 39 - 42)	(No Response Required)
39	Yes - No	In addition to the typical unit pricing furnished herein, the Vendor agrees to furnish all current and future products at prices that are proportionate to Dealer Pricing. If answer is NO, include a statement detailing how pricing for TIPS participants would be calculated in the PRICING document that is uploaded to the "Response Attachments" PRICING section.	Yes

40	Yes - No	Pricing submitted includes the TIPS administration fee?	Yes
41	Yes - No	Vendor agrees to remit to TIPS the required administration fee?	Yes
42	Yes - No	Additional discounts to TIPS members for bulk quantities or scope of work?	No
43	Start Time	Average start time after receipt of customer order is ____ working days?	1
44	Years Experience	Company years experience in this category?	28
45	Resellers:	Does the vendor have resellers that it will name under this contract? (If applicable, vendor should download the Reseller/Dealers spreadsheet from the Attachments section, fill out the form and submit the document in the "Response Attachments" RESELLERS section.	No
46	Prices are guaranteed for?	(___Month(s), ___ Year(s), or Term of Contract) (Standard term is "Term of Contract")	Term of Contract

Line Items

Response Total: \$0.00

2 CFR PART 200 Contract Provisions

Required Federal contract provisions of Federal Regulations for Contracts

The following provisions are required to be in place and agreed if the procurement is funded with federal funds. TIPS or its members are the subgrantee or subrecipient by definition in most cases. Not all provisions herein apply to all contracts. Compliance is required as it applies to the individual purchase contract.

Appendix II to Part 200

Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

2 CFR PART 200

These contract provisions are incorporated by reference or attachment into all contracts with your company when TIPS or its members purchase is with federal funds if you respond to a TIPS competitive procurement request for proposals or bid..

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.


Federal Rule (1) Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C, 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

Notice: Pursuant to Federal Rule (1) above, when federal funds are expended by TIPS or its members, TIPS or its members reserves all rights and privileges under the applicable laws and regulations with respect to this procurement in the event of breach of contract by either party.

Does vendor agree? YES  Initial of Authorized Company Official

Federal Rule (2) Termination for cause and for convenience by the grantee or subgrantee including the manner by which it will be effected and the basis for settlement. (All contracts in excess of \$10,000)


Pursuant to Federal Rule (2) above, when federal funds are expended by TIPS OR ITS MEMBERS, TIPS OR ITS MEMBERS reserves the right to terminate any agreement in excess of \$10,000 resulting from this procurement process for cause after giving the vendor an appropriate opportunity and up to 30 days, to cure the causal breach of terms and conditions. TIPS OR ITS MEMBERS reserves the right to terminate any agreement in excess of \$10,000 resulting from this procurement process for convenience with 30 days notice in writing to the awarded vendor. The vendor would be compensated for work performed and goods procured as of the termination date if for convenience of the TIPS OR ITS MEMBERS. Any award under this procurement process is not exclusive and the District reserves the right to purchase goods and services from other vendors when it is in the best interest of the District.

Does vendor agree? YES  Initial of Authorized Company Official

Federal Rule (3) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

2 CFR PART 200 Contract Provisions

Pursuant to Federal Rule (3) above, when federal funds are expended by TIPS OR ITS MEMBERS, for all construction contracts awarded by grantees and their contractors or subgrantees, the proposer certifies that during the term of an award, when federal funds are expended, by the TIPS OR ITS MEMBERS resulting for this procurement process the vendor will be in compliance with Equal Opportunity Employment laws specifically Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR chapter 60).

Does vendor agree? YES  Initial of Authorized Company Official

Federal Rule (4) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

Pursuant to Federal Rule (4) above, when federal funds are expended by TIPS OR ITS MEMBERS, during the term of an award for all contracts and subgrants for construction or repair, when Federal Funds are expended, by the TIPS OR ITS MEMBERS resulting for this procurement process the vendor will be in compliance with all provisions listed or referenced therein.

Does vendor agree? YES  Initial of Authorized Company Official

Federal Rule (5) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

Pursuant to Federal Rule (5) above, when federal funds are expended by TIPS OR ITS MEMBERS, the proposer certifies that during the term of an award by the TIPS OR ITS MEMBERS resulting from this procurement process for construction contracts awarded by grantees and subgrantees the proposer agrees to be in compliance with all requirements listed or referenced therein.

Does vendor agree? YES  Initial of Authorized Company Official

Federal Rule (6) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a

2 CFR PART 200 Contract Provisions

small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

Pursuant to Federal Rule (6) above, when federal funds are expended by TIPS OR ITS MEMBERS, TIPS OR ITS MEMBERS requires that the proposer certify that during the term of an award by the TIPS OR ITS MEMBERS resulting from this procurement process the vendor agrees to the terms listed and referenced therein.

Does vendor agree? YES  Initial of Authorized Company Official


Federal Rule (7) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

Pursuant to Federal Rule (7) above, when federal funds are expended by TIPS OR ITS MEMBERS, TIPS OR ITS MEMBERS requires that the proposer certify that during the term of an award by the TIPS OR ITS MEMBERS resulting from this procurement process the vendor agrees to the terms listed and referenced therein.

Does vendor agree? YES  Initial of Authorized Company Official

Federal Rule (8) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award \$25,000 or greater (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.


Pursuant to Federal Rule (8) above, when federal funds are expended by TIPS OR ITS MEMBERS, TIPS OR ITS MEMBERS requires the proposer certify that during the term of an award by the TIPS OR ITS MEMBERS resulting for this procurement process the vendor certifies that they are not debarred from receiving a contract from the federal government as provided therein.

Does vendor agree they are not debarred as specified above ? YES  Initial of Authorized Company Official

Federal Rule (9) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

Pursuant to Federal Rule (9) above, when federal funds are expended by TIPS OR ITS MEMBERS, TIPS OR ITS MEMBERS requires the proposer certify that during the term and after the awarded term of an award by the TIPS OR ITS MEMBERS resulting for this procurement process the vendor certifies to the terms included or referenced in Federal Rule 9 above.

2 CFR PART 200 Contract Provisions

Does vendor certify to the provisions in Federal Rule (9) above? YES  Initial of Authorized Company Official

Federal Rule (10) 2 CFR 200.233 Retention of all required records for three years after grantees or subgrantees make final payments and all other pending matters are closed.

