

# TIPS VENDOR AGREEMENT

**Between** PCMG, Inc dba PCM Gov, Inc. **and**  
(Company Name)

## THE INTERLOCAL PURCHASING SYSTEM (TIPS)

For

## RFP 180306 Technology Solutions Products and Services (2)

### General Information

The Vendor Agreement (“Agreement”) made and entered into by and between The Interlocal Purchasing System (hereinafter referred to as “TIPS” respectfully) a government cooperative purchasing program authorized by the Region 8 Education Service Center, having its principal place of business at 4845 US Hwy 271 North, Pittsburg, Texas 75686. This Agreement consists of the provisions set forth below, including provisions of all Attachments referenced herein. In the event of a conflict between the provisions set forth below and those contained in any Attachment, the provisions set forth shall control.

The vendor Agreement shall include and incorporate by reference this Agreement, the terms and conditions, special terms and conditions, any agreed upon amendments, as well as all of the sections of the solicitation as posted, including any addenda and the awarded vendor’s proposal. Once signed, if an awarded vendor’s proposal varies or is unclear in any way from the TIPS Agreement, TIPS, at its sole discretion, will decide which provision will prevail. Other documents to be included are the awarded vendor’s proposals, task orders, purchase orders and any adjustments which have been issued. If deviations are submitted to TIPS by the proposing vendor as provided by and within the solicitation process, this Agreement may be amended to incorporate any agreed deviations.

The following pages will constitute the Agreement between the successful vendors(s) and TIPS. Bidders shall state, in a separate writing, and include with their proposal response, any required exceptions or deviations from these terms, conditions, and specifications. If agreed to by TIPS, they will be incorporated into the final Agreement.

A Purchase Order, Agreement or Contract is the TIPS Member’s approval providing the authority to proceed with the negotiated delivery order under the Agreement. Special terms and conditions as agreed to between the vendor and TIPS Member should be added as addendums to the Purchase Order, Agreement or Contract. Items such as certificate of insurance, bonding requirements, small or disadvantaged business goals are some of the addendums possible.

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# Terms and Conditions

## Freight

All quotes to members shall provide a line item for cost for freight or shipping regardless if there is a charge or not. If no charge for freight or shipping, indicate by stating "No Charge" or "\$0" or other similar indication. Otherwise, all shipping, freight or delivery charges shall be passed through to the TIPS Member at cost with no markup and said charges shall be agreed by the TIPS Member.

## Warranty Conditions

All new supplies equipment and services shall include manufacturer's minimum standard warranty unless otherwise agreed to in writing. Vendor shall be legally permitted to sell, or an authorized dealer, distributor or manufacturer for all products offered for sale to TIPS Members. All equipment proposed shall be new unless clearly stated in writing.

## Customer Support

The Vendor shall provide timely and accurate customer support to TIPS Members. Vendors shall respond to such requests within one (1) working day after receipt of the request. Vendor shall provide training regarding products and services supplied by the Vendor unless otherwise clearly stated in writing at the time of purchase. (Unless training is a line item sold or packaged and must be purchased with product.)

## Agreements

**All Agreements and agreements** between Vendors and TIPS Members shall strictly adhere to the statutes that are set forth in the Uniform Commercial Code as most recently revised.

**Agreements for purchase** will normally be put into effect by means of a purchase order(s) executed by authorized agents of the participating government entities.

**Davis Bacon Act** requirements will be met when Federal Funds are used for construction and/or repair of buildings.

## Tax exempt status

A taxable item sold, leased, rented to, stored, used, or consumed by any of the following governmental entities is exempted from the taxes imposed by this chapter:(1) the United States; (2) an unincorporated instrumentality of the United States; (3) a corporation that is an agency or instrumentality of the United States and is wholly owned by the United States or by another corporation wholly owned by the United States;(4) the State of Texas; (5) a Texas county, city, special district, or other political subdivision; or (6) a state, or a governmental unit of a state that borders Texas, but only to the extent that the other state or governmental unit exempts or does not impose a tax on similar sales of items to this state or a political subdivision of this state. Texas Tax Code § 151.309. Most TIPS Members are tax exempt and the related laws of the jurisdiction of the TIPS Member shall apply.

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### **Assignments of Agreements**

No assignment of Agreement may be made without the prior written approval of TIPS. Payment can only be made to the awarded Vendor or vendor assigned company.

### **Disclosures**

1. Vendor affirms that he/she has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor or service to a public servant in connection with this Agreement.
2. Vendor shall attach, in writing, a complete description of any and all relationships that might be considered a conflict of interest in doing business with Members in the TIPS program.
3. The vendor affirms that, to the best of his/her knowledge, the offer has been arrived at independently, and is submitted without collusion with anyone to obtain information or gain any favoritism that would in any way limit competition or give an unfair advantage over other vendors in the award of this Agreement.

### **Renewal of Agreements**

The Agreement with TIPS is for a two (2) year term with an option for renewal for additional one (1) consecutive year. Total term of Agreement can be up to the number of years provided in the solicitation, if sales are reported through the Agreement and both parties agree. The scheduled Agreement termination date shall be the last date of the month of the last month of the agreement's legal effect. **Example:** *If the agreement is scheduled for to end on May 23, the anniversary date of the award, it would actually be extended to May 31 in the last month of the last year the contract is active.*

### **Automatic Renewal Clauses Incorporated in Awarded Vendor Agreements with TIPS Members Resulting from the Solicitation and with the Vendor Named in this Agreement.**

No Agreement for goods or services with a TIPS Member by the awarded vendor named in this Agreement that results from the solicitation award named in this Agreement, may incorporate an automatic renewal clause with which the TIPS Member must comply. All renewal terms incorporated in an Agreement by the vendor with the TIPS Member shall only be valid and enforceable when the vendor receives written confirmation by purchase order or executed Agreement issued by the TIPS Member for any renewal period. The purpose of this clause is to avoid a TIPS Member inadvertently renewing an Agreement during a period in which the governing body of the TIPS Member has not properly appropriated and budgeted the funds to satisfy the Agreement renewal. This term is not negotiable and any Agreement between a TIPS Member and a TIPS awarded vendor with an automatic renewal clause that conflicts with these terms is rendered void and unenforceable.

## **Shipments**

The Vendor shall ship ordered products within a commercially reasonable time after the receipt of the order. If a product cannot be shipped within that time, the Vendor shall notify TIPS and the requesting entity as to why the product has not shipped and shall provide an estimated shipping date, if applicable. TIPS or the requesting entity may cancel the order if estimated shipping time is not acceptable.

## **Invoices**

The awarded vendor shall submit invoices or payment requests to the TIPS Member participating entity clearly stating "Per TIPS Agreement # xxxxxxxx. Each invoice or pay request shall include the TIPS Member's purchase order number or other identifying designation as provided in the order by the TIPS Member. If applicable, the shipment tracking number or pertinent information for verification of TIPS Member receipt shall be made available upon request. The Vendor or vendor assigned dealer shall not invoice for partial shipments unless agreed to in writing in advance by TIPS and the TIPS Member.

## **Payments**

The TIPS Member will make payments directly to the Vendor or vendor assigned dealer at net 30 days after receiving invoice or in compliance with applicable statute, whichever is the lessor time or as otherwise provided by an agreement of the parties.

## **Pricing**

The Vendor agrees to provide pricing to TIPS and its participating governmental entities that is at least equal to the lowest pricing available to like cooperative purchasing customers and the pricing shall remain so throughout the duration of the Agreement.

Price increases will be honored according to the terms of the solicitation. However, the Vendor shall honor previous prices for thirty (30) days after written notification to TIPS of an increase.

All pricing submitted to TIPS shall include the participation fee, as provided in the solicitation, to be remitted to TIPS by the Vendor. Vendor will not show adding the fee to the invoice presented to customer. Failure to render the participation fee to TIPS shall constitute a breach of this agreement and shall be grounds for termination of this agreement and any other agreement held with TIPS.

## **Participation Fees**

Vendor or vendor assigned dealer Agreements to pay the participation fee for all Agreement sales to TIPS on a monthly scheduled report. Vendor must login to the TIPS database and use the "Submission Report" section to report sales. The Vendor or vendor assigned dealers are responsible for keeping record of all sales that go through the TIPS Agreement.

Failure to pay the participation fee will result in termination of Agreement. Please contact TIPS at tips@tips-usa.com or call (866) 839-8477 if you have questions about paying fees.

### **Indemnity**

The Vendor agrees to indemnify and hold harmless and defend TIPS, TIPS Member(s), officers and employees from and against all claims and suits by third parties for damages, injuries to persons (including death), property damages, losses, and expenses including court costs and reasonable attorney's fees, arising out of, or resulting from, Vendor's work under this Agreement, including all such causes of action based upon common, constitutional, or statutory law, or based in whole or in part, upon allegations of negligent or intentional acts on the part of the Vendor, its officers, employees, agents, subcontractors, licensees, or invitees. Vendor further agrees to indemnify and hold harmless and defend TIPS, TIPS Member(s), officers and employees, from and against all claims and suits by third parties for injuries (including death) to an officer, employee, agent, subcontractors, supplier or equipment lessee of the Vendor, arising out of, or resulting from, Vendor's work under this Agreement whether or not such claims are based in part upon the negligent acts or omissions of the TIPS, TIPS Member(s), officers, employees, or agents. Per Texas Education Code §44.032(f), reasonable Attorney's fees are recoverable by the prevailing party in any dispute resulting in litigation.

### **Multiple Vendor Awards**

TIPS reserves the right to award multiple vendor Agreements for categories when deemed in the best interest of the TIPS Membership. Bidders scoring the solicitation's specified minimum score or above will be considered for an award. Categories are established at the discretion of TIPS.

### **State of Texas Franchise Tax**

By signature hereon, the bidder hereby certifies that he/she is not currently delinquent in the payment of any franchise taxes owed the State of Texas under Chapter 171, Tax Code.

### **Miscellaneous**

The Vendor acknowledges and agrees that continued participation in TIPS is subject to TIPS sole discretion and that any Vendor may be removed from the participation in the Program at any time with or without cause. Nothing in the Agreement or in any other communication between TIPS and the Vendor may be construed as a guarantee that TIPS Members will submit any orders at any time. TIPS reserves the right to request additional proposals for items or services already on Agreement at any time.

### **Purchase Order Pricing/Product Deviation**

If a deviation of pricing/product on a purchase order or contract modification occurs, TIPS is to be notified within 48 hours of receipt of order.

### **Termination for Convenience**

TIPS reserves the right to terminate this agreement for cause or no cause for convenience with a thirty-day written notice. Termination for convenience is required under Federal Regulations 2 CFR part 200. All purchase orders presented to the Vendor by a TIPS Member prior to the actual termination of this agreement shall be honored at the option of the TIPS Member. The awarded vendor may terminate the agreement with ninety (90) days written notice to TIPS 4845 US Hwy North, Pittsburg, Texas 75686.

### **TIPS Member Purchasing Procedures**

Purchase orders or their equal are issued by participating TIPS Member to the awarded vendor indicating on the PO "Agreement Number". Order is emailed to TIPS at tipspo@tips-usa.com.

- Awarded vendor delivers goods/services directly to the participating member.
- Awarded vendor invoices the participating TIPS Member directly.
- Awarded vendor receives payment directly from the participating member.
- Awarded vendor reports sales monthly to TIPS (unless prior arrangements have been made with TIPS to report monthly).

### **Form of Agreement**

If a vendor submitting an Proposal requires TIPS and/or TIPS Member to sign an additional agreement, a copy of the proposed agreement must be included with the proposal.

In response to submitted supplemental Vendor Agreement documents, TIPS will review proposed vendor Agreement documents. Supplemental Vendor's Agreement documents shall not become part of TIPS's Agreement with vendor unless and until an authorized representative of TIPS reviews and approves it.

### **Licenses**

Awarded vendor shall maintain in current status all federal, state and local licenses, bonds and permits required for the operation of the business conducted by awarded vendor. Awarded vendor shall remain fully informed of and in compliance with all ordinances and regulations pertaining to the lawful provision of services under the Agreement. TIPS reserves the right to stop work and/or cancel Agreement of any awarded vendor whose license(s) expire, lapse, are suspended or terminated.

