

REQUEST FOR PROPOSAL DOCUMENT



The Interlocal Purchasing System (TIPS/TAPS)

A Purchasing Support Group available for memberships by Government Entities and Schools in Alabama, Alaska, Arizona, Arkansas, California, Colorado, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Louisiana, Kansas, Kentucky, Maryland, Massachusetts, Michigan, Minnesota, (Mississippi – can only use contracts approved by state purchasing department) Missouri, Montana, Nebraska, Nevada, New Jersey, New Mexico, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, Wisconsin and Wyoming.

Authorized By



Region VIII Education Service Center

US Post Office Address:

P.O. Box 1894
Mt. Pleasant, TX 75456-1894
2230 North Edwards Avenue
Mt. Pleasant, TX 75455

Ship To Address:

Toll-free (866) 839-8477 Fax (866) 839-8472
website: www.tips-usa.com E-mail: tips@reg8.net

NOTICE TO BIDDERS

Sealed proposals must be addressed to The Interlocal Purchasing System (TIPS/TAPS) and will be received in the TIPS/TAPS Office located at 2230 N. Edwards Avenue, Mt. Pleasant, TX 75455 (Note: For All Ground Deliveries bidder must send proposal 3 days prior to the deadline to guarantee delivery by 3:00 p.m. on the designated date.) or by US Mail to PO Box 1894 Mt. Pleasant, Texas 75456-1894

NO PROPOSALS WILL BE ACCEPTED AFTER 3:00 p.m. NO EXCEPTIONS!

DEADLINE DATE FOR ALL PROPOSALS TO BE RECEIVED:

Thursday, April 19, 2012 at 3:00 p.m.

FOR THE COMMODITY CATEGORY–

JANITORIAL SERVICES

RFP- Janitorial Services Due April 19, 2012 at 3:00 p.m.

The Interlocal Purchasing System (TIPS/TAPS)

Page 1 of 32

Scope of the Proposal

Proposals are to include the information requested in the sequence and format prescribed herein.

NOTE: Proposals are scored on bidder's ability to follow the requested format. Elaborate brochures or other presentations beyond those sufficient to present a complete and effective response to this solicitation are not desired. Any proposal received later than the specified time, whether delivered in person or mailed, will be disqualified. **Faxed or electronically submitted proposals will not be accepted.**

Proposal envelopes must be plainly marked with

TIPS/TAPS COMMODITY CATEGORY – Janitorial Services

CONTRACT # 01-052512

OPENING DATE and TIME: Thursday, April 19, 2012 at 3:00 p.m.

TIPS/TAPS will publicly receive, open, and read aloud the names and cities of proposing vendors. TIPS/TAPS reserves the right to waive any informality and/or reject any or all proposals.

It is the intention of TIPS/TAPS to establish annual vendor awarded contracts to satisfy the procurement needs of participating member entities in this particular commodity category. These awarded contracts will enable member entities to purchase on an "as needed" basis from competitively awarded contracts with high performance vendors. Bidders are requested to submit a proposal for offering their total line of available products that are commonly purchased by government entities and school districts.

- Awards will be made to the successful bidder(s) for the total line of products submitted. (Unless bidder has submitted inappropriate items for the commodity category. Those items will not be awarded to the vendor.)
- Awarded contracts will be automatically renewed on the annual contract award date for two (2) consecutive terms, if sales have been successfully reported to TIPS/TAPS and if both parties agree. (**Exception:** There is one commodity category: Trades, Temporary Labor and Materials that will not have an automatic 12 month renewals as this commodity category will be rebid every 12 months and will not be subject to a renewal.)
- TIPS/TAPS reserves the right to award multiple vendors if vendors offer items that are unique or serve different geographic regions and have best value to TIPS/TAPS participating entities.
- This proposal is requested for the benefit of the attached list of members and other new members as they execute Interlocal Agreements.

About TIPS/TAPS

TIPS/TAPS is available for use by all public and private schools, colleges, universities, cities, counties and other government entities in the States of **Alabama, Alaska, Arizona, Arkansas, California, Colorado, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Louisiana, Kansas, Kentucky, Louisiana, Maryland, Massachusetts, Michigan, Minnesota, Mississippi (may only use contracts individually approved by state purchasing department), Missouri, Montana, Nebraska, Nevada, New Jersey, New Mexico, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, Wisconsin and Wyoming.** Participation of eligible entities will provide legally required competition for contracts for commonly purchased items, whereby saving the individual government agency the expenses of coordinating the competitive process as required by law.

Benefits of TIPS/TAPS

- Provide government entities opportunities for greater efficiency and economy in acquiring goods and services through competitively bid vendor contracts.
- Provide comprehensive purchasing practices with the insurance of the most competitive contracts.
- Provide competitive priced solicitation and bulk purchasing for multiple government entities that yields economic benefits unobtainable by the individual entity.
- Provide quick and efficient delivery of goods and services by contracting with “high performance” vendors.
- Equalized purchasing power for smaller entities.
- Assist government entities in maintaining the essential controls for budget and accounting purposes.
- Maintain credibility and confidence in business procedures by maintaining open competition for purchases and by complying with purchasing laws and ethical business practices.
- Provide document retention for competitively bid process for all TIPS/TAPS Awarded Contracts.

Customer Service

- TIPS/TAPS staff is available to members for assistance in viewing/contacting awarded vendors for commodity categories to make purchases and contract decisions.
- TIPS/TAPS provides a way for government entities to avoid the time and expense of seeking competition for purchases on an agency-by-agency basis.
- TIPS/TAPS enables vendors to become more efficient and competitive by reducing the number of bids and proposals that require responses to be made to individual districts.

Financing of TIPS/TAPS

- The total cost of the TIPS/TAPS program is funded through a Two Percent (2%) participation fee paid to TIPS/TAPS by the participating vendors. The fee is based on actual vendor invoiced sales.
- TIPS/TAPS does not charge any fees to participating school districts or government entities.

Purchasing Procedures

- Contracts are established through open competition as described by the laws of the States listed for membership. Purchase orders are issued by participating governmental entities directly to the Vendor or vendor assigned dealer. Purchase orders are sent to the TIPS/TAPS office where they are reviewed and edited by the TIPS/TAPS staff and forwarded to the Vendor within one working day.
- Vendors deliver goods/services directly to the participating agency and then invoice the participating agency. The Vendor receives payment directly from the participating agency.

Instructions to Bidders

A. TIPS/TAPS RFP Documents and Potential Bidder Filing

TIPS/TAPS RFP documents are available to any company for submission of a proposal. However, it is the responsibility of the vendor company to make certain that the bidder submitting a proposal, along with appropriate contact information is on file with TIPS/TAPS for the purpose of receiving addenda. (Go to www.tips-usa.com click on bidders then Potential Bidders to submit information to receive notification of RFP's and Addenda's)

B. Submission of Proposals

1. Only sealed proposals are accepted. Faxed proposals will not be accepted because the fax process does not provide for the delivery of a sealed proposal.
2. Proposals may be submitted on any or all items, unless stated otherwise. TIPS/TAPS reserves the right to reject any or all proposals and to accept any proposal deemed most advantageous to the participants in TIPS/TAPS and to waive any informality in the proposal process.
3. Proposals shall be submitted as stated in the Instructions to Bidders. Deviations to any Terms, Conditions and/or Specifications shall be conspicuously noted in writing by the vendor and shall be included with the proposal.
4. Withdrawal of proposals will not be allowed for a period of 90 days following the opening unless approved by TIPS/TAPS.
5. Addenda, if required, will be issued by TIPS/TAPS to all those known to have received a complete set of RFP documents at least five working days prior to the opening. The vendor shall acknowledge on the Signature Form any addenda that have been received.
6. Vendors not submitting proposals are requested to notify TIPS/TAPS if they wish to receive RFP's in the future. Failure to do so may result in being deleted from the TIPS/TAPS prospective bidder list.

C. Evaluation of Proposal: Criteria and Relative Weights

A committee will review and evaluate all proposals and make a recommendation to the Region VIII Education Service Center for award of contracts. TIPS/TAPS will base a recommendation for contract award on several factors. The factors which will be equally considered in the award are weighted points each and are as follows:

1. **Purchase price.** (Pricing factors as determined by TIPS/TAPS using a market basket study of randomly selected items.) (20%)
2. **Reputation** of the vendor and the vendor's goods or services. References may be contacted. (10%)
3. **Quality** of the vendor's goods or services. (Including quantity of line items available that are commonly purchased by the entity and electronic on-line catalog, order entry use by and suitability for the entity's needs and quality of catalog(s) for use by entity's employees that do not have electronic access.) (10%)
4. Extent to which the goods or services **meet criteria** outlined in RFP category submitted. (10%)
5. Vendor's **past relationship** with TIPS/TAPS. (10%)
6. Impact on the ability of TIPS/TAPS to comply with laws and rules relating to historically underutilized businesses. **HUB/M-WBE** (10%)
7. The total **long-term cost** to TIPS/TAPS to acquire the vendor's goods or services. Length of price guaranty. (10%)
8. **Delivery time** to the governmental entity. (10%)
9. **Proposal format.** (Be sure to follow instructions for Proposal Submission) (10%)

BIDDERS FALLING BELOW AN 80% THRESHOLD WILL NOT BE CONSIDERED FOR AN AWARD.

SCORING GRID

The Interlocal Purchasing System (TIPS) & Texas Arkansas Purchasing System (TAPS) Bid Criteria and Relative Weights

BID CATEGORY: Janitorial Services (NOTE: THIS PAGE WILL BE COMPLETED BY TIPS REVIEW COMMITTEE)

Company Name	Purchase Price	Vendor References	Quality of Goods	Meets Needs	Past Relationship	HUB Impact	Contract TERM	Delivery Time	Proposal Format	Total Points Scored
1.										
2.										
3.										
4.										
5.										
6.										
7.										
8.										
9.										
10.										

TIPS/TAPS Authorized Review Representative Signature

Date

Approved by Region VIII ESC Board of Directors

Date

RFP- Janitorial Services Due April 19, 2012 at 3:00 p.m.

The Interlocal Purchasing System (TIPS/TAPS)

Page 5 of 32

D. Specifications and Pricing

Specifications may be those developed by TIPS/TAPS and its participants or by the Manufacturer to represent items of regularly manufactured products. TIPS/TAPS specifications have been developed by TIPS/TAPS to indicate minimal standards as to the usage, materials, and contents based on their needs. Manufacturer's specifications (Design Guides), when used by TIPS/TAPS, are to be considered informative to give the vendor information as to the type and kind requested. Proposals on any reputable manufacturer's regularly produced product of such items similar and substantially equivalent will be considered. Below is a template for submission of information needed.