Pursuant to Federal Rule (10) above, when federal funds are expended by TIPS OR ITS MEMBERS, TIPS OR ITS MEMBERS requires the proposer certify that the awarded vendor retain all required records for three years after grantees or subgrantees make final payments and all other pending matters are closed.

Does vendor agree? YES  Initial of Authorized Company Official

Federal Rule (11) Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871).

Pursuant to Federal Rule (12) above, when federal funds are expended by TIPS OR ITS MEMBERS, TIPS OR ITS MEMBERS requires proposer certify that during the term of an award by the TIPS OR ITS MEMBERS resulting for this procurement process the vendor will be in compliance with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871).

Does vendor agree? YES  Initial of Authorized Company Official

Federal Rule (12) 2 CFR §200.322 Procurement of recovered materials. A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines. [78 FR 78608, Dec. 26, 2013, as amended at 79 FR 75885, Dec. 19, 2014]

Pursuant to Federal Rule (12) above, when federal funds are expended by TIPS OR ITS MEMBERS, TIPS OR ITS MEMBERS requires proposer certify that during the term of an award by the TIPS OR ITS MEMBERS resulting for this procurement process the vendor will be in compliance with mandatory standards and policies relating to Procurement of recovered materials which are listed above.

Does vendor agree they will comply? YES  Initial of Authorized Company Official

Company Name Computer Comforts, Inc.

Print name of authorized representative Jay L. Krause, National Contracts Manager

Signature of authorized representative 

Date 9/8/2015

Signature above acknowledges all provisions in this four page document and the vendor/proposer/bidder responses herein to the 12 rules.

SUSPENSION OR DEBARMENT CERTIFICATE

Non-Federal entities are prohibited from contracting with or making sub-awards under covered transactions to parties that are suspended or debarred or whose principals are suspended or debarred. Covered transactions include procurement for goods or services equal to or in excess of \$25,000.00. Contractors receiving individual awards for \$25,000.00 or more and all sub-recipients must certify that the organization and its principals are not suspended or debarred.

By submitting this offer and signing this certificate, this bidder:

Certifies that no suspension or disbarment is in place, which would preclude receiving a federally funded contract under the EDGAR, §200.212 Suspension and debarment.

Vendor Name: Computer Comforts, Inc

Vendor Address: 367 Columbia Memorial Pkwy Kemah, TX 77565

Vendor E-mail Address: computercomforts@ironfurnace.com

Vendor Telephone: 281-535-2288

Authorized Company Official's Name: Jay L. Krause, National Contracts Manager

Signature of Company Official: _____



Date: September 8, 2015

References

Computer Comforts, Inc.

**** Must have at least 3 References. References must be School, City, County, University, State Agency or Other Government.**

Organization	City	State	Contact Name	Contact Phone
Sacred Heart University	Fairfield	CT	Bryan Palmer	203-396-8055
Northeastern University	Boston	MA	Ron Starr	617-373-2314
NY City College Of Technology	Brooklyn	NY	Juan Alvarez	718-260-5594
University of Georgia Athens	Athens	GA	Beth Woods	706-542-3456



Computer Comforts, Inc.
367 Columbia Memorial Pkwy.
Kemah, TX 77565-3187
(281) 535-2288 • Fax: (281) 488-4272
www.computercomforts.com

COMPUTER COMFORTS' LIFETIME WARRANTY

Computer Comforts warrants to the original purchaser that its products will be free from defects in material and workmanship for as long as the original purchaser owns this product, except as noted below*. This warranty shall be effective from the date of purchase as shown on the purchaser's receipt.

During the warranty period, Computer Comforts will repair or replace, at its option, free of charge (including labor) any product which proves defective in material and/or workmanship under normal use and service.

Shipping charges and/or damages incurred in shipment or replacement parts will not be covered. The warranty is void for any damages to the product due to misuse, abuse, neglect, accident, improper installation or any repair or alteration performed by anyone other than an authorized Computer Comforts representative.

*The warranty period for accessory items which are not manufactured by Computer Comforts will vary, depending on the specific manufacturer's coverage (examples: keyboard arms, pencil drawers, chairs, monitor arms, etc.). Please call for specific details on any of these accessory items.

FOR ANY WARRANTY ISSUES, PLEASE CONTACT:

Computer Comforts, Inc.
367 Columbia Memorial Pkwy.
Kemah, TX 77565-3187
281-535-2288 / 281-488-4272 Fax
info@computercomforts.com E-mail



Furniture Solutions for
Active Learning Environments



COMPUTER COMFORTS, INC>

A NOTE ON GREEN

RESPONSIBILITY

At Computer Comforts, going Green is not a fad. This process is an ongoing effort to make improvements with the understanding that change and investment now, mean a better future for all.

SCIENCE AND LOW EMITTING PRODUCTS

Computer Comforts' furniture classifies as low-emitting furniture in school environments. Allow us to assist with your projects that require LEED for Schools. We also meet the stringent qualifications for the CHPS EQ 2.3.5 credit. As a manufacturer of educational furniture that meets the criteria for CHPS and LEED for Schools, Computer Comforts' furniture also passed the strict standards to qualify as MAS CERTIFIED GREEN™ from Materials Analytical Services, Inc.

REDUCE, REUSE, REAL NUMBERS AND NOT RHETORIC

Our wood products are manufactured from 100% recycled and/or recovered fiber. 100% of our wood products originate from certified sustainable harvesting methods. Up to 90% of our packaging and steel comes from post-consumer waste or recycled materials. In the places that we must use packaging materials, they are 100% recyclable. Our investment in machinery and new processes has reduced waste by more than 60% in the past 3 years. 100% of all unused metal from the manufacturing of our product is recycled locally. Computer Comforts' Arlington, TX-based manufacturing facility uses powder coat paint, which means you can be assured that no solvents and negligible amounts of VOC's, if any, are being released into our atmosphere.

PARTNERSHIPS AND ACCOUNTABILITY

As a US based manufacturer, we feel it is our responsibility to ensure all of our supply partners share our desire for environmental stewardship. By using independent third party testing of our products, we are staying accountable to YOU. This is not about telling a nice story to make everyone feel good. This is about doing the right thing for the environment and for the planet our children will inherit.