### **Novation**

If awarded vendor sells or transfers all assets or the entire portion of the assets used to perform this Agreement, a successor in interest must guarantee to perform all obligations under this Agreement. TIPS reserves the right to accept or reject any new party. A simple change of name agreement will not change the Agreement obligations of awarded vendor.

**Site Requirements (when applicable to service or job)**

Cleanup: Awarded vendor shall clean up and remove all debris and rubbish resulting from their work as required or directed by TIPS Member. Upon completion of work, the premises shall be left in good repair and an orderly, neat, clean and unobstructed condition.

Preparation: Awarded vendor shall not begin a project for which TIPS Member has not prepared the site, unless awarded vendor does the preparation work at no cost, or until TIPS Member includes the cost of site preparation in a purchase order.

Site preparation includes, but is not limited to: moving furniture, installing wiring for networks or power, and similar pre-installation requirements.

Registered sex offender restrictions: For work to be performed at schools, awarded vendor agrees that no employee of a sub-contractor who has been adjudicated to be a registered sex offender will perform work at any time when students are, or reasonably expected to be, present. Awarded vendor agrees that a violation of this condition shall be considered a material breach and may result in the cancellation of the purchase order at the TIPS Member's discretion.

Awarded vendor must identify any additional costs associated with compliance of this term. If no costs are specified, compliance with this term will be provided at no additional charge.

Safety measures: Awarded vendor shall take all reasonable precautions for the safety of employees on the worksite, and shall erect and properly maintain all necessary safeguards for protection of workers and the public. Awarded vendor shall post warning signs against all hazards created by the operation and work in progress. Proper precautions shall be taken pursuant to state law and standard practices to protect workers, general public and existing structures from injury or damage.

**Smoking**

Persons working under Agreement shall adhere to local smoking policies. Smoking will only be permitted in posted areas or off premises.

**Marketing**

Awarded vendor agrees to allow TIPS to use their name and logo within website, marketing materials and advertisement. Any use of TIPS name and logo or any form of publicity, inclusive of press release, regarding this Agreement by awarded vendor must have prior approval from TIPS.

**Supplemental agreements**

The TIPS Member entity participating in the TIPS Agreement and awarded vendor may enter into a separate supplemental agreement or contract to further define the level of service requirements over and above the minimum defined in this Agreement i.e. invoice requirements, ordering requirements, specialized delivery, etc. Any supplemental agreement or contract developed as a result of this Agreement is exclusively between the participating entity and awarded vendor. TIPS, its agents, TIPS Members and employees shall not be made party to any claim for breach of such agreement.

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**Survival Clause**

All applicable software license agreements, warranties or service agreements that were entered into between Vendor and Customer under the terms and conditions of the Agreement shall survive the expiration or termination of the Agreement. All Orders, Purchase Orders issued or contracts executed by TIPS or a TIPS Member and accepted by the Vendor prior to the expiration or termination of this agreement, shall survive expiration or termination of the Agreement, subject to previously agreed terms and conditions agreed by the parties or as otherwise specified herein relating to termination of this agreement.

**Legal obligations**

It is the responding vendor's responsibility to be aware of and comply with all local, state and federal laws governing the sale of products/services identified in this Solicitation and any awarded Agreement thereof. Applicable laws and regulations must be followed even if not specifically identified herein.

**Audit rights**

Due to transparency statutes and public accountability requirements of TIPS and TIPS Members', the awarded Vendor shall, at their sole expense, maintain appropriate due diligence of all purchases made by TIPS Member that utilizes this Agreement. TIPS and Region 8 ESC each reserve the right to audit the accounting of TIPS related purchases for a period of three (3) years from the time such purchases are made. This audit right shall survive termination of this Agreement for a period of one (1) year from the effective date of termination. In order to ensure and confirm compliance with this agreement, TIPS shall have authority to conduct random audits of Awarded Vendor's pricing that is offered to TIPS Members. Notwithstanding the foregoing, in the event that TIPS is made aware of any pricing being offered to eligible entities that is materially inconsistent with the pricing under this agreement, TIPS shall have the ability to conduct the audit internally or may engage a third-party auditing firm to investigate any possible non-complying conduct. In the event of an audit, the requested materials shall be reasonably provided in the format and at the location designated by Region 8 ESC or TIPS.

**Force Majeure**

If by reason of Force Majeure, either party hereto shall be rendered unable wholly or in part to carry out its obligations under this Agreement then such party shall give notice and fully particulars of Force Majeure in writing to the other party within a reasonable time after occurrence of the event or cause relied upon, and the obligation of the party giving such notice, so far as it is affected by such Force Majeure, shall be suspended during the continuance of the inability then claimed, except as hereinafter provided, but for no longer period, and such party shall endeavor to remove or overcome such inability with all reasonable dispatch.

**Scope of Services**

The specific scope of work for each job shall be determined in advance and in writing between TIPS Member and Awarded vendor. It is permitted for the TIPS Member to provide a general



scope, but the awarded vendor should provide a written scope of work to the TIPS Member as part of the proposal. Once the scope of the job is agreed to, the TIPS Member will issue a

Purchase Order and/or an Agreement or Contract and/or an Agreement with the estimate referenced as an attachment along with required bond and any other special provisions agreed to for the TIPS Member. If special terms and conditions other than those covered within this solicitation and awarded Agreements are required, they will be attached to the Purchase Order and/or an Agreement or Contract and shall take precedence over those in the base TIPS Vendor Agreement.

### **Project Delivery Order Procedures**

The TIPS Member having approved and signed an interlocal agreement, or other TIPS Membership document, may make a request of the awarded vendor under this Agreement when the TIPS Member has services that need to be undertaken. Notification may occur via phone, the web, email, fax, or in person. Upon notification of a pending request, the awarded vendor shall make contact with the TIPS Member as soon as possible, but must make contact with the TIPS Member within two working days.

### **Scheduling of Projects**

Scheduling of projects (if applicable) will be accomplished when the TIPS Member issues a purchase order or other document that will serve as “the notice to proceed”. The period for the delivery order will include the mobilization, materials purchase, installation and delivery, design, weather, and site cleanup and inspection. No additional claims may be made for delays as a result of these items. When the tasks have been completed the awarded vendor shall notify the client and have the TIPS Member inspect the work for acceptance under the scope and terms in the PO. The TIPS Member will issue in writing any corrective actions that are required. Upon completion of these items, the TIPS Member will issue a completion notice and final payment will be issued.

### **Support Requirements**

If there is a dispute between the awarded vendor and TIPS Member, TIPS or its representatives will assist in conflict resolution or third party (mandatory mediation), if requested by either party. TIPS, or its representatives, reserves the right to inspect any project and audit the awarded vendors TIPS project files, documentation and correspondence.

### **Incorporation of Solicitation**

The TIPS Solicitation, whether a Request for Proposals, the Request for Competitive Sealed Proposals or Request for Qualifications solicitation, the Vendor’s response to same and all associated documents and forms made part of the solicitation process, including any addenda, that resulted in the execution of this agreement are hereby incorporated by reference into this agreement as if copied verbatim.

**SECTION HEADERS OR TITLES**

THE SECTION HEADERS OR TITLES WITHIN THIS DOCUMENT ARE MERELY GUIDES FOR CONVENIENCE AND ARE NOT FOR CLASSIFICATION OR LIMITING OF THE RESPONSIBILITIES OF THE PARTIES TO THIS DOCUMENT.

**NEW STATUTORY REQUIREMENT EFFECTIVE SEPTEMBER 1, 2017.**

Texas governmental entities are prohibited from doing business with companies that fail to certify to this condition as required by Texas Government Code Sec. 2270.

By executing this agreement, you certify that you are authorized to bind the undersigned Vendor and that your company (1) does not boycott Israel; and (2) will not boycott Israel during the term of the Agreement.

You certify that your company is not listed on and we do not do business with companies that are on the Texas Comptroller of Public Accounts list of Designated Foreign Terrorists Organizations per Texas Gov't Code 2270.0153 found at <https://comptroller.texas.gov/purchasing/docs/foreign-terrorist.pdf>

You certify that if the certified statements above become untrue at any time during the life of this Agreement that the Vendor will notify TIPS within 1 business day of the change by a letter on your letterhead from an authorized representative of the Vendor stating the non-compliance decision and the TIPS Agreement number and description at:

Attention: General Counsel  
ESC Region 8/The Interlocal Purchasing System (TIPS)  
4845 Highway 271 North  
Pittsburg, TX, 75686.  
And by an email sent to [bids@tips-usa.com](mailto:bids@tips-usa.com)

**Insurance Requirements**

The undersigned Vendor agrees to maintain the below minimum insurance requirements for TIPS Contract Holders.

General Liability	\$1,000,000 each Occurrence/ Aggregate
Products/Completed Operations	\$1,000,000
Automobile Liability	\$300,000 Including owned, hired, & non-owned
Workers' Compensation	Statutory limits
Employers' Liability - if you employ others than owners and provide services or on-site delivery or work, not just goods	\$1,000,000
Umbrella Liability	\$1,000,000

When the contractor or its subcontractors are liable for any damages or claims, the contractors' policy must be primary over any other valid and collectible insurance carried by the District. Any immunity available to TIPS or TIPS Members shall not be used as a defense by the contractor's insurance policy. The coverages and limits are to be considered minimum requirements and in no way limit the liability of the Contractor(s). Insurance shall be written by a carrier with an A-; VII or better rating in accordance with current A.M. Best Key Rating Guide. Only deductibles applicable to property damage are acceptable. "Claims made" policies will not be accepted. Each insurance policy shall be endorsed to state that coverage shall not be suspended, voided, cancelled, non-renewed or reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested has been given to TIPS or the TIPS Member. Upon request, certified copies of all insurance policies shall be furnished to the TIPS or the TIPS Member.

## Special Terms and Conditions

It is the intent of TIPS to award to reliable, high performance vendors to supply products and services to government and educational agencies. It is the experience of TIPS that the following procedures provide TIPS, the Vendor, and the participating agency the necessary support to facilitate a mutually beneficial relationship. The specific procedures will be negotiated with the successful vendor.

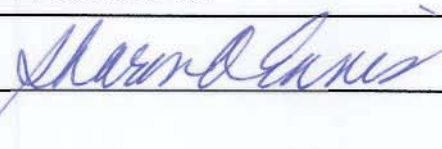
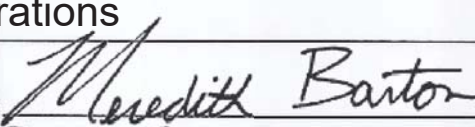
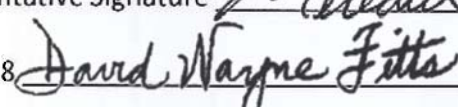
- **Agreements:** All vendor Purchase Orders and/or Agreements/Contracts must be emailed to TIPS at tipspo@tips-usa.com. Should an agency send an order direct to vendor, it is the vendor's responsibility to forward the order to TIPS at the email above within 24 business hours and confirm its receipt with TIPS.
- **Promotion of Agreement:** It is agreed that Vendor will encourage all eligible entities to purchase from the TIPS Program. Encouraging entities to purchase directly from the Vendor and not through TIPS Agreement is a violation of the terms and conditions of this Agreement and will result in removal of the Vendor from the TIPS Program.
- **Daily Order Confirmation:** All Agreement purchase orders will be approved daily by TIPS and sent to vendor. The vendor must confirm receipt of orders to the TIPS Member (customer) within 24 business hours.
- **Vendor custom website for TIPS:** If Vendor is hosting a custom TIPS website, then updated pricing must be posted by 1<sup>st</sup> of each month.
- **Back Ordered Products:** If product is not expected to ship within 3 business days, customer is to be notified within 24 hours and appropriate action taken based on customer request.

