

TIPS VENDOR AGREEMENT

Between Groupe Lacasse LLC and
(Company Name)

THE INTERLOCAL PURCHASING SYSTEM (TIPS)

For

RFP 180401 Office and School Supplies Products and Services

General Information

The Vendor Agreement (“Agreement”) made and entered into by and between The Interlocal Purchasing System (hereinafter referred to as “TIPS” respectfully) a government cooperative purchasing program authorized by the Region 8 Education Service Center, having its principal place of business at 4845 US Hwy 271 North, Pittsburg, Texas 75686. This Agreement consists of the provisions set forth below, including provisions of all Attachments referenced herein. In the event of a conflict between the provisions set forth below and those contained in any Attachment, the provisions set forth shall control.

The vendor Agreement shall include and incorporate by reference this Agreement, the terms and conditions, special terms and conditions, any agreed upon amendments, as well as all of the sections of the solicitation as posted, including any addenda and the awarded vendor’s proposal. Once signed, if an awarded vendor’s proposal varies or is unclear in any way from the TIPS Agreement, TIPS, at its sole discretion, will decide which provision will prevail. Other documents to be included are the awarded vendor’s proposals, task orders, purchase orders and any adjustments which have been issued. If deviations are submitted to TIPS by the proposing vendor as provided by and within the solicitation process, this Agreement may be amended to incorporate any agreed deviations.

The following pages will constitute the Agreement between the successful vendors(s) and TIPS. Bidders shall state, in a separate writing, and include with their proposal response, any required exceptions or deviations from these terms, conditions, and specifications. If agreed to by TIPS, they will be incorporated into the final Agreement.

A Purchase Order, Agreement or Contract is the TIPS Member’s approval providing the authority to proceed with the negotiated delivery order under the Agreement. Special terms and conditions as agreed to between the vendor and TIPS Member should be added as addendums to the Purchase Order, Agreement or Contract. Items such as certificate of insurance, bonding requirements, small or disadvantaged business goals are some of the addendums possible.

Terms and Conditions

Freight

All quotes to members shall provide a line item for cost for freight or shipping regardless if there is a charge or not. If no charge for freight or shipping, indicate by stating "No Charge" or "\$0" or other similar indication. Otherwise, all shipping, freight or delivery changes shall be passed through to the TIPS Member at cost with no markup and said charges shall be agreed by the TIPS Member.

Warranty Conditions

All new supplies equipment and services shall include manufacturer's minimum standard warranty unless otherwise agreed to in writing. Vendor shall be legally permitted to sell, or an authorized dealer, distributor or manufacturer for all products offered for sale to TIPS Members. All equipment proposed shall be new unless clearly stated in writing.

Customer Support

The Vendor shall provide timely and accurate customer support to TIPS Members. Vendors shall respond to such requests within one (1) working day after receipt of the request. Vendor shall provide training regarding products and services supplied by the Vendor unless otherwise clearly stated in writing at the time of purchase. (Unless training is a line item sold or packaged and must be purchased with product.)

Agreements

All Agreements and agreements between Vendors and TIPS Members shall strictly adhere to the statutes that are set forth in the Uniform Commercial Code as most recently revised.

Agreements for purchase will normally be put into effect by means of a purchase order(s) executed by authorized agents of the participating government entities.

Davis Bacon Act requirements will be met when Federal Funds are used for construction and/or repair of buildings.

Tax exempt status

A taxable item sold, leased, rented to, stored, used, or consumed by any of the following governmental entities is exempted from the taxes imposed by this chapter:(1) the United States; (2) an unincorporated instrumentality of the United States; (3) a corporation that is an agency or instrumentality of the United States and is wholly owned by the United States or by another corporation wholly owned by the United States;(4) the State of Texas; (5) a Texas county, city, special district, or other political subdivision; or (6) a state, or a governmental unit of a state that borders Texas, but only to the extent that the other state or governmental unit exempts or does not impose a tax on similar sales of items to this state or a political subdivision of this state. Texas Tax Code § 151.309. Most TIPS Members are tax exempt and the related laws of the jurisdiction of the TIPS Member shall apply.

Assignments of Agreements

No assignment of Agreement may be made without the prior written approval of TIPS. Payment can only be made to the awarded Vendor or vendor assigned company.

Disclosures

1. Vendor affirms that he/she has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor or service to a public servant in connection with this Agreement.
2. Vendor shall attach, in writing, a complete description of any and all relationships that might be considered a conflict of interest in doing business with Members in the TIPS program.
3. The vendor affirms that, to the best of his/her knowledge, the offer has been arrived at independently, and is submitted without collusion with anyone to obtain information or gain any favoritism that would in any way limit competition or give an unfair advantage over other vendors in the award of this Agreement.

Renewal of Agreements

The Agreement with TIPS is for three (3) years with an option for renewal for an additional one (1) consecutive year. Total term of Agreement can be up to the number of years provided in the solicitation, if sales are reported through the Agreement and both parties agree. The scheduled Agreement termination date shall be the last date of the month of the last month of the agreement's legal effect. **Example:** *If the agreement is scheduled for to end on May 23, the anniversary date of the award, it would actually be extended to May 31 in the last month of the last year the contract is active.*

Automatic Renewal Clauses Incorporated in Awarded Vendor Agreements with TIPS Members Resulting from the Solicitation and with the Vendor Named in this Agreement.

No Agreement for goods or services with a TIPS Member by the awarded vendor named in this Agreement that results from the solicitation award named in this Agreement, may incorporate an automatic renewal clause with which the TIPS Member must comply. All renewal terms incorporated in an Agreement by the vendor with the TIPS Member shall only be valid and enforceable when the vendor receives written confirmation by purchase order or executed Agreement issued by the TIPS Member for any renewal period. The purpose of this clause is to avoid a TIPS Member inadvertently renewing an Agreement during a period in which the governing body of the TIPS Member has not properly appropriated and budgeted the funds to satisfy the Agreement renewal. This term is not negotiable and any Agreement between a TIPS Member and a TIPS awarded vendor with an automatic renewal clause that conflicts with these terms is rendered void and unenforceable.

Shipments

The Vendor shall ship ordered products within a commercially reasonable time after the receipt of the order. If a product cannot be shipped within that time, the Vendor shall notify TIPS and the requesting entity as to why the product has not shipped and shall provide an estimated shipping date, if applicable. TIPS or the requesting entity may cancel the order if estimated shipping time is not acceptable.

Invoices

The awarded vendor shall submit invoices or payment requests to the TIPS Member participating entity clearly stating "Per TIPS Agreement # xxxxxxxx. Each invoice or pay request shall include the TIPS Member's purchase order number or other identifying designation as provided in the order by the TIPS Member. If applicable, the shipment tracking number or pertinent information for verification of TIPS Member receipt shall be made available upon request. The Vendor or vendor assigned dealer shall not invoice for partial shipments unless agreed to in writing in advance by TIPS and the TIPS Member.

Payments

The TIPS Member will make payments directly to the Vendor or vendor assigned dealer at net 30 days after receiving invoice or in compliance with applicable statute, whichever is the lessor time or as otherwise provided by an agreement of the parties.

Pricing

The Vendor agrees to provide pricing to TIPS and its participating governmental entities that is at least equal to the lowest pricing available to like cooperative purchasing customers and the pricing shall remain so throughout the duration of the Agreement.

Price increases will be honored according to the terms of the solicitation. However, the Vendor shall honor previous prices for thirty (30) days after written notification to TIPS of an increase.

All pricing submitted to TIPS shall include the participation fee, as provided in the solicitation, to be remitted to TIPS by the Vendor. Vendor will not show adding the fee to the invoice presented to customer. Failure to render the participation fee to TIPS shall constitute a breach of this agreement and shall be grounds for termination of this agreement and any other agreement held with TIPS.

Participation Fees

The Participation Fee that was published as part of the Solicitation and the fee published is the legally effective fee, along with any Fee conditions stated in the RFP. Vendor or vendor assigned dealer Agreements to pay the participation fee for all Agreement sales to TIPS on a monthly scheduled report. Vendor must login to the TIPS database and use the "Submission Report" section to report sales. The Vendor or vendor assigned dealers are responsible for keeping record of all sales that go through the TIPS Agreement.

Failure to pay the participation fee will result in termination of Agreement. Please contact TIPS at tips@tips-usa.com or call (866) 839-8477 if you have questions about paying fees.

Indemnity

The Vendor agrees to indemnify and hold harmless and defend TIPS, TIPS Member(s), officers and employees from and against all claims and suits by third parties for damages, injuries to persons (including death), property damages, losses, and expenses including court costs and reasonable attorney's fees, arising out of, or resulting from, Vendor's work under this Agreement, including all such causes of action based upon common, constitutional, or statutory law, or based in whole or in part, upon allegations of negligent or intentional acts on the part of the Vendor, its officers, employees, agents, subcontractors, licensees, or invitees. Vendor further agrees to indemnify and hold harmless and defend TIPS, TIPS Member(s), officers and employees, from and against all claims and suits by third parties for injuries (including death) to an officer, employee, agent, subcontractors, supplier or equipment lessee of the Vendor, arising out of, or resulting from, Vendor's work under this Agreement whether or not such claims are based in part upon the negligent acts or omissions of the TIPS, TIPS Member(s), officers, employees, or agents. Parties found liable shall pay their proportionate share of damages as agreed by the parties or as ordered by a court of competent jurisdiction over the case. Per Texas Education Code §44.032(f), reasonable Attorney's fees are recoverable by the prevailing party in any dispute resulting in litigation.

Multiple Vendor Awards

TIPS reserves the right to award multiple vendor Agreements for categories when deemed in the best interest of the TIPS Membership. Bidders scoring the solicitation's specified minimum score or above will be considered for an award. Categories are established at the discretion of TIPS.

State of Texas Franchise Tax

By signature hereon, the bidder hereby certifies that he/she is not currently delinquent in the payment of any franchise taxes owed the State of Texas under Chapter 171, Tax Code.

Miscellaneous

The Vendor acknowledges and agrees that continued participation in TIPS is subject to TIPS sole discretion and that any Vendor may be removed from the participation in the Program at any time with or without cause. Nothing in the Agreement or in any other communication between TIPS and the Vendor may be construed as a guarantee that TIPS Members will submit any orders at any time. TIPS reserves the right to request additional proposals for items or services already on Agreement at any time.

Purchase Order Pricing/Product Deviation

If a deviation of pricing/product on a purchase order or contract modification occurs, TIPS is to be notified within 48 hours of receipt of order.

Termination for Convenience

TIPS reserves the right to terminate this agreement for cause or no cause for convenience with a thirty-day written notice. Termination for convenience is required under Federal Regulations 2 CFR part 200. All purchase orders presented to the Vendor by a TIPS Member prior to the actual termination of this agreement shall be honored at the option of the TIPS Member. The awarded vendor may terminate the agreement with ninety (90) days written notice to TIPS 4845 US Hwy North, Pittsburg, Texas 75686.

TIPS Member Purchasing Procedures

Purchase orders or their equal are issued by participating TIPS Member to the awarded vendor indicating on the PO "Agreement Number". Order is emailed to TIPS at tipspo@tips-usa.com.

- Awarded vendor delivers goods/services directly to the participating member.
- Awarded vendor invoices the participating TIPS Member directly.
- Awarded vendor receives payment directly from the participating member.
- Awarded vendor reports sales monthly to TIPS (unless prior arrangements have been made with TIPS to report monthly).

Form of Agreement

If a vendor submitting an Proposal requires TIPS and/or TIPS Member to sign an additional agreement, a copy of the proposed agreement must be included with the proposal.

In response to submitted supplemental Vendor Agreement documents, TIPS will review proposed vendor Agreement documents. Supplemental Vendor's Agreement documents shall not become part of TIPS's Agreement with vendor unless and until an authorized representative of TIPS reviews and approves it.

Licenses

Awarded vendor shall maintain in current status all federal, state and local licenses, bonds and permits required for the operation of the business conducted by awarded vendor. Awarded vendor shall remain fully informed of and in compliance with all ordinances and regulations pertaining to the lawful provision of services under the Agreement. TIPS reserves the right to stop work and/or cancel Agreement of any awarded vendor whose license(s) expire, lapse, are suspended or terminated.

Novation

If awarded vendor sells or transfers all assets or the entire portion of the assets used to perform this Agreement, a successor in interest must guarantee to perform all obligations under this Agreement. TIPS reserves the right to accept or reject any new party. A simple change of name agreement will not change the Agreement obligations of awarded vendor.

Site Requirements (when applicable to service or job)

Cleanup: Awarded vendor shall clean up and remove all debris and rubbish resulting from their work as required or directed by TIPS Member. Upon completion of work, the premises shall be left in good repair and an orderly, neat, clean and unobstructed condition.

Preparation: Awarded vendor shall not begin a project for which TIPS Member has not prepared the site, unless awarded vendor does the preparation work at no cost, or until TIPS Member includes the cost of site preparation in a purchase order.

Site preparation includes, but is not limited to: moving furniture, installing wiring for networks or power, and similar pre-installation requirements.

Registered sex offender restrictions: For work to be performed at schools, awarded vendor agrees that no employee of a sub-contractor who has been adjudicated to be a registered sex offender will perform work at any time when students are, or reasonably expected to be, present. Awarded vendor agrees that a violation of this condition shall be considered a material breach and may result in the cancellation of the purchase order at the TIPS Member's discretion.

Awarded vendor must identify any additional costs associated with compliance of this term. If no costs are specified, compliance with this term will be provided at no additional charge.

Safety measures: Awarded vendor shall take all reasonable precautions for the safety of employees on the worksite, and shall erect and properly maintain all necessary safeguards for protection of workers and the public. Awarded vendor shall post warning signs against all hazards created by the operation and work in progress. Proper precautions shall be taken pursuant to state law and standard practices to protect workers, general public and existing structures from injury or damage.

Smoking

Persons working under Agreement shall adhere to local smoking policies. Smoking will only be permitted in posted areas or off premises.

Marketing

Awarded vendor agrees to allow TIPS to use their name and logo within website, marketing materials and advertisement. Any use of TIPS name and logo or any form of publicity, inclusive of press release, regarding this Agreement by awarded vendor must have prior approval from TIPS.

Supplemental agreements

The TIPS Member entity participating in the TIPS Agreement and awarded vendor may enter into a separate supplemental agreement or contract to further define the level of service requirements over and above the minimum defined in this Agreement i.e. invoice requirements, ordering requirements, specialized delivery, etc. Any supplemental agreement or contract developed as a result of this Agreement is exclusively between the participating entity and awarded vendor. TIPS, its agents, TIPS Members and employees shall not be made party to any claim for breach of such agreement.

Survival Clause

All applicable software license agreements, warranties or service agreements that were entered into between Vendor and Customer under the terms and conditions of the Agreement

shall survive the expiration or termination of the Agreement. All Orders, Purchase Orders issued or contracts executed by TIPS or a TIPS Member and accepted by the Vendor prior to the expiration or termination of this agreement, shall survive expiration or termination of the Agreement, subject to previously agreed terms and conditions agreed by the parties or as otherwise specified herein relating to termination of this agreement.

Legal obligations

It is the responding vendor's responsibility to be aware of and comply with all local, state and federal laws governing the sale of products/services identified in this Solicitation and any awarded Agreement thereof. Applicable laws and regulations must be followed even if not specifically identified herein.

Audit rights

Due to transparency statutes and public accountability requirements of TIPS and TIPS Members', the awarded Vendor shall, at their sole expense, maintain appropriate due diligence of all purchases made by TIPS Member that utilizes this Agreement. TIPS and Region 8 ESC each reserve the right to audit the accounting of TIPS related purchases for a period of three (3) years from the time such purchases are made. This audit right shall survive termination of this Agreement for a period of one (1) year from the effective date of termination. In order to ensure and confirm compliance with this agreement, TIPS shall have authority to conduct random audits of Awarded Vendor's pricing that is offered to TIPS Members. Notwithstanding the foregoing, in the event that TIPS is made aware of any pricing being offered to eligible entities that is materially inconsistent with the pricing under this agreement, TIPS shall have the ability to conduct the audit internally or may engage a third-party auditing firm to investigate any possible non-complying conduct. In the event of an audit, the requested materials shall be reasonably provided in the format and at the location designated by Region 8 ESC or TIPS.

Force Majeure

If by reason of Force Majeure, either party hereto shall be rendered unable wholly or in part to carry out its obligations under this Agreement then such party shall give notice and fully particulars of Force Majeure in writing to the other party within a reasonable time after occurrence of the event or cause relied upon, and the obligation of the party giving such notice, so far as it is affected by such Force Majeure, shall be suspended during the continuance of the inability then claimed, except as hereinafter provided, but for no longer period, and such party shall endeavor to remove or overcome such inability with all reasonable dispatch.

