

**INTERLOCAL AGREEMENT**  
**Region VIII Education Service Center**  
**GEORGIA PUBLIC AGENCY**  
**(School, College, University, State, City or County Office)**

**GEORGIA**

Control Number (TIPS will Assign)

EDUCATIONAL OR GOVERNMENT ENTITY

Schools enter County-District Number

and

Region VIII Education Service Center  
Mt. Pleasant, Texas

225 - 950  
Region 8 County-District Number

The Texas Education Code §8.002 permits Regional Education Service Centers, at the direction of the Commissioner of Education, to provide services to assist school districts, colleges and universities in improving student performance and increasing the efficiency and effectiveness of school, college and university financial operations.

**Government Authority:**

Authority for such services in GEORGIA is granted under GEORGIA Government Code §§ 36-69A-1 *et seq* as amended. These competitively bid cooperative purchasing services are extended to all GEORGIA State, City and County Government Agencies.

Interlocal contracts in Georgia are authorized by the Georgia Interlocal Cooperation Act (:GICA". GA. CODE. ANN. § 36-69A-1, *et seq.*. GICA provides that any power, privileges or authority exercised by a public agency of Georgia may be exercised jointly with any other Georgia public agency or with any public agency of any other state. GA. CODE, ANN. § 36-69A-4. "Public Agency" means, among other things, "any agency, political subdivision of this state other than a county school district or independent school district, and any political subdivision of another state." GA. CODE ANN. § 36-69A-3. Accordingly, a public school district in Georgia is not permitted to participate in such a cooperative arrangement. However, counties and municipalities in Georgia would be. Pursuant to the TICA, a Texas regional education service center is considered a political subdivision of the state of Texas; thus a Texas regional education service center would be considered a public agency for the purposes of GICA. See TEX. GOV'T CODE § 791.003 (5).

GICA also provides that any two or more public agencies may enter into agreements with one another for joint or cooperative action pursuant to the provisions of GICA. GA. CODE. ANN. § 36-69A-4 (b). Any such agreement must specify the following:

- a. The precise organization, composition, and nature of any separate legal or administrative entity together with the powers delegated to such a corporation;
- b. Its purpose or purposes;
- c. The manner of financing the joint or cooperative undertaking and of establishing and maintaining a budget therefore;
- d. The permissible method or methods for partial or complete termination of the agreement and for disposing of property; and
- e. Any other necessary matters.

GA. CODE, ANN. § 36-69A-4 (c) (1) (2) (3) (4) and (5).

GICA provides further that no agreement made pursuant to GICA relieves any public agency of any obligation or responsibility imposed upon it by law. GA. CODE, ANN. § 36-69A-4 (e).

**Vision:**

TIPS/TAPS will become the premier purchasing cooperative in North America through developing partnerships with quality vendors, school districts, universities, colleges, all governmental entities, and public and private industry.

**Mission:**

Our mission is to provide a proven purchasing process through quality customer service including timely response, legal support and effective recruitment by providing sufficient resources to include personnel.

**Purpose:**

The purpose of the TIPS/TAPS program shall be to continue providing substantial savings and best value for participating educational entities or public agencies through cooperative purchasing.

**Effective:**

This Interlocal Agreement (hereinafter referred to as the “*Agreement*”) is effective \_\_\_\_\_ and shall be automatically renewed annually unless either party gives sixty (60) days prior written notice of non-renewal. This Agreement may be terminated without cause by either party upon (60) days prior written notice, or may also be determined for cause at anytime upon written notice stating the reason for and effective date of such terminations and after giving the affected party a thirty (30) day period to cure any breach.

**Statement of Services to be Performed:**

Region VIII Education Service Center, by this *Agreement*, agrees to provide competitively bid cooperative purchasing services to the above-named public entity through a Program known as The Interlocal Purchasing System (TIPS/TAPS) Program.