ABOUT US

Since 1987, Computer Comforts, Inc. has built a reputation for manufacturing innovative computer furniture and providing exceptional customer service.

After 27 years, CCI has evolved into a turnkey manufacturer, providing solutions for all learning environments.

Although computer lab furniture continues to be a primary focus, we are also leading the way in furniture design for emerging teaching methods, which demand flexible spaces.

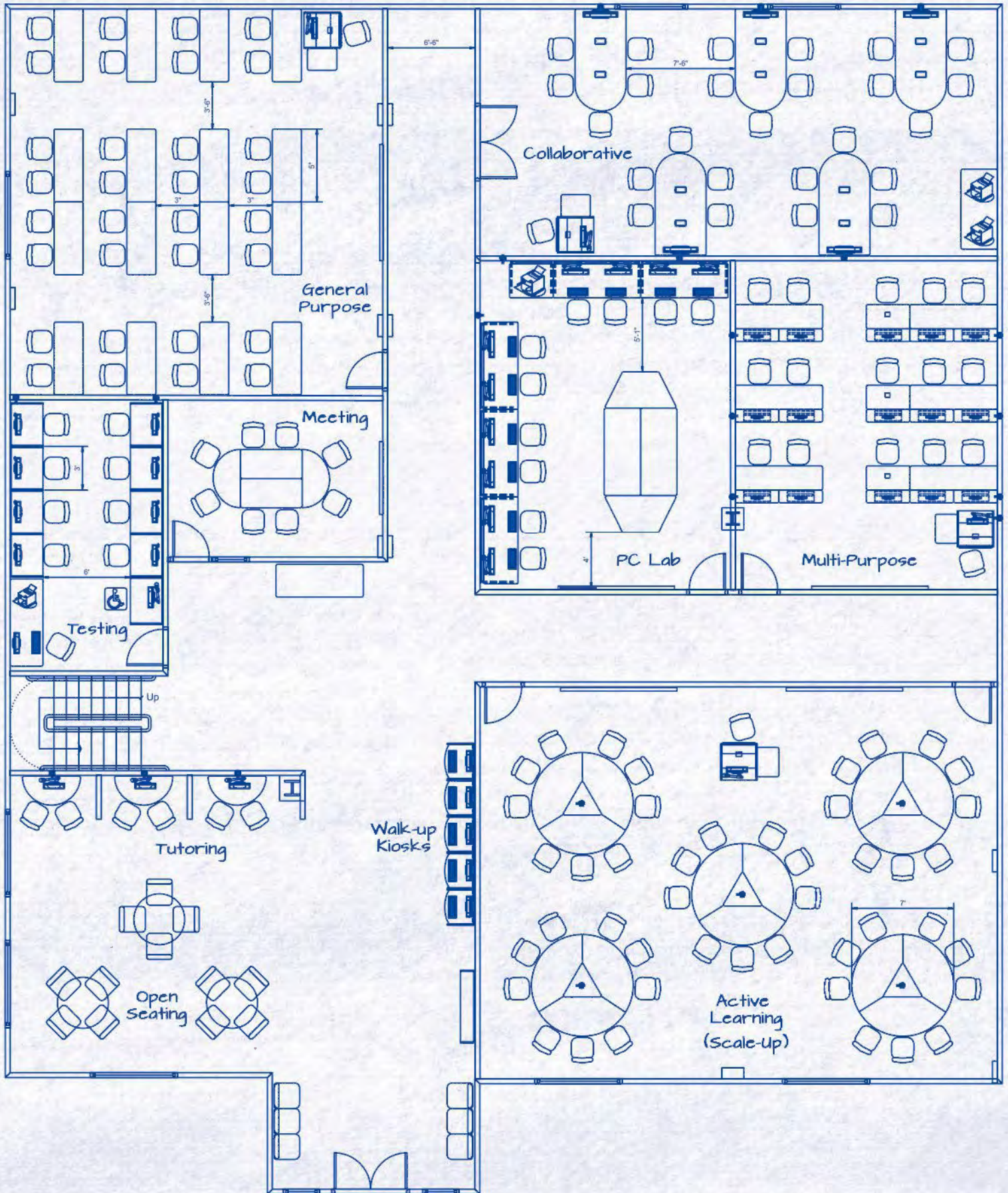
"My mission has always been very simple. To create a company that is built on a foundation of integrity that attracts and inspires like-minded people. A brand that provides high quality products at fair prices. A business that genuinely cares about it's customers and employees. Finally, a company committed to service in the community. I am grateful for our success and feel it is only natural to give back."



CEO, Founder



Active Learning Environments



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An Active Learning Environment is defined as a flexible space that can be reconfigured for a wide variety of teaching methods. A shift from traditional lecture space to a collaborative, team learning environment is NOW underway. CCI is ready, offering a variety of solutions.

(Pictured are the Active Learning Tables, Bullet Tables, POD Tables and E-Kiosks)



ACTIVE LEARNING TABLES



60" W x 20"D
Shown with optional power
ports and casters

Our Active Learning Table is **SIMPLE, FUNCTIONAL** and **AFFORDABLE**. An "Active Learning" environment is defined as a flexible space that can be reconfigured quickly for a wide variety of teaching methods. Many colleges are forced to define classrooms and class scheduling based on how a room is furnished. With traditional "general purpose" furniture, this can be very limiting.

1

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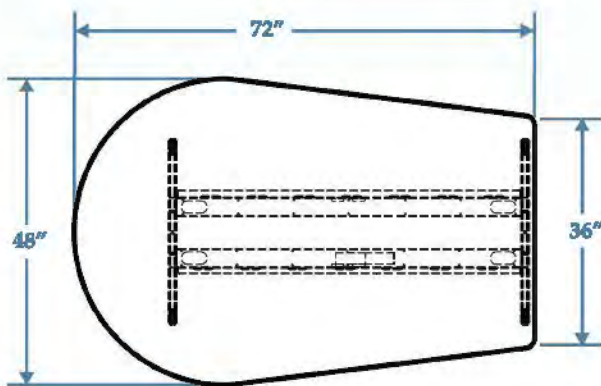
COLLABORATIVE TEAM TABLES

Team Tapered
84" W x 36"D shown with
optional power ports

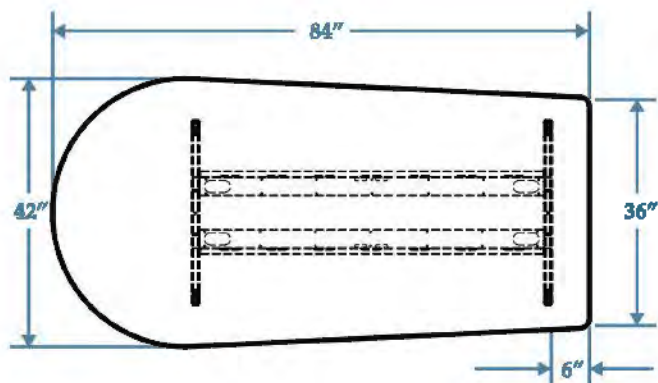


Collaborative learning environments are a growing trend on today's campus. CCI's bullet-shaped design is a great solution for small work groups (4-6 students).