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**Page 12 of 12 will be the TIPS Vendor Agreement Signature Page**

# TIPS Vendor Agreement Signature Form

RFP 180306 Technology Solutions Products and Services (2)

Company Name PCMG, Inc dba PCM Gov, Inc.  
Address 13755 Sunrise Valley Drive, Suite 750  
City Herndon State VA Zip 20171-4608  
Phone 800-625-5468 Fax 703-793-0668  
Email of Authorized Representative sledbids@pcmg.com  
Name of Authorized Representative Sharon O. Ennis  
Title Interim President & Treasurer  
Signature of Authorized Representative   
Date 4/19/2018  
TIPS Authorized Representative Name Meredith Barton  
Title Vice-President of Operations  
TIPS Authorized Representative Signature   
Approved by ESC Region 8   
Date 5/25/18

# The Interlocal Purchasing System (TIPS Cooperative) Supplier Response

Bid Information		Contact Information		Ship to Information
Bid Creator	Rick Powell General Counsel/Procurement Compliance Officer	Address	Region VIII Education Service Center 4845 US Highway 271 North Pittsburg, TX 75686	Address
Email	rick.powell@tips-usa.com	Contact	Kristie Collins, Contracts Compliance Specialist	Contact
Phone	(903) 575-2689 x	Department		Department Building
Fax		Building		Floor/Room
Bid Number	180306	Floor/Room		Telephone
Title	Technology Solutions Products and Services (2)	Telephone	+1 (866) 839-8477 x	Fax
Bid Type	RFP	Fax	+1 (866) 839-8472 x	Email
Issue Date	3/1/2018 08:05 AM (CT)	Email	bids@tips-usa.com	
Close Date	4/30/2018 03:00:00 PM (CT)			

## Supplier Information

Company PCM Gov, Inc. (PCMG, Inc.)  
 Address File 55327  
 Los Angeles, CA 90074-5327

Contact  
 Department  
 Building  
 Floor/Room  
 Telephone (514) 373-8764  
 Fax (310) 630-5764  
 Email  
 Submitted 4/20/2018 04:36:14 PM (CT)  
 Total \$0.00

By submitting your response, you certify that you are authorized to represent and bind your company.

Signature Therese Trujillo Email therese.trujillo@pcmg.com

## Supplier Notes

## Bid Notes

This is a supplemental RFP and if you were awarded on TIPS RFP 170306 and you do not wish to modify your contract with a new proposal, you SHOULD NOT propose on this solicitation. Both have the same termination date.

## Bid Activities

## Bid Messages

**Bid Attributes**

Please review the following and respond where necessary

#	Name	Note	Response
1	Yes - No	Disadvantaged/Minority/Women Business Enterprise - D/M/WBE (Required by some participating governmental entities) Vendor certifies that their firm is a D/M/WBE? Vendor must upload proof of certification to the "Response Attachments" D/M/WBE CERTIFICATES section.	No
2	Yes - No	Historically Underutilized Business - HUB (Required by some participating governmental entities) Vendor certifies that their firm is a HUB as defined by the State of Texas at <a href="https://comptroller.texas.gov/purchasing/vendor/hub/">https://comptroller.texas.gov/purchasing/vendor/hub/</a> or in a HUBZone as defined by the US Small Business Administration at <a href="https://www.sba.gov/offices/headquarters/ohp">https://www.sba.gov/offices/headquarters/ohp</a> Proof of one or both may be submitted. Vendor must upload proof of certification to the "Response Attachments" HUB CERTIFICATES section.	No
3	Yes - No	The Vendor can provide services and/or products to all 50 US States?	Yes
4	States Served:	If answer is NO to question #3, please list which states can be served. (Example: AR, OK, TX)	
5	Company and/or Product Description:	This information will appear on the TIPS website in the company profile section, if awarded a TIPS contract. (Limit 750 characters.)	Computer and computer peripheral equipment and software wholesalers.
6	Primary Contact Name	Primary Contact Name	Jishnu Banerjee
7	Primary Contact Title	Primary Contact Title	Sr. Sales Manager
8	Primary Contact Email	Primary Contact Email	jishnu.banerjee@pcmg.com
9	Primary Contact Phone	Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477	514-373-8334
10	Primary Contact Fax	Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477	703-793-0668
11	Primary Contact Mobile	Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477	
12	Secondary Contact Name	Secondary Contact Name	Al Lam
13	Secondary Contact Title	Secondary Contact Title	Sr. Sales Manager
14	Secondary Contact Email	Secondary Contact Email	al.lam@pcmg.com
15	Secondary Contact Phone	Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477	505-318-3126
16	Secondary Contact Fax	Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477	703-793-0668
17	Secondary Contact Mobile	Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477	
18	Admin Fee Contact Name	Admin Fee Contact Name. This person is responsible for paying the admin fee to TIPS.	Therese Trujillo

19	Admin Fee Contact Email	Admin Fee Contact Email	therese.trujillo@pcmg.com
20	Admin Fee Contact Phone	Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477	505-318-3604
21	Purchase Order Contact Name	Purchase Order Contact Name. This person is responsible for receiving Purchase Orders from TIPS.	Jishnu Banerjee
22	Purchase Order Contact Email	Purchase Order Contact Email	sledbids@pcmg.com
23	Purchase Order Contact Phone	Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477	514-373-8334
24	Company Website	Company Website (Format - www.company.com)	www.pcmg.com
25	Federal ID Number:	Federal ID Number also known as the Employer Identification Number. (Format - 12-3456789)	33-0964088
26	Primary Address	Primary Address	13755 Sunrise Valley Drive, Suite 750
27	Primary Address City	Primary Address City	Herndon
28	Primary Address State	Primary Address State (2 Digit Abbreviation)	VA
29	Primary Address Zip	Primary Address Zip	20171-4608
30	Search Words:	Please list search words to be posted in the TIPS database about your company that TIPS website users might search. Words may be product names, manufacturers, or other words associated with the category of award. YOU MAY NOT LIST NON-CATEGORY ITEMS. (Limit 500 words) (Format: product, paper, construction, manufacturer name, etc.)	Technology, solutions, technology products, technology solutions, computers, printers, technology peripherals, technology accessories, computer equipment
31	Yes - No	Most of our members receive Federal Government grants and they make up a significant portion of their budgets. The members need to know if your company is willing to sell to them when they spend federal budget funds on their purchase. There are attributes that follow that are provisions from the federal regulations in 2 CFR part 200. Your answers will determine if your award will be designated as Federal or Education Department General Administrative Regulations (EDGAR)compliant. Is it your intent to be able to sell to our members regardless of the fund source, whether it be local, state or federal?	Yes
32	Yes - No	Certification of Residency (Required by the State of Texas) The vendor's ultimate parent company or majority owner:  (A) has its principal place of business in Texas;  OR  (B) employs at least 500 persons in Texas?	No
33	Company Residence (City)	Vendor's principal place of business is in the city of?	Herndon
34	Company Residence (State)	Vendor's principal place of business is in the state of?	VA

35	Felony Conviction Notice:	<p>(Required by the State of Texas) My firm is, as outlined on PAGE 5 in the Instructions to Bidders document: (Questions 36 - 37) Statutory citation covering notification of criminal history of contractor is found in the Texas Education Code #44.034.</p> <p>Following is an example of a felony conviction notice:  State of Texas Legislative Senate Bill No. 1, Section 44.034, Notification of Criminal History, Subsection (a), states "a person or business entity that enters into a contract with a school district or ESC 8/TIPS must give advance notice to the district or ESC 8/TIPS if the person or an owner or operator of the business entity has been convicted of a felony.</p> <p>The notice must include a general description of the conduct resulting in the conviction of a felony."  Subsection (b) states "a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract."</p>	(No Response Required)
36	Yes - No	A publicly held corporation; therefore, this reporting requirement is not applicable?	Yes
37	Yes - No	Is owned or operated by individual(s) who has/have been convicted of a felony?	No
38	If your firm is owned or operated by the following individual(s) who has/have been convicted of a felony:	Please provide details of the conviction. This is not necessarily a disqualifying factor and the details of the conviction determines the eligibility. Providing false or misleading information about the conviction is illegal.	
39	Pricing Information:	Pricing information section. (Questions 39 - 43)	(No Response Required)
40	Discount Offered	What is the MINIMUM percentage discount off of any item or service you offer to TIPS Members that is in your regular catalog (as defined in the RFP document), website, store or shelf pricing? This is a ceiling on your pricing and not a floor because, in order to be more competitive in the individual circumstance, you may offer a larger discount depending on the items or services purchased and the quantity at time of sale. Must answer with a number between 0% and 100%.	3%
41	TIPS administration fee	By submitting a proposal, I agree that all pricing submitted to TIPS shall include the participation fee, as designated in the solicitation or as otherwise agreed in writing and shall be remitted to TIPS by the Vendor as agreed in the Vendor agreement. I agree that the fee shall not and will not be added by the vendor as a separate line item on a TIPS member invoice, quote, proposal or any other written communications with the TIPS member.	(No Response Required)
42	Yes - No	<p>Vendor agrees to remit to TIPS the required administration fee?</p> <p>TIPS/ESC Region 8 is required by Texas Government Code § 791 to be compensated for its work and thus, failure to agree shall render your response void and it will not be considered.</p>	Yes
43	Yes - No	Do you offer additional discounts to TIPS members for large order quantities or large scope of work?	Yes



44	Start Time	Average start time after receipt of customer order is ____ working days?	1
45	Years Experience	Company years experience in this category?	31
46	Resellers:	<p>Does the vendor have resellers that it will name under this contract? Resellers are defined as other companies that sell your products under an agreement with you, the awarded vendor of TIPS.</p> <p>EXAMPLE: Walmart is a reseller of Samsung Electronics. If Samsung were a TIPS awarded vendor, then Samsung would list Walmart as a reseller.</p> <p>(If applicable, vendor should download the Reseller/Dealers spreadsheet from the Attachments section, fill out the form and submit the document in the "Response Attachments" RESELLERS section.</p>	No
47	Prices are guaranteed for?	Vendor agrees to honor the pricing discount off regular catalog (as defined in the RFP document), website, store or shelf pricing for the term of the award?	YES
48	Right of Refusal	Does the proposing vendor wish to reserve the right not to perform under the awarded agreement with a TIPS member at vendor's discretion?	No
49	NON-COLLUSIVE BIDDING CERTIFICATE	<p>By submission of this bid or proposal, the Bidder certifies that:</p> <p>1) This bid or proposal has been independently arrived at without collusion with any other Bidder or with any Competitor;</p> <p>2) This bid or proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids, or proposals for this project, to any other Bidder, Competitor or potential competitor;</p> <p>3) No attempt has been or will be made to induce any other person, partnership or corporation to submit or not to submit a bid or proposal;</p> <p>4) The person signing this bid or proposal certifies that he has fully informed himself regarding the accuracy of the statements contained in this certification, and under the penalties being applicable to the Bidder as well as to the person signing in its behalf. Not a negotiable term. Failure to agree will render your proposal non-responsive and it will not be considered.</p>	(No Response Required)

- 50 Texas HB 89- Texas Government code §2270 compliance Texas 2017 House Bill 89 has been signed into law by the governor and as of September 1, 2017 will become law codified as Texas Government Code § 2270 and 808 et seq. YES
- The relevant section addressed by this form reads as follows:  
Texas Government Code Sec. 2270.002. PROVISION REQUIRED IN CONTRACT. A governmental entity may not enter into a contract with a company for goods or services unless the contract contains a written verification from the company that it: (1) does not boycott Israel; and (2) will not boycott Israel during the term of the contract.
- I verify by my "YES" response to this attribute that, as a company submitting a proposal to this solicitation, that I am authorized to respond for the company and affirm that the company (1) does not boycott Israel; and (2) will not boycott Israel during the term of this contract, or any contract with the above-named Texas governmental entity in the future. I further affirm that if our company's position on this issue is reversed and this affirmation is no longer valid, that TIPS will be notified in writing by email to TIPS@TIPS-USA.com within one (1) business day and we understand that our company's failure to affirm and comply with the requirements of Texas Government Code 2270 et seq. shall result in a "no award" determination by TIPS and if a contract exists with TIPS, be grounds for immediate contract termination without penalty to TIPS and Education Service Center Region 8.  
FAILURE TO RESPOND "YES" WILL RESULT IN NO CONSIDERATION OF YOUR PROPOSAL.  
I swear and affirm that the above is true and correct by a "YES" response.
- 51 CONFLICT OF INTEREST QUESTIONNAIRE - FORM CIQ If you have a conflict of interest as described in this form or the Local Government Code Chapter 176, cited therein- you are required to complete and file with TIPS, Richard Powell, 4845 US Highway 271 North, Pittsburg, Texas 75686 No
- You may find the Blank CIQ form on our website at:  
Copy and Paste the following link into a new browser or tab:  
<https://www.tips-usa.com/assets/documents/docs/CIQ.pdf>
- Do you have any conflicts under this statutory requirement?
- 52 Filing of Form CIQ If yes (above), have you filed a form CIQ as directed here?
- 53 Regulatory Standing I certify to TIPS for the proposal attached that my company is in good standing with all governmental agencies Federal or state that regulate any part of our business operations. If not, please explain in the next attribute question. Yes
- 54 Regulatory Standing Regulatory Standing explanation of no answer on previous question.