Insurance: During the term of the contract with the member, the contractor at its sole cost and expense shall provide commercial insurance of such type and with such terms and limits as may be reasonably associated with the contract. As a minimum, the contractor shall provide and maintain the following coverage and limits:

- a. Worker's Compensation – The Awarded Vendor shall provide and maintain Worker's Compensation Insurance, as required by the laws of the state in which the member's primary facility is located. As well as employer's liability coverage with minimum limits of \$150,000.00 covering all the Contractor's employees who are engaged in any work under the contract.
- b. Commercial General Liability – General Liability Coverage on a Comprehensive Broad Form on an occurrence basis in the minimum amount of \$500,000.00 Combined Single Limit. (Defense cost shall be in excess of the limit of liability.)
- c. Other Licenses as Required – Awarded Vendor will provide all licenses as required by city, county or state in which TIPS/TAPS Member facility is located.

Outsourcing: If, after award of a contract, the contractor wishes to outsource any portion of the work to a sub-vendor, prior written approval must be obtained from the TIPS/TAPS Member that the individual contract is with. Vendor must give notice to the contracted Member any outside assignment of work to an alternate vendor (sub-vendor).

General Requirements: The Vendor shall provide all management, supervision, labor, materials, supplies, tools and equipment and shall plan, schedule, coordinate and ensure the effective and economical performance of janitorial operations as specified in the individual contract between TIPS/TAPS Member and Awarded Vendor. The Vendor is responsible for securing all licenses and permits required to complete the scope of work, as described and outlined by the TIPS/TAPS Member upon request of contract. The Vendor will be responsible for cleaning the facilities as outlined by the Member. There are no conditions that would allow additional compensation above the contract that will be negotiated between the TIPS/TAPS Member and Awarded Vendor.

TIPS/TAPS Member may contract to provide some or all supplies used by the Awarded Vendor for janitorial services. Such deviations will be described in the individual contract between the TIPS/TAPS Member and the Awarded Vendor.

The TIPS/TAPS Member will assign a coordinator who will work with the Awarded Vendor representative at the facility to inspect and oversee the services provided.

Standards of Conduct: The Vendor will be responsible for maintaining exceptional standards of employee work performance, conduct, appearance and integrity, and shall be responsible for taking such disciplinary action with respect to employees as may be necessary. The Vendor is also responsible for ensuring that employees do not disturb papers on desks, open desk drawers or cabinets, use telephones, computers or any other media type equipment except unless authorized to do so by the TIPS/TAPS Member.

Each employee is expected to adhere to the standards of behavior that reflect favorably on the Vendor and Member Institution. The TIPS/TAPS Member reserves the right to request immediate removal of employee(s) that the TIPS/TAPS Member Coordinator deems to have demonstrated unsatisfactory performance, behavior or conduct.

Security: Access to the building will be provided to the Awarded Vendor and will be the responsibility of the Awarded Vendor to control. Security Alarm Codes will be furnished to the Awarded Vendor for access to the facilities as deemed necessary by the TIPS/TAPS Member. Under no circumstances shall the codes be distributed or revealed to others. The Vendor shall comply with all security requirements of the Member's building where work is being performed or in a space which must be accessed in the performance of work. All security requirements must be met and employees cleared as may be required prior to the Vendor performing work at the facility. Employees that do not meet security requirements will not be allowed to work at the TIPS/TAPS Member facility. Security clearance will include criminal background checks, and fingerprinting and will be the responsibility of the Vendor to provide the TIPS/TAPS Member when documentation is requested.

Theft: Vendor's employees shall not remove any articles from the facility regardless of its value, and regardless of any employee's permission.

Building Admittance: No employee of the contracted Vendor shall leave keys in doors or admit anyone into any building or office that is not a designated employee of the Awarded Vendor. All doors, which were locked upon entry, will be immediately relocked. All lights will be turned on as the space is cleaned and turned off when leaving. No friends, family or guests are permitted inside the building.

Minimum Staffing: It is standard janitorial policy for cleaning facilities to have 1 full time employee per every 24,000 cleanable square feet. We understand that different cleaning techniques can provide more efficient performance; hence no minimum staffing levels are specified for this RFP. Particular staffing numbers will be decided between the TIPS/TAPS Member contracting with the Awarded Vendor.

Vendor Personnel: The TIPS/TAPS Member will have final approval to all personnel, supervisors and any other key personnel working under this contract at their facility.

Additional Work Requests: Awarded Vendor may be requested to provide "special" janitorial services which will be at the discretion of the TIPS/TAPS Member and will be quoted and approved by the TIPS/TAPS Member prior to services being performed.

Vendor's Performance: The TIPS/TAPS Member contracting services from an Awarded Vendor will reserve the right to inspect regularly. If it is discovered that the cleaning standards are not being maintained, the Vendor will be given an opportunity to clean the area in question or to respond in writing as to a reason why the area falls below acceptable standards. Failure to clean areas repeatedly, are conditions considered for termination of contract. Termination of contract will be provided to the Awarded Vendor in writing and may be as little as little as 7 days notice for discontinuation of contract due to low performance.

Drug Free Workplace: The Awarded Vendor acknowledges and certifies that it understands that the following acts by the Awarded Vendor's personnel, employees and/or agents performing services on the TIPS/TAPS facility/property are prohibited:

- The unlawful manufacture, distribution, dispensing, possession or use of alcohol, tobacco or other drugs, and
- Any impairment or incapacitation from the use of alcohol, tobacco or other drugs (except the use of drugs for legitimate medical purposes.)

OSHA Guidelines: The Awarded Vendor will comply with all applicable Occupational Safety and Health Act and Regulations. Safety and Health: The Awarded Vendor shall maintain or establish a complete safety and health program to assure safety of vendor's employees and staff.

Reporting of Accidents: Serious accidents including but not limited to those resulting in treatment of an injury at a medical facility, response to the site by emergency medical personnel, lost work time or damage to property other than that of a Vendor shall be reported to the TIPS/TAPS Member Coordinator in person or by telephone within 24 hours of occurrence. A copy of an accident report must be filed with the Awarded Vendor and a copy submitted to the TIPS/TAPS Member Coordinator for filing.

Quality Assurance: Un-announced random inspections shall be made at anytime, by a representative of the TIPS/TAPS Member facility and no less than monthly. The inspector shall provide a copy of the inspection to the Awarded Vendor.

Changes of Contract: If a new area or building is added to the facility and janitorial services are requested, a change may be made to the initial contract between the TIPS/TAPS Member and the Awarded Vendor through a contract addendum. Awarded Vendor will be requested to present a written proposal for the added area and will quote this addition service from rates and pricing submitted to this RFP or from subsequent addendums approved by the TIPS/TAPS Board.

MSDS: Awarded Vendor will provide copies in a notebook of all Material Safety Data Sheets for chemicals used at the facility.

Contact Information: Awarded Vendor will provide a listing of all employees that may need to be contacted for the janitorial service provided. List should contain, name, cell phone number and home phone number.

Schedule of Cleaning: Will be described in the specific contract between the TIPS/TAPS Member and Awarded Vendor.

Proposal Pricing: Pricing should be submitted in the form of hourly per person for individuals performing janitorial services. Awarded vendors may be requested to quote any or all of the following per Member request: provide labor, tools, equipment, materials and supplies needed to perform janitorial/custodial services. Please use sample table below to list services offered by your company.

TASKING LIST (Below are some but not all of tasks associated with janitorial services. Jobs quoted to members may be individual service descriptions or may be turnkey building cleaning jobs. Types of contracts will be customized by the TIPS/TAPS Member.

Service Description	Hourly Rate	Materials Required	Equipment Required	Other Notes
Hard Floors (wood, tile)				
Carpet Floors				
Restrooms				
Trash Collection/Disposal				
Kitchen/Break Areas				
Dusting				
General Cleaning				
Windows-Glass				
Walls/Hardware				
Light Fixtures/Receptacles				
Walkways/Entrances				
Elevators				
Spot Cleaning				
Air Grills, Returns, etc..				
Cost Plus for Equipment				
Cost Plus for Paper Supplies				
Cost Plus for Chemicals				
General Cost Plus for Other Supplies				

Additional Information

Bidder should list (on separate piece of paper or excel spreadsheet) any other product related to the commodity category that will be offered in this contract. NOTE: Offering MUST BE related to this commodity category to be considered appropriate by TIPS/TAPS. No inappropriate offerings will be considered.

AWARD OF CONTRACT TO NONRESIDENT BIDDER. “A governmental entity may not award a governmental contract to a nonresident bidder unless the nonresident underbids the lowest bid submitted by a

responsible resident bidder by an amount that is not less than the amount by which a resident bidder would be required to underbid the nonresident bidder to obtain a comparable contract in the state in which the nonresident's principal place of business is located.” Texas Government Code § 2252.002.

E. Felony Conviction Notice (Required in Texas)

Notification of Criminal History “A person or business entity that enters into a contract with a school district must give advance notice to the district if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony. A school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract.” This notice is not required of a publicly held corporation. Texas Education Code § 44.034.

F. Proposal Format – VERY IMPORTANT – BIDDERS PAY CLOSE ATTENTION TO DETAILS LISTED.

Bidders shall submit written proposals in a three ring binder using the following format. Proposals not received in a 3-ring binder could receive -0- points for *proposal format*. (See bottom of page 4 for complete scoring list) All responses should be direct, concise, complete, and unambiguous. In regard to those items that cannot be answered in the affirmative, clearly explain the precise portion to which you disagree and why you disagree. Proposals are to be categorized within the binder with dividers according to the following organization:

Section	Tab Divider Title	Reference Pages or Instructions
1.	Signature Form	RFP Page 19 (insert)
2.	Special Terms & Conditions	RFP Page 14 (insert)
3.	Vendor Profile	RFP Pages 15-18 (insert)
4.	Pricing	Reference Instructions RFP Page 8 Sect. D
5.	References	Reference Instructions RFP Page 9 Sect. G
6.	Warranty Information	Reference Instructions RFP Page 10 Sect. 1.2
7.	Vendor Certificates	Reference Instructions RFP Page 9 Sect. H
8.	Supplementary catalogs and information	As available or applicable (insert)

G. References

The proposal response should contain a minimum of five (5) references of customers you have served that would be considered eligible for membership in TIPS/TAPS (i.e. K-12 School Districts, College/Universities, and/or City/County Government Entities). In addition to the name of the entity, a contact name and phone number shall be included.

H. Vendor Certifications

Vendor certifications will include applicable M/WBE and manufacturer certifications for sales and service (if applicable).

SCHEDULE OF RFP AND AWARD OF CONTRACT EVENTS:

Proposal Deadline	Thursday, April 19, 2012 at 3:00 p.m.
Proposal Opening	Thursday, April 19, 2012 beginning at 3:01 p.m.
Proposals Review/Scoring	Friday, April 20, 2012 through May 24, 2012
Proposals Award	Friday, May 25, 2012
Award Notifications	Begin posting to TIPS/TAPS Website 5/25/12.
	Vendor may call for results after 5/25/12.
	Award letters will be mailed to all Awarded Vendors.
	Non Award letters will be mailed to vendors with No Awards.