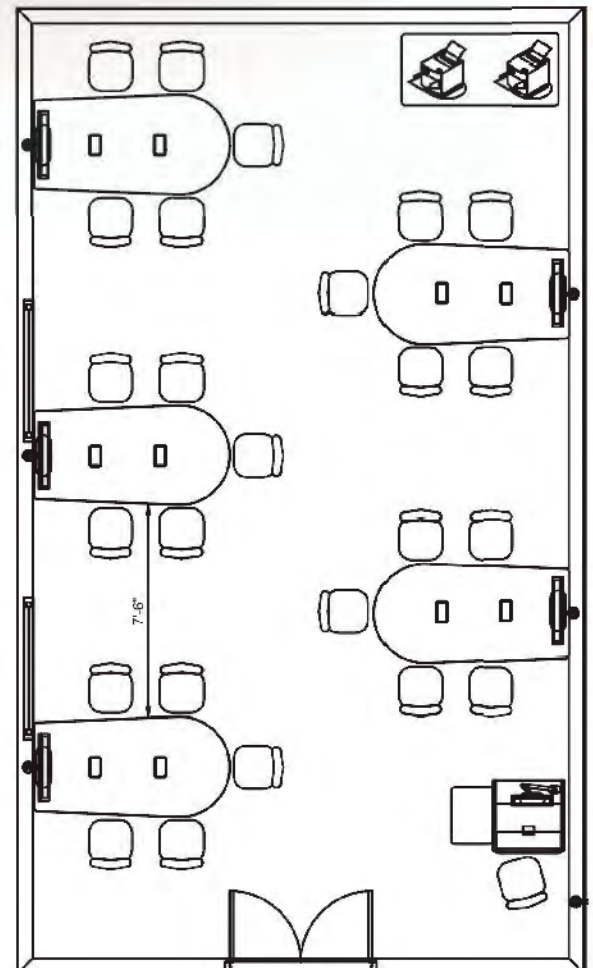
Add interactive technology (Extron, Creston, Etc.) to allow up to 6 student laptops to share a large LCD display for collaboration. (Available at desk height and bench height).



Sample Room
and Popular
Sizes



Custom
Size Tops
Available



ACTIVE LEARNING CLUSTER



84" Diameter
Seats up to 9
students

Power-Core
can be custom
configured for a
wide variety of
AV solutions



The Active Learning concept is a growing trend on most college campuses. The design of the Computer Comforts ALC Furniture is based on guidelines from the original SCALE-UP learning model. This model creates "collaborative learning in a studio like setting".

3

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TEAM TABLE SOLUTIONS



60" Diameter
Shown with
Tabletop
Dividers

Removable
Access Panel



Optional
Power / Data
Solutions

Wire
Management

CCI's POD has a small footprint and is ideal for a wide variety of environments.

The oval-shaped table also works nicely for small work groups. Both table styles offer excellent cable management. Custom configure the table top with a wide variety of power, data, audio, VGA, USB, etc.

The Collaborative Table concept will prepare you for the challenges of today's electronic classroom.