55 Antitrust Certification Statements (Tex. Government Code § 2155.005)

By submission of this bid or proposal, the Bidder certifies that: (No Response Required)

I affirm under penalty of perjury of the laws of the State of Texas that:

(1) I am duly authorized to execute this contract on my own behalf or on behalf of the company, corporation, firm, partnership or individual (Company) listed below;

(2) In connection with this bid, neither I nor any representative of the Company has violated any provision of the Texas Free Enterprise and Antitrust Act, Tex. Bus. & Comm. Code Chapter 15;

(3) In connection with this bid, neither I nor any representative of the Company has violated any federal antitrust law;

(4) Neither I nor any representative of the Company has directly or indirectly communicated any of the contents of this bid to a competitor of the Company or any other company, corporation, firm, partnership or individual engaged in the same line of business as the Company.

## Instructions for Certification:

(No Response Required)

1. By agreeing to the Attribute question #56, the vendor and prospective lower tier participant is providing the certification set out herein in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and / or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participants," "person," "primary covered transaction," "principal," "proposal" and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction" without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this

transaction originated may pursue available remedies, including suspension and / or debarment.

57 Suspension or Debarment Certification

Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

By submitting this offer and certifying this section, this bidder:  
Certifies that no suspension or debarment is in place, which would preclude receiving a federally funded contract as described above.

58 Non-Discrimination Statement and Certification

In accordance with Federal civil rights law, all U.S. Departments, including the U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at How to File a Program Discrimination Complaint and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov). (Title VI of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; the Age Discrimination Act of 1975; Title 7 CFR Parts 15, 15a, and 15b; the Americans with Disabilities Act; and FNS Instruction 113-1, Civil Rights Compliance and Enforcement – Nutrition Programs and Activities) All U.S. Departments, including the USDA are equal opportunity provider, employer, and lender.

Not a negotiable term. Failure to agree will render your

proposal non-responsive and it will not be considered. I certify that in the performance of a contract with TIPS or its members, that our company will conform to the foregoing anti-discrimination statement and comply with the cited and all other applicable laws and regulations.

59 2 CFR PART 200 Contract Provisions Explanation

Required Federal contract provisions of Federal Regulations for Contracts for contracts with ESC Region 8 and TIPS Members:

(No Response Required)

The following provisions are required to be in place and agreed if the procurement is funded in any part with federal funds.

The ESC Region 8 and TIPS Members are the subgrantee or Subrecipient by definition. Most of the provisions are located in 2 CFR PART 200 - Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards at 2 CFR PART 200. Others are included within 2 CFR part 200 et al.

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

60 2 CFR PART 200 Contracts

Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate. Notice: Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members reserves all rights and privileges under the applicable laws and regulations with respect to this procurement in the event of breach of contract by either party.  
Does vendor agree?

Yes

61 2 CFR PART 200 Termination

Termination for cause and for convenience by the grantee or subgrantee including the manner by which it will be effected and the basis for settlement. (All contracts in excess of \$10,000)

Yes

Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members reserves the right to terminate any agreement in excess of \$10,000 resulting from this procurement process for cause after giving the vendor an appropriate opportunity and up to 30 days, to cure the causal breach of terms and conditions. ESC Region 8 and TIPS Members reserves the right to terminate any agreement in excess of \$10,000 resulting from this procurement process for convenience with 30 days notice in writing to the awarded vendor. The vendor would be compensated for work performed and goods procured as of the termination date if for convenience of the ESC Region 8 and TIPS Members. Any award under this procurement process is not exclusive and the ESC Region 8 and TIPS reserves the right to purchase goods and services from other vendors when it is in the best interest of the ESC Region 8 and TIPS.  
Does vendor agree?

62	2 CFR PART 200 Clean Air Act	<p>Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).</p> <p>Pursuant to the Clean Air Act, et al above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members requires that the proposer certify that during the term of an award by the ESC Region 8 and TIPS Members resulting from this procurement process the vendor agrees to comply with all of the above regulations, including all of the terms listed and referenced therein.</p> <p>Does vendor agree?</p>	Yes
63	2 CFR PART 200 Byrd Anti-Lobbying Amendment	<p>Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.</p> <p>Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members requires the proposer certify that during the term and during the life of any contract with ESC Region 8 and TIPS Members resulting from this procurement process the vendor certifies to the terms included or referenced herein.</p> <p>Does vendor agree?</p>	Yes
64	2 CFR PART 200 Federal Rule	<p>Compliance with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h)), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15). (Contracts, subcontracts, and subgrants of amounts in excess of \$100,000)</p> <p>Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members requires the proposer certify that in performance of the contracts, subcontracts, and subgrants of amounts in excess of \$100,000, the vendor will be in compliance with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h)), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15).</p> <p>Does vendor certify that it is in compliance with the Clean Air Act?</p>	Yes

65	2 CFR PART 200 Procurement of Recovered Materials	<p>A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with</p> <p>maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.</p> <p>Does vendor certify that it is in compliance with the Solid Waste Disposal Act as described above?</p>	Yes
66	Indemnification	<p>The ESC Region 8 and TIPS is a Texas Political Subdivision and a local governmental entity; therefore, is prohibited from</p> <p>indemnifying third parties pursuant to the Texas Constitution (Article 3, Section 52) except as specifically provided by law or as</p> <p>ordered by a court of competent jurisdiction. A provision in a contract to indemnify or hold a party harmless is a promise to pay for</p> <p>any expenses the indemnified party incurs, if a specified event occurs, such as breaching the terms of the contract or negligently</p> <p>performing duties under the contract. Article III, Section 49 of the Texas Constitution states that "no debt shall be created by or on</p> <p>behalf of the State ... " The Attorney General has counseled that a contractually imposed obligation of indemnity creates a "debt" in</p> <p>the constitutional sense. Tex. Att'y Gen. Op. No. MW-475 (1982). Contract clauses which require the System or institutions to</p> <p>indemnify must be deleted or qualified with "to the extent permitted by the Constitution and Laws of the State of Texas." Liquidated</p> <p>damages, attorney's fees, waiver of vendor's liability, and waiver of statutes of limitations clauses should also be deleted or qualified</p> <p>with "to the extent permitted by the Constitution and laws of State of Texas."</p> <p>Not a negotiable term. Failure to agree will render your proposal non-responsive and it will not be considered. Do you agree</p> <p>to these terms?</p>	Yes



67 Remedies	<p>The parties shall be entitled to exercise any right or remedy available to it either at law or in equity, subject to the choice of law, venue and service of process clauses limitations agreed herein. Nothing in this agreement shall commit the TIPS to an arbitration resolution of any disagreement under any circumstances. Any Claim arising out of or related to the Contract, except for those specifically waived under the terms of the Contract, may, after denial of the Board of Directors, be subject to mediation at the request of either party. Any issues not resolved hereunder must be referred to non-binding mediation to be conducted by a mutually agreed upon mediator as a prerequisite to the filing of any lawsuit over such issue(s). The parties shall share the mediator's fee and any associated filing fee equally. Mediation shall be held in Camp or Titus County, Texas. Agreements reached in mediation shall be reduced to writing, and will be subject to the approval by the District's Board of Directors, signed by the Parties if approved by the Board of Directors, and, if signed, shall thereafter be enforceable as provided by the laws of the State of Texas.</p> <p>Do you agree to these terms?</p>	Yes, I Agree
68 Remedies Explanation of No Answer		
69 Choice of Law	<p>This agreement and any addenda or other additions and all contracts or awards resulting from this procurement process, however described, shall be governed by, construed and enforced in accordance with the laws of the State of Texas, regardless of any conflict of laws principles.</p> <p>Not a negotiable term. Failure to agree will render your proposal non-responsive and it will not be considered. Do you agree to these terms?</p>	Yes
70 Jurisdiction and Service of Process	<p>Any Proceeding arising out of or relating to this procurement process or any contract issued by TIPS resulting from or any contemplated transaction shall be brought in a court of competent jurisdiction in Camp County, Texas and each of the parties irrevocably submits to the exclusive jurisdiction of said court in any such proceeding, waives any objection it may now or hereafter have to venue or to convenience of forum, agrees that all claims in respect of the Proceeding shall be heard and determined only in any such court, and agrees not to bring any proceeding arising out of or relating to this procurement process or any contract resulting from or any contemplated transaction in any other court. The parties agree that either or both of them may file a copy of this paragraph with any court as written evidence of the knowing, voluntary and freely bargained for agreement between the parties irrevocably to waive any objections to venue or to convenience of forum. Process in any Proceeding referred to in the first sentence of this Section may be served on any party anywhere in the world. Venue clauses in contracts with TIPS members may be determined by the parties.</p>	Yes

Not a negotiable term. Failure to agree will render your proposal non-responsive and it will not be considered. Do you agree to these terms?

- 71 Alternative Dispute Resolution Yes, I Agree  
Prior to filing of litigation, the parties may select non-binding mediation as a method of conflict resolution for issues arising out of or relating to this procurement process or any contract resulting from or any contemplated transaction. The parties agree that if nonbinding mediation is chosen as a resolution process, the parties must agree to the chosen mediator(s) and that all mediation venue shall be at a location in Camp or Titus, County, Texas agreed by the parties. The parties agree to share equally the cost of the mediation process and venue cost.  
Do you agree to these terms?
- 72 Alternative Dispute Resolution Explanation of No Answer
- 73 Infringement(s) Yes, I Agree  
The successful vendor will be expected to indemnify and hold harmless the TIPS and its employees, officers, agents, representatives, contractors, assignees and designees from any and all third party claims and judgments involving infringement of patent, copyright, trade secrets, trade or service marks, and any other intellectual or intangible property rights attributed to or claims based on the Vendor's proposal or Vendor's performance of contracts awarded and approved.  
Do you agree to these terms?
- 74 Infringement(s) Explanation of No Answer
- 75 Acts or Omissions Yes, I Agree  
The successful vendor will be expected to indemnify and hold harmless the TIPS, its officers, employees, agents, representatives, contractors, assignees and designees from and against any and all liability, actions, claims, demands or suits, and all related costs, attorney's fees and expenses arising out of, or resulting from any acts or omissions of the vendor or its agents, employees, subcontractors, or suppliers in the execution or performance of any agreements ultimately made by TIPS and the vendor.  
Do you agree to these terms?
- 76 Acts or Omissions Explanation of No Answer
- 77 Contract Governance Yes  
Any contract made or entered into by the TIPS is subject to and is to be governed by Section 271.151 et seq, Tex Loc Gov't Code. Otherwise, TIPS does not waive its governmental immunities from suit or liability except to the extent expressly waived by other applicable laws in clear and unambiguous language.

78 Payment Terms and Funding Out Clause

Payment Terms:  
TIPS or TIPS members shall not be liable for interest or late payment fees on past due balances at a rate higher than permitted by the laws or regulations of the jurisdiction of the TIPS Member.

Yes

Funding Out Clause:  
Vendor agrees to abide by the laws and regulations, including Texas Local Government Code § 271.903, or any statutory or regulatory limitations of the jurisdiction of any TIPS Member which governs contracts entered into by the Vendor and TIPS or a TIPS Member that requires all contracts approved by TIPS or a TIPS Member are subject to the budgeting and appropriation of currently available funds by the entity or its governing body.  
See statute(s) for specifics or consult your legal counsel.  
Not a negotiable term. Failure to agree will render your proposal non-responsive and it will not be considered.  
Do you agree to these terms?

79 Insurance and Fingerprint Requirements Information

Insurance  
If applicable and your staff will be on TIPS member premises for delivery, training or installation etc. and/or with an automobile, you must carry automobile insurance as required by law. You may be asked to provide proof of insurance.

