



4845 US Highway 271 North, Pittsburg, Texas 75686

December 16, 2016

Capstone
1710 Roe Crest Drive
North Mankato, MN 56003

RE: TIPS AWARDED VENDOR ANNUAL CONTRACT RENEWAL

CATEGORY: Library Books and Literature

CONTRACT NUMBER: 2121914

Dear Awarded Vendor,

The Interlocal Purchasing System (TIPS) has reviewed the above listed Awarded Contract for Annual Renewal. Your contract has been RENEWED for an additional 12 months by the Region 8 Education Service Center Board of Directors at the regularly stated meeting on December 16, 2016.

- If you have not reported sales through your TIPS Awarded Contract, please make every effort to promote and encourage TIPS Sales during the next 12 months. Scoring of new awards include a review of previous TIPS sales.
- If you have not registered in our new TIPS EBID System using IONWAVE please do so to insure that you receive all future Bid Opportunities through TIPS. You may access the new vendor registration at <https://tips.ionwave.net/VendorRegistration/PreliminaryInfo.aspx>
- Your Renewal Letter has been posted on the TIPS website for public notice.

If you have any questions, please contact the TIPS office at 866-839-8477.

Sincerely,

Kim Thompson

Kim Thompson
TIPS Office Manager