RFP- Janitorial Services Due April 19, 2012 at 3:00 p.m.

The Interlocal Purchasing System (TIPS/TAPS)

VENDOR CONTRACT

Between _____ and
(List Vendor or Company Name)

THE INTERLOCAL PURCHASING SYSTEM (TIPS/TAPS)

For

Contract #01-052512

Janitorial Services

The following pages will constitute the contract between the successful vendors(s) and TIPS/TAPS. Bidders shall state, in a separate writing, and include with their proposal response, any required exceptions or deviations from these terms, conditions, and specifications. If agreed to by TIPS/TAPS, they will be incorporated into the final contract. NOTE: The award of this contract to vendor is made following all requirements to meet the Competitively Bid Procurement Laws.

The Vendor Contract ("Contract") made and entered into by and between The Interlocal Purchasing System (hereinafter referred to as "TIPS/TAPS" respectfully) a government cooperative purchasing program authorized by the Region VIII Education Service Center, having its principal place of residence at 2230 North Edwards Avenue, Mt. Pleasant, TX 75455. This contract consists of the provisions set forth below, including provisions of all Attachments referenced herein. In the event of a conflict between the provisions set forth below and those contained in any Attachment, the provisions set forth shall control.

1. General Terms and Conditions

1.1. Freight

All deliveries shall be freight prepaid, F.O.B. destination and shall be included in all pricing offered unless otherwise clearly stated in writing.

1.2. Warranty conditions

All supplies equipment and services shall include manufacturer's minimum standard warranty unless otherwise agreed to in writing. Vendor shall be an authorized dealer, distributor or manufacturer for all products. All equipment proposed shall be new unless clearly stated in writing. (Or for commodity category appropriate for refurbished equipment, products may be "refurbished" but must be clearly represented as refurbished.)

1.3. Customer support

The Vendor shall provide timely and accurate technical advice and sales support to TIPS/TAPS staff and TIPS/TAPS participants. The Vendor shall respond to such requests within one (1) working day after receipt of the request. The Vendor shall provide free training to TIPS/TAPS staff regarding products and services supplied by the Vendor unless otherwise clearly stated in writing. (Unless training is a line item sold or packaged and must be purchased with product.)

1.4. Contracts

All contracts and agreements between Vendors and TIPS/TAPS Members shall strictly adhere to the statutes that are set forth in the Uniform Commercial Code as most recently revised.

Contracts for purchase will normally be put into effect by means of a purchase order(s) executed by authorized agents of the participating government entities.

Davis Bacon Act requirements will be met when Federal Funds are used for construction and/or repair of buildings.

1.5. Tax exempt status

A taxable item sold, leased, or rented to, or stored, used, or consumed by, any of the following governmental entities is exempted from the taxes imposed by this chapter: (1) the United States; (2) an unincorporated instrumentality of the United States; (3) a corporation that is an agency or instrumentality of the United States and is wholly owned by the United States or by another corporation wholly owned by the United States; (4) the State of Texas; (5) a Texas county, city, special district, or other political subdivision; or (6) a state, or a governmental unit of a state that borders Texas, but only to the extent that the other state or governmental unit exempts or does not impose a tax on similar sales of items to this state or a political subdivision of this state. Texas Tax Code § 151.309.

1.6. Assignments of contracts

No assignment of contract may be made without the prior written approval of TIPS/TAPS. Payment can only be made to the awarded Vendor or vendor assigned dealer.

1.7. Disclosures

- 1.7.1.** Vendor affirms that he/she has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor or service to a public servant in connection with this contract.
- 1.7.2.** Vendor shall attach, in writing, a complete description of any and all relationships that might be considered a conflict of interest in doing business with participants in the TIPS/TAPS program.
- 1.7.3.** The vendor affirms that, to the best of his/her knowledge, the offer has been arrived at independently, and is submitted without collusion with anyone to obtain information or gain any favoritism that would in any way limit competition or give an unfair advantage over other vendors in the award of this contract.

1.8. Renewal of Contracts

All contracts are for a period of one (1) year with an option for renewal for 2 consecutive years before this category is subject to public bid. (Except the Commodity Category of Trades, Temporary Labor and Materials will be a 12 month contract with No Option for Renewal. Trades, Temporary Labor and Materials will go to public bid every 12 months.)

1.9. Shipments

The Vendor shall ship ordered products within five (5) working days after the receipt of the order. If a product cannot be shipped within that time, the Vendor shall notify TIPS/TAPS and the requesting entity as to why the product has not shipped and shall provide an estimated shipping date, if applicable. TIPS/TAPS or the requesting entity may cancel the order if estimated shipping time is not acceptable.

1.10. Invoices

The Vendor or vendor assigned dealer shall submit invoices, to the TIPS/TAPS participant. Each invoice shall include the TIPS/TAPS participant's purchase order number. The shipment tracking number or pertinent information for verification of TIPS/TAPS participant receipt shall be made available upon request. The Vendor or vendor assigned dealer shall not invoice for partial shipments unless agreed to in writing in advance by TIPS/TAPS and the TIPS/TAPS participant.

1.11. Payments

The TIPS/TAPS participant will make payments directly to the Vendor or vendor assigned dealer at net 30 days after receiving invoice.

1.12. Pricing

The Vendor contracts to provide pricing to TIPS/TAPS and its participating governmental entities that are the lowest pricing available to like cooperative purchasing customers and the pricing shall remain so throughout the duration of the contract. The Vendor agrees to not sell to TIPS/TAPS members at a price lower than can be obtained thru the TIPS/TAPS contract.

The Vendor agrees to promptly lower the cost of any product purchased through TIPS/TAPS following a reduction in the manufacturer or publisher's direct cost to the Vendor. Price increases will be honored. However, the Vendor shall honor previous prices for thirty (30) days after written notification to TIPS/TAPS of an increase.

All pricing submitted to TIPS/TAPS shall include the Two Percent (2%) participation fee to be remitted to TIPS/TAPS by the Vendor. Vendor will not show adding the 2% to the invoice presented to customer.

1.13. Participation Fees

Vendor or vendor assigned dealer contracts to pay 2% of all sales to TIPS/TAPS on a monthly or bi-monthly scheduled report. (Vendor may submit sales monthly. TIPS/TAPS will email a Bi-Monthly Submission Report to each vendor on November, January, March, May, The Vendor or vendor assigned dealer is responsible for keeping record of all sales that go through the TIPS/TAPS contract. Report may be sent to TIPS/TAPS electronically while check for 2% is mailed. Failure to pay 2% participation fee will result in termination of contract.

1.14. Indemnity

Indemnity for Personality Contracts. Vendor agrees to indemnify and hold harmless and defend TIPS/TAPS, its member(s), officers and employees, from and against all claims and suits for damages, injuries to persons (including death), property damages, losses, and expenses including court costs and attorney's fees, arising out of, or resulting from, Vendor's performance of this contract, including all such causes of action based upon common, constitutional, or statutory law, or based in whole or in part, upon allegations of negligent or intentional acts on the part of the Vendor, its officers, employees, agents, subcontractors, licensees, invitees, whether or not such claims are based in whole or in part upon the negligent acts or omissions of the TIPS/TAPS, member(s), officers, employees, or agents.

Indemnity for Performance Contracts. The Vendor agrees to indemnify and hold harmless and defend TIPS/TAPS, its member(s), officers and employees from and against all claims and suits for damages, injuries to persons (including death), property damages, losses, and expenses including court costs and attorney's fees, arising out of, or resulting from, Vendor's work under this contract, including all such causes of action based upon common, constitutional, or statutory law, or based in whole or in part, upon allegations of negligent or intentional acts on the part of the Vendor, its officers, employees, agents, subcontractors, licensees, or invitees. Vendor further agrees to indemnify and hold harmless and defend TIPS/TAPS, its member(s), officers and employees, from and against all claims and suits for injuries (including death) to an officer, employee, agent, subcontractor, supplier or equipment lessee of the Vendor, arising out of, or resulting from, Vendor's work under this contract whether or not such claims are based in whole or in part upon the negligent acts or omissions of the TIPS/TAPS, its member(s), officers, employees, or agents.

Attorney's Fees--Texas Local Government Code § 271.159 is expressly referenced.

Pursuant to §271.159, TEXAS LOC. GOV'T CODE, in the event that any one of the Parties is required to obtain the services of an attorney to enforce this Agreement, the prevailing party, in addition to other remedies available, shall be entitled to recover reasonable attorney's fees and costs of court.

1.15. Multiple Vendor Awards

TIPS/TAPS reserves the right to award multiple vendor contracts for commodity categories when deemed in the best interest of the membership. Bidders scoring 80 % or above will be considered for an award. Commodity categories are established at the discretion of TIPS/TAPS.

1.16. State of Texas Franchise Tax

By signature hereon, the bidder hereby certifies that he/she is not currently delinquent in the payment of any franchise taxes owed the State of Texas under Chapter 171, Tax Code.

1.17. Miscellaneous

The Vendor acknowledges and agrees that continued participation in TIPS/TAPS is subject to TIPS/TAPS sole discretion and that any Vendor may be removed from the participation in the Program at any time with or without cause. Nothing in the contract or in any other communication between TIPS/TAPS and the Vendor may be construed as a guarantee that TIPS/TAPS participants will submit any orders at any time. TIPS/TAPS reserves the right to request additional proposals for items already on contract at any time.

1.18. Purchase Order Pricing/Product Deviation

If a deviation of pricing/product on a purchase order occurs, TIPS/TAPS is to be notified within 24 hours of receipt of order.

Special Terms and Conditions

It is the intent of TIPS/TAPS to contract with a reliable, high performance vendor to supply commodities to government and educational agencies. It is the experience of TIPS/TAPS that the following procedures provide TIPS/TAPS, the Vendor, and the participating agency the necessary support to facilitate a mutually beneficial relationship. The specific procedures will be negotiated with the successful vendor.

- **Contracts:** All vendor purchase orders must go to the TIPS/TAPS-Region VIII ESC office at 2230 North Edwards, Mt. Pleasant, Texas 75456-1894 or fax 866.839.8472. Should an agency send an order direct to vendor, it is the vendor's responsibility to forward the order to TIPS/TAPS at the address/fax above within 24 business hours and confirm its receipt with TIPS/TAPS.
- **Promotion of Contract:** It is agreed that Vendor will encourage all eligible entities to purchase from the TIPS/TAPS Program. Encouraging entities to purchase directly from the Vendor and not through TIPS/TAPS contract is not acceptable to the terms and conditions of this contract and will result in removal of Vendor from Program. Vendor is expected to use marketing funds for the marketing and promotion of this contract.
- **Daily Order Confirmation:** All contract purchase orders will be faxed twice daily from TIPS/TAPS to vendor. The vendor must confirm receipt of orders to the member (customer) within 24 business hours.
- **Vendor custom website for TIPS/TAPS:** If Vendor is hosting a custom TIPS/TAPS web site, then updated pricing must be posted by 1st of each month.
- **Back Ordered Products:** If product is not expected to ship within 3 business days, customer is to be notified within 24 hours and appropriate action taken based on customer request. See also Section 1.10.
- **Monthly Sales Report:** Vendor or vendor assigned dealer must submit a monthly or bimonthly sales report of all TIPS/TAPS participant purchases in the following format.