Fingerprint  
It is possible that a vendor may be subject to Chapter 22 of the Texas Education Code. The Texas Education Code, Chapter 22, Section 22.0834. Statutory language may be found at: <http://www.statutes.legis.state.tx.us/>  
If the vendor has staff that meet both of these criterion:  
(1) will have continuing duties related to the contracted services; and  
(2) has or will have direct contact with students  
Then you have "covered" employees for purposes of completing the attached form.  
TIPS recommends all vendors consult their legal counsel for guidance in compliance with this law. If you have questions on how to comply, see below. If you have questions on compliance with this code section, contact the Texas Department of Public Safety Non-Criminal Justice Unit, Access and Dissemination Bureau, FAST-FACT at [NCJU@txdps.state.tx.us](mailto:NCJU@txdps.state.tx.us) and you should send an email identifying you as a contractor to a Texas Independent School District or ESC Region 8 and TIPS. Texas DPS phone number is (512) 424-2474.  
See form in the next attribute to complete entitled: Texas Education Code Chapter 22 Contractor Certification for Contractor Employees

(No Response Required)

80 Texas Education Code Chapter 22 Contractor Certification for Contractor Employees

Introduction: Texas Education Code Chapter 22 requires entities that contract with school districts to provide services to obtain criminal history record information regarding covered employees. Contractors must certify to the district that they have complied. Covered employees with disqualifying criminal histories are prohibited from serving at a school district.

Definitions: Covered employees: Employees of a contractor or subcontractor who have or will have continuing duties related to the service to be performed at the District and have or will have direct contact with students. The District will be the final arbiter of what constitutes direct contact with students. Disqualifying criminal history: Any conviction or other criminal history information designated by the District, or one of the following offenses, if at the time of the offense, the victim was under 18 or enrolled in a public school:

(a) a felony offense under Title 5, Texas Penal Code; (b) an offense for which a defendant is required to register as a sex offender under Chapter 62, Texas Code of Criminal Procedure; or (c) an equivalent offense under federal law or the laws of another state.

I certify that:

NONE (Section A) of the employees of Contractor and any subcontractors are covered employees, as defined above. If this box is checked, I further certify that Contractor has taken precautions or imposed conditions to ensure that the employees of Contractor and any subcontractor will not become covered employees. Contractor will maintain these precautions or conditions throughout the time the contracted services are provided.

OR

SOME (Section B) or all of the employees of Contractor and any subcontractor are covered employees. If this box is checked, I further certify that:

(1) Contractor has obtained all required criminal history record information regarding its covered employees. None of the covered employees has a disqualifying criminal history.

(2) If Contractor receives information that a covered employee subsequently has a reported criminal history, Contractor will immediately remove the covered employee from contract duties and notify the District in writing within 3 business days.

(3) Upon request, Contractor will provide the District with the name and any other requested information of covered employees so that the District may obtain criminal history record information on the covered employees.

(4) If the District objects to the assignment of a covered employee on the basis of the covered employee's criminal history record information, Contractor agrees to discontinue using that covered employee to provide services at the District.

Noncompliance or misrepresentation regarding this certification may be grounds for contract termination.

81 Solicitation Deviation/Compliance

Does the vendor agree with the General Conditions Standard Terms and Conditions or Item Specifications listed in this proposal invitation? Yes

82 Solicitation Exceptions/Deviations Explanation	<p>If the bidder intends to deviate from the General Conditions Standard Terms and Conditions or Item Specifications listed in this proposal invitation, all such deviations must be listed on this attribute, with complete and detailed conditions and information included or attached.</p> <p>TIPS will consider any deviations in its proposal award decisions, and TIPS reserves the right to accept or reject any bid based upon any deviations indicated below or in any attachments or inclusions.</p> <p>In the absence of any deviation entry on this attribute, the proposer assures TIPS of their full compliance with the Standard Terms and Conditions, Item Specifications, and all other information contained in this Solicitation.</p>	
83 Agreement Deviation/Compliance	Does the vendor agree with the language in the Vendor Agreement?	Yes
84 Agreement Exceptions/Deviations Explanation	<p>If the proposing Vendor desires to deviate from the Vendor Agreement language, all such deviations must be listed on this attribute, with complete and detailed conditions and information included. TIPS will consider any deviations in its proposal award decisions, and TIPS reserves the right to accept or reject any proposal based upon any deviations indicated below. In the absence of any deviation entry on this attribute, the proposer assures TIPS of their full compliance with the Vendor Agreement.</p>	
85 Texas Business and Commerce Code § 272 Requirements as of 9-1-2017	<p>SB 807 prohibits construction contracts to have provisions requiring the contract to be subject to the laws of another state, to be required to litigate the contract in another state, or to require arbitration in another state. A contract with such provisions is voidable. Under this new statute, a "construction contract" includes contracts, subcontracts, or agreements with (among others) architects, engineers, contractors, construction managers, equipment lessors, or materials suppliers. "Construction contracts" are for the design, construction, alteration, renovation, remodeling, or repair of any building or improvement to real property, or for furnishing materials or equipment for the project. The term also includes moving, demolition, or excavation. BY RESPONDING TO THIS SOLICITATION, AND WHEN APPLICABLE, THE PROPOSER AGREES TO COMPLY WITH THE TEXAS BUSINESS AND COMMERCE CODE § 272 WHEN EXECUTING CONTRACTS WITH TIPS MEMBERS THAT ARE TEXAS GOVERNMENT ENTITIES.</p>	(No Response Required)

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Line Items

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Response Total: \$0.00

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## Certification Regarding Lobbying

Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts Exceeding \$100,000 in Federal Funds.

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all covered subawards exceeding \$100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

**PCMG, Inc dba PCM Gov, Inc.**

Name of Organization

13755 Sunrise Valley Dr, Ste 750, Herndon, VA 20171-4608

Address, City, State and Zip of Organization

**Sharon O. Ennis**

Name & Title of Submitting Official

x   
Signature

4/19/2018

Date

FELONY CONVICTION NOTICE

FOR RESPONSE TO TIPS SOLICITATION

Statutory citation covering notification of criminal history of contractor is found in the Texas Education Code #44.034. Following is an example of a felony conviction notice:

State of Texas Legislative Senate Bill No. 1, Section 44.034, Notification of Criminal History, Subsection (a), states "a person or business entity that enters into a contract with a school district must give advance notice to the district if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony." Subsection (b) states "a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract."


THIS NOTICE IS NOT REQUIRED OF A PUBLICLY-HELD CORPORATION

**Complete only one of the three below: A or B or C.**

I, the undersigned agent for the firm named below, certify that the information concerning notification of felony convictions has been reviewed by me and the following information furnished is true to the best of my knowledge.

Official: Sharon O. Ennis  
**Print Authorized Company Official's Name**

**A.** My firm is a publicly held corporation; therefore, this reporting requirement is not applicable.

Signature of Authorized Company Official:  

**OR**

**B.** My firm is not owned nor operated by anyone who has been convicted of a felony:

Signature of Authorized Company Official: \_\_\_\_\_

**OR**

**C.** My firm is owned or operated by the following individual(s) who has/have been convicted of a felony:

Name of Felon(s): \_\_\_\_\_

Details of Conviction(s): \_\_\_\_\_

You may attach another sheet

Signature of Authorized Company Official: \_\_\_\_\_



CERTIFICATION BY CORPORATE OFFERER

**IF OFFERER IS A CORPORATION,**

THE FOLLOWING CERTIFICATE SHOULD BE EXECUTED AND INCLUDED AS PART OF PROPOSAL FORM/PROPOSAL FORM.

OFFERER: PCMG, Inc. dba PCM Gov, Inc.  
(Name of Corporation)

I, Virginia Adams certify that I am the Secretary of the Corporation  
(Name of Corporate Secretary)


named as OFFERER herein above; that

Sharon O. Ennis  
(Name of person who completed proposal document)

who signed the foregoing proposal on behalf of the corporation offerer is the authorized person that is acting as

Interim President and Treasurer  
(Title/Position of person signing proposal/offer document within the corporation)

of the said Corporation; that said proposal/offer was duly signed for and in behalf of said corporation by authority of its governing body, and is within the scope of its corporate powers.

 \_\_\_\_\_  
if available

x Virginia Adams  
SIGNATURE

4/19/2018  
DATE

**Federal Requirements for Procurement and Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms.**

The Education Service Center Region 8 and TIPS Members anticipate possibly using federal funds for procurement under this potential award and is required to obtain the following compliance assurance.

**1. Will you be subcontracting any of your work under this award if you are successful?**

(Check one)

YES or NO

**2. If yes to #1, do you agree to comply with the following federal requirements?**

(Check one)

YES or NO

2 CFR §200.321 Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms.

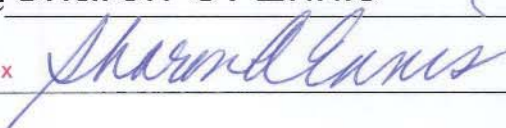
(a) The non-Federal entity must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

(b) Affirmative steps must include:

- (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
- (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce ; and
- (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section.

Company Name PCMG, Inc. dba PCM Gov, Inc.

Print name of authorized representative Sharon O. Ennis

Signature of authorized representative \* 

Date 4/19/2018

## Texas Government Code 2270 Verification Form

Texas 2017 House Bill 89 has been signed into law by the governor and as of September 1, 2017 will become law codified as Texas Government Code § 2270 and 808 et seq.

The relevant section addressed by this form reads as follows:

Texas Government Code Sec. 2270.002. PROVISION REQUIRED IN CONTRACT. A governmental entity may not enter into a contract with a company for goods or services unless the contract contains a written verification from the company that it: (1) does not boycott Israel; and (2) will not boycott Israel during the term of the contract.

I, Sharon O. Ennis as an authorized representative of  
PCMG, Inc. dba PCM Gov, Inc., a contractor/vendor  
Insert Name of Company

engaged by

ESC Region 8/The Interlocal Purchasing System (TIPS)  
4845 Highway 271 North  
Pittsburg, TX, 75686

verify by this writing that the above-named company affirms that it (1) does not boycott Israel; and (2) will not boycott Israel during the term of this contract, or any contract with the above-named Texas governmental entity in the future. I further affirm that if our company's position on this issue is reversed and this affirmation is no longer valid, that the above-named Texas governmental entity will be notified in writing within one (1) business day and we understand that our company's failure to affirm and comply with the requirements of Texas Government Code 2270 et seq. shall be grounds for immediate contract termination without penalty to the above-named Texas governmental entity.

AND

our company is not listed on and we do not do business with companies that are on the the Texas Comptroller of Public Accounts list of Designated Foreign Terrorists Organizations per Texas Gov't Code 2270.0153 found at <https://comptroller.texas.gov/purchasing/docs/foreign-terrorist.pdf>

I swear and affirm that the above is true and correct.

x

Sharon O. Ennis  
Signature of Named Authorized Company Representative

4/19/2018

Date

FAILURE TO PROPERLY COMPLETE THIS FORM AND SUBMIT WITH YOUR RESPONSE MAY RESULT IN A WAIVER OF YOUR RIGHTS UNDER THE LAW TO MAINTAIN CONFIDENTIALITY TREATMENT OF SUBMITTED MATERIALS.

CONFIDENTIAL INFORMATION SUBMITTED IN RESPONSE TO COMPETITIVE PROCUREMENT REQUESTS OF EDUCATION SERVICE CENTER REGION 8 AND TIPS IS GOVERNED BY TEXAS GOVERNMENT CODE, CHAPTER 552

If you consider any portion of your proposal to be confidential information and not subject to public disclosure pursuant to Chapter 552 Tex Gov't Code or other law(s), you **must** make a copy of all claimed confidential materials within your proposal and put this COMPLETED form as a cover sheet to said materials then scan, name "CONFIDENTIAL" and upload with your proposal submission. (You must include the confidential information in the submitted proposal as well, the copy uploaded is to indicate which material in your proposal, if any, you deem confidential in the event the District receives a Public Information Request.) Education Service Center Region 8 and TIPS will follow procedures of controlling statute(s) regarding any claim of confidentiality and shall not be liable for any release of information required by law. Pricing of solicited product or service may be deemed as public information under Chapter 552 Tex Gov't Code. The Office of Texas Attorney General shall make the final determination whether the information held by Education Service Center Region 8 and TIPS is confidential and exempt from public disclosure.

If you claim that parts of your proposal are confidential, complete the top section below.

I claim part of my proposal to be confidential and **DO NOT** desire to expressly waive any claim of confidentiality as to any and all information contained within our response to the competitive procurement process (e.g. RFP, CSP, Bid, RFQ, etc.) by completing the following and submitting this sheet with our response to Education Service Center Region 8 and TIPS. The attached contains material from our proposal that I classify and deem confidential under Texas Gov't Code Sec. 552 or other law(s) and I invoke my statutory rights to confidential treatment of the enclosed materials.