Team Oval
64" W x 36" D shown with
optional power ports

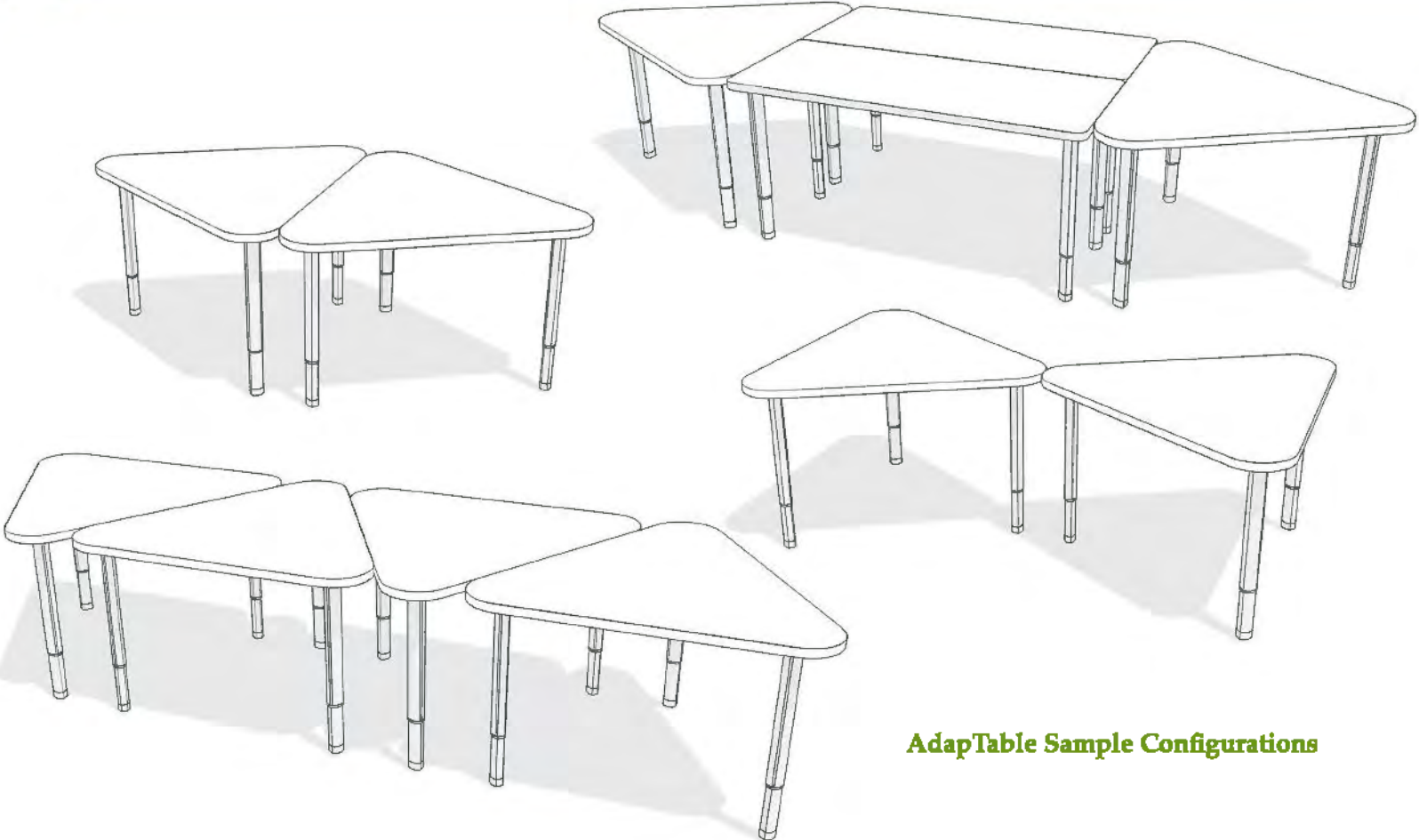
ADAPTABLE TABLES



This triangle-shaped table is a **NEW** addition to the AdapTable family. As illustrated below, the triangle allows you to create several new configurations.

5

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AdapTable Sample Configurations

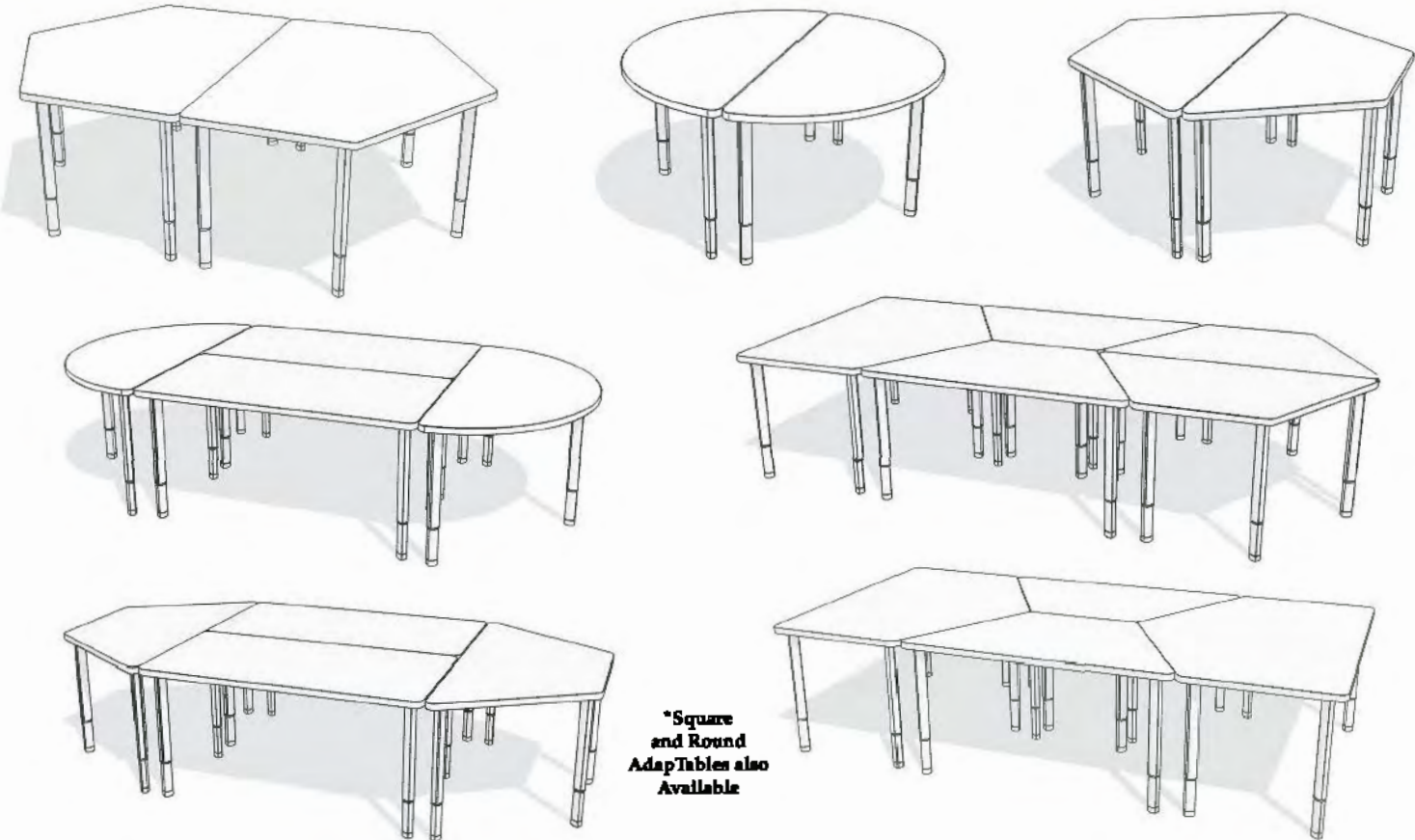
ADAPTABLE TABLES



The AdapTable is available in various shapes and sizes, allowing for a wide variety of configurations. The contoured leg is adjustable from 25”H - 35”H.

**Optional Casters Ordered Separately*

AdapTable Sample Configurations



**Square and Round AdapTables also Available*

HIDE-AWAY FAMILY



Patent # 6,609,465



UNIVERSAL HIDE-AWAY TABLE
The NEW universal design is simple to operate and carries a lifetime warranty



UNIVERSAL HIDE-AWAY TABLE
The NEW Universal design accommodates most popular all-in-one computers.