PO Total Sales Amount.

\$xxx.xx (order total)

Any other Special Terms and Conditions that Bidder/Vendor requests should be listed in detail for consideration by TIPS/TAPS:

[illegible]

Vendor Profile

1.1. Minority/Women Business Enterprise (Required by some participating governmental entities)

Vendor certifies that his firm is a M/WBE

☐ Yes ☐ No

1.2. Certification of Residency (Required by the State of Texas)

Company submitting bid is a resident bidder.

☐ Yes ☐ No

Vendor's principal place of business is in the city of _____ State of _____

1.3. Felony Conviction Notice (Required by the State of Texas)

My firm is, as outlined in the Instructions to Bidders:

☐ A publicly held corporation; therefore, this reporting requirement is not applicable.

☐ Is not owned or operated by anyone who has been convicted of a felony.

☐ Is owned or operated by the following individual(s) who has/have been convicted of a felony:

If the 3rd box is checked, a detailed explanation of the names and convictions must be attached.

1.4. Pricing Information

1.4.1. In addition to the typical unit pricing furnished herein, the Vendor agrees to furnish all current and future products at prices that are proportionate to Dealer Pricing. ☐ Yes ☐ No

If answer is no, attach a statement detailing how pricing for TIPS/TAPS participants would be calculated.

1.4.2. Pricing submitted includes the 2% TIPS/TAPS participation fee. ☐ Yes ☐ No

1.4.3. Vendor agrees to remit to TIPS/TAPS the required 2% participation fee. ☐ Yes ☐ No

1.4.4. Additional discounts to TIPS/TAPS members for bulk quantities? ☐ Yes ☐ No

1.5. Company billing address where the invoice for the 2% participation fee will be sent by TIPS/TAPS:

Contact person: _____

Company: _____

Address: _____

City, State, Zip _____

Phone: _____

Fax: _____

Email: _____

1.6. Vendor Service

1.6.1. Average shipping time after receipt of customer order is _____ working days.

1.6.2. Vendor currently has a government-to-business e-commerce site ☐ Yes ☐ No

1.6.3. Which description best describes your company's position in the distribution channel?

1.6.4.

☐ Manufacturer direct

☐ Certified education/government reseller

☐ Authorized distributor

☐ Manufacturer marketing thru reseller

☐ Value-added reseller

☐ Other _____

1.6.5. Company experience in this commodity/category. _____ Years

1.6.6. The Vendor can supply all areas of the following states currently served TIPS/TAPS:

RFP- Janitorial Services Due April 19, 2012 at 3:00 p.m.

The Interlocal Purchasing System (TIPS/TAPS)

Page 15 of 32

☐ Yes ☐ No

2.6.6 The Vendor can supply all areas of the following states that may become serviced states of

CT MN NH NY WV

**** Prices are guaranteed for:**

Company and/or Product Description: (This information will appear on the TIPS/TAPS website for your company, if awarded a TIPS/TAPS contract.)

[illegible]

RFP- Janitorial Services Due April 19, 2012 at 3:00 p.m.

Dealer Name _____ **Tel** _____

Address _____ **Fax** _____

Primary Contact _____ **Email** _____

Dealer Name _____ **Tel** _____

Address _____ **Fax** _____

Primary Contact _____ **Email** _____

Dealer Name _____ **Tel** _____

Address _____ **Fax** _____

Primary Contact _____ **Email** _____

Dealer Name _____ **Tel** _____

Address _____ **Fax** _____

Primary Contact _____ **Email** _____

Dealer Name _____ **Tel** _____

Address _____ **Fax** _____

Primary Contact _____ **Email** _____

Dealer Name _____ **Tel** _____

Address _____ **Fax** _____

Primary Contact _____ **Email** _____

Dealer Name _____ **Tel** _____

Address _____ **Fax** _____

Primary Contact _____ **Email** _____

(Page may be duplicated if necessary.)

Each Awarded Vendor will have 2 contacts listed on the Vendor Profile page of the TIPS/TAPS website. These 2 contacts will answer all sales and general information calls from TIPS/TAPS members and direct them to the

appropriate sales person. If vendor is awarded, these 2 contacts must be completely knowledgeable about the TIPS/TAPS contract. Online training by the TIPS/TAPS administration may be required of the 2 contacts listed below.

Main Contact:

Name: _____

Title: _____

Email: _____

Phone: _____

Fax: _____

Mobile: _____

**Mailing
Address:** _____

City: _____

State/Zip: _____

Alternate Contact:

Name: _____

Title: _____

Email: _____

Phone: _____

Fax: _____

Mobile: _____

**Mailing
Address:** _____

City: _____

State/Zip: _____

WORDS FOR “SEARCH ENGINE” - Please list words to be posted on your company’s page on the TIPS website (if you receive an award from this proposal). Words may be product names, manufacturers, or other words that are associated with the commodity award that you are submitting a proposal for. Words to be included in the Search Engine for my Company are: _____

2% Contact for TIPS/TAPS Contract

Vendor must list the person who will be responsible for submitting the 2% payment and supportive documentation of sales to TIPS/TAPS on the bi-monthly reporting schedule.

Name: _____ **Position:** _____

Email _____ **Telephone:** _____

CONTRACT Signature Form

The undersigned hereby proposes and agrees to furnish goods and/or services in strict compliance with the terms, specifications and conditions at the prices quoted unless noted in writing. The undersigned further certifies that he or she is an authorized agent of the company and has authority to negotiate and contract for the company named below.

If addenda to this RFP are released, indicate the receipt of addenda by entering the number of addenda here: _____

Company name _____

Mailing Address _____

City/State/Zip _____

Telephone No. _____

Fax No. _____

E-mail address _____

Authorized signature _____

Printed name _____

Position with company _____

Web site URL _____

Accepted by The Interlocal Purchasing System:

Term of contract May 25, 2012 through May 24, 2013

Unless otherwise stated, all contracts are for a period of one year with an option to renew annually for an additional two years if agreed to by TIPS/TAPS and the awarded Vendor. Vendors shall honor the Two Percent (2%) participation fee for any sales made based on a TIPS/TAPS contract whether the Vendor is awarded a renewal or not.

TIPS/TAPS Authorized Signature

Date

Approved by Region VIII ESC

Date

TIPS/TAPS SAMPLE MEMBERSHIP LIST

District	State	District	State
A.W. BROWN FELLOWSHIP CHARTER SCHOOL	TX	LOCKNEY ISD	TX
ABERNATHY ISD	TX	LOMETA ISD	TX
ABILENE ISD	TX	LONE OAK ISD	TX
ACADEMY ISD	TX	LONGVIEW ISD	TX
ADA CITY SCHOOLS	OK	LONOKE SCHOOL DISTRICT	AR
ADAIR CO R-1 SCHOOL DISTRICT	MO	LOOP ISD	TX
ADAIR COUNTY R-II SCHOOL DISTRICT	MO	LORAIN ISD	TX
ADRIAN R-III SCHOOL DISTRICT	MO	LORENA ISD	TX
ALBA-GOLDEN ISD	TX	LORENZO ISD	TX
ALBANY SCHOOL DISTRICT	TX	LOUISIANA R-11 SCHOOL DISTRICT	MO
ALDINE ISD	TX	LOVEJOY ISD	TX
ALEDO ISD	TX	LOWREY SCHOOL DISTRICT C-010	OK
ALIEF ISD	TX	LUBBOCK ISD	TX
ALLEN ISD	TX	LUBBOCK-COOPER ISD	TX
ALLEN PUBLIC SCHOOLS	OK	LUEDERS-AVOCA ISD	TX
ALVARADO ISD	TX	LUMBERTON ISD	TX
ALVIN ISD	TX	LYFORD CISD	TX
ALVORD ISD	TX	LYTLE ISD	TX
AMARILLO ISD	TX	MABANK ISD	TX
AMHERST ISD	TX	MACKS CREEK R-V SCHOOL DISTRICT	MO
ANAHUAC ISD	TX	MADILL PUBLIC SCHOOL	OK
ANGLETON ISD	TX	MADISON C-3 SCHOOL DISTRICT	MO
ANNA ISD	TX	MAGAZINE SCHOOL DISTRICT	AR
ANNA, CITY OF	TX	MAGNET COVE SCHOOL DISTRICT	AR
ANSON ISD	TX	MALAKOFF ISD	TX
ANTON ISD	TX	MALTA ISD	TX
AQUILLA ISD	TX	MALVERN SCHOOL DISTRICT	AR
ARANSAS COUNTY ISD	TX	MAMMOTH SPRING SCHOOL DISTRICT	AR
ARCHER CITY ISD	TX	Manor ISD	TX
ARCHIE R-V SCHOOL DISTRICT	MO	MANSFIELD ISD	TX
ARGYLE ISD	TX	MANSFIELD R-IV SCHOOL DISTRICT	MO
ARKADELPHIA SCHOOL DISTRICT	AR	MANSFIELD SCHOOL DISTRICT	AR
ARKANSAS DEPARTMENT OF PARKS & TOURISM	AR	MARBLE FALLS ISD	TX
ARKANSAS SCHOOL BOARD ASSOCIATION	AR	MARE	MO
ARKANSAS STATE UNIVERSITY	AR	MARION C.EARLY R-5 SCHOOL DISTRICT	MO
ARKANSAS TECH UNIVERSITY	AR	MARION COUNTY R-II	MO
ARLINGTON CLASSICS ACADEMY	TX	MARION SCHOOL DISTRICT	AR
ARLINGTON ISD	TX	MARKED TREE SCHOOL DISTRICT	AR
		MARLIN ISD	TX

RFP- Janitorial Services Due April 19, 2012 at 3:00 p.m.