**Role of the TIPS/TAPS Purchasing Cooperative:**

1. Provide organizational and administrative structure of the TIPS/TAPS Program.
2. Provide Administrative and Support Staff necessary for efficient operation of the TIPS/TAPS Program.
3. Provide marketing of the TIPS/TAPS program to expand membership, awarded contracts and commodity categories.
4. Initiate and implement activities required for competitive bidding and vendor award process including posting, advertising, collecting proposals, scoring proposals, and awarding of vendor contracts.
5. Provide members with current awarded vendor contracts, instructions for obtaining quotes and ordering procedures.
6. Maintain filing system for all competitive bidding procedure requirements.
7. Provide Reports as requested.
8. Maintain active membership database for awarded vendors.
9. Provide TIPS/TAPS training to members and vendors upon request.

**Role of the Education or Government Entity:**

1. Commit to participate in the TIPS/TAPS Program.
2. Designate a Primary and Technology Contact for the entity to be responsible for promoting TIPS/TAPS within the organization.
3. Commit to purchase products and services from TIPS/TAPS Vendor Awarded Contracts when in the best interest of the entity. **PURCHASE ORDER MUST ALWAYS BE MARKED TIPS/TAPS and FAXED to 866-839-8477 for processing.**
4. Accept shipments of products ordered from Awarded Vendors in accordance with standard purchasing procedures.
6. Pay Awarded Vendors in a timely manner for all goods and services received.
7. Report any vendor issues that may arise to the TIPS/TAPS Cooperative Coordinator.

**General Provisions:**

Both Parties agree to comply fully with all applicable federal, state, and local statutes, ordinances, rules, and regulations in connection with the programs contemplated under this Agreement. This Agreement is subject to all applicable present and future valid laws governing such programs.

This Agreement shall be governed by the laws of the State of Texas and venue shall be in the county in which the administrative offices of RESC VIII are located which is Titus County, Texas.

It is the responsibility of the Entity purchasing from TIPS/TAPS to insure that the respective State purchasing laws are being followed.

This Agreement contains the entire agreement of the Parties hereto with respect to the matters covered by its terms, and it may not be modified in any manner without the express written consent of the Parties.

If any term(s) or provision(s) of this Agreement are held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect

Before any party may resort to litigation, any claims, disputes or other matters in question between the Parties to this Agreement shall be submitted to nonbinding mediation

No Party to this Agreement waives or relinquishes any immunity or defense on behalf of themselves, their directors, officers, employees, and agents as a result of its execution of this Agreement and performance of the functions and obligations described herein.

This Agreement may be negotiated and transmitted between the Parties by means of a facsimile machine and the terms and conditions agreed to are binding upon the Parties.

**Authorization:**

Region VIII Education Service Center and The Interlocal Purchasing System (TIPS/TAPS) Program have entered into an Agreement to provide competitively bid cooperative purchasing opportunities to entities as outlined above.

This Interlocal Agreement process was approved by the governing boards of the respective parties at meetings that were posted and held in accordance with the respective STATE Open Meetings Act, for Texas it was Government Code Ch. 551.

The individuals signing below are authorized to do so by the respective parties to this Agreement.

**Membership Entity-**

**Region 8 Education Service Center**

\_\_\_\_\_  
By: \_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
By: \_\_\_\_\_  
Authorized Signature

Title: \_\_\_\_\_

Title: Executive Director Region VIII ESC

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**Public Entity Contact Information**

\_\_\_\_\_  
Primary Purchasing Person's Name

\_\_\_\_\_  
Primary Person's Email Address

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State Zip

\_\_\_\_\_  
Technology Coordinator's Name

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Technology Coordinator's Email Address

\_\_\_\_\_  
Fax Number

**Instructions:**

Please send two signed original Interlocal Agreements and one copy of Board Resolution (if required) to

**TIPS/TAPS, Attn: Kim Thompson  
C/O Region VIII Education Service Center  
P.O. Box 1894, Mt. Pleasant, Texas 75456-1894**

Upon execution, a signed original will be returned to the Purchasing Contact listed above.