LAPTOP TABLE
Similar to the original Hide-Away LCD table, but modified for laptop computers



UNIVERSAL LECTERN
This cabinet-style option offers maximum flexibility for all electronic teaching tools



INSTRUCTOR TABLE
The unique design of the instructor's Hide-Away workstation incorporates our patented Hide-Away mechanism

WHEELCHAIR FAMILY



**GENERAL PURPOSE
POWER-LIFT
STUDENT TABLE**
Push Button Adjustment
(28" H - 47"H)

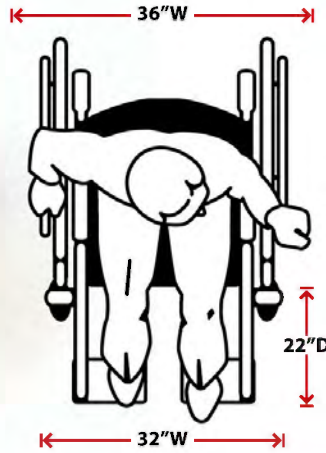
Meet ADA requirements with our wheelchair friendly furniture solutions.



**COMPUTER LAB
POWER-LIFT
STUDENT TABLE**
Push Button Adjustment
(28" H - 47"H)



UNIVERSAL LECTERN
Accessible Surface for
Keyboard or Laptop

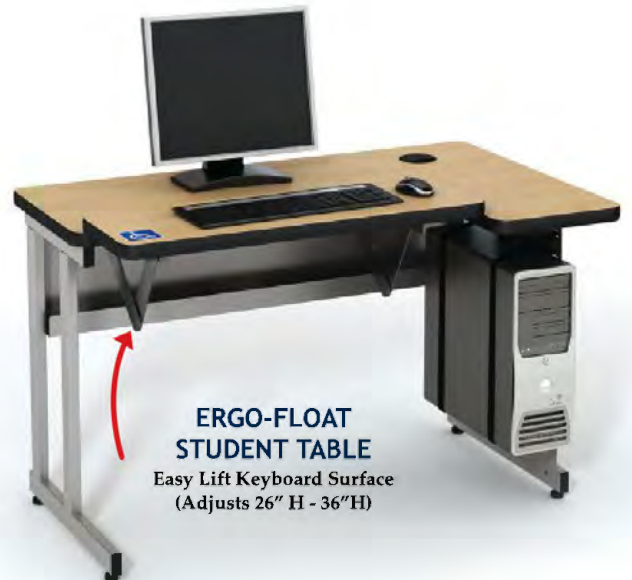


SUGGESTED GUIDELINES

- 32"W minimum for leg space
- 22"D minimum for leg space
- 27"H clearance for under table knee space
- 36"W minimum for aisle space
- 5% of tables in each classroom (minimum of one table per room) should meet these wheelchair guidelines



**ERGO-FLOAT
INSTRUCTOR TABLE**
Sit-To-Stand Floating Surface



**ERGO-FLOAT
STUDENT TABLE**
Easy Lift Keyboard Surface
(Adjusts 26" H - 36"H)

*LCD Arm Ordered Separately

HIDE-AWAY LCD TABLES



36" W x 30"D

The flexible Hide-Away LCD Table allows you to convert a computer lab into a general purpose classroom quickly and easily. Our patented design works with an adjustable LCD arm.



Patent # 6,609,465



The monitor floats over a large student work area. The LCD adjusts horizontally and vertically for student comfort.

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SEE MOVIE

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Patent # 6,609,465

72" W x 30"D

This low profile design creates a "clear-view" for both student and instructor. Available in single and double configurations.

Rear Access Panel



SEE MOVIE

www.computercomforts.com

10



KEYBOARD POCKET TABLES



The Keyboard Pocket table is a great solution for multi-use classrooms. The low-profile LCD arm combined with keyboard/mouse pocket creates a clear desktop for general purpose (non-computer) classes.



36" W x 24" D shown with optional CPU holder



RECESSED LCD TABLES

The Recessed LCD Table is our most popular design for the dedicated computer lab. This concept creates a "clear-view" between student and instructor. A large work area is also provided. Available in single and double configurations.



72" W x 30"D shown with optional CPU holders

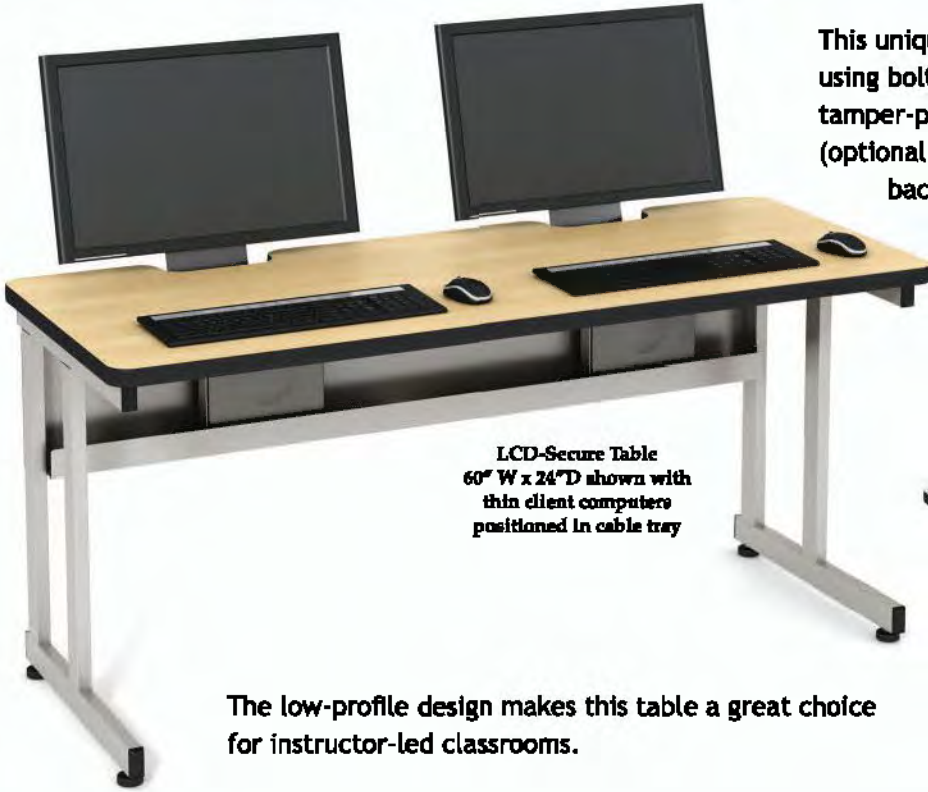
The steel modesty panel also works like a backstop to secure the LCD on its platform.