The Interlocal Purchasing System (TIPS/TAPS)

ARMOREL SCHOOL DISTRICT	AR	MARMADUKE SCHOOL DISTRICT	AR
ASHDOWN SCHOOL DISTRICT	AR	MARSHALL ISD	TX
ASHER PUBLIC SCHOOLS	OK	MARSHFIELD R-1 SCHOOL DISTRICT	MO
ASPERMONT ISD	TX	MART ISD	TX
ATKINS SCHOOL DISTRICT	AR	MASON ISD	TX
ATLANTA ISD	TX	MAUD ISD	TX
AUBREY ISD	TX	May ISD	TX
AVALON ISD	TX	MAYNARD SCHOOL DISTRICT	AR
AVENUE CITY R-IX SCHOOL DISTRICT	MO	MAYPEARL ISD	TX
AVERY ISD	TX	MAYSVILLE R-I SCHOOL DISTRICT	MO
AVINGER ISD	TX	MCALESTER PUBLIC SCHOOLS	OK
AZLE ISD	TX	MCALLEN ISD	TX
AZLEWAY CHARTER SCHOOL	TX	MCCAMEY ISD	TX
BAIRD ISD	TX	McCRORY SCHOOL DISTRICT	AR
BALLINGER ISD	TX	MCKINNEY ISD	TX
BANGS ISD	TX	MCKINNEY, CITY OF	TX
BANQUETE ISD	TX	MCLENNAN COUNTY JUNIOR COLLEGE	TX
BARTON-LEXA SCHOOL DISTRICT	AR	MCLEOD ISD	TX
BASTROP ISD	TX	MEADOW HEIGHTS R-II SCHOOL DISTRICT	MO
BATESVILLE SCHOOL DISTRICT	AR	MEADOW ISD	TX
BAUXITE SCHOOL DISTRICT	AR	MELBOURNE SCHOOL DISTRICT	AR
BAY SCHOOL DISTRICT	AR	MELISSA ISD	TX
BEARDEN SCHOOL DISTRICT	AR	MEMPHIS ISD	TX
BEAUMONT ISD	TX	MENA SCHOOL DISTRICT	AR
BECKVILLE ISD	TX	MERCEDES ISD	TX
BEEBE SCHOOL DISTRICT	AR	MERKEL ISD	TX
BEGGS SCHOOLS	OK	MESQUITE ISD	TX
BELL COUNTY	TX	METRO CHARTER ACADEMY	TX
BELLEVUE ISD	TX	METRO MATH & SCIENCE	TX
BELLS ISD	TX	MIAMI R-1 SCHOOL	MO
BELLVILLE ISD	TX	MIAMI R-1 SCHOOL (MIAMI)	MO
BENJAMIN ISD	TX	MIDLAND SCHOOL DISTRICT	AR
BENNINGTON PUBLIC SCHOOLS	OK	MIDLOTHIAN ISD	TX
BENTON COUNTY SCHOOL OF THE ARTS	AR	MID-SOUTH COMMUNITY COLLEGE	AR
BENTON SCHOOL DISTRICT	AR	MIDWAY ISD	TX
BERNIE R-XIII SCHOOLS	MO	MIDWESTERN STATE UNIVERSITY	TX
BERRYVILLE SCHOOL DISTRICT	AR	MILFORD ISD	TX
BEVIER C-4 SCHOOL DISTRICT	MO	MILLER GROVE ISD	TX
BEXAR COUNTY	TX	MILLSAP ISD	TX
BIG SANDY ISD	TX	MINERAL WELLS ISD	TX
BIRDVILLE ISD	TX	MISSION CISD	TX
BISMARCK SCHOOL DISTRICT	AR	MONITEAU R-V SCHOOL DISTRICT	MO
BLACK ROCK SCHOOL DISTRICT	AR	MONTAGUE ISD	TX

BLACKWELL ISD	TX	MONTGOMERY COUNTY	TX
BLANCO ISD	TX	MONTGOMERY ISD	TX
BLAND ISD	TX	MONTICELLO SCHOOL DISTRICT	AR
BLEVINS SCHOOL DISTRICT	AR	MONTROSE R-XIV SCHOOL DISTRICT	MO
BLOOMBURG ISD	TX	MOORELAND PUBLIC SCHOOL	OK
BLUE RIDGE ISD	TX	MORAN ISD	TX
BLUFF DALE ISD	TX	MORGAN ISD	TX
BLUM ISD	TX	MORGAN MILL ISD	TX
BLYTHEVILLE SCHOOL DISTRICT	AR	MORTON ISD	TX
BOERNE ISD	TX	MOTLEY COUNTY	TX
BOLES ISD	TX	MOTLEY COUNTY ISD	TX
BOLING ISD	TX	MOUNT IDA SCHOOL DISTRICT	AR
BOLIVAR R-1 SCHOOL DISTRICT	MO	MOUNT PLEASANT CHRISTIAN SCHOOL	TX
BONCL R-X SCHOOL	MO	MOUNT PLEASANT ISD	TX
BONHAM ISD	TX	MOUNT VERNON - ENOLA SCHOOL DISTRICT	AR
BOOKER ISD	TX	MOUNT VERNON ISD	TX
BOONEVILLE SCHOOL DISTRICT	AR	MOUNTAIN HOME SCHOOL DISTRICT	AR
BORDEN COUNTY ISD	TX	MOUNTAIN PINE SCHOOL DISTRICT	AR
BORGER ISD	TX	MOUNTAIN VIEW SCHOOL DISTRICT	AR
BOWIE COUNTY	TX		
BOWIE ISD	TX	MOUNTAIN VIEW-GOTEBO SCHOOL DISTRICT	OK
BOWLING GREEN R-I SCHOOL DISTRICT	MO	MOUNTAINBURG PUBLIC SCHOOL	AR
BOYD ISD	TX	MUENSTER ISD	TX
BOYS RANCH ISD	TX	MULESHOE ISD	TX
BRADFORD SCHOOL DISTRICT	AR	MULLIN ISD	TX
BRADLEY SCHOOL DISTRICT	AR	MUNDAY ISD	TX
BRADY ISD	TX	MURFREESBORO SCHOOL DISTRICT	AR
BRAZOS RIVER CHARTER SCHOOL	TX	NEA CO-OP	AR
BRECKENRIDGE ISD	TX	NEDERLAND ISD	TX
BRIDGE CITY ISD	TX	NEMO VISTA SCHOOL DISTRICT	AR
BRIDGEPORT ISD	TX	NETTLETON SCHOOL DISTRICT	AR
BRINKLEY SCHOOL DISTRICT	AR	NEVADA SCHOOL DISTRICT	AR
BROCK ISD	TX	NEW BOSTON ISD	TX
BRONTE ISD	TX	NEW BRAUNFELS ISD	TX
BROOKELAND ISD	TX	NEW CANEY ISD	TX
BROOKESMITH ISD	TX	NEW DEAL ISD	TX
BROOKLAND SCHOOL DISTRICT	AR	NEW DIANA ISD	TX
BROWNFIELD ISD	TX	NEW HOME ISD	TX
BROWNSBORO	TX	NEW SUMMERFIELD ISD	TX
BROWNSVILLE ISD	TX	NEWCASTLE ISD	TX
BRUCEVILLE-EDDY ISD	TX	NEWPORT SPECIAL SCHOOL DISTRICT	AR
BRUNO-PYATT SCHOOL DISTRICT	AR	NEWTON ISD	TX
BRYAN INDEPENDENT SCHOOL DISTRICT	TX	NIXON-SMILEY CONS ISD	TX

BRYANT SCHOOL DISTRICT	AR	NOCONA ISD	TX
BRYANT SCHOOL DISTRICT	AR	NORBORNE R-VIII SCHOOL DISTRICT	MO
BRYSON ISD	TX	NORTH ARKANSAS COLLEGE	AR
BUNA ISD	TX	NORTH DAVIESS R-III SCHOOL DISTRICT	MO
BURKBURNETT ISD	TX	NORTH HARRISON R-III SCHOOL DISTRICT	MO
BURKEVILLE ISD	TX	NORTH HOPKINS ISD	TX
BURLESON ISD	TX	NORTH LAMAR ISD	TX
BURNET CONS ISD	TX	NORTH LITTLE ROCK SCHOOL DISTRICT	AR
BUTLER R-V SCHOOL DISTRICT	MO	NORTH PLATTE R-I SCHOOL DISTRICT	MO
BYERS ISD	TX	NORTH SIDE ISD	TX
CABOT SCHOOL DISTRICT	AR		
CADDO HILLS SCHOOL DISTRICT	AR	NORTH ST. FRANCOIS COUNTY R-I SCHOOL DISTRICT	MO
CADDO MILLS ISD	TX		
CADDO PUBLIC SCHOOLS	OK	NORTHEAST INDEPENDENT SCHOOL DISTRICT	TX
CAINSVILLE R-1 SCHOOL	MO	NORTHEAST TEXAS COMMUNITY COLLEGE-MT. PLEASEANT	TX
CALERA PUBLIC SCHOOL	OK		
CALLISBURG ISD	TX	NORTHEAST VERNON COUNTY R-I SCHOOL DISTRICT	MO
CAMERON COUNTY	TX	Northside ISD	TX
CAMPBELL ISD	TX		
CAMPBELL R-II SCHOOL DISTRICT	MO	NORTHWEST ARKANSAS COMMUNITY COLLEGE	AR
CANADIAN ISD	TX		
CANADIAN SCHOOL DISTRICT I-002	OK	Northwest Arkansas Education Service Center	AR
CANTON ISD	TX	NORTHWEST ISD	TX
CANUTILLO ISD	TX	NORTHWESTERN R-1 SCHOOL DISTRICT	MO
CARRIZO SPRINGS CONS ISD	TX	NORTHWOOD R-IV SCHOOL DISTRICT	MO
CARROLL ISD	TX	NOTRE DAME CATHOLIC SCHOOL	TX
CARROLLTON-FARMERS BRANCH ISD	TX	NOVA OAK CLIFF SCHOOL	TX
CARTHAGE ISD	TX	NOVICE ISD	TX
CASTLE HILLS FIRST BAPTIST SCHOOL	TX	O.U.R. EDUCATIONAL COOPERATIVE	AR
CASTLEBERRY ISD	TX	O'DONNELL ISD	TX
CATOOSA PUBLIC SCHOOL DISTRICT I-002	OK	OGLESBY ISD	TX
CAVE CITY SCHOOL DISTRICT	AR	OLNEY ISD	TX
CAYUGA ISD	TX	OLTON ISD	TX
CEDAR HILL ISD	TX	OMAHA SCHOOL DISTRICT	AR
CEDAR RIDGE CHARTER- "CLOSED"	TX	ORAN R-3 SCHOOL DISTRICT	MO
CEDAR RIDGE SCHOOL DISTRICT	AR	ORANGFIELD ISD	TX
CELESTE ISD	TX	ORENDA CHARTER SCHOOLS	TX
CELINA ISD	TX	OROS	OK
CENTERPOINT SCHOOL DISTRICT	AR	OSAGE COUNTY R-II SCHOOL DISTRICT	MO
CENTERVILLE ISD	TX		
CENTRAL ISD	OK	OSCEOLA COMMUNICATION, ART & BUSINESS	AR
CHAPEL HILL ISD	TX	OSCEOLA SCHOOL DISTRICT (AR)	AR
CHAPEL HILL ISD-TYLER	TX		