Scope of Services

The specific scope of work for each job shall be determined in advance and in writing between TIPS Member and Awarded vendor. It is permitted for the TIPS Member to provide a general scope, but the awarded vendor should provide a written scope of work to the TIPS Member as part of the proposal. Once the scope of the job is agreed to, the TIPS Member will issue a Purchase Order and/or an Agreement or Contract and/or an Agreement with the estimate referenced as an attachment along with required bond and any other special provisions agreed

to for the TIPS Member. If special terms and conditions other than those covered within this solicitation and awarded Agreements are required, they will be attached to the Purchase Order and/or an Agreement or Contract and shall take precedence over those in the base TIPS Vendor Agreement.

Project Delivery Order Procedures

The TIPS Member having approved and signed an interlocal agreement, or other TIPS Membership document, may make a request of the awarded vendor under this Agreement when the TIPS Member has services that need to be undertaken. Notification may occur via phone, the web, email, fax, or in person. Upon notification of a pending request, the awarded vendor shall make contact with the TIPS Member as soon as possible, but must make contact with the TIPS Member within two working days.

Scheduling of Projects

Scheduling of projects (if applicable) will be accomplished when the TIPS Member issues a purchase order or other document that will serve as “the notice to proceed”. The period for the delivery order will include the mobilization, materials purchase, installation and delivery, design, weather, and site cleanup and inspection. No additional claims may be made for delays as a result of these items. When the tasks have been completed the awarded vendor shall notify the client and have the TIPS Member inspect the work for acceptance under the scope and terms in the PO. The TIPS Member will issue in writing any corrective actions that are required. Upon completion of these items, the TIPS Member will issue a completion notice and final payment will be issued.

Support Requirements

If there is a dispute between the awarded vendor and TIPS Member, TIPS or its representatives will assist in conflict resolution or third party (mandatory mediation), if requested by either party. TIPS, or its representatives, reserves the right to inspect any project and audit the awarded vendors TIPS project files, documentation and correspondence.

Incorporation of Solicitation

The TIPS Solicitation, whether a Request for Proposals, the Request for Competitive Sealed Proposals or Request for Qualifications solicitation, the Vendor’s response to same and all associated documents and forms made part of the solicitation process, including any addenda, that resulted in the execution of this agreement are hereby incorporated by reference into this agreement as if copied verbatim.

SECTION HEADERS OR TITLES

THE SECTION HEADERS OR TITLES WITHIN THIS DOCUMENT ARE MERELY GUIDES FOR CONVENIENCE AND ARE NOT FOR CLASSIFICATION OR LIMITING OF THE RESPONSIBILITIES OF THE PARTIES TO THIS DOCUMENT.

NEW STATUTORY REQUIREMENT EFFECTIVE SEPTEMBER 1, 2017.

Texas governmental entities are prohibited from doing business with companies that fail to certify to this condition as required by Texas Government Code Sec. 2270.

By executing this agreement, you certify that you are authorized to bind the undersigned Vendor and that your company (1) does not boycott Israel; and (2) will not boycott Israel during the term of the Agreement.

You certify that your company is not listed on and we do not do business with companies that are on the Texas Comptroller of Public Accounts list of Designated Foreign Terrorists Organizations per Texas Gov't Code 2270.0153 found at <https://comptroller.texas.gov/purchasing/docs/foreign-terrorist.pdf>

You certify that if the certified statements above become untrue at any time during the life of this Agreement that the Vendor will notify TIPS within 1 business day of the change by a letter on your letterhead from an authorized representative of the Vendor stating the non-compliance decision and the TIPS Agreement number and description at:

Attention: General Counsel
ESC Region 8/The Interlocal Purchasing System (TIPS)
4845 Highway 271 North
Pittsburg, TX, 75686.
And by an email sent to bids@tips-usa.com

Insurance Requirements

The undersigned Vendor agrees to maintain the below minimum insurance requirements for TIPS Contract Holders.

General Liability	\$1,000,000 each Occurrence/ Aggregate
Products/Completed Operations	\$1,000,000
Automobile Liability	\$300,000 Including owned, hired, & non-owned
Workers' Compensation	Statutory limits
Employers' Liability - if you employ others than owners and provide services or on-site delivery or work, not just goods	\$1,000,000
Umbrella Liability	\$1,000,000

When the contractor or its subcontractors are liable for any damages or claims, the contractors' policy must be primary over any other valid and collectible insurance carried by the District. Any immunity available to TIPS or TIPS Members shall not be used as a defense by the contractor's insurance policy. The coverages and limits are to be considered minimum requirements and in no way limit the liability of the Contractor(s).

Insurance shall be written by a carrier with an A-; VII or better rating in accordance with current A.M. Best Key Rating Guide. Only deductibles applicable to property damage are acceptable. "Claims made" policies will not be accepted. Each insurance policy shall be endorsed to state

that coverage shall not be suspended, voided, cancelled, non-renewed or reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested has been given to TIPS or the TIPS Member. Upon request, certified copies of all insurance policies shall be furnished to the TIPS or the TIPS Member.

Special Terms and Conditions

It is the intent of TIPS to award to reliable, high performance vendors to supply products and services to government and educational agencies. It is the experience of TIPS that the following procedures provide TIPS, the Vendor, and the participating agency the necessary support to facilitate a mutually beneficial relationship. The specific procedures will be negotiated with the successful vendor.

- **Agreements:** All vendor Purchase Orders and/or Agreements/Contracts must be emailed to TIPS at tipspo@tips-usa.com. Should an agency send an order direct to vendor, it is the vendor's responsibility to forward the order to TIPS at the email above within 24 business hours and confirm its receipt with TIPS.
 - **Promotion of Agreement:** It is agreed that Vendor will encourage all eligible entities to purchase from the TIPS Program. Encouraging entities to purchase directly from the Vendor and not through TIPS Agreement is a violation of the terms and conditions of this Agreement and will result in removal of the Vendor from the TIPS Program.
 - **Daily Order Confirmation:** All Agreement purchase orders will be approved daily by TIPS and sent to vendor. The vendor must confirm receipt of orders to the TIPS Member (customer) within 24 business hours.
 - **Vendor custom website for TIPS:** If Vendor is hosting a custom TIPS website, then updated pricing must be posted by 1st of each month.
 - **Back Ordered Products:** If product is not expected to ship within 3 business days, customer is to be notified within 24 hours and appropriate action taken based on customer request.
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TIPS Vendor Agreement Signature Form

RFP 180401 Office and School Supplies Products and Services

Company Name Groupe Lacasse LLC

Address 222 Merchandise Mart Plaza, Suite 1000

City Chicago State IL Zip 60654

Phone 888-522-2773 Fax 888-248-1865

Email of Authorized Representative ben.w@groupelacasse.com

Name of Authorized Representative Ben Wagenmaker

Title Government Contract Administrator

Signature of Authorized Representative 

Date 5/18/2018

TIPS Authorized Representative Name Meredith Barton

Title Vice-President of Operations

TIPS Authorized Representative Signature 

Approved by ESC Region 8 

Date 6/22/18

The Interlocal Purchasing System (TIPS Cooperative) Supplier Response

Bid Information		Contact Information		Ship to Information
Bid Creator	Rick Powell General Counsel/Procurement Compliance Officer	Address	Region VIII Education Service Center 4845 US Highway 271 North Pittsburg, TX 75686	Address
Email	rick.powell@tips-usa.com	Contact	Kristie Collins, Contracts Compliance Specialist	Contact
Phone	(903) 575-2689 x	Department		Department
Fax		Building		Building
Bid Number	180401	Floor/Room		Floor/Room
Title	Office and School Supplies Products and Services	Telephone	+1 (866) 839-8477 x	Telephone
Bid Type	RFP	Fax	+1 (866) 839-8472 x	Fax
Issue Date	4/5/2018 09:00 AM (CT)	Email	bids@tips-usa.com	Email
Close Date	5/21/2018 08:00:00 AM (CT)			

Supplier Information

Company	Groupe Lacasse LLC
Address	21553 Network Place Chicago, IL 60673-1215
Contact	
Department	
Building	
Floor/Room	
Telephone	(888) 522-2773
Fax	
Email	
Submitted	5/18/2018 04:04:37 PM (CT)
Total	\$0.00

By submitting your response, you certify that you are authorized to represent and bind your company.

Signature Ben Wagenmaker

Email ben.w@groupelacasse.com

Supplier Notes

Groupe Lacasse LLC is a North American manufacturer of office furniture, seating, storage, tables and panels, at your service since 1956.

Bid Notes

Bid Activities

Bid Messages

Bid Attributes

Please review the following and respond where necessary

#	Name	Note	Response
1	Yes - No	Historically Underutilized Business - HUB (Required by some participating governmental entities) Vendor certifies that their firm is a HUB as defined by the State of Texas at https://comptroller.texas.gov/purchasing/vendor/hub/ or in a HUBZone as defined by the US Small Business Administration at https://www.sba.gov/offices/headquarters/ohp Proof of one or both may be submitted. Vendor must upload proof of certification to the "Response Attachments" HUB CERTIFICATES section.	No
2	Yes - No	The Vendor can provide services and/or products to all 50 US States?	Yes
3	States Served:	If answer is NO to question #3, please list which states can be served. (Example: AR, OK, TX)	
4	Company and/or Product Description:	This information will appear on the TIPS website in the company profile section, if awarded a TIPS contract. (Limit 750 characters.)	Groupe Lacasse is a North American manufacturer of office furniture, including but not limited to desks, seating, storage, tables and panels. We have been in business since 1956, and have received numerous awards for innovative and inspring designs. We are looking forward to working with you.
5	Primary Contact Name	Primary Contact Name	Ben Wagenmaker
6	Primary Contact Title	Primary Contact Title	Government Contract Administrator
7	Primary Contact Email	Primary Contact Email	ben.w@groupelacasse.com
8	Primary Contact Phone	Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477	8885222773
9	Primary Contact Fax	Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477	8004612643
10	Primary Contact Mobile	Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477	
11	Secondary Contact Name	Secondary Contact Name	Martin Phaneuf
12	Secondary Contact Title	Secondary Contact Title	Pricing Manager
13	Secondary Contact Email	Secondary Contact Email	martin.phaneuf@groupelacasse.com
14	Secondary Contact Phone	Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477	8885222773
15	Secondary Contact Fax	Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477	8004612643
16	Secondary Contact Mobile	Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477	
17	Admin Fee Contact Name	Admin Fee Contact Name. This person is responsible for paying the admin fee to TIPS.	Ben Wagenmaker

18	Admin Fee Contact Email	Admin Fee Contact Email	ben.w@groupelacasse.com
19	Admin Fee Contact Phone	Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477	8885222773
20	Purchase Order Contact Name	Purchase Order Contact Name. This person is responsible for receiving Purchase Orders from TIPS.	Cynthia Caron
21	Purchase Order Contact Email	Purchase Order Contact Email	GSA-State@groupelacasse.com
22	Purchase Order Contact Phone	Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477	8885222773
23	Company Website	Company Website (Format - www.company.com)	www.groupelacasse.com
24	Federal ID Number:	Federal ID Number also known as the Employer Identification Number. (Format - 12-3456789)	38-3504222
25	Primary Address	Primary Address	222 Merchandise Mart Plaza, Suite 1000
26	Primary Address City	Primary Address City	Chicago
27	Primary Address State	Primary Address State (2 Digit Abbreviation)	IL
28	Primary Address Zip	Primary Address Zip	60654
29	Search Words:	Please list search words to be posted in the TIPS database about your company that TIPS website users might search. Words may be product names, manufacturers, or other words associated with the category of award. YOU MAY NOT LIST NON-CATEGORY ITEMS. (Limit 500 words) (Format: product, paper, construction, manufacturer name, etc.)	office, furniture, desk, chair, hutch, storage, file, cabinet, filing, storage, pedestal, table, panel, modular, casework, credenza, seating
30	Yes - No	Most of our members receive Federal Government grants and they make up a significant portion of their budgets. The members need to know if your company is willing to sell to them when they spend federal budget funds on their purchase. There are attributes that follow that are provisions from the federal regulations in 2 CFR part 200. Your answers will determine if your award will be designated as Federal or Education Department General Administrative Regulations (EDGAR)compliant. Is it your intent to be able to sell to our members regardless of the fund source, whether it be local, state or federal?	No
31	Yes - No	Certification of Residency (Required by the State of Texas) The vendor's ultimate parent company or majority owner: (A) has its principal place of business in Texas; OR (B) employs at least 500 persons in Texas?	No
32	Company Residence (City)	Vendor's principal place of business is in the city of?	Chicago
33	Company Residence (State)	Vendor's principal place of business is in the state of?	IL

34	Felony Conviction Notice:	<p>(Required by the State of Texas) My firm is, as outlined on PAGE 5 in the Instructions to Bidders document: (Questions 36 - 37) Statutory citation covering notification of criminal history of contractor is found in the Texas Education Code #44.034.</p> <p>Following is an example of a felony conviction notice: State of Texas Legislative Senate Bill No. 1, Section 44.034, Notification of Criminal History, Subsection (a), states "a person or business entity that enters into a contract with a school district or ESC 8/TIPS must give advance notice to the district or ESC 8/TIPS if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony." Subsection (b) states "a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract."</p>	(No Response Required)
35	Yes - No	A publicly held corporation; therefore, this reporting requirement is not applicable?	No
36	Yes - No	Is owned or operated by individual(s) who has/have been convicted of a felony?	No
37	If your firm is owned or operated by the following individual(s) who has/have been convicted of a felony:	Please provide details of the conviction. This is not necessarily a disqualifying factor and the details of the conviction determines the eligibility. Providing false or misleading information about the conviction is illegal.	
38	Pricing Information:	Pricing information section. (Questions 39 - 43)	(No Response Required)
39	Discount Offered	What is the MINIMUM percentage discount off of any item or service you offer to TIPS Members that is in your regular catalog (as defined in the RFP document), website, store or shelf pricing? This is a ceiling on your pricing and not a floor because, in order to be more competitive in the individual circumstance, you may offer a larger discount depending on the items or services purchased and the quantity at time of sale. Must answer with a number between 0% and 100%.	50%
40	TIPS administration fee	By submitting a proposal, I agree that all pricing submitted to TIPS shall include the participation fee, as designated in the solicitation or as otherwise agreed in writing and shall be remitted to TIPS by the Vendor as agreed in the Vendor agreement. I agree that the fee shall not and will not be added by the vendor as a separate line item on a TIPS member invoice, quote, proposal or any other written communications with the TIPS member.	(No Response Required)
41	Yes - No	Vendor agrees to remit to TIPS the required administration fee? TIPS/ESC Region 8 is required by Texas Government Code § 791 to be compensated for its work and thus, failure to agree shall render your response void and it will not be considered.	Yes
42	Yes - No	Do you offer additional discounts to TIPS members for large order quantities or large scope of work?	Yes

43	Start Time	Average start time after receipt of customer order is ____ working days?	1
44	Years Experience	Company years experience in this category? This is an evaluation criterion worth a maximum of 10 points. See RFP for more information.	37
45	Resellers:	<p>Does the vendor have resellers that it will name under this contract? Resellers are defined as other companies that sell your products under an agreement with you, the awarded vendor of TIPS.</p> <p>EXAMPLE: Walmart is a reseller of Samsung Electronics. If Samsung were a TIPS awarded vendor, then Samsung would list Walmart as a reseller.</p> <p>(If applicable, vendor should download the Reseller/Dealers spreadsheet from the Attachments section, fill out the form and submit the document in the "Response Attachments" RESELLERS section.</p>	Yes
46	Prices are guaranteed for?	Vendor agrees to honor the pricing discount off regular catalog (as defined in the RFP document), website, store or shelf pricing for the term of the award?	YES
47	Right of Refusal	Does the proposing vendor wish to reserve the right not to perform under the awarded agreement with a TIPS member at vendor's discretion?	Yes
48	NON-COLLUSIVE BIDDING CERTIFICATE	<p>By submission of this bid or proposal, the Bidder certifies that:</p> <ol style="list-style-type: none"> 1) This bid or proposal has been independently arrived at without collusion with any other Bidder or with any Competitor; 2) This bid or proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids, or proposals for this project, to any other Bidder, Competitor or potential competitor; 3) No attempt has been or will be made to induce any other person, partnership or corporation to submit or not to submit a bid or proposal; 4) The person signing this bid or proposal certifies that he has fully informed himself regarding the accuracy of the statements contained in this certification, and under the penalties being applicable to the Bidder as well as to the person signing in its behalf. Not a negotiable term. Failure to agree will render your proposal non-responsive and it will not be considered. 	(No Response Required)

- 49 Texas HB 89- Texas Government code §2270 compliance Texas 2017 House Bill 89 has been signed into law by the governor and as of September 1, 2017 will become law codified as Texas Government Code § 2270 and 808 et seq. YES
- The relevant section addressed by this form reads as follows:
Texas Government Code Sec. 2270.002. PROVISION REQUIRED IN CONTRACT. A governmental entity may not enter into a contract with a company for goods or services unless the contract contains a written verification from the company that it: (1) does not boycott Israel; and (2) will not boycott Israel during the term of the contract.
- I verify by my "YES" response to this attribute that, as a company submitting a proposal to this solicitation, that I am authorized to respond for the company and affirm that the company (1) does not boycott Israel; and (2) will not boycott Israel during the term of this contract, or any contract with the above-named Texas governmental entity in the future. I further affirm that if our company's position on this issue is reversed and this affirmation is no longer valid, that TIPS will be notified in writing by email to TIPS@TIPS-USA.com within one (1) business day and we understand that our company's failure to affirm and comply with the requirements of Texas Government Code 2270 et seq. shall result in a "no award" determination by TIPS and if a contract exists with TIPS, be grounds for immediate contract termination without penalty to TIPS and Education Service Center Region 8.
FAILURE TO RESPOND "YES" WILL RESULT IN NO CONSIDERATION OF YOUR PROPOSAL.
I swear and affirm that the above is true and correct by a "YES" response.
- 50 CONFLICT OF INTEREST QUESTIONNAIRE - FORM CIQ If you have a conflict of interest as described in this form or the Local Government Code Chapter 176, cited therein- you are required to complete and file with TIPS, Richard Powell, 4845 US Highway 271 North, Pittsburg, Texas 75686 YES
- You may find the Blank CIQ form on our website at:
Copy and Paste the following link into a new browser or tab:
<https://www.tips-usa.com/assets/documents/docs/CIQ.pdf>
- Do you have any conflicts under this statutory requirement?
- 51 Filing of Form CIQ If yes (above), have you filed a form CIQ as directed here? YES
- 52 Regulatory Standing I certify to TIPS for the proposal attached that my company is in good standing with all governmental agencies Federal or state that regulate any part of our business operations. If not, please explain in the next attribute question. YES
- 53 Regulatory Standing Regulatory Standing explanation of no answer on previous question.