36" W x 30"D shown with optional CPU holder



LCD-SECURE TABLES



LCD-Secure Table
60" W x 24"D shown with
thin client computers
positioned in cable tray

This unique table design secures the LCD using bolt-down brackets. For added security, tamper-proof screws can be used to attach LCD (optional). Since the LCD is mounted to the back edge of the table top, a 24" deep surface provides ample workspace (small footprint).



Back View

The low-profile design makes this table a great choice for instructor-led classrooms.



CAD DRAFTING TABLES

Manual drafting meets computer aided design with this functional table. We combine a traditional tilt-top drafting table with an LCD arm, keyboard drawer and CPU holder to create a great multi-use table. The top can be tilted up to 27° for a comfortable drafting angle and can also be positioned flat for use as a traditional computer table.



*LCD Arm Ordered Separately



SEE MOVIE

www.computercomforts.com

14



BASIC COMPUTER TABLES



72" W x 30"D shown with optional CPU holders



36" W x 30"D shown with optional CPU holder

The simple and affordable Basic Computer Table comes standard with modesty panel and horizontal cable management tray. Available in single and double configurations.



ELEVATED BACK TABLES



72" W x 30"D shown with optional CPU holders



36" W x 30"D shown with optional CPU holder

The functional Elevated Back Table hides all cords and cables from view. Cables simply drop off the back edge of the table into a horizontal raceway. Available in single and double configurations.



HIDE-AWAY LAPTOP TABLES



60" W x 24"D

The Hide-Away Laptop Table was designed to create flexible learning environments. Computers can be "hidden-away" below a hinged lid. The laptop is protected in the bay by custom foam inserts. Quickly convert a laptop lab into a general purpose classroom.

Stay connected to power and data full time.



LAPTOP STORAGE TABLES

The Laptop Storage pockets allows for extra desktop space when required. Laptops can be attached to table with security cables and locks.



60" W x 24"D

Ideal for dedicated laptop computer labs or student laptops in a general purpose classroom.

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18



MULTI-USE CARRELS

The 18"H divider creates a private space between students. The Multi-Use Carrel is a great solution for a wide variety of applications:

- Computer Testing
- Paper Testing
- Library Study
- Common Area Work Table
- E-mail Station
- Language Labs



36" W x 24"D shown with optional CPU holder



72" W x 24"D shown with optional CPU holders

*LCD Arm Ordered Separately



ICU CARRELS



Removable
Privacy Panel

Patent Pending

36" W x 24"D shown with
optional CPU holder

The ICU Carrel was designed to help Testing Administrators better manage the testing environment. The CLEAR-VIEW Plexi-Back option improves visibility for monitoring students during a test. The 6"H panel obstructs the students view during testing, while allowing the administrator a CLEAR VIEW of the desktop. This Multi-Use Table can also be used for a traditional instructor led classroom.



INSTRUCTOR TABLE SERIES



The Instructor Table Series is offered in 5 different styles:

- Flat Top (Basic)
- Recessed LCD (RMP)
- Ergo Float (EF)
- Hide-Away (HA)
- Space Saver (SS)

IT60 Series tables are wheelchair accessible. A 24"H rack cabinet and rear locking door are included. Adjustable keyboard arm and laptop power with cord manager are optional.

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The Ergo Float IT Table features an adjustable front surface for sit-to-stand requirements.

INSTRUCTOR TABLE SERIES



Recessed LCD
60" W x 30"D x 36"H

Recessed LCD

The Recessed LCD Table offers the instructor a clear-view over their LCD monitor.



The vented locking rear door is a standard feature on all IT Series tables.

SEE MOVIE

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Hide-Away
60" W x 30"D x 36"H

Hide-Away LCD

The flexible Hide-Away IT Table is a faculty favorite! This table features an adjustable LCD arm that hides away when not in use. A large work area is available for faculty laptop, notes, books, etc.



Patent # 6,609,465

UNIVERSAL LECTERN SERIES



Patent # 6,609,465

The Universal Hide-Away Lectern is a favorite among instructors! This cabinet features an adjustable LCD arm that hides away when not in use. A keyboard/mouse drawer is also standard.

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SEE MOVIE

ULS1-HA
30" W x 30"D x 38"H



A locking rear access panel is standard on all ULS cabinets.



*LCD Arm Ordered Separately

UNIVERSAL LECTERN SERIES

The Universal Lectern offers high-tech innovation in a "traditional looking" podium. All standard lecterns include 24" H rack space and locking rear access panel. Table top power, controllers (Extron, Crestron, etc.) and flip-up side shelf are optional. Also available with Hide-Away LCD feature (top of page 23).



ULS1
30" W x 30"D x 38"H
*LCD Arm Ordered Separately



Optional slide-out shelf is ideal for small document cameras.

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Space Saver
30" W x 30"D x 36"H
shown with optional
flip-up surface

The Space Saver Lectern is ideal for classrooms that are tight on space.

POWER LIFT TABLES



Height adjustable tables increase faculty comfort. Push button electrical controls automatically adjust the tabletop from 28"H - 47"H making it an excellent choice for those going from the sit to stand position. Full modesty panel with cable management tray included.

Rack cabinet with locking rear access panel can be ordered separately or combined with the Power Lift Table.

48" W x 30"D shown
with optional locking
rack cabinet

*LCD Arm Ordered Separately

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SEE MOVIE

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COMPUTER LAB POWER-LIFT STUDENT TABLE

Push Button
Adjustment
(28" H - 47"H)



The Power Lift Student Table is designed to be wheelchair friendly; this table can be ordered separately as a student ADA solution.

E-KIOSK

The E-Kiosk is the perfect solution for walk-up applications. The tabletop can support a large LCD monitor with keyboard and mouse. The CPU is hidden behind the modesty panel. A locking rear vented door is optional.



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Ideal for Library or Common Area.