\_\_\_\_\_  
Name of company claiming confidential status of material

\_\_\_\_\_  
Printed Name and Title of authorized company officer claiming confidential status of material

\_\_\_\_\_  
Address City State ZIP Phone

ATTACHED ARE COPIES OF \_\_\_\_\_ PAGES OF CONFIDENTIAL MATERIAL FROM OUR PROPOSAL

Signature \_\_\_\_\_ Date \_\_\_\_\_

**OR** -----

If you do not claim any of your proposal to be confidential, complete the section below only.

**Express Waiver:** I desire to expressly waive any claim of confidentiality as to any and all information contained within our response to the competitive procurement process (e.g. RFP, CSP, Bid, RFQ, etc.) by completing the following and submitting this sheet with our response to Education Service Center Region 8 and TIPS.

Sharon O. Ennis Interim President & Treasurer  
\_\_\_\_\_  
Printed Name authorized company officer Title of authorized company officer

13755 Sunrise Valley Dr, Ste 750 Herndon VA 20171-4608 800-625-5468  
\_\_\_\_\_  
Address City State ZIP Phone

Signature x  Date 4/19/2018



PCMG, Inc.

Response to:

The Interlocal Purchasing System (TIPS)

**RFP 180306 Technology Solutions Products and Services (2)**

**Warranty (If applicable)**

PCMG, Inc. prides itself on a tradition of outstanding customer care and support so it is important for our customers to understand the standards that have been established within our industry regarding the terms and conditions of a sale. The purchase of technology products and solutions are subject to manufacturer restrictions, which may be different from other product purchases you transact. Most of the products and solutions we sell are subject to a manufacturer's warranty. PCMG passes along manufacturer warranties, if available, with each product sale as well as offer optional extended warranty coverage for a charge on many items.

The warranty provided by the manufacturer is the first place to look for assistance with difficulties that may accompany your purchase. To obtain information regarding manufacturer's warranties, please refer to the website below, contact us at the following e-mail address, or call us:

1-800-700-1000

[warrantyinfo@pcm.com](mailto:warrantyinfo@pcm.com)

We encourage you to request information from any of our account executives about extending the service period on any of the products or solutions that you purchase.



1-800-700-1000

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## Imaging Services

Whether you are planning a national deployment across several locations or a single deployment, PCM has the proven experience to back you up. With three Integration Centers across the United States — Columbus, OH; Memphis, TN and Irvine, CA— we can provide the Imaging Services you need to make your next deployment quick and easy.

Our Integration Centers are fully ISO 9001:2008 compliant, demonstrating the focus on quality management we bring to each project.

### Image Development and Management

Our Integration Centers can image your systems using a variety of software platforms, such as Ghost, WIM, or IUB, based on your specific requirements. Our segregated and secure production network is set up for Gigabit Ethernet, so we can image

Speak with an IT Consultant today.

1-800-300-2214  
Mondays - Fridays  
6am - 6pm Pacific



Don't have time? Drop us a line.

your specific requirements can be segregated and secure production environments developed. Additionally, we can image many systems from our image server in a very short period of time. The accuracy of the image deployed is guaranteed by our First Article Build process. This documented process mandates the creation of a system or systems built with your customized image and the development of step by step configuration instructions to be followed in the image deployment process. The system(s) and the deployment instructions are then sent to you for evaluation and approval. After we get your approval, we place the image onto the authorized production image server and publish the instructions on our internal quality system site.

All image loads require supervisory personnel to inspect each installation. Additionally, we use an automated electronic data collection process, which verifies that the correct load was downloaded to each system.

**Asset Tagging and Reporting**

Asset Tagging and Reporting is a service that can be customized to your requirements. It provides for the placement of a specially created asset tag on a system unit and/or packaging. This also includes the creation of asset tracking reports using either software supplied by you or an Excel spreadsheet. The service can be customized to include the creation of specialized bar code labeling if needed.

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- Leasing & Financing
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- Solutions
- Business Direct
- Employee Purchase Program
- Product Configurator

**More Than an IT Provider – We’re Your Technology Partner**

Since 1987, PCM has been a leading provider of IT products, services, and solutions to businesses, government agencies, educational institutions, and healthcare facilities. We provide access to over 300,000 IT products like [tablets](#), [slate](#), [notebooks](#), [desktops](#), [servers](#), [storage](#), and [networking](#) from leading manufacturers like Cisco, HP, Apple, Adobe, Lenovo and Microsoft. With powerful eProcurement tools, comprehensive software licensing solutions and dedicated Account Executives, it’s easy to get exactly what you need to tackle your technical challenges.

In addition, we offer world class procurement and logistics, IT consulting, and implementation services delivered through over 1200 technical professionals. Whether you want to deploy tablets securely or move your data center to the cloud, PCM is here to make it happen. Our Services experts will collaborate with you to understand your business and provide tailored services to allow your organization to lower costs, increase agility, improve efficiency and succeed in today’s global economy and beyond.

Site Map





# Take advantage of our extensive network of agents

PCM can customize a front line support team just for you

## Field Service

Our National Field Services provide a more cost-effective approach to managing distributed computing environments. Our managed solutions can provide improved SLAs and an average **savings of 25% to 35%** in the first year of support.



A Business Support Specialist is here to assist you. **Call today to learn more.**

**800-700-1000**  
**www.PCM.com**



*We have a network of IT experts and agents with a national reach. We can help you manage computing environments of any size across the country.*

We have been providing top quality field service since we began over 25 years ago. With a constant focus on customer satisfaction, we have grown to over 800 certified engineers, technicians and project managers providing on-site support to our clients.

Our agents are experts in their field with over 3000 certifications between them. We support a wide variety of technology devices such as servers, desktops, printers, networking equipment, phone systems, displays, storage, backup, and mobility devices.

### National Coverage

Our experienced team alongside our portfolio of proven, reliable subcontractors are able to provide field coverage to every state in the country. Our dedicated dispatching team has the experience and know-how to ensure that we meet the most demanding service levels and that you can access resources when you need them the most.

### Our Services

We provide a wide variety of customized, managed field services to our customers, including common services, such as:

- Backup services
- Servers and storage support
- Preventative maintenance
- Warranty support

- Engineering and field change orders and advisories
- End-to-end infrastructure support and management
- VoIP support services
- Cabling services
- IMAC services
- Deskside support services
- BYOD and mobility support services

With our national field services, we can create a front line support team to provide your employees with the services that they require from your IT department. We combine the right people, industry standards, process-driven methodologies and industry-leading tools to deliver a custom managed service solution that exceeds expectations.

Our proven processes, coupled with our continuous process improvement measures, ensure that you consistently receive exceptional service to support your business objectives while driving down the cost of support. Contact your Business Support Specialist for more details.





# PCM takes data hosting to a new level of reliability

## Data Center Hosting Services

PCM helps you reduce costs and accelerate the implementation of technology with on-demand services.



A Data Center Specialist is here to assist you.  
**Call today to learn more.**

**800-700-1000**  
**www.PCM.com**



*PCM has nationwide facilities and an extensive skill set to provide you with advanced Data Hosting Services to help your business grow, succeed, and adapt to the future.*

For many organizations, the rising costs and complexity of maintaining a data center is undermining their other business objectives. These businesses are challenged by complex systems, aging infrastructure and limited capacity to support growing business objectives. The decision to outsource Data Center Services makes good business sense.

PCM offers flexible Data Center Hosting services combined with HYBRID cloud services and 24x7 Managed Support Services to minimizing the costs associated with maintaining IT systems. Designed and built to help protect against security breaches and natural disasters, our SSAE 16 and PCI DSS purpose built data centers adhere to strict operational standards and offers a security-rich, controlled environment designed from the ground up for high availability.

With the addition of the data center in New Albany, Ohio, PCM provides customers a new purpose built Tier III facility for localized/regional production workloads with geographically diverse facilities and cloud based disaster recovery services.

### **Best-in class infrastructure**

PCM data centers are purpose built Tier III facilities defined by the Uptime Institute's tiered classification system and is designed to key TIA-942 specifications. These enterprise class hosting facilities provide security-rich, controlled environments and high availability design features for business critical applications environments

that need protected against natural disasters, power outages, network issues and unauthorized access.

### **Power System and Environmental**

- Multiple N+1 uninterruptible power supply systems (UPS)
- N+1 standby generator facilities
- N+1 chilled water plants
- APC Infrastructure In Row cooling with N+1
- Power and cooling capacity for high density server environments
- 24/7/365 proactive environmental monitoring systems

### **Fire Detection and Suppression**

- FM200 waterless fire suppression system
- Multiple zone fire and smoke detection sensors

### **Physical Security Features**

- On-site security personnel
- Gated access to campus facilities
- Card access to buildings and data centers
- Monitored and archived video surveillance of perimeter and interior
- Co-location suites with dedicated cage space
- 3rd party remote witness monitoring of key security, fire, environmental and power systems

*Continued on back...*

# Certifications



- SSAE 16 Type II
- PCI DSS
- Cisco Master Service Provider
- IBM- AS/400-iSeries Cloud Computing
- VMware Service Provider
- Microsoft Gold Hosting
- OC-x, and wireless egress
- Cisco IDS, IPS for public network security

## Integrated Services



PCM's expertise in Data Center Services includes the design, build, owning and operation of facilities and the supporting infrastructure

### 24x7x365 Managed Support Services

PCM combine the best ITIL practices with decades of industry-leading skills and expertise to deliver services you can count on. With an extensive portfolio of managed support services backed by our 24x7x365 Integrated Operations Center (IOC) and Service Desk technical specialists, we can monitor, manage, and support your entire IT environment based on best-in-class ITIL standards to help ensure continuous operations and provide a single point of contact for your technology needs.

Businesses that choose managed IT services can save time reduce operational costs and improve the productivity and availability of internal resources to focus on growing the business.

### Integrated Hybrid Cloud Services

For most organizations, the move from a traditional IT operation to a cloud-based business solution requires a proactive approach to understand the unique needs of your organization and then create a functional action plan that addresses architecture, business requirements and innovation.

PCM's HYBRID cloud services provide scalable

offerings that include both private and public multi-tenant IaaS and SaaS platforms. These offerings are built on redundant managed infrastructure and are easy to deploy when your business demands new applications or more compute power.

### Virtual Data Center

Virtual Data Center offerings provide you with an allocation of virtual compute resources you can rapidly deploy to support growing business requirements. Leverage these resources to expand your private infrastructure with a virtual private cloud including high performance storage, virtual network segments, load balancing and more.

### Cloud Wireless Service

The Cloud Wireless offering delivers a centrally managed Wireless solution that incorporates role-based authorization and configuration. This is a standardized wireless solution packaged with on-premises Wireless Access Points, a Cloud-based Controller, and Managed Services designed to provide customers with the Technology management processes and tools required to monitor, support, and maintain an Enterprise Wireless network.

### Cloud-based Disaster Recovery Services

A wide range of Disaster Recovery solutions are available to meet the demanding uptime requirements of today's business- critical applications. Our Disaster Recovery and High Availability Replication solutions are available to meet various tiers of recovery objectives. Systems and key processes are monitored 24 x 7 by qualified IOC support analysts that are just a phone call away. Data can be replicated over a secure IPSec VPN tunnel or by using a dedicated private WAN connection. In addition, our solutions provide reliable recovery capabilities that can be tested on a regular basis.

With decades of experience and industry certified technicians, PCM provides expert services to help clients develop and deploy secure, dependable data center hosting and cloud services backed by best in class ITIL support services and monitoring tools to manage your entire IT environment.

Contact your Data Center Specialist to learn more.  
**800-700-1000**



1-800-700-1000

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## Cloud Services

Cloud computing offers a new way to manage your business by providing IT services through virtualized applications, software, hardware and networking services that are housed in an internet "cloud". Unlike a traditional environment where you own and actively manage the infrastructure and resources, a cloud computing model enables you to "lease" these resources.

The cloud provides unmatched flexibility to quickly adapt to your changing business needs and it's the most efficient, most dependable and most agile environment ever created. And, it's easier to deploy than you might think.

Speak with an IT Consultant today.

