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March 23, 2017

Firmin's Office City
Kathryn Thomas
104 Rothrock Dr, STE D
Longview, TX 75602

RE: TIPS AWARDED VENDOR ANNUAL CONTRACT RENEWAL

CATEGORY: Copiers, Faxes and Multifunction Machines
CONTRACT NUMBER: 2032615

Dear Awarded Vendor,

The Interlocal Purchasing System (TIPS) has reviewed the above listed Awarded Contract for Renewal. Your contract has been **RENEWED**, for an additional 12 months, by the Region 8 Education Service Center Board of Directors, at the regularly scheduled board meeting, held on March 23, 2017.

If you have not reported sales through your TIPS Awarded Contract, please make every effort to promote and encourage TIPS Sales during the next 12 months. Scoring of new awards includes a review of previous TIPS sales.

If you have any questions, please contact the TIPS office at 866-839-8477.

Sincerely,

Kim Thompson

Kim Thompson
TIPS Office Manager