54 Antitrust Certification Statements (Tex. Government Code § 2155.005)

By submission of this bid or proposal, the Bidder certifies that: (No Response Required)

I affirm under penalty of perjury of the laws of the State of Texas that:

(1) I am duly authorized to execute this contract on my own behalf or on behalf of the company, corporation, firm, partnership or individual (Company) listed below;

(2) In connection with this bid, neither I nor any representative of the Company has violated any provision of the Texas Free Enterprise and Antitrust Act, Tex. Bus. & Comm. Code Chapter 15;

(3) In connection with this bid, neither I nor any representative of the Company has violated any federal antitrust law;

(4) Neither I nor any representative of the Company has directly or indirectly communicated any of the contents of this bid to a competitor of the Company or any other company, corporation, firm, partnership or individual engaged in the same line of business as the Company.

Instructions for Certification:

(No Response Required)

1. By agreeing to the Attribute question #56, the vendor and prospective lower tier participant is providing the certification set out herein in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and / or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participants," "person," "primary covered transaction," "principal," "proposal" and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction" without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this

transaction originated may pursue available remedies, including suspension and / or debarment.

56 Suspension or Debarment Certification

Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

By submitting this offer and certifying this section, this bidder:
Certifies that no suspension or debarment is in place, which would preclude receiving a federally funded contract as described above.

57 Non-Discrimination Statement and Certification

In accordance with Federal civil rights law, all U.S. Departments, including the U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at How to File a Program Discrimination Complaint and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov. (Title VI of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; the Age Discrimination Act of 1975; Title 7 CFR Parts 15, 15a, and 15b; the Americans with Disabilities Act; and FNS Instruction 113-1, Civil Rights Compliance and Enforcement – Nutrition Programs and Activities) All U.S. Departments, including the USDA are equal opportunity provider, employer, and lender.

Not a negotiable term. Failure to agree will render your

proposal non-responsive and it will not be considered. I certify that in the performance of a contract with TIPS or its members, that our company will conform to the foregoing anti-discrimination statement and comply with the cited and all other applicable laws and regulations.

58 2 CFR PART 200 Contract Provisions Explanation

Required Federal contract provisions of Federal Regulations for Contracts for contracts with ESC Region 8 and TIPS Members:

(No Response Required)

The following provisions are required to be in place and agreed if the procurement is funded in any part with federal funds.

The ESC Region 8 and TIPS Members are the subgrantee or Subrecipient by definition. Most of the provisions are located in 2 CFR PART 200 - Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards at 2 CFR PART 200. Others are included within 2 CFR part 200 et al.

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

59 2 CFR PART 200 Contracts

Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate. Notice: Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members reserves all rights and privileges under the applicable laws and regulations with respect to this procurement in the event of breach of contract by either party.
Does vendor agree?

Yes

60 2 CFR PART 200 Termination

Termination for cause and for convenience by the grantee or subgrantee including the manner by which it will be effected and the basis for settlement. (All contracts in excess of \$10,000)
Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members reserves the right to terminate any agreement in excess of \$10,000 resulting from this procurement process for cause after giving the vendor an appropriate opportunity and up to 30 days, to cure the causal breach of terms and conditions. ESC Region 8 and TIPS Members reserves the right to terminate any agreement in excess of \$10,000 resulting from this procurement process for convenience with 30 days notice in writing to the awarded vendor. The vendor would be compensated for work performed and goods procured as of the termination date if for convenience of the ESC Region 8 and TIPS Members. Any award under this procurement process is not exclusive and the ESC Region 8 and TIPS reserves the right to purchase goods and services from other vendors when it is in the best interest of the ESC Region 8 and TIPS.
Does vendor agree?

Yes

61	2 CFR PART 200 Clean Air Act	<p>Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).</p> <p>Pursuant to the Clean Air Act, et al above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members requires that the proposer certify that during the term of an award by the ESC Region 8 and TIPS Members resulting from this procurement process the vendor agrees to comply with all of the above regulations, including all of the terms listed and referenced therein.</p> <p>Does vendor agree?</p>	Yes
62	2 CFR PART 200 Byrd Anti-Lobbying Amendment	<p>Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.</p> <p>Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members requires the proposer certify that during the term and during the life of any contract with ESC Region 8 and TIPS Members resulting from this procurement process the vendor certifies to the terms included or referenced herein.</p> <p>Does vendor agree?</p>	Yes
63	2 CFR PART 200 Federal Rule	<p>Compliance with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h)), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15). (Contracts, subcontracts, and subgrants of amounts in excess of \$100,000)</p> <p>Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members requires the proposer certify that in performance of the contracts, subcontracts, and subgrants of amounts in excess of \$100,000, the vendor will be in compliance with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h)), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15).</p> <p>Does vendor certify that it is in compliance with the Clean Air Act?</p>	Yes

64	2 CFR PART 200 Procurement of Recovered Materials	<p>A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with</p> <p>maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.</p> <p>Does vendor certify that it is in compliance with the Solid Waste Disposal Act as described above?</p>	Yes
65	Indemnification	<p>The ESC Region 8 and TIPS is a Texas Political Subdivision and a local governmental entity; therefore, is prohibited from</p> <p>indemnifying third parties pursuant to the Texas Constitution (Article 3, Section 52) except as specifically provided by law or as</p> <p>ordered by a court of competent jurisdiction. A provision in a contract to indemnify or hold a party harmless is a promise to pay for</p> <p>any expenses the indemnified party incurs, if a specified event occurs, such as breaching the terms of the contract or negligently</p> <p>performing duties under the contract. Article III, Section 49 of the Texas Constitution states that "no debt shall be created by or on</p> <p>behalf of the State ... " The Attorney General has counseled that a contractually imposed obligation of indemnity creates a "debt" in</p> <p>the constitutional sense. Tex. Att'y Gen. Op. No. MW-475 (1982). Contract clauses which require the System or institutions to</p> <p>indemnify must be deleted or qualified with "to the extent permitted by the Constitution and Laws of the State of Texas." Liquidated</p> <p>damages, attorney's fees, waiver of vendor's liability, and waiver of statutes of limitations clauses should also be deleted or qualified</p> <p>with "to the extent permitted by the Constitution and laws of State of Texas."</p> <p>Not a negotiable term. Failure to agree will render your proposal non-responsive and it will not be considered. Do you agree</p> <p>to these terms?</p>	Yes

66 Remedies	<p>The parties shall be entitled to exercise any right or remedy available to it either at law or in equity, subject to the choice of law, venue and service of process clauses limitations agreed herein. Nothing in this agreement shall commit the TIPS to an arbitration resolution of any disagreement under any circumstances. Any Claim arising out of or related to the Contract, except for those specifically waived under the terms of the Contract, may, after denial of the Board of Directors, be subject to mediation at the request of either party. Any issues not resolved hereunder must be referred to non-binding mediation to be conducted by a mutually agreed upon mediator as a prerequisite to the filing of any lawsuit over such issue(s). The parties shall share the mediator's fee and any associated filing fee equally. Mediation shall be held in Camp or Titus County, Texas. Agreements reached in mediation shall be reduced to writing, and will be subject to the approval by the District's Board of Directors, signed by the Parties if approved by the Board of Directors, and, if signed, shall thereafter be enforceable as provided by the laws of the State of Texas.</p> <p>Do you agree to these terms?</p>	Yes, I Agree
67 Remedies Explanation of No Answer		
68 Choice of Law	<p>This agreement and any addenda or other additions and all contracts or awards resulting from this procurement process, however described, shall be governed by, construed and enforced in accordance with the laws of the State of Texas, regardless of any conflict of laws principles.</p> <p>Not a negotiable term. Failure to agree will render your proposal non-responsive and it will not be considered. Do you agree to these terms?</p>	Yes
69 Jurisdiction and Service of Process	<p>Any Proceeding arising out of or relating to this procurement process or any contract issued by TIPS resulting from or any contemplated transaction shall be brought in a court of competent jurisdiction in Camp County, Texas and each of the parties irrevocably submits to the exclusive jurisdiction of said court in any such proceeding, waives any objection it may now or hereafter have to venue or to convenience of forum, agrees that all claims in respect of the Proceeding shall be heard and determined only in any such court, and agrees not to bring any proceeding arising out of or relating to this procurement process or any contract resulting from or any contemplated transaction in any other court. The parties agree that either or both of them may file a copy of this paragraph with any court as written evidence of the knowing, voluntary and freely bargained for agreement between the parties irrevocably to waive any objections to venue or to convenience of forum. Process in any Proceeding referred to in the first sentence of this Section may be served on any party anywhere in the world. Venue clauses in contracts with TIPS members may be determined by the parties.</p>	Yes

Not a negotiable term. Failure to agree will render your proposal non-responsive and it will not be considered. Do you agree to these terms?

- 70 Alternative Dispute Resolution Yes, I Agree
Prior to filing of litigation, the parties may select non-binding mediation as a method of conflict resolution for issues arising out of or relating to this procurement process or any contract resulting from or any contemplated transaction. The parties agree that if nonbinding mediation is chosen as a resolution process, the parties must agree to the chosen mediator(s) and that all mediation venue shall be at a location in Camp or Titus, County, Texas agreed by the parties. The parties agree to share equally the cost of the mediation process and venue cost.
Do you agree to these terms?
- 71 Alternative Dispute Resolution Explanation of No Answer
- 72 Infringement(s) Yes, I Agree
The successful vendor will be expected to indemnify and hold harmless the TIPS and its employees, officers, agents, representatives, contractors, assignees and designees from any and all third party claims and judgments involving infringement of patent, copyright, trade secrets, trade or service marks, and any other intellectual or intangible property rights attributed to or claims based on the Vendor's proposal or Vendor's performance of contracts awarded and approved.
Do you agree to these terms?
- 73 Infringement(s) Explanation of No Answer
- 74 Acts or Omissions Yes, I Agree
The successful vendor will be expected to indemnify and hold harmless the TIPS, its officers, employees, agents, representatives, contractors, assignees and designees from and against any and all liability, actions, claims, demands or suits, and all related costs, attorney's fees and expenses arising out of, or resulting from any acts or omissions of the vendor or its agents, employees, subcontractors, or suppliers in the execution or performance of any agreements ultimately made by TIPS and the vendor.
Do you agree to these terms?
- 75 Acts or Omissions Explanation of No Answer
- 76 Contract Governance Yes
Any contract made or entered into by the TIPS is subject to and is to be governed by Section 271.151 et seq, Tex Loc Gov't Code. Otherwise, TIPS does not waive its governmental immunities from suit or liability except to the extent expressly waived by other applicable laws in clear and unambiguous language.

77 Payment Terms and Funding Out Clause

Payment Terms:
TIPS or TIPS members shall not be liable for interest or late payment fees on past due balances at a rate higher than permitted by the laws or regulations of the jurisdiction of the TIPS Member.

Yes

Funding Out Clause:
Vendor agrees to abide by the laws and regulations, including Texas Local Government Code § 271.903, or any statutory or regulatory limitations of the jurisdiction of any TIPS Member which governs contracts entered into by the Vendor and TIPS or a TIPS Member that requires all contracts approved by TIPS or a TIPS Member are subject to the budgeting and appropriation of currently available funds by the entity or its governing body.
See statute(s) for specifics or consult your legal counsel. Not a negotiable term. Failure to agree will render your proposal non-responsive and it will not be considered.
Do you agree to these terms?

78 Insurance and Fingerprint Requirements Information

Insurance
If applicable and your staff will be on TIPS member premises for delivery, training or installation etc. and/or with an automobile, you must carry automobile insurance as required by law. You may be asked to provide proof of insurance.

Fingerprint
It is possible that a vendor may be subject to Chapter 22 of the Texas Education Code. The Texas Education Code, Chapter 22, Section 22.0834. Statutory language may be found at: <http://www.statutes.legis.state.tx.us/>
If the vendor has staff that meet both of these criterion:
(1) will have continuing duties related to the contracted services; and
(2) has or will have direct contact with students
Then you have "covered" employees for purposes of completing the attached form.
TIPS recommends all vendors consult their legal counsel for guidance in compliance with this law. If you have questions on how to comply, see below. If you have questions on compliance with this code section, contact the Texas Department of Public Safety Non-Criminal Justice Unit, Access and Dissemination Bureau, FAST-FACT at NCJU@txdps.state.tx.us and you should send an email identifying you as a contractor to a Texas Independent School District or ESC Region 8 and TIPS. Texas DPS phone number is (512) 424-2474.
See form in the next attribute to complete entitled: Texas Education Code Chapter 22 Contractor Certification for Contractor Employees

(No Response Required)

79	Texas Education Code Chapter 22 Contractor Certification for Contractor Employees	<p>Introduction: Texas Education Code Chapter 22 requires entities that contract with school districts to provide services to obtain criminal history record information regarding covered employees. Contractors must certify to the district that they have complied. Covered employees with disqualifying criminal histories are prohibited from serving at a school district.</p> <p>Definitions: Covered employees: Employees of a contractor or subcontractor who have or will have continuing duties related to the service to be performed at the District and have or will have direct contact with students. The District will be the final arbiter of what constitutes direct contact with students. Disqualifying criminal history: Any conviction or other criminal history information designated by the District, or one of the following offenses, if at the time of the offense, the victim was under 18 or enrolled in a public school:</p> <p>(a) a felony offense under Title 5, Texas Penal Code; (b) an offense for which a defendant is required to register as a sex offender under Chapter 62, Texas Code of Criminal Procedure; or (c) an equivalent offense under federal law or the laws of another state.</p> <p>I certify that:</p> <p>NONE (Section A) of the employees of Contractor and any subcontractors are covered employees, as defined above. If this box is checked, I further certify that Contractor has taken precautions or imposed conditions to ensure that the employees of Contractor and any subcontractor will not become covered employees. Contractor will maintain these precautions or conditions throughout the time the contracted services are provided.</p> <p>OR</p> <p>SOME (Section B) or all of the employees of Contractor and any subcontractor are covered employees. If this box is checked, I further certify that:</p> <p>(1) Contractor has obtained all required criminal history record information regarding its covered employees. None of the covered employees has a disqualifying criminal history.</p> <p>(2) If Contractor receives information that a covered employee subsequently has a reported criminal history, Contractor will immediately remove the covered employee from contract duties and notify the District in writing within 3 business days.</p> <p>(3) Upon request, Contractor will provide the District with the name and any other requested information of covered employees so that the District may obtain criminal history record information on the covered employees.</p> <p>(4) If the District objects to the assignment of a covered employee on the basis of the covered employee's criminal history record information, Contractor agrees to discontinue using that covered employee to provide services at the District.</p> <p>Noncompliance or misrepresentation regarding this certification may be grounds for contract termination.</p>	None
80	Solicitation Deviation/Compliance	Does the vendor agree with the General Conditions Standard Terms and Conditions or Item Specifications listed in this proposal invitation?	Yes

81 Solicitation Exceptions/Deviations Explanation	<p>If the bidder intends to deviate from the General Conditions Standard Terms and Conditions or Item Specifications listed in this proposal invitation, all such deviations must be listed on this attribute, with complete and detailed conditions and information included or attached.</p> <p>TIPS will consider any deviations in its proposal award decisions, and TIPS reserves the right to accept or reject any bid based upon any deviations indicated below or in any attachments or inclusions.</p> <p>In the absence of any deviation entry on this attribute, the proposer assures TIPS of their full compliance with the Standard Terms and Conditions, Item Specifications, and all other information contained in this Solicitation.</p>	
82 Agreement Deviation/Compliance	Does the vendor agree with the language in the Vendor Agreement?	Yes
83 Agreement Exceptions/Deviations Explanation	<p>If the proposing Vendor desires to deviate from the Vendor Agreement language, all such deviations must be listed on this attribute, with complete and detailed conditions and information included. TIPS will consider any deviations in its proposal award decisions, and TIPS reserves the right to accept or reject any proposal based upon any deviations indicated below. In the absence of any deviation entry on this attribute, the proposer assures TIPS of their full compliance with the Vendor Agreement.</p>	
84 Texas Business and Commerce Code § 272 Requirements as of 9-1-2017	<p>SB 807 prohibits construction contracts to have provisions requiring the contract to be subject to the laws of another state, to be required to litigate the contract in another state, or to require arbitration in another state. A contract with such provisions is voidable. Under this new statute, a "construction contract" includes contracts, subcontracts, or agreements with (among others) architects, engineers, contractors, construction managers, equipment lessors, or materials suppliers. "Construction contracts" are for the design, construction, alteration, renovation, remodeling, or repair of any building or improvement to real property, or for furnishing materials or equipment for the project. The term also includes moving, demolition, or excavation. BY RESPONDING TO THIS SOLICITATION, AND WHEN APPLICABLE, THE PROPOSER AGREES TO COMPLY WITH THE TEXAS BUSINESS AND COMMERCE CODE § 272 WHEN EXECUTING CONTRACTS WITH TIPS MEMBERS THAT ARE TEXAS GOVERNMENT ENTITIES.</p>	(No Response Required)
85 Yes - No	<p>Disadvantaged/Minority/Women Business Enterprise - D/M/WBE (Required by some participating governmental entities) Vendor certifies that their firm is a D/M/WBE? Vendor must upload proof of certification to the "Response Attachments" D/M/WBE CERTIFICATES section.</p>	No
86 YES or NO	<p>Federal Requirements for Procurement and Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms. Do you ever anticipate the possibility of subcontracting any of your work under this award if you are successful?</p>	YES

87 YES or NO

If yes to #86, do you agree to comply with the following federal requirements? Federal Regulation 2 CFR §200.321 Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms. (a) The non-Federal entity must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

(b) Affirmative steps must include:

- (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
- (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce ; and
- (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs(1) through (5) of this section.