1-800-300-2214  
Mondays - Fridays  
6am - 6pm Pacific



Don't have time? Drop us a line.

For most organizations, the move from a traditional IT operation to a cloud-based business solution requires a proactive approach to understand your unique needs and then create a functional action plan addressing architecture, business opportunity and innovations, process changes, and growth strategies. And PCM can help put you on the fast track to the Cloud.

The Cloud Services Team at PCM has extensive experience designing, deploying and managing solutions from the industry's top manufacturers and vendors including HP, Cisco, VMware, Dell (Compellent & EqualLogic), EMC and NetApp. We offer both private and public cloud offerings such as:

- Servers- Windows, Linux and i5
- Secure Network and Storage
- Anti-Virus
- Email
- CRM
- Web/Email filtering
- Email encryption
- Email archiving
- Consulting Services
- Cloud design
- Deployment services

PCM understands that our customers require a mix of on-premises and hosted IT services and we can offer fast, reliable and scalable services which can be easily re-configured to meet the demands of your business. You pay for what you use with the ability to add server capacity, processing power or storage as your needs change.

Organizations who adopt cloud computing find that it offers a single way to help lower capital expenditures, increase revenue, improve customer experiences and cultivate innovation. Businesses are able to steer their organizations in new directions by pooling resources to maximize efficiencies and reduce operating costs.

The Cloud provides small and mid-sized companies access to the most sophisticated, state-of-the-art technologies previously reserved for only the largest organizations. It is especially well suited to growing businesses in that it provides the flexibility to quickly change as the needs of the business change without the up-front investment.

Don't let the high costs of hardware, software, networking and support prevent your organization from upgrading to new

technology solutions that you need to compete. Whether you need hosted applications, backup and recovery solutions or just online storage, we're here to help meet all your needs. Call your Account Executive to start your journey towards Cloud Computing.

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More Than an IT Provider – We're Your Technology Partner

Since 1987, PCM has been a leading provider of IT products, services, and solutions to businesses, government agencies, educational institutions, and healthcare facilities. We provide access to over 300,000 IT products like [tablets](#), [slate](#), [notebooks](#), [desktops](#), [servers](#), [storage](#), and [networking](#) from leading manufacturers like Cisco, HP, Apple, Adobe, Lenovo and Microsoft. With powerful eProcurement tools, comprehensive software licensing solutions and dedicated Account Executives, it's easy to get exactly what you need to tackle your technical challenges.

In addition, we offer world class procurement and logistics, IT consulting, and implementation services delivered through over 1200 technical professionals. Whether you want to deploy tablets securely or move your data center to the cloud, PCM is here to make it happen. Our Services experts will collaborate with you to understand your business and provide tailored services to allow your organization to lower costs, increase agility, improve efficiency and succeed in today's global economy and beyond.



1940 E. Mariposa Ave, El Segundo, CA 90245 - 800-700-1000  
 © 2013 PCM Sales, Inc.

# Software licensing solutions

Leave the licensing confusion to the PCMG team of experts

## Take Control of Your Software

PCMG has the expertise to help you navigate the complexities of dealing with multiple software products and license agreements.

We recommend the most cost-effective strategy for your needs and keep you informed of all volume and contractual licensing options.



An IT Support Specialist is here to assist you.  
Call today to learn more.

800-625-5468  
www.PCMG.com



Your PCMG Software Licensing Specialist can show you how we can save your organization time and effort by streamlining your software licensing procurements procedures.

PCMG helps your organization understand the complex world of volume licensing through the analysis, consultation and planning of a customized solution that is specific technology needs.

PCMG is a national leader in IT consulting and distributed computing support that is focused on integrating technology to produce measurable business results. Our proven practices and technical expertise assist organizations in all phases of the IT lifecycle. Our longevity and first-hand experience in business operations and technology solutions make PCMG a valuable partner as you move forward to achieve your business objectives.

### Analysis

- Forecasting and budgeting
- Cost benefit analysis outlining your volume licensing options
- Unbiased recommendations

### Consulting

- Dedicated software licensing specialists
- Volume license agreements expertise

- Administration and activation of Software Assurance benefits

### Planning

- Quarterly reviews with your account team and software licensing specialist
- Desktop deployment planning/SharePoint deployment planning services (a Software Assurance benefit)
- Total solutions for volume licensing, migrations, implementations and asset management
- Direction of upcoming product releases, promotions and industry trends

### Additional Benefits

- PCMG's Licensing Manager for organizing and maintaining your licensing agreements and tracking your expiration dates
- Detailed and summary based reporting
- Customized Microsoft Licensing handbook
- Microsoft Large Account Reseller
- Microsoft Gold Certified Partner
- Microsoft Operational Excellence Award Winner

PCMG manages hundreds of licenses, including, but not limited to:



# Get Productive with Google Apps for your Organizations

## Google Apps Migration

PCMG can help you optimize your teams collaboration and communication with Google Apps for work. Migration to Google Apps is the convenient way to take advantage of the Google e-mail, calendar, documents and drive for your organizations.



An Account Executive is here to assist you.  
**Call today to learn more.**

**800-625-5468**  
**www.PCMG.com**



*Migrating to Google Apps for work allows you and your team to coordinate, collaborate, and conquer tasks faster using the same personal Google platforms you know and love.*

### What is Google Apps for Work?

Google Apps for Work combines some of Google's most recognized tools for collaboration and communication, including Gmail, Drive, Hangouts, Calendar, and Docs; all hosted in Google's cloud and delivered online. As a result, end users can access email, contacts, calendars, and documents from virtually anywhere, securely and in real-time on almost any device.

### Why Google Apps for Work?

Google Apps for Work provides some important key benefits to your company through its simple, collaborative, cloud solution:

#### Bring innovation and scale

- You probably use Google already. Google Apps lets you bring that scale, innovation, and power to your company. You get an integrated messaging and collaboration solution with unparalleled ease-of-use that grows with your organization.

#### Transform organizations operations

- Google Apps fundamentally changes and improves how your teams will collaborate and communicate across your organization. Google Apps works the same across devices, regions, Operating Systems, etc., so the tools you use never disrupt the work that needs to be done and instead aid in innovation and speed.

#### Reduces your IT costs

- There are no complicated licensing agreements or upgrade costs. And with no hardware to purchase or manage, streamlined administration, and automatic updates, it's easy to see how the TCO over time is significantly less for this enterprise-grade, cloud-based

messaging and collaboration solution.

### Simplify collaboration and file management

- Real-time collaboration and the elimination of versions and file management headaches are one of the best things about Google Apps. Finally, your teams can stop emailing documents around and fighting against version control. With real-time document collaboration in Google Apps, users see immediate gains in collaboration and productivity.

### PCMG Services – Migrating to Google Apps for Work

PCMG is a Google Apps Partner and brings the experience and methodology to successfully migrate your services to Google Apps for Work. organizations may not always have the resources, the time, or the skills to manage the migration themselves, so PCMG provides a service to assist. PCMG not only brings Google Apps expertise, but also brings years of experience across a wide range of technologies. This experience is important when migrating organizations off of other technologies since the goal is to deliver a smooth migration experience for end-users.

#### Included in the migration service:

- Set up of a new domain (or current organization domain) in Google Apps for Work
- Configuration of Google Apps Directory Sync
- Migration of organization's users, groups, distribution lists, and contacts to Google Apps for Work
- Enabling of GoogleSync Mobile Services and Google Apps Mobile Device Management
- Configuration of Google Apps Email Security
- Administrative Console access provided to organization for ongoing management of Google Apps

# Imaging, configuration, and deployment you can rely on

PCMG provides the services you need to get the job done

## Integration & Configuration

We have the facilities, tools, processes and people to streamline the integration and configuration steps of your next technology deployment. Let our years of experience with image management, integration, asset tagging and tracking ensure the success of your next project.



An IT Support Specialist is here to assist you.  
**Call today to learn more.**

**800-625-5468**  
**www.PCMG.com**



*We are poised to help you implement nationwide deployments of any size. We'll take care of any and all aspects from procurement and shipping to imaging and integration.*

We have three Integration Centers across the U.S. in Columbus, Ohio; Memphis, Tennessee; and Irvine, California. Because these centers occupy dedicated space within our warehouse buildings, we can provide all the services you need to meet your deployment schedule, including receiving, storing, integrating, configuration, asset tagging, tracking, and logistics. Our Integration Centers are fully ISO 9001:2008 compliant, demonstrating the focus on quality management we bring to each project.

### Advanced Configuration and Staging

When you partner with us, we can pre-configure any type of hardware prior to deployment at our Integration Centers:

- Desktops, laptops, and servers
- Network hardware, routers, and switches
- Mobile devices, including tablets
- Point of Sale (POS) equipment
- Apple® systems and iOS devices
- Custom shrink-wrapped kitting

### Image Development and Management

Our Integration Centers can image your systems using a variety of software platforms, such as Ghost, WIM, or IUB, based on your specific requirements. Our segregated and secure production network is set up for Gigabit Ethernet, so we can image many systems from our image server in a very short period of time.

The accuracy of the image deployed is guaranteed by our First Article Build process. This documented process mandates the creation of a system or systems built with your customized image and the development of step-by-step configuration instructions to be followed in the image deployment process. The system(s) and the deployment instructions are then sent to you for evaluation and approval. After we get your approval, we place the image onto the authorized production image server and publish the instructions on our internal quality system site.

All image loads require supervisory personnel to inspect each installation. Additionally, we use an automated electronic data collection process, which verifies that the correct load was downloaded to each system.

### Asset Tagging and Reporting

Asset Tagging and Reporting is a service that can be customized to your requirements. It provides for the placement of a specially created asset tag on a system unit and/or packaging. This also includes the creation of asset tracking reports using either software supplied by you or an Excel spreadsheet. The service can be customized to include the creation of specialized bar code labeling if needed.





# Our exclusive OpsTRACK system enables improved eProcurement

## Take Control of eProcurement

PCM's free OpsTRACK service is a customizable eProcurement solution that's accessible 24x7. It integrates with any ERP system, enables approval workflows, lowers transaction costs, eliminates rogue purchases — and puts you in total control.



A Business Support Specialist is here to assist you.  
**Call today to learn more.**

**800-700-1000**  
**www.PCM.com**



*PCM offers our OpsTRACK eProcurement system as a free service to all our clients to help ease their acquisition, authorization, and administration.*

The goal of eProcurement is to streamline and speed up the acquisition process, but many businesses have found that the poorly designed systems and outdated processes of the last twenty years haven't delivered on that promise. That's why PCM developed OpsTRACK, our industry-leading solution for easier acquisition, authorization and administration throughout the eProcurement process—and offers it all at no cost to our clients.

### Hassle-Free Ordering

Our advanced OpsTRACK technology procurement and management system gives our clients a direct link to tier-one technology suppliers and a convenient, cost-saving method of conducting business with PCM.

The suite features four free components, the Procurement Manager, the License Manager, the Asset Manager and the optional Workflow Manager. OpsTRACK is a Web-based system that's open 24x7 so you can conduct business at any time & take advantage of a host of benefits:

- Quick access to hardware & software from over 1,700 leading manufacturers and publishers
- Faster procurement and reduced costs
- Automatic tracking of product acquisitions
- Real-time connections with leading distributors and manufacturers, such as HP, Lenovo, IBM, Ingram Micro, Synnex and Tech Data
- Integration into existing ERP systems like SAP, PeopleSoft, Oracle, Lawson and more

- Data exchange solutions into call management systems such as Remedy and Peregrine
- Seamless punch-out into Ariba, PurchaseNET, Oracle Exchange, Commerce One and more

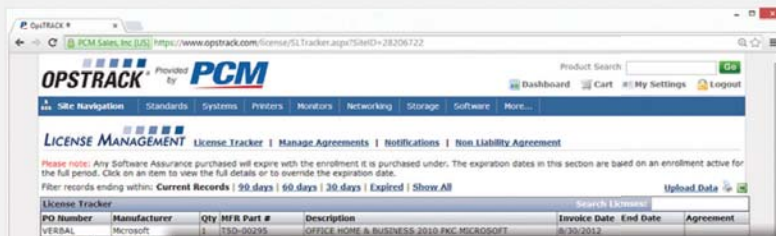
### The Procurement Manager

The Procurement Manager in OpsTRACK functions as the central procurement source for your company and puts a vast library of inventory and knowledge for your industry right at your fingertips.