ACCESSORIES

LCD Arms



Keyboard / CPU Holders



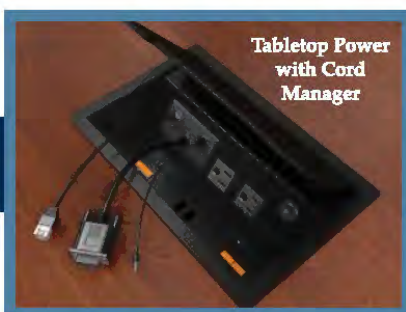
27

Chairs



Tabletop Power / Data Solutions

Power / Data Solutions



LAMINATE COLORS



Seagrass Strand



Wheat Strand



Wood Strand



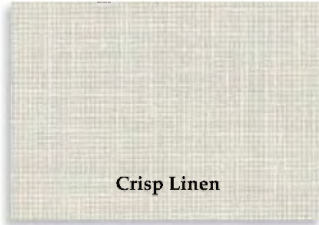
Wenge Strand



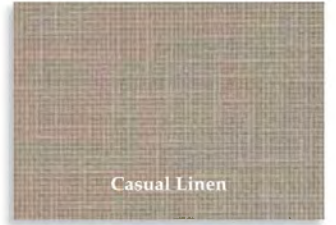
Burnt Strand



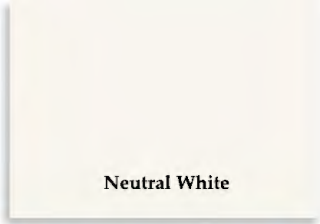
Fashion Grey



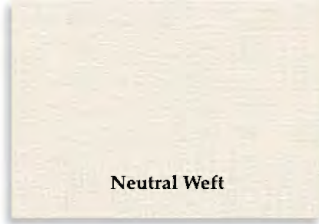
Crisp Linen



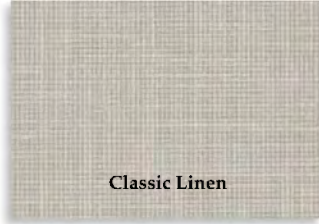
Casual Linen



Neutral White



Neutral Weft



Classic Linen



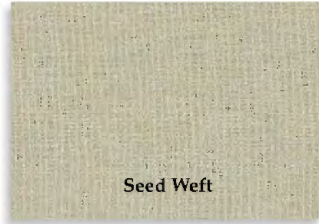
Citadel Warp



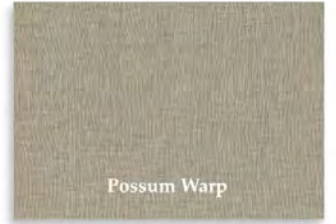
River Cherry



Studio Teak



Seed Weft



Possum Warp

PAINT COLORS



Black Wrinkle



Graphite Wrinkle



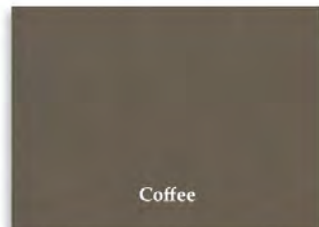
Georgian Grey Wrinkle



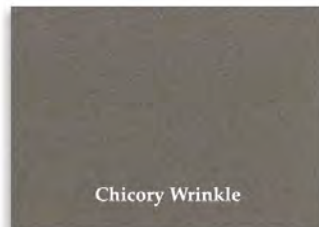
Cool Grey



Chateau Brown Wrinkle



Coffee



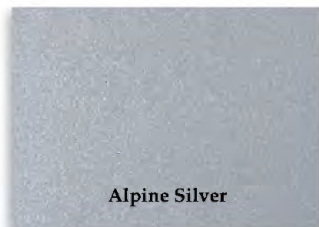
Chicory Wrinkle



Flannel



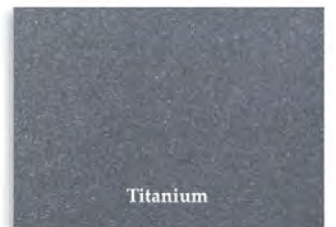
Wisdom



Alpine Silver



Platinum



Titanium

*Actual colors may vary, please call for color samples. Additional selections available.



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Kemah, Texas 77565
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www.computercomforts.com

GSA Contract Holder
Contract GS-28F-0006M


Made in the U.S.A.

Catalog #31



COMPUTER COMFORTS, INC.

A NOTE ON GREEN

RESPONSIBILITY

At Computer Comforts, going Green is not a fad. This process is an ongoing effort to make improvements with the understanding that change and investment now, mean a better future for all.

SCIENCE AND LOW EMITTING PRODUCTS

Computer Comforts' furniture classifies as low-emitting furniture in school environments. Allow us to assist with your projects that require LEED for Schools. We also meet the stringent qualifications for the CHPS EQ 2.3.5 credit. As a manufacturer of educational furniture that meets the criteria for CHPS and LEED for Schools, Computer Comforts' furniture also passed the strict standards to qualify as MAS CERTIFIED GREEN™ from Materials Analytical Services, Inc.

REDUCE, REUSE, REAL NUMBERS AND NOT RHETORIC

Our wood products are manufactured from 100% recycled and/or recovered fiber. 100% of our wood products originate from certified sustainable harvesting methods. Up to 90% of our packaging and steel comes from post-consumer waste or recycled materials. In the places that we must use packaging materials, they are 100% recyclable. Our investment in machinery and new processes has reduced waste by more than 60% in the past 3 years. 100% of all unused metal from the manufacturing of our product is recycled locally. Computer Comforts' Arlington, TX-based manufacturing facility uses powder coat paint, which means you can be assured that no solvents and negligible amounts of VOC's, if any, are being released into our atmosphere.

PARTNERSHIPS AND ACCOUNTABILITY

As a US based manufacturer, we feel it is our responsibility to ensure all of our supply partners share our desire for environmental stewardship. By using independent third party testing of our products, we are staying accountable to YOU. This is not about telling a nice story to make everyone feel good. This is about doing the right thing for the environment and for the planet our children will inherit.



SPAIN PRICE READER
& THOMPSON, P.C.
ACCOUNTANTS & BUSINESS CONSULTANTS

April 14, 2015

To Whom It May Concern:

I have prepared the tax returns for Computer Comforts Inc since 1996. Computer Comforts Inc was started in 1995 and sells computer furniture in several states. They have proved to be a valuable client for over 18 years and are in good standing with our firm.

A handwritten signature in cursive script that reads 'Cassandra Grooms'.

Cassandra Grooms, CPA