YES

88 Long Term Cost Evaluation Criterion # 4.

READ CAREFULLY and see in the RFP document under "Proposal Scoring and Evaluation".

Points will be assigned to this criterion based on your answer to Attribute 87 of this solicitation in the ION Wave bidding system. Points are awarded if you agree not increase your catalog prices (as defined herein) more than X% annually over the previous year for years two and three and potentially year four, unless an exigent circumstance exists in the marketplace and the excess price increase which exceeds X% annually is supported by documentation provided by you and your suppliers and shared with TIPS, if requested. If you agree NOT to increase prices more than 5%, except when justified by supporting documentation, you are awarded 10 points; if 6% to 14%, except when justified by supporting documentation, you receive 1 to 9 points incrementally. Price increases 14% or greater, except when justified by supporting documentation, receive 0 points.

increases will be 5% or less annually per question

Texas Government Code 2270 Verification Form YES
Texas 2017 House Bill 89 has been signed into law by the governor and as of September 1, 2017 will be codified as Texas Government Code § 2270 and 808 et seq. The relevant section addressed by this form reads as follows:
Texas Government Code Sec. 2270.002. PROVISION REQUIRED IN CONTRACT. A governmental entity may not enter into a contract with a company for goods or services unless the contract contains a written verification from the company that it: (1) does not boycott Israel; and (2) will not boycott Israel during the term of the contract.engaged by
ESC Region 8/The Interlocal Purchasing System (TIPS)
4845 Highway 271 North
Pittsburg,TX,75686
verify by this writing that the above-named company affirms that it (1) does not boycott Israel; and (2) will not boycott Israel during the term of this contract, or any contract with the above-named Texas governmental entity in the future. I further affirm that if our company's position on this issue is reversed and this affirmation is no longer valid, that the above-named Texas governmental entity will be notified in writing within one (1) business day and we understand that our company's failure to affirm and comply with the requirements of Texas Government Code 2270 et seq. shall be grounds for immediate contract termination without penalty to the above-named Texas governmental entity.
AND
our company is not listed on and we do not do business with companies that are on the the Texas Comptroller of Public Accounts list of Designated Foreign Terrorists Organizations per Texas Gov't Code 2270.0153 found at <https://comptroller.texas.gov/purchasing/docs/foreign-terrorist.pdf>

I swear and affirm that the above is true and correct.

Line Items

Response Total: \$0.00

REFERENCES

Please provide three (3) references, preferably from school districts or other governmental entities who have used your services within the last three years. Additional references may be required. DO NOT INCLUDE TIPS EMPLOYEES AS A REFERENCE.

You may provide more than three (3) references.

Entity Name	Contact Person	Email	Phone
State of Alabama	Brittany Peterson	brittany.peterson@purchasing.alabama.g	343-242-4667
State of Connecticut	Susanne Hawkins	susanne.hawkins@ct.gov	860-713-5064
State of Florida	Brenda Walls	Brenda.Wells@dms.myflorida.com	850-488-6904
State of Pennsylvania	Lisa Vega	lvega@pa.gov	717-346-4290

air products and services under the TIPS

Authorized Reselling Company Name	Full Address	Main Phone
180 OFFICE SOLUTIONS LLC OFF SOLUTIONS IS C024	2011 B LAMAR DR, ROUND ROCK, TX 78664	3175791102
360 OFFICE SOLUTIONS REPORTER BIG SKY OFFICE	PO BOX 30598 , BILLINGS, MT 59101-7994	4062487881
A C DESK CO INC	249 ELM PL, MINEOLA, NY 11501-2955	5167417979
AA-K BUSINESS ENVIRONMENTS INC	2601 ARCTIC BLVD, ANCHORAGE, AK 99503	9072583534
ACCENT OFFICE INTERIORS INC	2108-3 GILLIAM LANE, TALLAHASSE, FL 32308-3794	8503865201
AFFORDABLE FURNITURE SOLUTIONS	2205 IVEY LANE, MALABAR, FL 32950	3219615656
AFFORDABLE OFFICE FURNITURE	2375 ROUTE 70 W, CHERRY HILL, NJ 08002-3422	8564882100
AFFORDABLE OFFICE INTERIORS IN DBA BUSINESS OFFICE SYSTEMS	501 S GARY AVE , ROSELLE, IL 60172	6307847730
AIREA INC	3000 TOWN CENTER SUITE # 80, SOUTHFIELD, MI 48075	2484260100#3701
ALL MAKES OFFICE EQUIPMENT CO	2558 FARNAM ST, OMAHA, NE 68131	4023412413
ALL MAKES OFFICE EQUIPMENT CO	3333 O ST, LINCOLN, NE 68510-1583	4024777131
ALL MAKES OFFICE EQUIPMENT CO	500 E COURT AVE, DES MOINES, IA 50309	5152822166
ALLIANCE CORPORATE SERVICES IN	1540 NW 97 AVE, PLANTATION, FL 33322	954-649-1692
AMERICAN DESIGN ASSOCS INC	606 BALTIMORE AVE STE 405, TOWNSON, MD 21204	4108235500
AMERICAN OFFICE EQUIPMENT CO	309 NORTH CALVERT STREET, BALTIMORE, MD 21202-3699	4105397529
ANDERSON RETAIL INC ANDERSON COMMERCIAL FURN	PO BOX 16055 11 OFFICE PARK DR, HATTIESBURG, MS 39402	6015457198
APRICOT OFFICE INTERIORS INC ATT: CAROLE, ACC.PAYABLES	20401 NW 2ND AVE, STE 220 , MIAMI GARDENS, FL 33169	3055171288
ARBEE ASSOCIATES	1531 S WASHINGTON AVE, PISCATAWAY, NJ 8854	7324243900
ARBEE ASSOCIATES	9300 GAITHER ROAD, GAITHERSBURG, MD 20877	3019633900
ARENSON OFFICE FURNISHINGS INC	1115 BROADWAY 6TH FLOOR, NEW YORK, NY 10010	2126332400
ASHLAND OFFICE SUPPLY INC	2100 29TH ST, ASHLAND, KY 41101	6063259119

air products and services under the TIPS

Authorized Reselling Company Name	Full Address	Main Phone
ATLANTA OFFICE LIQUIDATORS INC	3522 ASHFORD DUNWOODY NE ROAD, ATLANTA, GA 30319	4045059623
ATLAS OFFICE PRODUCTS	215 N LINCOLN, CASPER, WY 82601	3072356188
ATMOSPHERE COMMERCIAL INTERIOR OMNI WORKSPACE COMPANY LLC	81 SOUTH 9TH STREET SUITE 350 , MINNEAPOLIS, MN 55402	6123430868
AUGUSTA FURNITURE MARKET INC DBA WEINBERGERS FURNITURE	PO BOX 212089 AUGUSTA, GA, AUGUSTA, GA 30917	7068609494
A-Z OFFICE RESOURCE INC	PO BOX 1317 809 SOUTH GARDEN STREET, COLUMBIA, TN 38402	9313881536
B I L OFFICE FURNITURE	61-65 METROPOLITAN AVENUE, MIDDLE VILLAGE, NY 11379	7184170500
BA DESIGNS INC	4119 SW SOUTHGATE DR, TOPEKA, KS 66609	7852678100
BAREFIELD WORKPLACE SOLUTIONS	PO BOX 649 251 SOUTH STREET, JACKSON, MS 39205	6013544960
BAUHAUS INTERIORS GROUP	1645 STEMMONS FREEWAY, STE A, DALLAS, TX 75207	2142000212
BAYSHORE OFFICE INTERIORS INC	PO BOX 525, HOLMDEL, NJ 7733	7323329021
BBI-BEAU BUREAUX INTERIORS INC	3197 REDHILL AVE, SUITE A-104, COSTA MESA, CA 92626-5904	7149180833
BEAUX ARTS GROUP BEAUX ARTS INSTALLATION GROUP	8507 A BENJAMIN ROAD , TAMPA, FL 33634	8138808686
BECKLEYS INC	125 WOOD LAKE DR SE, ROCHESTER, MN 55904	5072828659
BELL YORKTOWN INC DBA BELL OFFICE FURNITURE	333 ADAMS ST , BEDFORD HILLS, NY 10507-2001	9142427474
BELLIA OFFICE FURNITURE	1047 N BROAD ST, WOODBURY, NJ 8096	8568452234
BELNICK INC DBA BIZCHAIR COM	4350 BALLGROUND HIGHWAY, CANTON, GA 30114	7707218235
BENHAR OFFICE INTERIORS	148 WEST 37TH ST, NEW YORK, NY 10018	2124816666
BENJAMIN ROBERTS LTD	240 N PRINCE ST, LANCASTER, PA 17603-3589	7172911001
BERN OFFICE SYSTEMS LLC	523 W NATIONAL AVE, MILWAUKEE, WI 53204-1747	4146728000
BERNARDS OFFICE FURNITURE INC	20935 B WARNER CENTER LANE, WOODLAND HILLS, CA 91367-6583	8187036969

air products and services under the TIPS

Authorized Reselling Company Name	Full Address	Main Phone
BLUE DESERT INC/DBA LAPALM LTD	14421 NORTH 66TH PLACE, SCOTTSDALE, AZ 85254	6024123316
BLUEFIN OFFICE GROUP LLC	PO BOX 1960 OREM, OREM, UT 84059	8014310056
BMC INC BMC OFFICE FURNITURE	320 EAST GIBSON STREET , SCRANTON, PA 18509	5703441295
BOS ORLANDO/AOE OF FLORIDA INC	200 TECHNOLOGY PARK SUITE 1020, LAKE MARY, FL 32746	4078059911
BPSI RIO GRANDE CONTRACT FURNISHING	1616 BASSETT AVENUE , EL PASO, TX 79901	9155448710
BRENNANS OFFICE INTERIORS INC ATT: ACCOUNTS PAYABLE	1045 ANDREW DRIVE STE A-2 , WEST CHESTER, PA 19380	6102512331
BROADWAY OFFICE INTERIORS INC	90 TAPLEY STREET, SPRINGFIELD, MA 1104	4137348911
BROTHERS BUSINESS INTERIORS	400 S 5TH ST, MILWAUKEE, WI 53204	4142787060
BROTHERS BUSINESS INTERIORS OF USA MADISON BROTHERS	400 S 5TH STREET , MILWAUKEE, WI 53201	414-278-7060
BUCKEYE COMMERCIAL FURN. LLC	815 CHAMBORD CIRCLE, MARIONIO, OH 43302	740-225-8414
BUILT FOR DREAMS	3416 JOLIET AVE, LUBBOCK, TX 79413-2210	8067716806
BUMBARGERS INC IS C005	1427 2ND ST NE, HICKORY, NC 28601-5121	3175791102
BURGESS AND COMPANY	2401 2ND AVE NORTH, BIRMINGHAM, AL 35203	2058707853
BUSINESS ENVIRONMENTS	7 ENTIN ROAD SUITE 201, PARSIPPANY, NJ 7054	9733357700
BUSINESS ENVIRONMENTS DBA SOUTHEAST DISTRIBUTION IS C013	PO BOX 1422 , PELHAM, AL 35124	3175791102
BUSINESS FURNITURE INC DBA BFI	133 RAHWAY AVE , ELIZABETH, NJ 7202	9089266158
BUSINESS FURNITURE SOLUTIONS	885 LIBERTY ROAD STE 100, FLOWOOD, MS 39232	6014200912
BUSINESS INTERIORS INC	146 MARKET RIDGE DRIVE, RIDGELAND, MS 39157	6019691000
BUSINESS INTERIORS INC	2309 5TH AVENUE SOUTH, BIRMINGHAM, AL 35233	2059391008
BUSINESS INTERIORS OF TEXAS INC	223 N CHAPARRAL ST , CORPUS CHRISTI, TX 78401-2503	3618823456
BUSINESS OFFICE INTERIORS INC	1002 DAKOTA CIRCLE, NAPERVILLE, IL 60563	6305730009
CAITLIN OFFICE INTERIORS & DESIGN INC	515 N MAIN ST , NEWARK, NY 14513	3153310180
CALIFORNIA OFFICE FURNITURE IN	3480 INDUSTRIAL BLVD, STE 100, WEST SACRAMENTO, CA 95691	9164426959

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Authorized Reselling Company Name	Full Address	Main Phone
CANFIELD BUSINESS INTERIORS LL	402 W 9TH STREET, SIOUX FALLS, SD 57104-3602	3175791102
CARITHERS-WALLACE-COURTENAY LL	4343 NORTHEAST EXPRESSWAY PO BOX 936195, ATLANTA, GA 31193-6195	7704938200
CAROLINA BUSINESS INTERIORS	4020 YANCEY ROAD, CHARLOTTE, NC 28217	7047053682
CAROLINA INTERIOR WORKS LLC	PO BOX 78166, CHARLOTTE, NC 28271	7046224030
CAROLINA OFFICE SOLUTIONS LLC	1301 WESTINGHOUSE BLVD, CHARLOTTE, NC 28273	704-587-5411
CARROLL'S DISCOUNT OFFICE FURNITURE	5615 SOUTH RICE AVE , HOUSTON, TX 77081	3175791102
CARROLLTON OFFICE EQUIPMENT CO	104 PINE KNOLL DR, CARROLLTON, GA 30117	7708344436
CASEWORK SYSTEMS LLC	611 GREENE AVENUE, BELFORD, NJ 7718	7326733423
CCG QUALITY OFFICE FURNITURE	358 SOUTH RIO GRANDE, SALT LAKE CITY, UT 84101	8013596622
CENTER LINE ASSOCIATES	88 BEAL PARKWAY NW, STE B, FORT WALTON BEACH, FL 32548	8503620019
CHARLIES OFFICE FURNITURE INC	5 HIGHLAND AVE, QUEENSBURY, NY 12804	5187932435
CHRISTIANSONS BUSINESS FURNITURE INC	2828 13TH AVE S , FARGO, ND 58103	7012933944
CIS OFFICE FURNITURE INC	PO BOX 35, WELLSVILLE, UT 84339	4357923849
COLOR ART OFF INT INC	1325 N WARSON RD, SAINT LOUIS, MO 63132	3144323000
COLUMBIA COMMERCIAL INTERIORS INC	15927 FREDERICK RD, PO BOX 546 , LISBON, MD 21756- 0546	4104899445
COLUMBIA OFFICE FURNITURE THE OFFICE PLACE INC	301C GREYSTONE BOULEVARD , COLUMBIA, SC 29210	3175791102
COMMERCIAL AND HOME FUNISHINGS SMITHCFI	620 NE 19TH AVE , PORTLAND, OR 97232	5035253405
COMMERCIAL CONCEPTS & FURN	3622 NOLAND CT, INDEPENDENCE, MO 64055-3351	8162547400
COMMERCIAL DESIGN SERVICES INC	5805 BARRY RD, TAMPA, FL 33634	8138860580
COMMERCIAL FURNISHINGS INC OF/USA MACON	598 THIRD STREET , MACON, GA 31201	3175791102

