



TIPS – The Interlocal Purchasing System

C/o Region 8 Education Service Center

Phone: 1-866-839-8477 | Fax: 1-866-839-8472

August 25, 2016

Ledwell Office Solutions
Lauren Layne
3200 Court Street
Texarkana, TX 75501

Re: TIPS Contract Addendum – Name Change Request

To Whom It May Concern:

Per your written request, The Region 8 Board of Directors, governing TIPS – The Interlocal Purchasing System, has approved the request to change the vendor name from Office Source to Ledwell Office Solutions.

This request was approved at the August 25, 2016, regularly scheduled board meeting and will be considered effective on this date.

If you have any questions, please contact me at 866-839-8477.

Sincerely,

Kim Thompson

Kim Thompson
TIPS Office Manager

Kim Thompson

From: Lauren Layne <llyayne@ledwelloffice.com>
Sent: Thursday, August 04, 2016 12:00 PM
To: tips
Subject: NAME CHANGE
Attachments: ASSUMED-NAME-LOS.PDF

**TIPS CONTRACT
ADDENDUM
AUG 2016**

Pursuant to our telephone conversation this morning, please find attached our official Name Change document from Office Source to Ledwell Office Solutions.

Please be advised that all ID numbers will remain the same.

If you need any additional information, please advise. I look forward to growing our participation in the furniture contract and currently am working on a nice order that will be submitted.

Please confirm when the name has been updated on the contract.....

Thanks


Lauren Layne
Furniture Layout & Design



3200 Court Street
Texarkana, TX 75501
Office: 903-794-3113
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Form 503 (Revised 09/13) Return in duplicate to: Secretary of State P.O. Box 13697 Austin, TX 78711-3697 512 463-5555 FAX: 512 463-5709 Filing Fee: \$25	 Assumed Name Certificate	This space reserved for office use. <div style="text-align: center;"> FILED In the Office of the Secretary of State of Texas OCT 12 2015 Corporations Section </div>
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Assumed Name

1. The assumed name under which the business or professional service is, or is to be, conducted or rendered is: Ledwell Office Solutions

Entity Information

2. The legal name of the entity filing the assumed name is:

Ledwell & Son Enterprises, Inc.

State the name of the entity as currently shown in the records of the secretary of state or on its organizational documents, if not filed with the secretary of state.

3. The entity filing the assumed name is a: (Select the appropriate entity type below.)

- | | |
|--|--|
| <input checked="" type="checkbox"/> For-profit Corporation | <input type="checkbox"/> Limited Liability Company |
| <input type="checkbox"/> Nonprofit Corporation | <input type="checkbox"/> Limited Partnership |
| <input type="checkbox"/> Professional Corporation | <input type="checkbox"/> Limited Liability Partnership |
| <input type="checkbox"/> Professional Association | <input type="checkbox"/> Cooperative Association |
| <input type="checkbox"/> Other | |

Specify type of entity. For example, foreign real estate investment trust, state bank, insurance company, etc.

4. The file number, if any, issued to the entity by the secretary of state is: 18274000

5. The state, country, or other jurisdiction of formation of the entity is: Bowie

6. The entity's principal office address is:

3300 Waco Street

Street or Mailing Address

<u>Texarkana</u>	<u>TX</u>	<u>Bowie</u>	<u>75501</u>
<i>City</i>	<i>State</i>	<i>Country</i>	<i>Postal or Zip Code</i>

Period of Duration

7a. The period during which the assumed name will be used is 10 years from the date of filing with the secretary of state.

OR

7b. The period during which the assumed name will be used is _____ years from the date of filing with the secretary of state (not to exceed 10 years).

OR

7c. The assumed name will be used until _____ (not to exceed 10 years).

mm/dd/yyyy

County or Counties in which Assumed Name Used

8. The county or counties where business or professional services are being or are to be conducted or rendered under the assumed name are:

All counties

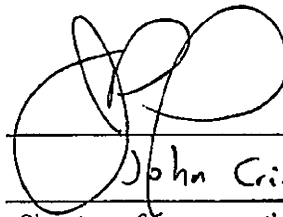
All counties with the exception of the following counties: _____

Only the following counties: _____

Execution

The undersigned signs this document subject to the penalties imposed by law for the submission of a materially false or fraudulent instrument and also certifies that the person is authorized to sign on behalf of the identified entity. If the undersigned is acting in the capacity of an attorney in fact for the entity, the undersigned certifies that the entity has duly authorized the undersigned in writing to execute this document.

Date: 10/9/2015



John Crisp, Corporate Counsel

Signature of a person authorized by law to sign on behalf of the identified entity (see instructions)