

The Interlocal Purchasing System (TIPS)

Leading National Purchasing Cooperative



TIPS COOPERATIVE CONTRACT

The Interlocal Purchasing System (TIPS) is a national purchasing cooperative that offers access to competitively procured purchasing contracts to its membership. TIPS is housed at and managed by the Region 8 Education Service Center located in Pittsburg, Texas.

Who should participate?

K-12 school Districts	Charter Schools
Private Schools / Daycare Centers	Colleges & Universities (State and Private)
Cities / Municipalities	Counties / Parishes
Churches	Charitable Organizations
State Agencies	Emergency Services Districts
Other entities with legislated purchasing / bidding requirements	

How do I access the TIPS / ROOFMART INTERNATIONAL contract?

1. Register for FREE with TIPS
2. Copy and Paste into Browser: <https://www.tips-usa.com/membershipconditions.cfm>
3. Read T&C's as you pull the slide bar on right down to the bottom of the page
4. Once at bottom of page, **Change of Contract Venue** option appears
5. Choose N for no. State of Texas will be the venue of choice
6. Choose Y for yes*
7. Click **ACCEPT Terms and Conditions** button at bottom of page
8. If you chose Yes (#6 above), you may enter your County and State at the bottom of the page after you click Accept T&C button

After working with your ROOFMART INTERNATIONAL sales representative, do the following:

- Prepare a PO (made payable to RoofMart International)
- Include the TIPS Contract # on the PO
- CONTRACT: 2092415 Roofing Sep-24-2015 to Sep-27-2018
- Email PO to TIPSPO@TIPS-USA.COM
 - Sender will receive confirmation email when PO has been processed by TIPS to RoofMart International
- Payment should be made to RoofMart International after product is received and invoiced
 - Need assistance? Call TIPS at 866-839-8477

You don't want TIPS to review the PO details?

- Call TIPS at 866-839-8477 for access to signing off on CONFIRMATION PO ONLY process.

Please feel free to contact me should you have any questions

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