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Authorized Reselling Company Name	Full Address	Main Phone
COMMERCIAL FURNITURE INTERIORS	1154 ROUTE 22 WEST, MOUNTAINSIDE, NJ 7092	9085181670
COMMERCIAL FURNITURE SERVICES	4301 HIGHWAY 7 , ST LOUIS PARK, MN 55416-5803	9529226683
COMMERCIAL OFFICE ENVIRONMENTS	7301 ZIONSVILLE RD, INDIANAPOLIS, IN 46268-2168	3178769200
COMMERCIAL WORKS INC	1299 BOLTONFIELD ST, COLUMBUS, OH 43228	6148702342
COMMERCIAL WORKS OF-0399 OFUSA ORLANDO COMWORKS	9550 SATELLITE BLVD STE 170 , ORLANDO, FL 32837	6148702342
COMMERCIAL WORKS OF-354 OFUSA CHARLOTTE COMWORKS	8916-D PIONEER AVE , CHARLOTTE, NC 28273	6748702342
COMMERCIAL WORKS OF-386 OF USA RALEIGH COMMWORKS	2800 PERIMETER PARK DR , MORRISVILLE, NC 27560	6148514220
COMMERCIAL WORKS OF-402 OFUSA INDIANAPOLIS-COMWORKS	255 S POST ROAD , INDIANAPOLIS, IN 46219	6148702342
COMPLETE OFFICE LLC	11521 EAST MARGINAL WAY S SUITE 100, SEATTLE, WA 98168	2066280059
COMPLETE OFFICE SUPPLY	7209 EAST 86TH STREET, INDIANAPOLIS, IN 46250	3175791102
CONKLIN OFFICE FURNITURE CONKLIN OFFICE SERVICES INC	56 CANAL STREET , HOLYOKE, MA 1040	4133154915
CONTRACT ASSOCIATES INC COMMERCIAL & OFFICE FURNISHING	800 20TH STREET NW , ALBUQUERQUE, NM 87104	5058818070
CONTRACT FURNISHINGS	3129 MAIN STREET, KANSAS CITY, MO 64111	8169310900
CONTRACT FURNISHINGS OF HI ATTN: OFFICE PAVILLON	50 S BERETANIA STREET , HONOLULU, HI 96813	8085992411
CONTRACT FURNISHINGS RENTS LLC DBA PURE WORKPLACE SOLUTIONS	3525 ROANOKE ROAD 101 , KANSAS CITY, MO 64111	8169226575
CONTRACT FURNITURE ALLIANCE	10445 COGDILL ROAD, KNOXVILLE, TN 37932	6157937927
CONTRACT FURNITURE GROUP LLC	201 JAMES DRIVE EAST, SAINT ROSE, LA 70087	5044120080
CONTRACT FURNITURE OPTIONS INC	7932 LAKENHEATH WAY, POTOMAC, MD 20854-2735	3012999778

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Authorized Reselling Company Name	Full Address	Main Phone
CONTRACT FURNITURE SOLUTION LLC	787 CARMAN MEADOWS DRIVE ST, LOUIS, MO 63021	6366751159
CONTRACT INTERIOR SERVICES INC	3 KENT RD, ANNAPOLIS, MD 21401-1216	3018585514
CORE BUSINESS INTERIORS	7910 N. INGRAM AVE SUITE 102, FRESNO, CA 93711	5592976400
CORNERSTONE INTERIOR DESIGN IN	1005 E PARK BLVD, BOISE, ID 83712	2083841422
CORPORATE CONCEPTS INC POBOX 83324/CHICAGO IL 60691	500 WATERS EDGE STE 200, LOMBARD, IL 60148-5421	6306918800
CORPORATE ENVIRONMENTS INTERNATIONAL LLC	841 BISHOP STREET, SUITE 1188 , HONOLULU, HI 9813	8085262825
CORPORATE FACILITIES LEHIGH VALLEY LLC	1042 HAMILTON STREET , ALLENTOWN, PA 18101	6104347236
CORPORATE FACILITIES OF NJ	2129 CHESTNUT STREET, PHILADELPHIA, NJ 19103	8566625200
CORPORATE FURNITURE SYSTEM LLC	1391 BLUE HILLS AVENUE, BLOOMFIELD, CT 6002	8602422811
CORPORATE INTERIORS INC	12115 28TH ST N, ST-PETERSBURG, FL 33716	7275397544
CORPORATE INTERIORS INC	3491 HICKORY GROVE LANE, FRISCO, TX 75033	2147057879
CORPORATE OFFICE INTERIORS INC DBA SOURCE CREATIVE OFFICE INT	1432 EDINGER AVE. SUITE 220 , TUSTIN, CA 92780	7144274062
CORPORATE OFFICE INTERIORS INC SOURCE CREATIVE OFFICE INTERIO	1432 EDINGER AVENUE SUITE 220 , TUSTIN, CA 92780	7144274062
CORT FURNITURE RENTAL ACCT PAYABLE BODC SVC02/07/01	PO BOX 23567 , HARAHAN, LA 70183-3567	5047369512
COS BUSINESS PRODUCTS & INTERIORS	PO BOX 5188 , CHATTANOOGA, TN 37406-0188	3175791102
COX COMMERCIAL INTERIORS LLC	1073 REGENT PK DR, BIRMINGHAM, AL 35242	2052430972
CRAFT OFFICE SUPPLY LLC DBA CRAFT OFFICE PLUS	2301 TERRY ROAD , JACKSON, MS 39204-5797	6013727901
CREATIVE BUSINESS INTERIORS	145 STEWART RD HANOVER INDUSTRIAL ESTATES, WILKES BARRE, PA 18706	5707099709

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Authorized Reselling Company Name	Full Address	Main Phone
CREATIVE BUSINESS INTERIORS INC	1535 SOUTH 101ST STREET , MILWAUKEE, WI 53214	4145458500
CREATIVE BUSINESS INTERIORS OFUSA	8720 FLEET SERVICE DRIVE , RALEIGH, NC 27617	9197864800
CREATIVE OFFICE	757 GRAYSON RD, PLEASANT HILL, CA 94523	9256866355
CREATIVE OFFICE DESIGN INC	2146 ROSWELL RD STE 108-857, MARIETTA, GA 30144	7709711631
CREATIVE OFFICE ENVIRONMENTS	41 COMMERCIAL WAY, EAST PROVIDENCE, RI 02914-1019	4014354141
CREATIVE OFFICE ENVIRONMENTS COE INSTALLATION	211 COCHITUATE ROAD , FRAMINGHAM, MA 1701	5088750809
CREATIVE OFFICE ENVIRONMENTS OF RICHMOND, LLC	11798 N LAKERIDGE PARKWAY , ASHLAND, VA 23005	8042287447
CREATIVE OFFICE INTERIORS INC	25821 JEFFERSON AFENUE, SAINT CLAIR SHORES, MI 48081	5864456155
CREATIVE OFFICE INTERIORS INC DBA CREATIVE OFFICE PAVILION	10 MUTUAL PLACE PROVIDENCE, PROVIDENCE, RI 2906	4012742444
CREATIVE OFFICE INTERIORS INC DBA CREATIVE OFFICE PAVILION	141 MIDDLE ST PORTLAND, PORTLAND, ME 4101	2076199513
CREATIVE OFFICE INTERIORS INC DBA CREATIVE OFFICE PAVILION	1 DESIGN CENTER PL STE 734 , BOSTON, MA 02210-2362	6179564100
CREATIVE OFFICE INTERIORS INC DBA CREATIVE OFFICE PAVILION	155 DOW STREET SUITE 100 , MANCHESSTER, NH 3101	6036474333
CS DESIGN & DECO INC	2367 W 208TH ST UNIT 3, TORRANCE, CA 90501	4243409006
CULVER-NEWLIN CN SCHOOL & OFFICE SOLUTIONS	520 E RINCON ST, SUITE 102 , CORONA, CA 92879	9495970123
DALLAS DESK INC	15207 MIDWAY RD, ADDISON, TX 75001	9727881802
DANCKER OFUSA SOMERVILLE OF-362	291 EVANS WAY , SOMERVILLE, NJ 8876	9082526026
DAWKINS OFFICE SUPPLY & EQUIPMENT INC	PO BOX 686 , GREENVILLE, MS 38701	6623325448
DBI BUSINESS INTERIORS INC	912 E MICHIGAN AVE, LANSING, MI 48912-1418	5174853200
DC INTERIORS	6896A ALAMO DOWNS PARKWAY STE 100, SAN ANTONIO, TX 78238	2105219900

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Authorized Reselling Company Name	Full Address	Main Phone
DE CLERCQ OFFICE GROUP	112 ROWAYTON AVE, ROWAYTON, CT 6853	2038315007
DEKALB OFFICE/IDS DEKALB OFFICE ENVIRONMENTS INC	1320 RIDGELAND PARKWAY , ALPHARETTA, GA 30004	7703600213
DELANO DESIGN LLC	18115 RIVERSIDE DR, BEVERLY HILLS, MI 48025-3117	2482256553
DESERT BUSINESS INTERIORS LLC JASON CASON	74210 HWY 111, SUITE C, PALM DESERT, CA 92260	7603401112
DESKO OFFICE FURNITURE J&G ENTERPRISES OF NW FL INC	PO BOX 6186, MIRAMAR BEACH, FL 32550	8506640500
DESKS INC OF USA DENVER OF-395	445 BRYANT ST, SUITE 8 , DENVER, CO 80204	3037777778
DICK OFFICE SUPPLY INC DBA OFUSA-MCALLEN	1008 EAST PECAN BLVD # A , MCALLEN, TX 78501	3175791102
DIRECT SUPPLY HEALTHCARE DBA DIRECT SUPPLY INC	6767 N INDUSTRIAL ROAD, MILWAUKEE, WI 53223	8888760987
DOUBLE S STATIONERY INC DBA THE OFFICE SHOP	PO BOX 195497 AV CHARDON11 HAT , SAN JUAN, ZZ 00919-5497	7877635875
DOURON CORPORATE FURNITURE INC	10 PAINTERS MILLS ROAD, OWINGS MILLS, MD 21117	4103632600
DURST OFFICE DESIGN INC DURST CONTRACT INTERIORS	3008 CHEROKEE RD , STOCKTON, CA 95205	2094635734
EASLEY & RIVERS INC	207 TOWNSEND DRIVE, MONROEVILLE, PA 15146	4127954482
EATON OFFICE SUPPLY CO INC	180 JOHN GLENN DRIVE, AMHERST, NY 14228-2292	7166916100
EAU CLAIRE BUSINESS INTERIORS	2224 MERCANTILE DRIVE, EAU CLAIRE, WI 54703	7158332300
EDUCATIONAL FURNITURE SOLUTION LLC	536 NORTH TROOPER RD , NORRISTOWN, PA 19403	6106303995
ELECTRONIC OFFICE ENVIRONMENTS	490 VILLAUME AVENUE SUITE 700, SAINT-PAUL, MN 55075	6512240344
ELEMENTS IV INTERIORS SPACE & ASSET MANAGEMENT INC	3680 WYSE ROAD , ROAD DAYTON, OH 45414	3175791102
EM & N MARKETING INC. DBA QUALITY OFFICE ENVIRONMENTS	127 MAIN ST , GENESEO, NY 14454	5853148482
EMPIRE OFFICE INC	105 MADISON AVE, 15TH FLOOR, NEW YORK, NY 10016	2126075500

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Authorized Reselling Company Name	Full Address	Main Phone
EMPIRE OFFICE INC TAMPA SHOW	5112 WEST LINEBAUGH AVE, TAMPA, FL 33624	8134183300
ENCOMPAS CORPORATION	1512 GRAND BLVD, KANSAS CITY, MO 64108	8163001122
ENVIRONMENTAL INTERIORS INC	5010 LINGLESTOWN ROAD, HARRISBURG, PA 17112	7176526060
ENVIRONMENTS AT WORK LLC	300 A STREET 1ST FLOOR, BOSTON, MA 2210	6178305327
ERNIE MORRIS ENTERPRISES INC	232 N MAIN ST PO BOX 818, BUSHNELL, FL 33513	3527932745
EVENSONBEST LLC	641 AVENUE OF THE AMERICAS, NEW YORK, NY 10011	2125498000
EVO BUSINESS ENVIRONMENTS	415 N. MCKINLEY SUITE 1250 PO BOX 1370, LITTLE ROCK, AR 72205	5042449696
FACILITEQ AZ LLC DBA FACILITEQ	1255 W RIO SALADO PARKWAY SUITE 111, TEMPE, AZ 85281	4507508989
FACILITEQ BUSINESS INTERIORS INC	817 S MAIN ST, LAS VEGAS, NV 89101	3175791102
FACILITIES CONNECTION INC HB/PZH COMPANY	240 E SUNSET DRIVE , PASO, TX 79922	9158338303
FACILITY INTERIORS INC DBA FURNITURE MARKETING GROUP	8606 WALL STREET BUILDING 16 , AUSTIN, TX 78754	2145564777
FACILITY INTERIORSC.	6100 WEST PLANO PARKWAY SUITE 1400, PLANO, TX 75093-8365	9723877505
FEIGUS INC DBA FEIGUS OFFICE FURNITURE	2604 ATLANTIC AVE., SUITE 100, WALL, NJ 7719	7327806665
FLORIDA OFFICE INTERIORS DBA ALLIANCE ONE INC	8409 BAYMEADOWS RD , JACKSONVILLE, FL 32256	9047310063
FLUID INTERIORS LLC	100 NORTH 6TH STREET STE 100A, MINNEAPOLIS, MN 55403	6127468700
FM OFFICE EXPRESS INC DBA MERKEL DONOHUE	106 DESPATCH DRIVE STE 2 EAST , ROCHESTER, NY 14445	5182739359
FMGI FURNITURE MARKETING GROUP	421 NW 10TH STREET SUITE 101E, OKLAHOMA CITY, OK 73103	2145564777
FORMS & SUPPLY INC	PO BOX 563953, CHARLOTTE, NC 28256	7045988971
FRANK COONEY COMPANY INC	1226 N MICHAEL DR, WOOD DALE, IL 60191	6306948800
FREEDOM INTERIOR SOLUTIONS LLC FREEDOM COMPANIES	5008 PROSPECT AVE., STE 103 , KANSAS CITY, MO 64130	8162651110

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Authorized Reselling Company Name	Full Address	Main Phone
FRIENDS SERVICE CO.INC DBA FRIENDS BUSINESS SOURCE	2300 BRIGHT ROAD , FINDLAY, OH 45840	4194271704
FURNITURE MARKETING GROUP INC	6801 PORTWEST DRIVE SUITE 100, HOUSTON, TX 77024-2146	2145564777
FURNITURE MARKETING GROUP INC	3300 H IH-35 SUITE 145, AUSTIN, TX 78705	2145564777
FURNITURE MARKETING GROUP INC	6100 WEST PLANO PARKWAY SUITE 1400, PLANO, TX 75093	2145564777
GCS GROUP A FREEDOM OFFICE CO	1841 WEST OAK PARKWAY SUITE D, MARIETTA, GA 30062	7705140822
GL SEAMAN & COMPANY	4201 INTERNATIONAL PKWY, CARROLLTON, TX 75007	2147646400
GL SOLUTIONS 3 LLC DBA BECK TOTAL OFFICE INTERIORS	5300 EAGLE ROCK AVE, NE STE A , ALBUQUERQUE, NM 87113	5058836471
GLOVER FURNITURE & DESIGN GR	606 BALTIMORE AVENUE SUITE 407, TOWSON, MD 21204	4107718000 #201
GM OFFICE INTERIORS TOTAL OFFICE INTERIORS LLC	567 COMMERCE ST , FRANKLIN LAKES, NJ 7417	2016510700
GOFORTH & MARTI DBA G/M BUSINESS INTERIORS	1099 WEST LA CADENA DRIVE , RIVERSIDE, CA 92501	8006866583
GOODMANS INTERIOR STRUCTURES	1400 E INDIAN SCHOOL RD, PHOENIX , AZ 85014-4983	6022631110
GREENVILLE OFFICE SUPPLY CO	PO BOX 3358, GREENVILLE, SC 29602-3358	8642335346
HANNAHER'S INC OFFICE FURNITURE USA - FARGO	3803 MAIN AVENUE , FARGO, ND 58103-1141	7012777222
HENRICKSEN & COMPANY INC	1101 WEST THORNDALE AVE, ITASCA, IL 60143	6308751031
HENRIKSEN BUTLER DESIGN GROUP	249 SOUTH 400 EAST, SALT LAKE CITY, UT 84111	8013635881
HERALD OFFICE SUPPLY INC HERALD OFFICE SOLUTIONS	PO BOX 1288 , DILLON, SC 29536	8437745155X115 2
HERTZ FURNITURE SYSTEMS LLC	170 WILLIAMS DRIVE SUITE 201, RAMSEY, NJ 7446	2015292100
HOLLAND HERITAGE FURNITURE INC	4201 LAKE WILMA RD, MOSS POINT, MS 39562	2282192505