CHARLESTON SCHOOL DISTRICT	AR	OSCEOLA SCHOOL DISTRICT (MO)	MO
CHECOTAH ISD #19	OK	OTTERVILLE R-VI SCHOOL DISTRICT	MO
CHEROKEE ISD	TX	OUACHITA RIVER SCHOOL DISTRICT	AR
CHESTER ISD	TX	OUACHITA SCHOOL DISTRICT	AR
CHICKASHA SCHOOL DISTRICT 26 I-001	OK	OUACHITA TECHNICAL COLLEGE	AR
CHICO ISD	TX	OVERTON ISD	TX
CHILDRESS ISD	TX	OZARK SCHOOL DISTRICT	AR
CHILHOWEE R-IV SCHOOL DISTRICT	MO	OZARKA COLLEGE	AR
CHILLICOTHE ISD	TX	PADUCAH ISD	TX
CHINA SPRING ISD	TX	PAINT CREEK ISD	TX
CHISUM ISD	TX	PAINT ROCK ISD	TX
CISCO ISD	TX	PALESTINE-WHEATLEY SCHOOL DISTRICT	AR
CITY OF TEXAS CITY	TX	PALMER ISD	TX
CITY VIEW ISD	TX	PALO PINTO ISD	TX
CLARKSVILLE ISD	TX	PAMPA ISD	TX
CLAUDE ISD	TX	PAMPA, CITY OF	TX
CLEAR CREEK ISD	TX	PANHANDLE ISD	TX
CLEBURNE ISD	TX	PARADIGM ACCELERATED SCHOOL	TX
CLIFTON ISD	TX	PARADISE ISD	TX
CLINT ISD	TX	PARAGOULD SCHOOL DISTRICT	AR
CLINT ISD	TX	PARIS ISD	TX
CLYDE SCHOOL DISTRICT	TX	PARIS JUNIOR COLLEGE	TX
COLBERT PUBLIC SCHOOLS	OK	PARIS R-II SCHOOL DISTRICT	MO
COLDSPRING-OAKHURST CISD	TX	PARIS SCHOOL DISTRICT	AR
COLEMAN ISD	TX	PARKERS CHAPEL SCHOOL DISTRICT	AR
COLLEGE OF THE MAINLAND	TX	PASADENA ISD	TX
COLLIN COUNTY	TX	PATTON SPRINGS ISD	TX
COLLINSVILLE ISD	TX	PEA RIDGE SCHOOL DISTRICT	AR
COLORADO ISD	TX	PEASTER ISD	TX
COLUMBIA-BRAZORIA ISD	TX	PEMISCOT COUNTY R-3 SCHOOL DISTRICT	MO
COLUMBUS ISD	TX	PERRIN-WHITT CISD	TX
COMANCHE ISD	TX	PERRYVILLE SCHOOL DISTRICT	AR
COMMERCE ISD	TX	PETERSBURG ISD	TX
COMMERCE SCHOOL DISTRICT	OK	Petrolia ISD	TX
COMMUNITY ISD	TX	PEWITT ISD	TX
COMMUNITY R-VI SCHOOL DISTRICT	MO	PHARR, CITY OF	TX
COMO-PICKTON CISD	TX	Pharr-San Juan-Alamo ISD	TX
COMSTOCK ISD	TX	PHELPS COUNTY R-3 SCHOOL DISTRICT	MO
CONCORD SCHOOL DISTRICT	AR	PIGGOTT SCHOOL DISTRICT	AR
CONCORDIA R-2 SCHOOL DISTRICT	MO	PILOT POINT ISD	TX
CONWAY SCHOOL DISTRICT	AR	PINE BLUFF SCHOOL DISTRICT	AR
COOPER COUNTY R-IV SCHOOL DISTRICT	MO	PINE TREE ISD	TX
COOPER ISD	TX	PITTSBURG ISD	TX

COPPELL ISD	TX	PITTSBURG SCHOOL DISTRICT I-063	OK
COPPERAS COVE ISD	TX	PLAINS ISD	TX
CORDELL SCHOOL DISTRICT I-78	OK	PLAINVIEW ISD	TX
CORNING SCHOOL DISTRICT	AR	PLANO ISD	TX
COTTER SCHOOL DISTRICT	AR	PLANO, CITY OF	TX
COTTON CENTER ISD	TX	PLATO R-V SCHOOL DISTRICT	MO
COTULLA ISD	TX	PLEASANT GROVE ISD	TX
COUNTY LINE SCHOOL	AR	PLEASANT HOPE R-1 SCHOOL DISTRICT	MO
COUPLAND ISD	TX	POCAHONTAS SCHOOL DISTRICT	AR
COVENANT KEEPERS COLLEGE	AR	POINSETT SCHOOL DISTRICT	AR
COVINGTON ISD	TX	PONDER ISD	TX
CRANDALL ISD	TX	POOLVILLE ISD	TX
CRAWFORD ISD	TX	PORT ARTHUR ISD	TX
CROCKETT Co. CCSD	TX	PORT NECHES-GROVES ISD	TX
CROSBYTON CISD	TX	POST ISD	TX
CROSS COUNTY SCHOOL DISTRICT	AR	POTTER, COUNTY OF	TX
CROSS PLAINS ISD	TX	POTTSBORO ISD	TX
CROSSETT SCHOOL DISTRICT	AR	POTTSVILLE SCHOOL DISTRICT	AR
CROWELL ISD	TX	POYEN SCHOOL DISTRICT	AR
CROWLEY ISD	TX	PRAIRIE LEA ISD	TX
CROWLEY'S RIDGE EDUCATIONAL CO-OP	AR	PRAIRIE VALLEY ISD	TX
CUMBY ISD	TX	PRAIRILAND ISD	TX
CUSHMAN SCHOOL DISTRICT	AR	PRESCOTT SCHOOL DISTRICT	AR
CUTTER MORNING STAR SCHOOL DISTRICT	AR	PRINCETON ISD	TX
CYRIL SCHOOL DISTRICT I-064	OK	PROSPER ISD	TX
DAINGERFIELD-LONE STAR ISD	TX	PULASKI COUNTY SPECIAL SCHOOL DISTRICT	AR
DALLAS CAN ACADEMY CHARTER SCHOOL	TX	QUANAH ISD	TX
DALLAS COMMUNITY CHARTER SCHOOL	TX	QUEEN CITY ISD	TX
DALLAS COUNTY JUVENILE JUSTICE CHARTER SCHOOL	TX	QUINLAN ISD	TX
DALLAS COUNTY R-I SCHOOL DISTRICT	MO	QUITMAN ISD - TX	TX
DALLAS COUNTY SCHOOLS	TX	QUITMAN SCHOOL DISTRICT	AR
DALLAS ISD	TX	RAINS ISD	TX
DANVILLE SCHOOL DISTRICT	AR	RALLS ISD	TX
DARDANELLE SCHOOL DISTRICT	AR	RANDOLPH FIELD ISD	TX
DAWSON EDUCATION CO-OP	AR	RANGER ISD	TX
DAWSON ISD	TX	RATTAN PUBLIC SCHOOLS	OK
DECATUR ISD	TX	RAYMONDVILLE ISD	TX
DECATUR SCHOOL DISTRICT	AR	RECTOR SCHOOL DISTRICT	AR
DEER PARK ISD	TX	RED LICK ISD	TX
DEKALB ISD	TX	RED OAK ISD	TX
DEL RIO, CITY OF	TX	REDWATER ISD	TX
DEL VALLE ISD	TX	RICE ISD	TX
		RICH HILL R-IV SCHOOL DISTRICT	MO

DeLeon ISD	TX	RICHARD MILBURN ACADEMY	TX
DELIGHT SCHOOL DISTRICT	AR	RICHARDSON ISD	TX
DELTA C-7 SCHOOL DISTRICT	MO	RICHLAND SPRINGS ISD	TX
DENISON ISD	TX	Rio Brazos Education Cooperative	TX
DENTON ISD	TX	RIO HONDO ISD	TX
DENTON, COUNTY OF	TX	RIO VISTA ISD	TX
DENVER CITY ISD	TX	RISING STAR ISD	TX
DEQUEEN SCHOOL DISTRICT	AR	RIVERCREST ISD	TX
DEQUEEN-MENA EDUCATION COOP	AR	RIVERSIDE SCHOOL DISTRICT	AR
DERMOTT SCHOOL DISTRICT	AR	ROBERT LEE ISD	TX
DESOTO ISD	TX	ROBY CISD	TX
DETROIT ISD	TX	ROCK CREED PUBLIC SCHOOLS	OK
DEW ISD	TX	ROCKDALE ISD	TX
DEWEYVILLE ISD	TX	ROCKSPRINGS ISD	TX
DICKINSON ISD	TX	ROCKWALL COUNTY OF	TX
DIERKS SCHOOL DISTRICT	AR	ROCKWALL ISD	TX
DIME BOX ISD	TX	ROCKWALL, CITY OF	TX
DODD CITY ISD	TX	ROFF PUBLIC SCHOOL	OK
DREW CENTRAL SCHOOL DISTRICT	AR	ROGERS INDEPENDENT SCHOOL DISTRICT	TX
DRIPPING SPRINGS ISD	TX	ROGERS SCHOOL DISTRICT	AR
DRISCOLL ISD	TX	ROLAND PUBLIC SCHOOLS	OK
DUBLIN ISD	TX	ROLLA, CITY OF	MO
DUMAS SCHOOL DISTRICT	AR	ROOSEVELT ISD	TX
DUNCANVILLE ISD	TX	ROPES ISD	TX
EAGLE ADVANTAGE SCHOOL	TX	ROSCOE ISD	TX
EAGLE MT-SAGINAW ISD	TX	ROTAN ISD	TX
EAGLE PROJECT	TX	ROXTON ISD	TX
EARLE SCHOOL DISTRICT	AR	ROYSE CITY ISD	TX
EAST CHAMBERS ISD	TX	RULE ISD	TX
EAST END SCHOOL DISTRICT	AR	RUSK ISD	TX
EAST FORT WORTH MONTESSORI ACADEMY	TX	RUSSELLVILLE SCHOOL DISTRICT	AR
EAST POINSETT CO. SCHOOL DISTRICT	AR	RYLIE ACADEMY CHARTER SCHOOL	TX
EASTLAND ISD	TX	S AND S CONS ISD	TX
ECTOR COUNTY ISD	TX	SABINE ISD	TX
ECTOR ISD	TX	SABINE PASS ISD	TX
EDEN PARK ACADEMY	TX	SACHSE, CITY OF	TX
EDGEWOOD ISD	TX	SAINT JO ISD	TX
EDUCATION SERVICE CENTER, III	TX	SALEM PUBLIC SCHOOLS	AR
EDUCATION SERVICE CENTER, REGION I	TX	SALEM R-80 SCHOOL DISTRICT	MO
EDUCATION SERVICE CENTER, REGION V	TX	SALISBURY R-IV SCHOOL DISTRICT	MO
EDUCATION SERVICE CENTER, REGION VIII	TX	SALTILLO ISD	TX
EDUCATION SERVICE CENTER, REGION X	TX	SAM RAYBURN ISD	TX
EDUCATION SERVICE CENTER, REGION XI	TX	SAN ANGELO ISD	TX