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Authorized Reselling Company Name	Full Address	Main Phone
HOLMES BRAKEL INTERNATIONAL	3901 COCONUT PALM DR STE 102, TAMPA, FL 33619	8132296869
HOSEA WORLDWIDEC	PO BOX 398 3951 MADISON PIKE, COVINGTON, KY 41017	8593568900
HST INTERIOR ELEMENTS LLC	680 RUNDLE AVE, NASHVILLE, TN 37210	6153219590
I:SPACE DBA/WORKPLACE 2000 INC	811 GLENWOOD AVE NORTH , MINNEAPOLIS, MN 55405	6129221300
III OFFICE RESOURCE GROUP INC OFUSA 0250	1735 WEST CROSBY ROAD , CARROLLTON, TX 75006	3175791102
ILLINI SUPPLY INC	111 ILLINI DRIVE, FORSYTH, IL 62535	2178776551
IMAGE BUSINESS INTERIORS	332 N GREAT NECK RD STE 105, VIRGINIA BEACH, VA 23454	7579629810
IMPACT OFFICE INTERIORS INC	222 MERIWETHER ST, GRIFFIN, GA 30224	7702280706
IMPACT OFFICE INTERIORS INC	7810 S. QUINCY STREET, WILLOWBROOK, IL 60527	6304144702
INDOFF INC	PO BOX 46900, ST. LOUIS, MO 63146	3149971122
INNERPLAN INC INNERPLAN OFFICE INTERIORS	7001 INNERPLAN DRIVE , NORTH LITTLE ROCK, AR 72113	5013710300
INNERSPACE OFFICE INTERIORS GLB INTERIORS LLC	3901 GENESEE STREET SUITE 0600 , BUFFALO, NY 14225	7166335600
INNERSPAICE ARCHITECTURAL INTERIORS LLC NORTH	PO BOX 1911 , BIRMINGHAM, AL 35201-1911	2053232491
INNERSPAICE ARCHITECTURAL INTERIORS LLC SOUTH	139 EGLIN PKWY SE , FORT WALTON BEACH, FL 32548-5518	8506641249
INNOVATIVE FURNITURE SOLUTIONS DBA PREVOLV	2635 UNIVERSITY AVE W,STE 120 , PAUL, MN 55114	6516452055
INNOVATIVE OFFICE SOLUTIONS	151 E CLIFF RD, BURNSVILLE, MN 55337	9528089900
INSALCO CORPORATION	7 CAPITAL DRIVE, WALLINGFORD, CT 6492	2032691238
INSTITUTIONAL INTERIORS INC	2851 VAN HURON DRIVE, STE 100, RALEIGH, NC 27615	9199815811
INTEGRITY BUSINESS SOLUTIONS	4740 TALON CT SE SUITE 8, GRAND RAPIDS, MI 49512	6166566010
INTEGRITY BUSINESS SOLUTIONS INC	6548 SCHAMBER DRIVE , MUSKEGON, MI 49444	2317999799
INTEGRITY INTERIOR SOLUTIONS	22703 72ND AVE S. #A-101, KENT, WA 98032	4257281925

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Authorized Reselling Company Name	Full Address	Main Phone
INTEGRITY OFFICE PRODUCTS DBA LOY'S OFFICE SUPPLIES	PO BOX 1546 228 MAIN ST , LAGRANGE, GA 30241	7068841723
INTELLIGENT INTERIORS INC	16837 ADDISON RD, SUITE 500, ADDISON, TX 75001	9727169979
INTEREUM INC	9800 8TH AVENUE NORTH, PLYMOUTH, MN 55441	7634173349
INTERIOR ELEMENTS LLC	830 WILSON DR STE A, RIDGELAND, MS 39157	6013263922
INTERIOR ENVIRONMENTS	48700 GRAND RIVER AVE, NOVI, MI 48374-1228	2489966265
INTERIOR OFFICE SOLUTIONS	240 N BROADWAY , PORTLAND, OR 97227	5032052200
INTERIOR OFFICE SOLUTIONS IOS	17800 MITCHELL NORTH , IRVINE, CA 92614	8054995900
INTERIOR SERVICES INC DBA ENRICHING SPACES	1360 KEMPER MEADOW DRIVE, CINCINNATI, OH 45240-1634	5138510933
INTERIOR SOLUTIONS INC	2044 S PARKWOOD CIRCLE, SPOKANE, WA 99223	5093255335
INTERIOR SYSTEMS CONTRACT GROUP INC	612 N MAIN ST , ROYAL OAK, MI 48067	2483991600
INTERPHASE INC (GRAND RAPIDS)	3036 EASTERN AVE SE, GRAND RAPIDS, MI 49508-1321	6162450800
JC WHITE OFFICE FURNITURE BERWIN INC	3501 COMMERCE PARKWAY , MIRAMAR, FL 33025	9544996677
JKM DESIGNS INC APPLIED ERGONOMICS	3401 MADISON STREET , SKOKIE, IL 60076	8476795148 #205
JOHN WATTS ASSOCIATES INC	45 PRATT ST. SUITE 200, HARTFORD, CT 6103	8605281110
JPL & ASSOCIATES LLC	1629 PELICAN COVE ROAD BA 234, SARASOTA, FL 34231-6743	9419181163
KAISER BUSINESS INTERIORS LLC JKAISER WORKSPACES	20 E CONGRESS ST SUITE 10 , TUCSON, AZ 85701	5206472121
KAYHAN INTERNATIONAL LIMITED	1475 E WOODFIELD ROAD SUITE 104, SCHAUMBURG, IL 60173-4555	8478435060
KENNEDY OFFICE SUPPLY INC	4211-A ATLANTIC AVE, RALEIGH, NC 27604	9198785400#330 6
KENTWOOD OFFICE FURNITURE LLC	3063 BRETON ROAD SE, GRAND RAPIDS, MI 49512	6169572320
KEY INTERNATIONAL INC	315 MADISON AVE SUITE 1801, NEW YORK, NY 10017	2126612423

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Authorized Reselling Company Name	Full Address	Main Phone
KING BUSINESS INTERIORS INC	1400 GODALE BLVD UNIT 102, COLUMBUS, OH 43212	6144300020
KR DESIGN ENTERPRISES	PO BOX 126 , EAST SETAUKET, NY 11733	6316890664
KYLE OFFICE SUPPLY CO INC	PO BOX 1909 1020 21ST AVE, TUSCALOOSA, AL 35401-2327	2053455573
KYSER OFFICE WORKS INC KYSER CO INC	2400 SPRUCE ST MONTGOMERY, MONTGOMERY, AL 36107-3150	3175791102
L & J CORPORATE SERVICES INC	866 NW 110TH AVE, CORAL SPRINGS, FL 33071	9545543530
L & M OFFICE FURNITURE LLC	4444 S 91ST EAST AVE, TULSA, OK 74145-4814	9186641010
L MAYNARD DESIGN/LEITIA REID M SELECT DESIGN & CONSTRCTION	2462 PALUMBO DRIVE, LEXINGTON, KY 40509	8593518246
LAHARPE'S OFFICE FURNITURE INC	PO BOX 3817 318 PRESIDENT CLINTON AVE, LITTLE ROCK, AR 72203-3817	5013726684
LAN MARKETING LTD DBA LAN OFFICE FURN	205 W WACKER DRIVE, STE 615 , CHICAGO, IL 60606	3122510500
LANE OFFICE FURNITURE INC	256 WEST 38TH STREET 5TH FLOOR, NEW YORK, NY 10018	2122334100
LEITZ OFFICE PRODUCTS	119 FLORIDAY AVE, LYNN HAVEN, FL 32444	8502712600
LIBRARY INTERIORS INC	2801 DIVISION ST, METAIRIE, LA 70002	504-885-4040
LIDDYS OFFICE PRODUCTS INC	PO BOX 924 3380 MCFARLAND BLVD, SUITE 4, NORTHPORT, AL 35476-3193	2053394465
LINCOLN OFFICE LLC	205 EASTGATE DR, WASHINGTON, IL 61571	3094272500
LINCOLN OFFICE SYSTEMS INC	527 BEDFORD AVE, BROOKLYN, NY 11211-7607	7184865444
LINDSEY OFFICE FURNISHINGS INC	2223 1ST AVE N, BIRMINGHAM, AL 35203	2052519088
LITITZ OFFICE PRODUCTS INC.	PO BOX 217 30 CITATION LANE, LITITZ, PA 17543	7177357755
LIZELL OFFICE FURNITURE LBM CORPORATION	641 COWPATH RD , LANSDALE, PA 19446-1503	2158550400
LJ DUFFY INC	150 WEST 30TH STREET 4TH FLOOR, SUITE 400, NEW YORK, NY 10001	2124149800
LOTH INC	3574 E KEMPER RD, CINCINNATI, OH 45241-2009	5135544900
LOTH INC	855 GRANDVIEW AVE, COLUMBUS, OH 43215	6144874000
LOU REDA INC	PO BOX 68 219 SPRING GARDEN ST, EASTON, PA 18044-0068	6109237453

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Authorized Reselling Company Name	Full Address	Main Phone
LOUER FACITILY PLANNING INC	1604 EASTPORT PLAZA DR STE 100, COLLINSVILLE, IL 62234	6183449610
LOUISIANA OFFICE PRODUCTS	210 EDWARDS AVE, HARAHAN, LA 70123	5047339650
LOUISIANA OFFICE SUPPLY CO	PO BOX 65209 7643 FLORIDA BLVD, BATON ROUGE, LA 70806-4150	2259271110
LOWERY MCDONNELL COMPANY	960 Lively Blvd., WOOD DALE, IL 60191	6302271000
M & M OFFICE INTERIORS CORP OF USA	W233 N 2833 ROUNDY CIRCLE , WEST PEWAUKEE, WI 53072-0727	2627812600
MAD MAN MUND OFFICE FURN COMMAND OF ORLANDO INC	4669 L B MCLEOD RD , ORLANDO, FL 32811-5604	4076484305
MAinspace OFFICE SOLUTIONS LLC	184 RAWLS SPRINGS LOOP ROAD, HATTIESBURG, MS 39402	6012974848
MANTISSA ROW LLC	2070 SANDY GROVE CHURCH ROAD, LAMAR, SC 29069	8433398611
MARYLAND OFFICE INTERIORS INC	2923 LORD BALTIMORE DR, BALTIMORE, MD 21244-2634	4437802025
MASON INC OF/USA SAVANNAH	PO BOX 9944 , SAVANNAH, GA 31401-3216	3175791102
MB CONTRACT FURNITURE INC	1001 GALAXY WAY SUITE 100, CONCORD, CA 94520	9253912455
MBI SYSTEMS INC	PO BOX 84986, SEATTLE, WA 98124	2063435800
MCCOY-ROCKFORD INC DBA MCCOY WORKSPACE (HOUSTON)	6869 OLD KATY RD , HOUSTON, TX 77024	7138624600
MCGARITYS BUSINESS PRODUCT NORTH GEORGIA BUSINESS PRODUCT	870 GROVE ST SW , GAINESVILLE, GA 30501	3175791102
MCMaster CARR SUPPLY CO	600 COUNTY LINE RD, ELMHURST, IL 60126	630-600-3641
MEADOWS OFFICE FURNITURE (NJ)	21-00 STATE ROUTE 208, FAIRLAWN, NJ 7410	2017977010
MEADOWS OFFICE SUPPLY CO INC	885 THIRD AVENUE 29TH FLOOR, NEW YORK, NY 10022	2127410333
MEGA OFFICE FURNITURE DBA SUPPLY ROOM CO INC	PO BOX 1810, ASHLAND, VA 23005-4810	8044121200
MICHIGAN OFFICE ENVIRONMENTS	177 PORTAGE ST, KALAMAZOO, MI 49007-4801	2693430630

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MID-CITY OFFICE EQUIP INC	2495 MAIN STREET SUITE 240, BUFFALO, NY 14214	7168320138
MILLERS OF COLUMBIA INC DISTINCTIVE BUSINESS INTERIORS	PO BOX 4690 , COLUMBIA, SC 29240	8032541656
MILLINGTON LOCKWOOD INC	3901 GENESEE STREET SUITE 800, BUFFALO, NY 14225	7166335600
MISSCO CORPORATION OF JACKSON MISSCO CONTRACT SALES, LLC	PO BOX 321400, FLOWOOD, MS 39232-1400	6013682521
MODERN BUSINESS EQUIPMENT INC.	1445 GREENE ST, AUGUSTA, GA 30901-1033	7067248700
MODERN BUSINESS INTERIORS LLC	1023 PORTWEST DRIVE, ST. CHARLES, MO 63303	6369462500
MODERN OFFICE INTERIORS	1354 W RANDALL STREET, COOPERSVILLE, MI 49404-9701	6169978608
MONTANA OFFICE MACHINES INC. J2 BUSINESS PRODUCTS	700 SUNSET BLVD. , KALISPELL, MT 59901	4067529832
MUNSON BUSINESS INTERIORS INC	2307 RIVER ROAD, LOUISVILLE, KY 40206	5025891236
NASHVILLE OFFICE INTERIORS	4167 SOUTH CREEK RD, CHATTANOOGA, TN 37406	4236296100
NATIONAL BUSINESS LIQUIDATORS DBA/COMMON SENSE OFF FURNITURE	820 W WASHINGTON STREET , ORLANDO, FL 32805	4072065040
NATIONAL DISCOUNT OFFICE FURNITURE	5245 LOWER ROSWELL ROAD, MARIETTA, GA 30068	4042818835
NATIONAL FURNITURE LIQUIDATORS DBA NFL OFFICEWORKS	2865 LOG CABIN DR , SMYRNA, GA 30089	4048727280
NATIONAL FURNITURE LIQUIDATORS THOMAS H LAVERY INC	1244 SOUTHRIDGE CT SUITE 102 , HURST, TX 76053	8172681100
NELSON INTERIORS LLC	1914 GRANDSTAND DRIVE, SAN ANTONIO, TX 78240	2106842624
NEW DAY OFFICE PRODUCTS & FURNISHINGS INC	7025 HARBOUR VIEW BLVD,STE 108 , SUFFOLK, VA 23435	7573980718

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NEW TANGRAM LLC DBA TANGRAM INTERIORS	9200 SORENSEN AVE , SANTA FE SPRING, CA 90670	5623655000
NFL OFFICE WORKS NATIONAL FURNITURE LIQUIDATORS	146 W. PHILLIPS RD SUITE F , GREER, GA 30339	8642951600
NICKERSON CORPORATION	PO BOX 5751 11 MOFFIT BOULEVARD, BAY SHORE, NY 11706	6316660200
NORBYS WORK PERKS	PO BOX 12066 11 SOUTH 4TH STREET, GRAND FORKS, ND 58208-1206	7017469441
NORDON INC DBA NORDON BUSINESS ENV.	3300 E WINSLOW AVE , APPLETON, WI 54911-8301	9207396202
NORMAN COMPANY INC	7600 BALL ROAD, FORT SMITH, AR 72908	4794241600
OEC BUSINESS INTERIORS INC	900 N. CHURCH ROAD, ELMHURST, IL 60126	630-589-5500
OFFICE CONCEPTS OF CHERRY HILL INC	22 WEST HOFFMAN AVENUE , CHERRY HILL, NJ 8002	8564880183
OFFICE CONCEPTS-FORWARD SPACE	1142 N BRANCH STREET, CHICAGO, IL 60642	6305895665
OFFICE CREATIONS INC	305 SHAWNEE NORTH DRIVE SUITE 700, SUWANEE, GA 30024	6787147474
OFFICE DEPOT INC	PO BOX 982212, EL PASO, TX 79998	8154274636
OFFICE DESIGN & FURNISHINGS LLC	417 S HURO ST. YPSILANTI, MI, YPSILANTI, MI 48197	7342172717
OFFICE ENVIRONMENTS INC	7600 LEESBURG PIKE,STE 205 W, FALLS CHURCH, VA 22043	7036984599
OFFICE ENVIRONMENTS INC	1500 GRUNDY'S LANE, BRISTOL, PA 19007-1521	2675531000
OFFICE ENVIRONMENTS INC	1827 1ST AVENUE NORTH STE 101 PO BOX 19986, BIRMINGHAM, AL 35203	2054438300
OFFICE EXPRESS INC	1280 E BIG BEAVER, TROY, MI 48083	8777952600
OFFICE EXPRESS SUPPLIES INC	8005 W 20TH AVENUE, HIALEAH, FL 33014	3175791102
OFFICE EXPRESS UP INC	5380 EAST GRAND RIVER, HOWELL, MI 48843	8777952600
OFFICE FURNITURE & DESIGN CONCEPTS INC	11866 METRO PARKWAY , FORT MYERS, FL 33966	2393371212
OFFICE FURNITURE & RELATED SERVICES	901 SOUTH 5TH STREET , NASHVILLE, TN 37213	6152440117
OFFICE FURNITURE CENTER INC	2117 W KENNEDY BLVD, TAMPA, FL 33606	8132547253