EDUCATION SERVICE CENTER, REGION XII	TX	SAN FELIPE DEL RIO CISD	TX
EDUCATION SERVICE CENTER, REGION XIII	TX	SAN JACINTO COMMUNITY COLLEGE	TX
EDUCATION SERVICE CENTER, REGION XIV	TX	SANDS CISD	TX
EDUCATION SERVICE CENTER, REGION XIX	TX	SANGER ISD	TX
EDUCATION SERVICE CENTER, REGION XV	TX	SANTO ISD	TX
EDUCATION SERVICE CENTER, REGION XVI	TX	SAVOY ISD	TX
EDUCATION SERVICE CENTER, REGION XVII	TX	SCHERTZ-CIBOLO-U CITY ISD	TX
EDUCATION SERVICE CENTER, VI	TX	SCHULENBURG ISD	TX
EDUCATION SERVICE CENTER, XX	TX	SCHUYLER R-1 SCHOOL DISTRICT	MO
EDUCATION SERVICE CENTER, REGION IX	TX	SCOTLAND COUNTY R-1 SCHOOL DISTRICT	MO
EL DORADO SCHOOL DISTRICT	AR	SCURRY-ROSSER ISD	TX
EL DORADO SPRINGS R-II	MO	SEAGRAVES ISD	TX
EL SHADDAI WORLD OUTREACH CENTER	TX	SEARC ESC	AR
ELAINE SCHOOL DISTRICT	AR	SEARCY SPECIAL SCHOOL	AR
ELECTRA ISD	TX	SEDALIA SCHOOL DISTRICT #200	MO
ELGIN ISD	TX	SEILING PUBLIC SCHOOLS	OK
ENNIS ISD	TX	SEMINOLE ISD	TX
ERA ISD	TX	SENATH-HORNERSVILLE C-8	MO
ERATH EXCELS ACADEMY INC	TX	SEYMOUR ISD	TX
EULA ISD	TX	SHALLOWATER ISD	TX
EVADALE ISD	TX	SHELDON ISD	TX
EVANT ISD	TX	SHERIDAN SCHOOL DISTRICT	AR
EVERMAN ISD	TX	SHERMAN ISD	TX
EXCEL ACADEMY	TX	SHIRLEY SCHOOL DISTRICT	AR
FAIR GROVE R-10 SCHOOL DISTRICT	MO	SIDNEY ISD	TX
FAIRFIELD ISD	TX	SILSBEE ISD	TX
FANNIN, COUNTY OF	TX	SIMMS ISD	TX
FANNINDEL ISD	TX	SIVELLS BEND ISD	TX
FARGO PUBLIC SCHOOLS	OK	SLATON ISD	TX
FARMERSVILLE ISD	TX	SLIDELL ISD	TX
FARMINGTON R-7 SCHOOL DISTRICT	MO	SMACKOVER SCHOOL DISTRICT	AR
FARMINGTON SCHOOL DISTRICT	AR	SMITHTON RVI SCHOOL DISTRICT	MO
FERRIS ISD	TX	SMYER ISD	TX
FIRST LUTHERAN CHRISTIAN SCHOOL (AR)	AR	SNYDER ISD	TX
FLATONIA ISD	TX	SOMERSET ISD	TX
FLIPPIN SCHOOL DISTRICT	AR	SONORA ISD	TX
FLORESVILLE ISD	TX		
FLOYDADA ISD	TX	SOUTH MISSISSIPPI COUNTY SCHOOL DISTRICT	AR
FORDYCE SCHOOL DISTRICT	AR	SOUTH NODAWAY R-IV SCHOOLS	MO
FOREMAN SCHOOL DISTRICT	AR	SOUTH SAN ANTONIO ISD	TX
FORESTBURG ISD	TX	SOUTH SIDE BEE BRANCH SCHOOL DISTRICT	AR
FORNEY ISD	TX	SOUTHEAST ARKANSAS COLLEGE	AR
FORREST CITY SCHOOL DISTRICT	AR	SOUTHEAST ARKANSAS EDUCATION CO-OP	AR

FORT SMITH SCHOOL DISTRICT	AR	SOUTHERN REYNOLDS R-II ELLINGTON	MO
FORT WORTH ACADEMY OF FINE ARTS	TX	SOUTHLAND ISD	TX
FORT WORTH CAN ACADEMY	TX	SOUTHSIDE ISD	TX
FORT WORTH ISD	TX	SOUTHSIDE SCHOOL DISTRICT	AR
FOUKE SCHOOL DISTRICT	AR	SOUTHWEST ARKANSAS EDUCATION CO-OP	AR
FOUNTAIN LAKE SCHOOL DISTRICT	AR	Southwest ISD	TX
FREDERICK PUBLIC SCHOOL	OK	SPIRO PUBLIC SCHOOLS	OK
FRENSHIP ISD	TX	SPLENDORA ISD	TX
FRISCO ISD	TX	SPRING BRANCH ISD	TX
FRISCO, CITY OF	TX	SPRING HILL ISD	TX
FRIUTVALE ISD	TX	SPRING HILL SCHOOL DISTRICT	AR
FROST ISD	TX	SPRINGLAKE-EARTH ISD	TX
FT.COBB-BROXTON SCHOOL DISTRICTS	OK	SPRINGTOWN ISD	TX
GAINESVILLE ISD	TX	SPUR ISD	TX
GALENA PARK ISD	TX	ST. JOSEPH, THE SCHOOL DISTRICT OF	MO
GALVESTON ISD	TX	ST. LOUIS COUNTY LIBRARY DISTRICT	MO
GARBER PUBLIC SCHOOL I-047	OK	ST.ELIZABETH ANN SETON SCHOOL DISTRICT	OK
GARLAND ISD	TX	ST.FRANCIS DE SALES SCHOOL	TX
GARNER ISD	TX	STAFFORD MSD	TX
GARRISON ISD	TX	STAMFORD ISD	TX
GARY ISD	TX	STANBERRY R-II SCHOOL DISTRICT	MO
GASCONADE C-4	MO	STAR CITY SCHOOL DISTRICT	AR
GATESVILLE ISD	TX	STEPHENVILLE ISD	TX
GENOA CENTRAL SCHOOL DISTRICT	AR	STEWARTSVILLE C-2 SCHOOL	MO
GENTRY PUBLIC SCHOOL DISTRICT	AR	STOCKTON R-1 SCHOOL DISTRICT	MO
GEORGETOWN ISD	TX	STOUTLAND R-11 SCHOOL DISTRICT	MO
GHOLSON ISD	TX	STRATFORD I-002	OK
Giddings ISD	TX	STRATFORD ISD	TX
GILMER ISD	TX	STRAWN ISD	TX
GLADEWATER ISD	TX	STRONG-HUTTIG SCHOOL DISTRICT	AR
GLEN ROSE ISD	TX	STUTTGA RT SCHOOL DISTRICT	AR
GLEN ROSE SCHOOL DISTRICT (Hot Spring Co.)	AR	SUDAN ISD	TX
GODLEY ISD	TX	SULLIVAN SCHOOL DISTRICT	MO
GOLD BURG ISD	TX	SULPHUR BLUFF ISD	TX
GOLDTHWAITE ISD	TX	SULPHUR SCHOOL DISTRICT I-001	OK
GONZALES ISD	TX	SULPHUR SPRINGS ISD	TX
GOOSE CREEK CISD	TX	SUNDOWN ISD	TX
GORDON ISD	TX	SUNNYVALE ISD	TX
GORMAN ISD	TX	SWEET SPRINGS R-7 SCHOOL DISTRICT	MO
GOSNELL SCHOOL DISTRICT	AR	SWEETWATER ISD	TX
GRAFORD ISD	TX	TAHOKA ISD	TX
GRAHAM ISD	TX	TANEYVILLE R-11 SCHOOL DISTRICT	MO
		TARLETON STATE UNIVERSITY	TX

GRANBURY ISD	TX	TARRANT COUNTY	TX
GRAND PRAIRIE ISD	TX	TARRANT COUNTY COLLEGE	TX
GRAND PRAIRIE, CITY OF	TX	TATUM ISD	TX
GRAND SALINE ISD	TX	TAYLOR ISD	TX
GRANDVIEW ISD	TX	TEAGUE ISD	TX
GRAPE CREEK ISD	TX	TEMPLE COLLEGE	TX
GRAPEVINE-COLLEYVILLE ISD	TX	TEMPLE ISD	TX
GREAT PLAINS TECHNOLOGY CENTER	OK	TERRELL ISD	TX
GREEN CITY R-I SCHOOL DISTRICT	MO	TEXARKANA ARKANSAS SCHOOL DISTRICT	AR
GREEN FOREST R-11 SCHOOL DISTRICT	MO	TEXARKANA COLLEGE	TX
GREEN FOREST SCHOOL DISTRICT	AR	TEXARKANA ISD	TX
GREENE COUNTY TECH SCHOOL DISTRICT	AR	TEXARKANA, CITY OF	TX
GREENVILLE ISD	TX	TEXARKANA, CITY OF	AR
GREENVILLE R-II	MO	TEXAS A & M - COMMERCE	TX
GREENWOOD SCHOOL DISTRICT	AR	TEXAS A & M INTERNATIONAL UNIVERSITY	TX
GROESBECK ISD	TX	TEXAS A & M UNIVERSITY-TEXARKANA	TX
GROVETON ISD	TX	TEXAS CITY ISD	TX
GUNTER ISD	TX	TEXAS SOTHMOST COLLEGE	TX
GUSTINE ISD	TX	TEXAS STATE UNIVERSITY-SAN MARCOS	TX
GUTHRIE CSD	TX	TEXAS TECH UNIVERSITY	TX
HACKETT SCHOOL DISTRICT	AR	TEXAS WOMAN'S UNIVERSITY-Denton	TX
HALE CENTER ISD	TX	TEXLINE ISD	TX
HALLSBURG ISD	TX	Thackerville Public Schools	OK
HAMBURG SCHOOL DISTRICT	AR	THE EDUCATION CENTER	TX
HAMILTON ISD	TX	THE WOODLANDS CHRISTIAN ACADEMY	TX
HAMLIN ISD	TX	THERESA B LEE ACADEMY	TX
HAMSHIRE-FANNETT ISD	TX	THRALL ISD	TX
HARDIN-JEFFERSON ISD	TX	THREE WAY ISD	TX
HARLETON ISD	TX	THROCKMORTON ISD	TX
		TINA-AVALON RII SCHOOL	MO
HARMONY GROVE SCHOOL DISTRICT (Ouachita Co.)	AR	TIOGA ISD	TX
		TOLAR ISD	TX
HARMONY GROVE SCHOOL DISTRICT (Saline Co.)	AR	TOM BEAN ISD	TX
HARMONY ISD	TX	TONKAWA SCHOOLS	OK
HARRIS COUNTY DEPT OF EDUCATION	TX	TORAH GIRLS ACADEMY OF TEXAS	TX
HARRIS COUNTY EMERGENCY SERVICE	TX	TRAVIS ACADEMY OF FINE ARTS	TX
HARRISBURG R-VIII SCHOOL DISTRICT	MO	TREETOPS SCHOOL INTERNATIONAL	TX
HARRISBURG SCHOOL DISTRICT	AR	TRENT ISD	TX
HARRISON SCHOOL DISTRICT	AR	TRENTON ISD	TX
HARROLD ISD	TX	TRINIDAD ISD	TX
HART ISD	TX	TRINITY ISD	TX
HARTS BLUFF ISD	TX	TRINITY VALLEY SCHOOL	TX
HARTSHORNE SCHOOL DISTRICT	OK	TROUP ISD	TX