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OFFICE FURNITURE DEPOT INC	2440 US HWY 98 N, LAKELAND, FL 33805	8636823450
OFFICE FURNITURE WAREHOUSE INC	2099 W ATLANTIC BLVD, POMPANO BEACH, FL 33069-2733	8007834797
OFFICE FURNITURE WAREHOUSE INC	11660 KELEKET DRIVE, PITTSBURGH, PA 15235	4123316711
OFFICE FURNITURE WORKS	325 WINDCHASE TRACE, BIRMINGHAM, AL 35242	2058216514
OFFICE IMAGES INC	1515 HOLCOMB WOODS PKWY, ROSWELL, GA 30076-2574	7706412640
OFFICE INTERIORS LTD	85 WASHINGTON ST, DOVER, NH 3820	6037496200
OFFICE PAVILION SOUTH FLORIDA INC DBA WORKPLACE RESOURCE	8999 WESTERN WAY STE 106 , JACKSONVILLE, FL 32256	9048589918
OFFICE RENOVATION INC	PO BOX 3474, SEAL BEACH, CA 90740	5627991487
OFFICE RESOURCES INC	816 E BROADWAY, LOUISVILLE, KY 40202	5025898400
OFFICE RESOURCES INC	263 SUMMER ST, BOSTON, MA 22010	6174239100
OFFICE RESOURCES INC	1200 ELM ST, MANCHESTER, NH 3101	6036459808
OFFICE REVOLUTION	2610 LAKE COOK ROAD, RIVERWOODS, IL 60015	7733795222
OFFICE SOLUTIONS INC	13000-F SOUTH TRYON ST PMB 126, CHARLOTTE, NC 28278	7045832144
OFFICE SOLUTIONS NORTHWEST MICHAEL MOSS	9594 1ST AVE NE #150 , SEATTLE, WA 98115	2066341415
OFFICE SOURCE INC	719 RUDDER ROAD, FENTON, MO 63026	6363495101
OFFICEDR COM LLC OFFICEDR COM	PO BOX 2409 , CINNAMINSON, NJ 8077	8563689085
OFFICEMAX WORKSPACE /OFFICEMAX WORKPLACE INTERIORS	PO BOX 982454 , EL PASO, TX 79998	8154317222
OFFICESCAPES INC	8390 WOLF LAKE BLVD STE 101, BARTLETT, TN 38133	9013858000
OKELLEY OFFICE SUPPLY CO INC	290 CYPRESS ST, ABILENE, TX 79601-5892	3256736422
OMNIFICS INC	5845 RICHMOND HIGHWAY SUITE 300, ALEXANDRIA, VA 22303	7035484040
PACIFIC OFFICE INTERIORS DBA TAYLOR WALK INC	5304 DERRY AVENUE, SUITE U , AGOURA HILLS, CA 91301	8187350333

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PARRON HALL CORPORATION	9655 GRANITE RIDGE DRIVE #100, SAN DIEGO, CA 92123	8582651212
PBI INC	115 WEST STREET, SUITE 301, ANNAPOLIS, MD 21401	4102803500
PEAR LLC DBA PEAR COMMERCIAL INTERIORS	1515 ARAPAHOE, TOWER 1, S.100 , DENVER, CO 80202	3038242000
PERDUE INC	5 W FORSYTH STREET SUITE 100, JACKSONVILLE, FL 32202	9047375858
PEREGRINE CORPORATION	PO BOX 14190 504 N 17TH ST, MONROE, LA 71201-6440	3183254762
PETTUS OFFICE PRODUCTS DBA OFFICE WORLD INC	2 FREEWAY DRIVE , LITTLE ROCK, AR 72204	5016667226
PIVOT INTERIORS INC	3355 SCOTT BLVD STE 100, SANTA CLARA, CA 95054	4084325718
PMC COMMERCIAL INTERIORS INC	3000 PERIMETER PARK DR, MORRISVILLE, NC 27560	9196557461
PRICE MODERN LLC	2604 SISSON ST, BALTIMORE, MD 21211-3189	4103665500
PRICE MODERN OF WASHINGTON A DIVISION OF PRICE MODERN LLC	4400 FORBES BLVD SUITE A , LANHAM, MD 20706	3014598111
PROFESSIONAL BUSINESS INTERIOR PBI	123 SWEETEN CREEK ROAD,SUITE A, ASHEVILLE, NC 28803	8282777001
PVI BUSINESS PRODUCTS DBA PVI OFFICE FURNITURE	200 MONROE AVENUE UNIT 3 , FREDERICK, MD 21701	3016947162
QUALITY OFFICE INTERIORS LLC	12851 FOSTER STREET SUITE 205, OVERLAND PARK, KS 66213	9138149988
QUALITY OFFICE PRODUCTS INC	PO BOX 3653, GREENVILLE, SC 29608	8645296071
RALEIGH DESIGN ASSOCIATES LLC	14460 FALLS OF NEUSE ROAD STE 149-281, RALEIGH, NC 27614	9195061888
RC DISTRIBUTING CO INC	1630 SOUTH SECOND STREET, ST. LOUIS, MO 63104-4515	3144211630
RC INTERIOR DESIGN GROUP INC	3527 N 24TH ST, PHOENIX, AZ 85016	6026675632
RIGHTSIZE FACILTY PERFORMANCE OF ILLINOIS LP	5000 W ROOSEVELT RD 100, CHICAGO, IL 60644	3126986967
ROBERT H LORD COMPANY INC	220 CHAPEL ROAD, MANCHESTER, CT 6042	8605122121

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ROBERTS OFFICE INTERIORS INC ROI OFFICE INTERIORS	144 HANGAR ROAD , ROME, NY 13441	3153341388
ROCHESTER OFFICE INTERIORS	80 BARKER RD, PITTSFORD, NY 14534	5857492428
ROCKFORD BUSINESS INTERIORS	211 EAST RIVERSIDE DRIVE, AUSTIN, TX 78704	7138624600
ROYER & SCHUTTS COMMERCIAL INT	200 BAILEY AVE 3RD FLOOR, SUITE 300, FORT WORTH, TX 76107	8173325424
RUBINSTEIN S INC	1220 AMERICAN BLVD., WEST CHESTER, PA 19380	6106961150
RUSSELL VENTURES INC	PO BOX 919 322 NORTHPOINT PKWY SUITE D, ACWORTH, GA 30102	6785749805
RUST INTERIORS FOR BUSINESS INTERIORS FOR BUSINESS INC	113 NW 13TH ST , OKLAHOMA CITY, OK 73103-4831	4052353375
S B ENTERPRISES LTD	535 S MADISON AVE, LA GRANGE, IL 60525-2802	7084820243
S STEIN LLC	1334 N KOSTNER, CHICAGO, IL 60651	3126497112
SAMCO BUSINESS PRODUCTS	3612 WEST TRUMAN BLVD, JEFFERSON CITY, MO 65109	3175791102
SAN DIEGO OFFICE SUPPLY	12556 KIRKHAM COURT SUITE 1, POWAY, CA 92064	8586194100
SCHEFFER'S OFFICE FURNITURE COBI INC	PO BOX 542 , SIKESTON, MO 63801-0542	5734722422
SCHOOL SOLUTIONS INC./SSI	6624 ROYAL STREET, PLEASANT VALLEY, MO 64068	8167922700
SCHOOL SPECIALTY INC DBA EDUC RESOURCES SCHOOL	PO BOX 1017 , APPLETON, WI 54912-1017	9208825826
SCHOOLHOUSE PRODUCTS INC	13517 PRESTIGE PLACE SUITE 101, TAMPA, FL 33635	8138551414
SCOTT RICE OFFICE WORKS DBA COLOR ART INTEGRATED	14720 WEST 105TH STREET , LENEXA, KS 66215	9138887600
SHEPPARD'S BUSINESS INTERIORS	725 S 72ND ST, OMAHA, NE 68114-4665	4023938888
SHORE TOTAL OFFICE OF/USA SAN DIEGO OF-329	9530 CABOT DRIVE , SAN DIEGO, CA 92126	8584441968
SMART OFFICE INTERIORS DBA SMART BUSINESS INT	18 ANACAPA STREET , SANTA BARBARA, CA 93101	8059658585
SP RICHARDS COMPANY	6300 HIGHLANDS PARKWAY, SMYRNA, GA 30082	7704366881

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Authorized Reselling Company Name	Full Address	Main Phone
SPACE INC SOLUTIONS PLANNING & CONTRACT	3142 E VANTAGE POINT DR , MIDLAND, MI 48642-7831	9898355151
SPECIALIZED MARKETING LTD	23 WEST STREET THRID FLOOR, ANNAPOLIS, MD 21401	4102670545
STANDARD COMMERCIAL INTERIORS DIV OF MMR ENTERPRISES INC	107 CHAMPLAIN STREET , ALBANY, NY 12204	5184330029
STAPLES BUSINESS ADVANTAGE STAPLES CONTRACT & COMMERC INC	500 STAPLES DRIVE, FRAMINGHAM, SC 1702	8883339021
STRONGPROJECT INC	123 RICHMOND STREET, EL SEGUNDO, CA 90245	3103215995
SULLIVANS OFFICE SUPPLY INC	PO BOX DRAWER 1007, STARKVILLE, MS 39760	6623235222
SUPPLY SOURCE OFFICE INTERIORS DBA SUPPLY SOURCE INC	415 WEST THIRD STREET , WILLIAMSPORT, PA 17701	5703271500
SYNERGY BUSINESS ENVIRONMENTS	800 6TH AVENUE SOUTH SUITE 200, NASHVILLE, TN 37203	6155152006
SYRACUSE OFFICE EQUIP CORP DBA SYRACUSE OFFICE ENVIRONMENTS	375 ERIE BLVD W , W SYRACUSE, NY 13202-1011	3154769091
SYSTEMS FURNITURE INC	125 S BROADWAY ST, DE PERE, WI 54115	9203474046
SYSTEMS SOURCE INC	3161 MICHELSON DR SUITE 110, IRVINE, CA 92612	9498520920
TALOTTA INC DBA TALOTTA CONTRACT INTERIORS	4575 DICK POND RD , MYRTLE BEACH, SC 29588-6820	8436505217
TANNER SCHOOL & OFFICE FURNITU TANNER OF PENNSYLVANIA INC	7813 DERRY STREET , HARRISBURG, PA 17111	7179859700
TAYLOR RAY DESIGN LTD SPEKWERK LTD	16580 PEARL ROAD , STRONGSVILLE, OH 44136	2168325190
TEMPLE SQUARE PARTNERS DBA TEMPLE SQUARE INT OFUSA 394	641 W MARKET STREET , AKRON, OH 44303	2346786257
TEXAS FURNITURE SOURCE INC	14560 MIDWAY ROAD, FARMERS BRANCH, TX 75244	9724900456
THE ATLANTIC GROUP CONNECTICUT LLC	501 MERRITT 7 PLAZA LEVEL , NORWALK, CT 6851	203-847-0000

air products and services under the TIPS

Authorized Reselling Company Name	Full Address	Main Phone
THE ATLANTIC GROUP FPPM INC	1156 6TH AVE 9TH FLOOR, NEW YORK, NY 10036-2722	2129776688
THE OFFICE PAL DBA OFFICE CENTRE CORP	285 LEE AVE, BROOKLYN, NY 11206	9174745654
THE SHERIDAN GROUP	2045 PONTIUS AVE, LOS ANGELES, CA 90025-5613	3105750664
THE SPENCER CO INC	150 TURTLE CREEK BLVD SUITE 205, DALLAS, TX 75207	2147200345
THE SYRACUSE BUSINESS CTR INC	750 W GENESEE ST, SYRACUSE, NY 13204	3155792752
THE SYSTEMCENTER INC	1738 SILVA STREET, HONOLULU, HI 96819	8088470911
THE WOREK COMPANY INC	PO BOX 910, TRENTON, NJ 8605	6093965445
TOM SEXTON & ASSOCIATES INC	65 CUMMINGS DRIVE, WALTON, KY 41094	8594857065
TOP TO BOTTOM INTERIORS INC	PO BOX 511 5500 SIXTH AVENUE, ALTOONA, PA 16603	8149423250
TOTAL BUSINESS SOLUTIONS INC	3413 GRIFFIN ST, PORTSMOUTH, VA 23707	7573988312
TOTAL INSTALLATION	3919 N HILCREST, WICHITA, KS 67220	316-267-0584
TOTAL OFFICE SOLUTIONS BREAKTHROUGH INTERACTIVE INC	931 S TEJON STREET , COLORADO SPRINGS, CO 80903	7193275885
TRANSAMERICAN OFFICE FURN. INC DBA/AAA AFFORDABLE	3800 MAIN ST , PHILADELPHIA, PA 19127	2154828550
TRIPLETT OFFICE ESSENTIALS OF/USA DES MOINES OF-114	3553 109TH ST , DES MOINES, IA 50322-8103	3175791102
TRIPLETT OFFICE ESSENTIALS OF/USA EASTERN IOWA OF-205	3553 109TH ST, DES MOINES, IA 50322-0001	3175791102
TUCSON BUSINESS INTERIORS INC TBI INC	305 S EUCLID AVE STE 107, TUCSON, AZ 85719-6649	5206201555
TURNBULL LLC	3100 VIONA AVENUE, BALTIMORE, MD 21230	4107891700
TURNERBONNE LLC KING PLOW ARTS CENTER	957 W MARIETTA STREET NW , ATLANTA, GA 30318	404-733-1060
UNITED OFFICE PRODUCTS INC	601 W DENNIS AVE PO BOX 845, OLATHE, KS 66061-4307	9137824441
UPSTATE OFFICE LIQUIDATORS INC UPSTATE OFFICE FURNITURE	718 AZON ROAD , JOHNSON CITY, NY 13790	6077229234
V4 PROPERTIES LLC DBA V4 DESIGN	1580 STOCKHOLDER AVENUE UNIT C , MYRTLE BEACH, SC 29577	8438393925

air products and services under the TIPS

Authorized Reselling Company Name	Full Address	Main Phone
VANGUARD ENVIRONMENTS INC	7026 OLD KATY ROAD SUITE 260, HOUSTON, TX 77024	7138718686
VETERAN OFFICE DESIGN	3216 CHAUCER DR, CHARLOTTE, NC 28210	9807212182
VIKING OFFICE SUPPLY INC	2921 HWY 29 S, ALEXANDRIA, MN 56308	3207621503
VILLA PARK OFFICE EQUIP. INC.	1120 NORTH VILLA, VILLA PARK , IL 60181	6302792312
WALDNEERS BUSINESS ENVIRONMENTS	PO BOX 6009 125 ROUTE 110, FARMINGDALE, NY 11735-4804	6318449300
WASHINGTON GROUP SOLUTIONS WASHINGTON GROUP SALES	101 WEST BROAD STREET STE 200 , FALLS CHURCH, VA 22046	7032379596
WASHINGTON WORKPLACE	2300 9TH STREET, SUITE 505, ARLINGTON, VA 22204-2320	7039797835
WEEKS LERMAN GROUP LLC	58-38 PAGE PLACE, MASPETH, NY 11378-2288	7188035000
WEST MICHIGAN OFFICE INTERIORS	300 E 40TH ST, HOLLAND, MI 49423	6163967303
WESTERN CONTRACT FURNISHERS	11455 FOLSOM BLVD, RANCHO CORDOVA, CA 95742-6297	916-638-3338
WESTERN CONTRACT INTERIORS ROBERT M. MAHOWALD	298 JACKSON STREET, SAN JOSE, CA 95112	408-275-9600
WHEELING OFFICE SUPPLY	1420 MARKET ST, WHEELING, WV 26003	3042332810
WILEY OFFICE EQUIPMENT CO INC DBA WILEY OFFICE FURNITURE	301 E LAUREL ST , SPRINGFIELD, IL 62703-3199	2175442766
WILSON OFFICE INTERIORS LLC	5051 PULASKI STREET, DALLAS, TX 75247	9724884187
WILSON OFFICE SUPPLY CO INC	820 8TH ST, WICHITA FALLS, TX 76301-3398	9407234174
WILTON'S OFFICEWORKS LTD	181 N EARL RUDDER FWY, BRYAN, TX 77802-5004	9792680062
WITTIGS OFFICE INTERIORS INC	2013 BROADWAY, SAN ANTONIO, TX 78215	2104889650
WORKING SPACES PACIFIC INC DBA WORKING SPACES PROJECT	244 MARKET STREET , KIRKLAND, WA 98033	4257099606
WORKPLACE ELEMENTS LLC ELEMENTS	2501 BLAKE STREET, DENVER, CO 80205	303-471-4334
WORKPLACE INTERIORS LLC	400 PACKETTS LANDING, FAIRPORT, NY 14450	5854257420
WORKPLACE SOLUTIONS	2651 N HARWOOD ST SUITE 120, DALLAS, TX 75201	2147419667
WORKPOINTE DIVERSIFICATION INC	9877 40TH AVE S. , SEATTLE, WA 98118	2067746885

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Authorized Reselling Company Name	Full Address	Main Phone
WORKSCAPE INC OFUSA	1900 LOWE ST, PITTSBURGH, PA 15220	3175791102
WORKSPACE CONSULTING GROUP LLC	1 LANDMARK SQUARE 2ND FLOOR, STAMFORD, CT 6901	2035480305
WORKSPACE ELEMENTS LLC DBA WORKSPACE INNOVATIONS ATT A/P	4414 E HARMONY RD SUITE 100 , FORT COLLINS, CO 80528	9705685210
WORKSPACE SOLUTIONS INC	3660 THOUSAND OAKS DR SUITE 220, SAN ANTONIO, TX 78247-3141	2103664414
WORKSPACE SOLUTIONS INC DBA SCOTT RICE	7501 BROADWAY EXT, OKLAHOMA CITY, OK 73116	4058482224
WORKSQUARED INC	4633 PATTERSON SE STE A, GRAND RAPIDS, MI 49512	6167749122
WORKSQUARED LLC WORK2	46855 MAGELLAN DRIVE,SUITE 100, NOVI, MI 48377-2444	2486242000
WS GOFF COMPANY INC	5104 OAKWOOD BLVD, MAYS LANDING, NJ 8330	6096255600
WW WORKWELL PARTNERS LLK OFFICE ESSENTIALS	6 EAST 32nd STREET 8th FLOOR, NEW YORK, NY 10016	2122510210
WYNDHAM CORPORATE INTERIORS	PO BOX 600 208 PROVIDENCE ROAD, BROOKLYN, CT 6234	8607748110
WYTHEVILLE OFFICE SUPPLY INC	146 WEST MAIN STREET, WYTHEVILLE, VA 24382	2762285537
YOUNG OFFICE ENVIRONMENTS	1280 RIDGE RD, GREENVILLE, SC 29607	8645742344
ZOOM INC	PO BOX 2042, ROCKVILLE, MD 20847	301-299-7155

Certification Regarding Lobbying

Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts Exceeding \$100,000 in Federal Funds.