HASKELL ISD	TX	TROY ISD	TX
HAWKINS ISD	TX	TULIA ISD	TX
HAWLEY ISD	TX	TWIN RIVERS R-X	MO
HAYS CONS ISD	TX	TWO RIVERS SCHOOL DISTRICT	AR
HAYTI R-II SCHOOL DISTRICT	MO	UNION GROVE ISD	TX
HEBER SPRINGS SCHOOL DISTRICT	AR	UNION HILL ISD	TX
HECTOR SCHOOL DISTRICT	AR	UNIVERSAL ACADEMY CHARTER SCHOOL	TX
HENDERSON ISD	TX	UNIVERSITY OF ARKANSAS	AR
HENDERSON STATE UNIVERSITY	AR	UNIVERSITY OF ARKANSAS AT LITTLE ROCK	AR
HENRIETTA ISD	TX		
HENRY COUNTY R-I SCHOOL DISTRICT	MO	UNIVERSITY OF ARKANSAS COMMUNITY COLLEGE	AR
HERMITAGE SCHOOL DISTRICT	AR	UNIVERSITY OF ARKANSAS, FORT SMITH	AR
HERMLEIGH ISD	TX	UNIVERSITY OF NORTH TEXAS	TX
HICO ISD	TX	UNIVERSITY OF NORTH TEXAS HEALTH SCIENCE CENTER	TX
HIDALGO COUNTY	TX	UNIVERSITY OF TEXAS AT AUSTIN	TX
HIGGINS ISD	TX	UNIVERSITY OF TEXAS AT BROWNSVILLE	TX
HIGH ISLAND ISD	TX	VALLEY MILLS ISD	TX
HIGHLAND ISD	TX	VALLEY SPRINGS SCHOOL DISTRICT	AR
HIGHLAND PARK ISD	TX	VALLEY VIEW ISD	TX
HIGHLAND PARK ISD-R16	TX	VALLEY VIEW ISD	TX
HIGHLAND SCHOOL DISTRICT	AR	VALLEY VIEW SCHOOL DISTRICT	AR
HOLLIDAY ISD	TX	VAN ALSTYNE ISD	TX
HONEY GROVE ISD	TX	VAN BUREN SCHOOL DISTRICT	AR
HOOKS ISD	TX	VAN ISD	TX
HOPE SCHOOL DISTRICT	AR	VAN-COVE SCHOOL DISTRICT	AR
HOPKINS COUNTY SPECIAL EDUCATION	TX	VENUS ISD	TX
HOT SPRINGS SCHOOL DISTRICT	AR	VERNON ISD	TX
HOWE ISD	TX	VERONA R-VII SCHOOL DISTRICT	MO
HUBBARD ISD	TX	VIAN SCHOOL DISTRICT	OK
HUBBARD ISD - R12	TX	VICI PUBLIC SCHOOLS	OK
HUCKABAY ISD	TX	VICTORY FIELD SCHOOL	TX
HUFFMAN ISD	TX	VIDOR ISD	TX
HUGHES SPRINGS ISD	TX	VILONIA SCHOOL DISTRICT	AR
HULL-DAISETTA ISD	TX	VIOLA SCHOOL DISTRICT	AR
HUMBLE, CITY OF	TX	WACO ISD	TX
HUNTSVILLE ISD	TX	WAELDER ISD	TX
HURLEY R-I SCHOOL DISTRICT	MO	WALDRON SCHOOL DISTRICT	AR
HURST, CITY OF	TX	WALL ISD	TX
HURST-EULESS-BEDFORD ISD	TX	WALLER ISD	TX
HUTTO ISD	TX	WALNUT BEND ISD	TX
I D E A ACADEMY	TX	WALNUT RIDGE SCHOOL DISTRICT	AR
IDALOU ISD	TX	WARREN ISD	TX
IOWA PARK CISD	TX		

IRA ISD	TX	WARREN SCHOOL DISTRICT	AR
IREDELL ISD	TX	WATER VALLEY ISD	TX
IRVING ISD	TX	WATSON CHAPEL SCHOOL DISTRICT	AR
ITALY ISD	TX	WAXAHACHIE ISD	TX
JACKSBORO ISD	TX	WEATHERFORD ISD	TX
JARRELL ISD	TX	WELLMAN-UNION CONS ISD	TX
JASPER CO. R-V SCHOOL DISTRICT	MO	WELLSVILLE-MIDDLETOWN R-1 SCHOOL	MO
JASPER ISD	TX	WEST HARDIN COUNTY CONS ISD	TX
JASPER SCHOOL DISTRICT	AR	WEST MEMPHIS CHRISTIAN SCHOOL	AR
JAYTON-GIRARD ISD	TX	WEST MEMPHIS SCHOOL DISTRICT	AR
JEAN MASSIEU ACADEMY	TX	WEST ORANGE-COVE CONS ISD	TX
JEFFERSON ISD	TX	WESTBROOK ISD	TX
JESSIEVILLE SCHOOL DISTRICT	AR	WESTLAKE ACADEMY	TX
JIM NED ISD	TX	WESTPHALIA ISD	TX
JOHNSON COUNTY AMBULANCE DISTRICT	MO	WESTSIDE CONSOLIDATED SCHOOL DISTRICT	AR
JOHNSON COUNTY R-VIII SCHOOL DISTRICT	MO	WESTSIDE SCHOOL DISTRICT	AR
JONESBORO ISD	AR	WESTVIEW C-6 SCHOOL DISTRICT	MO
JOSHUA ISD	TX	WHEATON R-III SCHOOL DISTRICT	MO
JUBILEE ACADEMIC CENTER, INC.	TX	WHITE CO. CENTRAL SCHOOL	AR
JUNCTION CITY SCHOOL DISTRICT	AR	WHITE HALL SCHOOL DISTRICT	AR
JUNCTION ISD	TX	WHITE OAK ISD	TX
KATY ISD	TX	WHITE SETTLEMENT ISD	TX
KAUFMAN ISD	TX	WHITEFACE CONS ISD	TX
KEENE ISD	TX	WHITEHOUSE ISD	TX
KELLER ISD	TX	WHITESBORO ISD	TX
KELLER, CITY OF	TX	WHITEWRIGHT ISD	TX
KEMP ISD	TX	WHITHARRAL ISD	TX
KENNEDALE ISD	TX	WICHITA FALLS ISD	TX
KILGORE ISD	TX	WICKES SCHOOL DISTRICT	AR
KILGORE, CITY OF	TX	WILDORADO ISD	TX
KINGSTON PUBLIC SCHOOL	OK	WILLIS ISD	TX
KINGSVILLE R-1	MO	WILLS POINT ISD	TX
KIOWA ISD	OK	WILSON ISD	TX
KIRBY SCHOOL DISTRICT	AR	WINDTHORST ISD	TX
KIRBYVILLE CISD	TX	WINFIELD ISD	TX
KIRBYVILLE R-VI SCHOOL DISTRICT	MO	WINFIELD R-IV SCHOOL DISTRICT	MO
KLEIN ISD	TX	WINFREE ACADEMY - GRAPEVINE	TX
KLONDIKE ISD	TX	WINFREE ACADEMY - LEWISVILLE	TX
KNOX CITY CISD	TX	WINNSBORO ISD	TX
KOPPERL ISD	TX	WINTERS ISD	TX
KOUNTZE ISD	TX	WOLFE CITY ISD	TX
KRESS ISD	TX	WONDERVIEW SCHOOL DISTRICT	AR
KRUM ISD	TX	WOODLAWN SCHOOL DISTRICT	AR

LA JOYA ISD	TX	WOODSON ISD	TX
LA PORTE INDEPENDENT SCHOOL DISTRICT	TX	WOODVILLE ISD	TX
LAFAYETTE COUNTY SCHOOL DISTRICT	AR	WOODWARD PUBLIC SCHOOLS	OK
LAGRANGE ISD	TX	WORTHAM ISD	TX
LAKE DALLAS ISD	TX	WYLIE ISD-R10	TX
LAKE HAMILTON SCHOOL DISTRICT	AR	WYLIE ISD-R14	TX
LAKE TRAVIS ISD	TX	WYNNE SCHOOL DISTRICT	AR
LAKE WORTH ISD	TX	YANTIS ISD	TX
LAKELAND R-3 SCHOOL DISTRICT	MO	YELLVILLE-SUMMIT SCHOOL DISTRICT	AR
LAKESIDE SCHOOL DISTRICT	AR	YOUNG COUNTY	TX
LAMAR SCHOOL DISTRICT - AR	AR	YOUTH WAVE HIGH	TX
LAMESA ISD	TX		
LANCASTER ISD	TX		
LANCASTER, CITY OF	TX		
LATTA SCHOOL	OK		
LAZBUDDIE ISD	TX		
LEADHILL SCHOOL DISTRICT	AR		
LEARY ISD	TX		
LEE A. TOLBERT COMMUNITY ACADEMY	MO		
Lee A. Tolbert community Academy	MO		
LEE COLLEGE	TX		
LEE COUNTY SCHOOL DISTRICT	AR		
LEONARD ISD	TX		
LEVELLAND ISD	TX		
LEWISVILLE ISD	TX		
LIBERTY HILL ISD	TX		
LIBERTY-EYLAU ISD	TX		
LINDEN-KILDARE CONS ISD	TX		
LINDSAY ISD	TX		
LINDSAY SCHOOL DISTRICT I-009	OK		
LINGLEVILLE ISD	TX		
LINN COUNTY R-I SCHOOL DISTRICT	MO		
LIPAN ISD	TX		
LITTLE ELM ISD	TX		
LITTLE ROCK SCHOOL DISTRICT	AR		
LITTLEFIELD ISD	TX		
LIVINGSTON ISD	TX		
LLANO ISD	TX		
LOCKESBURG SCHOOL DISTRICT	AR		
LOCKHART ISD	TX		