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all covered subawards exceeding \$100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

Groupe Lacasse LLC

Name of Organization

222 Merchandise Mart Plaza, Suite 1042, Chicgo, IL 60654

Address, City, State and Zip of Organization

Ben Wagenmaker, Government Contract Administrator

Name & Title of Submitting Official


Signature

May 18, 2018

Date

FELONY CONVICTION NOTICE

FOR RESPONSE TO TIPS SOLICITATION

Statutory citation covering notification of criminal history of contractor is found in the Texas Education Code #44.034. Following is an example of a felony conviction notice:

State of Texas Legislative Senate Bill No. 1, Section 44.034, Notification of Criminal History, Subsection (a), states "a person or business entity that enters into a contract with a school district must give advance notice to the district if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony." Subsection (b) states "a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract."

THIS NOTICE IS NOT REQUIRED OF A PUBLICLY-HELD CORPORATION

Complete only one of the three below: A or B or C.

I, the undersigned agent for the firm named below, certify that the information concerning notification of felony convictions has been reviewed by me and the following information furnished is true to the best of my knowledge.

Official: Ben Wagenmaker, Government Contract Administrator for Groupe Lacasse LLC
Print Authorized Company Official's Name

A. My firm is a publicly held corporation; therefore, this reporting requirement is not applicable.

Signature of Authorized Company Official: _____

OR

B. My firm is not owned nor operated by anyone who has been convicted of a felony:

Signature of Authorized Company Official: 

OR

C. My firm is owned or operated by the following individual(s) who has/have been convicted of a felony:

Name of Felon(s): _____

Details of Conviction(s): _____

You may attach another sheet

Signature of Authorized Company Official: _____

FAILURE TO PROPERLY COMPLETE THIS FORM AND SUBMIT WITH YOUR RESPONSE MAY RESULT IN A WAIVER OF YOUR RIGHTS UNDER THE LAW TO MAINTAIN CONFIDENTIALITY TREATMENT OF SUBMITTED MATERIALS.

CONFIDENTIAL INFORMATION SUBMITTED IN RESPONSE TO COMPETITIVE PROCUREMENT REQUESTS OF EDUCATION SERVICE CENTER REGION 8 AND TIPS IS GOVERNED BY TEXAS GOVERNMENT CODE, CHAPTER 552

If you consider any portion of your proposal to be confidential information and not subject to public disclosure pursuant to Chapter 552 Tex Gov't Code or other law(s), you must make a copy of all claimed confidential materials within your proposal and put this COMPLETED form as a cover sheet to said materials then scan, name "CONFIDENTIAL" and upload with your proposal submission. (You must include the confidential information in the submitted proposal as well, the copy uploaded is to indicate which material in your proposal, if any, you deem confidential in the event the District receives a Public Information Request.) Education Service Center Region 8 and TIPS will follow procedures of controlling statute(s) regarding any claim of confidentiality and shall not be liable for any release of information required by law. Pricing of solicited product or service may be deemed as public information under Chapter 552 Tex Gov't Code. The Office of Texas Attorney General shall make the final determination whether the information held by Education Service Center Region 8 and TIPS is confidential and exempt from public disclosure.

If you claim that parts of your proposal are confidential, complete the top section below.

I **claim part of my proposal to be confidential and DO NOT** desire to expressly waive any claim of confidentiality as to any and all information contained within our response to the competitive procurement process (e.g. RFP, CSP, Bid, RFQ, etc.) by completing the following and submitting this sheet with our response to Education Service Center Region 8 and TIPS. The attached contains material from our proposal that I classify and deem confidential under Texas Gov't Code Sec. 552 or other law(s) and I invoke my statutory rights to confidential treatment of the enclosed materials.

Name of company claiming confidential status of material

Printed Name and Title of authorized company officer claiming confidential status of material

Address	City	State	ZIP	Phone
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ATTACHED ARE COPIES OF _____ PAGES OF CONFIDENTIAL MATERIAL FROM OUR PROPOSAL

Signature _____ Date _____

OR _____

If you do not claim any of your proposal to be confidential, complete the section below only.

Express Waiver: I desire to expressly waive any claim of confidentiality as to any and all information contained within our response to the competitive procurement process (e.g. RFP, CSP, Bid, RFQ, etc.) by completing the following and submitting this sheet with our response to Education Service Center Region 8 and TIPS.

Ben Wagenmaker	Government Contract Administrator
Printed Name authorized company officer	Title of authorized company officer

222 Merchandise Mart Plaza, Suite 1000, Chicago,	IL	60654	888-522-2773
Address	City	State ZIP	Phone

Signature  Date May 18, 2018



222 Merchandise Mart Plaza, Suites 1042-1056
Chicago, IL 60654

LACASSE - LIMITED LIFETIME WARRANTY in effect on February 1st, 2015

Groupe Lacasse LLC warrants its products to be free from defects in material and workmanship for as long as the original purchaser owns it; proof of purchase from Groupe Lacasse LLC being the only official document accepted by Groupe Lacasse LLC for any claim. This warranty is subject to the limitations, exclusions and other provisions below:

- Twenty-five years: High-performance thermofused laminate.
- Twenty years: Drawer slides.
- Ten years: Locks.
- Five years: Swing-lift mechanisms and adjustable surface mechanisms.
- Five years: High-pressure laminate, casters, fabrics, metal frame doors, electrical components, PVC extrusions and accessories.
- One year: Electrical modules and components.
- Exclusions: Light bulbs, ballasts and C.O.M.

This warranty is made by Groupe Lacasse LLC only to purchasers acquiring the product directly from Groupe Lacasse LLC, its authorized dealers, or others who are specifically authorized by Groupe Lacasse LLC to sell such products. The purchaser's remedy is limited to repair or replacement, at Groupe Lacasse LLC's option, of products which when used normally, prove to be defective within the period stated. Labor, delivery charges and service not covered under warranty. This warranty does not apply to any product which must be replaced because of normal wear and tear, negligence, abuse or accident or which has been modified by someone other than Groupe Lacasse LLC or its authorized dealers. The remedy stated herein are expressly agreed to be exclusive as a condition of sale. Groupe Lacasse LLC's liability with respect to its products or installation services should not exceed that expressly set forth above. Under no circumstances shall Groupe Lacasse LLC be liable for accidental or consequential damages. Specials may be subject to a limited warranty.



222 Merchandise Mart Plaza, Suites 1042-1056
Chicago, IL 60654

UNITED CHAIR WARRANTY in effect on January 9, 2017

The following warranty applies to United Chair products manufactured after January 9, 2017. This warranty is given to the initial buyer and is valid for as long as the product is owned by the original buyer. The warranty, which runs from the date of manufacture, covers defects in materials and craftsmanship found during normal usage of products during the applicable warranty period.

Warranty:

Groupe Lacasse LLC warrants its products, from the date of invoice, to be free from defects in material and workmanship for as long as the original purchaser owns it; proof of delivery being the only official document accepted by Groupe Lacasse LLC for any claim. This warranty is subject to the limitations, exclusions and other provisions below:

Lifetime except those listed below. Weight limit: 310 lbs. (141 kg).

United Chair Products	Applicable Warranty Period
All Purpose Stools	10 years*
4800 Series + related accessories	10 years*
Upholstery	- Standard and Carded: 5 years* . - C.O.M./C.O.V./SPL/Groupe Lacasse Graded-in Program: Not covered under warranty.
Foam	5 years*
Painted Surfaces	5 years*
Casters/Glides	10 years*
Arm Pads	5 years*
Mechanism	10 years*
Cylinder	10 years*
Savvy 24h	5 years*
All other components	Lifetime
Dollies	10 years*

Labor, delivery charges and services not covered under warranty.

This warranty does not apply to “normal wear and tear”, abuse, damage caused by a carrier, damaged caused by transport of product from one site or location to another and alterations to the product not expressly authorized by the Seller. It also does not apply to “Customer’s Own Material”, “Groupe Lacasse Graded-in Program” and “SPL” fabric, (i.e., material specified by the buyer that is not a standard United Chair product offering) used in the manufacture of United Chair products. The Seller does not warrant the matching of color, grain or texture except to within commercially-acceptable standards. For the purposes of warranty claims, upholstery fabrics that have been dropped from United Chair stocked fabric program will be supported for 6 months from the date of discontinuation. For fabrics that are no longer available from the manufacturer, substitute fabrics will be used for warranty claims.

Continued on page 2



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Chicago, IL 60654

Page 2

A product will not be considered defective, and it will not be subject to the warranty, if the product is not installed or used as recommended in the Seller's written planning, installation or user guides. The warranty does not apply to any United Chair seating product that is used by an individual weighing over 310 lbs. (141 kg). Warranty will be void if identification label is removed under the chair or if a proof of purchase cannot be supplied, such as an order number or an invoice.

Except as stated above, the Seller does not make any express or implied warranties as to any product and in particular does not make any warranty of fitness for any particular purpose except for use as standard office furniture. The remedies described above are the buyer's exclusive remedies for any product defect. The Seller shall not be liable for consequential, economic, indirect, punitive or incidental damages arising from any product defect.

* The applicable warranty period assumes that the product is used an average of not more than 40 hours per week. If a product is used more than this, the applicable warranty period shall be reduced in proportion to the increased usage. For example, if casters are used an average of 50 hours per week, the applicable warranty period for the casters shall be reduced to four years.



222 Merchandise Mart Plaza, Suites 1042-1056
Chicago, IL 60654

AROLD WARRANTY in effect on January 9, 2017

The following warranty applies to Arold products manufactured after January 20, 2016. This warranty is given to the initial buyer and is valid for as long as the product is owned by the original buyer. The warranty, which runs from the date of manufacture, covers defects in materials and craftsmanship found during normal usage of products during the applicable warranty period.

Warranty:

Groupe Lacasse LLC warrants its products, from the date of invoice, to be free from defects in material and workmanship for as long as the original purchaser owns it; proof of delivery being the only official document accepted by Groupe Lacasse LLC for any claim. This warranty is subject to the limitations, exclusions and other provisions below: Lifetime except those listed below.

Weight limit: 250 lbs. (113 kg).

Arold Products	Applicable Warranty period
Casters/Glides	5 years
C.O.M./C.O.V./ SPL/ Groupe Lacasse Graded-In Program	Not warranted
Electrical Components	5 years
Exposed wood	2 years
Foam	5 years
High-Performance Thermofused and High-Pressure Laminate	25 years
Internal wood frame	Lifetime
Mechanism	5 years
Metal frames	Lifetime
Standard Upholstery and Carded	5 years
Workmanship	10 years

Labor, delivery charges and service not covered under warranty.

This warranty does not apply to “normal wear and tear”, abuse, damage caused by a carrier, damaged caused by transport of product from one site or location to another and alterations to the product not expressly authorized by the Seller. It also does not apply to “Customer’s Own Material and Vinyl”, “Groupe Lacasse Graded-In Program” and “SPL” fabric, (i.e., material specified by the buyer that is not in the current Arold upholstery selection) used in the manufacture of Arold products. The Seller does not warrant the matching of colour, grain or texture except to within commercially acceptable standards. For the purposes of warranty claims, upholstery fabrics that have been dropped from Arold stocked upholsteries will be supported for 6 months from the date of discontinuation. For fabrics that are no longer available from the manufacturer, substitutes will be used for warranty claims.

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Chicago, IL 60654

Page 2

A product will not be considered defective, and it will not be subject to the warranty, if the product is not installed or used as recommended in the Seller's written planning, installation or user guides. The warranty does not apply to any Arold seating product that is used by an individual weighing over 250 lbs. (113 kg). Warranty will be void if identification label is removed under the chair or if a proof of delivery cannot be supplied.

Except as stated above, the Seller does not make any express or implied warranties as to any product and in particular does not make any warranty of fitness for any particular purpose except for standard use of no more than 40 hours per week. The remedies described above are the buyer's exclusive remedies for any product defect. The Seller shall not be liable for consequential, economic, indirect, punitive or incidental damages arising from any product defect.

* The applicable warranty period assumes that the product is used an average of not more than 40 hours per week. If a product is used more than this, the applicable warranty period shall be reduced in proportion to the increased usage. For example, if casters are used an average of 50 hours per week, the applicable warranty period for the casters shall be reduced to four years.



Neocase Limited Lifetime Warranty

Groupe Lacasse LLC warrants Neocase products to be free from defects in material and workmanship for as long as the original purchaser owns it. Proof of purchase from Groupe Lacasse LLC is the only official document accepted by Groupe Lacasse LLC for any claim. This warranty is subject to the limitations, exclusion and other provisions below:

- Twenty-five years: High-performance thermofused laminate
- Twenty years: Drawer slides
- Ten years: locks
- Five years: High-pressure laminate, thermoformed components, resin surfaces, phenolic surfaces, solid surfaces, sinks, faucets, casters, fabrics, Plexiglas doors, electrical components, accessories
- One year: Electrical modules and components
- Exclusions: Light bulbs, ballasts and C.O.M.

This warranty is made by Groupe Lacasse LLC only to purchasers acquiring the product directly from Groupe Lacasse LLC, its authorized dealers, or others who are specifically authorized by Groupe Lacasse LLC to sell such products. The purchaser's remedy is limited to repair or replacement, at Groupe Lacasse LLC's option, of products which when used normally, prove to be defective within the period stated. Labor, delivery charges and service not covered under manufacturer warranty.

This warranty does not apply to any product which must be replaced because of normal wear and tear, negligence, abuse or accident or which has been modified by someone other than Groupe Lacasse LLC or its authorized dealers. The terms stated herein are expressly agreed to be exclusive as a condition of sale. Groupe Lacasse LLC's liability with respect to its products or installation services should not exceed that expressly set forth above. Under no circumstances shall Groupe Lacasse LLC be liable for accidental or consequential damages. Specials may be subject to a limited warranty.

Effective Date: April 1, 2018

Warranty claims should be submitted to: customerservice@grounelacasse.com



222 Merchandise Mart Plaza, Suites 1042-1056
Chicago, IL 60654

NVISION - LIMITED LIFETIME WARRANTY in effect on March 1st, 2016

Groupe Lacasse LLC warrants its products, from the invoice date, to be free from defects in material and workmanship for as long as the original purchaser owns it; proof of delivery being the only official document accepted by Groupe Lacasse LLC for any claim. This warranty is subject to the limitations, exclusions and other provisions below:

- Twenty-five years: High-performance thermofused laminate.
- Twenty years: Drawer slides.
- Ten years: Locks, electrical components and electrical accessories.
- Five years: Swing lift mechanisms and adjustable surface mechanisms, high-pressure laminate, casters, fabrics, PVC extrusions and accessories.
- Exclusions: Light bulbs, ballasts and C.O.M. are not covered by this warranty.

This warranty is made by Groupe Lacasse LLC only to purchasers acquiring the product directly from Groupe Lacasse LLC, its authorized dealers, or others who are specifically authorized by Groupe Lacasse LLC to sell such products. The purchaser's remedy is limited to repair or replacement, at Groupe Lacasse LLC's option, of products which when used normally, prove to be defective within the period stated. This warranty does not apply to any product which must be replaced because of normal wear and tear, negligence, abuse or accident or which has been modified by someone other than Groupe Lacasse LLC or its authorized dealers. The remedies stated herein are expressly agreed to be exclusive as a condition of sale. Groupe Lacasse LLC's liability with respect to its products or installation services should not exceed that expressly set forth above. Under no circumstances shall Groupe Lacasse LLC be liable for accidental or consequential damages. The following Groupe Lacasse LLC warranty applies to products manufactured after March 1, 2016.

Specials may be subject to a limited warranty.