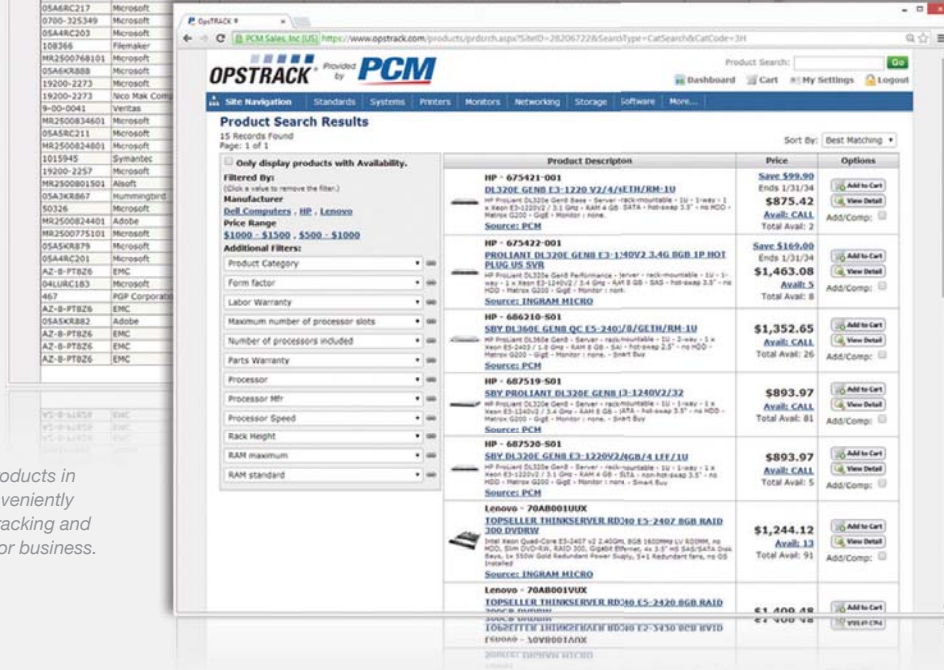
The average cost of processing a traditional purchase order is in the range of \$100 to \$125. But, with the Procurement Manager, everything stays within the OpsTRACK system and costs can be reduced to as low as \$10 to \$35 per order. In addition, the system only allows purchases from authorized vendors, yielding additional savings of up to 15%.

- Real-time product price and availability with live online ordering and continual updates
- Allows you to bundle the products you buy most often for easy one-click ordering
- Employee Purchase Programs offer tremendous cost-savings for your employees
- Build price-quotes and forward them by e-mail for internal approval
- Customizable catalogs that can include non-technology items just for your industry

*Continued on back...*



The OpSTRACK License Manager is a powerful online tool for streamlining and simplifying the complex world of software contracts, licensing and compliance.



OpSTRACK lets you shop for products in an online retail format while conveniently unifying approval, acquisition, tracking and reporting within a portal made for business.

- Manufacturer rebates updated in real-time
- Reduce rogue buying by as much as 60%

### The License Manager

Keeping track of software licenses and staying in compliance is critical for large organizations, but unwieldy without finely tuned tools like the OpSTRACK License Manager. It keeps track of all the licenses you have purchased from PCM over the last three years for every vendor and sends out reminders up to 90 days before a license expires so that you can renew on time and stay in compliance.

Both the license tracker and the contractual license tools allow you to upload purchases from other resellers as well so that you can see your complete license inventory in one place, run reports and manage it all in real time.

Contractual license support includes Microsoft Enterprise Agreements, Open Value Licensing and Microsoft Select. It also supports CA's Master License and Open Licensing programs in addition to Adobe's Contractual License Programs, Open Options and Transactional License Programs.

- Save time and reduce costs by streamlining processes and increasing security
- Automatically upload your current purchase history and easily add new licensing programs and agreements
- Track expiration dates and set reminders
- Set user access and security levels
- Standardized and customizable reports

### The Asset Manager

One of the most important components of the IT product lifecycle is asset management, and the OpSTRACK Asset Manager makes it much easier with its intuitive user interface that provides access to information on every serialized product procured through PCM. It even allows you to enter your own specific asset tracking information and gives you the option to open up client specific fields for entry into your data, all of which can then be reported on as needed.

If PCM is providing an asset tagging service through our configuration and integration center, then your specific asset number information will be automatically provided within this tool. The Asset Manager is completely web-based, so it's available 24x7 and kept continually up-to-date.

### The Workflow Manager

The OpSTRACK Workflow Manager helps organizations streamline virtually any process or activity. Uniquely designed to tightly interact with the Procurement Manager, but also available as a stand-alone module, it can be customized to fit any workflow from approval processing to document management.

Workflow Manager quickly processes your procurement quotes through a flexible and customizable approval workflow. The module can integrate budgeting to give you complete tracking and control while providing reports that assist in managing financial issues. You can build a work-

flow around something simple, such as an A to B to C stepped approach. Or you can harness the expertise of the PCM OpSTRACK team to design a workflow, at no cost to you, with multiple stages occurring simultaneously and complex routing and approval requirements.

- Authorized users can build and submit quotes based on their requirements
- Notification e-mails can be sent with status updates and action items
- Requests are automatically forwarded to the purchasing department once approvals are obtained or designated steps are taken
- Purchase orders are assigned to approved requests and sent to PCM for processing
- Systems can begin from any input source, such as an e-mail, a Word document, an Excel spreadsheet or other common file types

### Your Partner in Success

The OpSTRACK eProcurement system is just one of the solutions that we have finely tuned for the needs of large businesses and enterprises. Call today and take advantage of the higher efficiency, greater accuracy and invaluable cost controls of our free OpSTRACK service, as well as all of the other great solutions from PCM, your premier technology services provider.



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Overview

## Network Services

A reliable network is the fundamental foundation to transmit and access data in any organization, yet networks at most organizations are not suited to handle today's information flow, let alone the demands of voice, video and emerging technologies.

PCM provides value by ensuring that networks are designed to properly meet the business goals, implemented using quality technology and services, and then monitored and managed to ensure uptime. We are working aggressively to provide both wired and wireless solutions, which are anticipated to grow significantly over the next several years. We are a key supplier of networking equipment, professional services and managed services at many marquee clients.

**Speak with an IT Consultant today.**

**1-800-300-2214**  
Mondays - Fridays  
6am - 6pm Pacific



Don't have time? Drop us a line.

PCM provides expertise to design, implement and support no-compromise networks through a national team of certified engineers. Offerings include complete solutions which seamlessly integrate network technologies, including borderless networks, secure mobility, data center, collaboration and video.

<b>Borderless Network</b>	<b>Collaboration &amp; Video</b>	<b>Physical &amp; Logical Security</b>
<ul style="list-style-type: none"> <li>• High performance LAN switching</li> <li>• Integrated WAN routing</li> <li>• Robust campus wireless</li> <li>• Secure mobility and virtual office</li> </ul>	<ul style="list-style-type: none"> <li>• Unified Communications</li> <li>• Instant Messaging &amp; Presence</li> <li>• Enterprise Social Networking</li> <li>• Video Conferencing</li> </ul>	<ul style="list-style-type: none"> <li>• Access Controls</li> <li>• Video Surveillance</li> <li>• Firewalls</li> <li>• Virtual Private Networks</li> </ul>

Our Network Services portfolio includes:

#### Assessment

- Understand business requirements
- Quantify current state & GAP analysis

#### Configuration

- Infrastructure programming
- Performance optimization

#### Design

- Infrastructure recommendations (BOM)
- Service Statement of Work (SOW)

#### Installation

- Rack and Stack
- Integration
- Migration
- Cutover

PCM's Networking & Security Solutions Team will assist our Account Executives with complete solutions for connectivity, security, wireless and voice needs. The team can help with vendor configurations and third party solutions integration as well as document what is needed for a complete install and implementation, including project management. Get started with your own no-compromise network by contacting your Account Executive today.

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- Product Configurator

More Than an IT Provider – We’re Your Technology Partner

Since 1987, PCM has been a leading provider of IT products, services, and solutions to businesses, government agencies, educational institutions, and healthcare facilities. We provide access to over 300,000 IT products like [tablets](#), [slate](#), [notebooks](#), [desktops](#), [servers](#), [storage](#), and [networking](#) from leading manufacturers like Cisco, HP, Apple, Adobe, Lenovo and Microsoft. With powerful eProcurement tools, comprehensive software licensing solutions and dedicated Account Executives, it’s easy to get exactly what you need to tackle your technical challenges.

In addition, we offer world class procurement and logistics, IT consulting, and implementation services delivered through over 1200 technical professionals. Whether you want to deploy tablets securely or move your data center to the cloud, PCM is here to make it happen. Our Services experts will collaborate with you to understand your business and provide tailored services to allow your organization to lower costs, increase agility, improve efficiency and succeed in today’s global economy and beyond.



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# Enterprise Mobility Management

Working smarter, faster and more securely with mobile devices.

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## Enterprise Mobility Management

Mobile technology is changing how we conduct business. Not only has there been an increase in the use of smartphones, tablets and laptops, but the number of organizations adopting Bring Your Own Device (BYOD) policies has skyrocketed. And to complicate matters, employees now expect to be able to access their business applications — email, contacts, calendars, SharePoint, CRM and other portals — on these devices from any location and anytime of the day.

The priority for IT departments has become to identify the requirements needed to secure and support these mobile devices. They recognize their organization can gain a competitive edge with mobile devices when the proper security policies and procedures are in place. And, they can satisfy the user through profile-configured VPN and network access, so they no longer have to hunt for corporate access and Wi-Fi keys.

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Don't have time? Drop us a line.

How to manage corporate devices and data properly.

Mobile device use and security must be carefully managed in order to protect the security of both your organization's physical assets and its sensitive information. According to an Info-Tech Research study, up to 30% of mobile devices are lost or stolen along with their corporate data and intellectual property. In a BYOD environment, every misplaced smartphone, tablet, or laptop is a potential gateway to your sensitive systems. When users can access and modify data on unsecured devices, it creates additional risks for information control, malware, data corruption, and theft.

With more than twenty years experience and dedicated processes, the PCM experience is the top of the game. The entire process is managed and maintained wholly within PCM, which makes us a true single-source provider. Plus, our comprehensive service offerings cover the entire mobility process, from pre-deployment planning through device management and on to lifecycle management.

**Planning:** Our consultants utilize their vast experience in Enterprise Mobility to help you architect the correct solution for you and your users.

**Acquisition:** As one of the largest corporate resellers in the nation, we are able to leverage our relationships with top-tier technology vendors such as Apple, Cisco, HP, Mobile Iron, AirWatch and others to help you get the most out of mobility for your business.

**Deployment:** Leveraging PCM's Integration and Distribution Centers we help efficiently receive, image, ship and deploy your mobile devices.

- Product Management
- Kitting
- Imaging
- Pick & Ship

**Management:** By leveraging an MDM solution, you can standardize application and policy settings across all devices regardless of manufacturer, model, owner of the device, geographical location, and more.

- Enrollment
- Configuration

- Policy Enforcement
- Change Management

**Service Desk Support:** Includes both end-user support and device hardware support. Our U.S.-based Service desk technicians take your calls, answer questions and provide expert advice with all aspects of your Enterprise Mobility Management service.

- Hardware Support
- Lifecycle Services
- Application Support
- Enterprise Services

**Lifecycle Management:** The managed inventory of corporate-owned mobile devices and the complete inventory of employee-owned devices provides the foundation for standardized configuration, device support, and policy enforcement throughout the entire Enterprise.

- Asset Management
- Activation & Reporting
- Managed Replacement
- Build Management

PCM stands at the forefront of Mobility Management Solutions, and we're ready to help you gain control of this rapidly changing environment.

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## More Than an IT Provider – We're Your Technology Partner

Since 1987, PCM has been a leading provider of IT products, services, and solutions to businesses, government agencies, educational institutions, and healthcare facilities. We provide access to over 300,000 IT products like [tablets](#), [slate](#), [notebooks](#), [desktops](#), [servers](#), [storage](#), and [networking](#) from leading manufacturers like Cisco, HP, Apple, Adobe, Lenovo and Microsoft. With powerful eProcurement tools, comprehensive software licensing solutions and dedicated Account Executives, it's easy to get exactly what you need to tackle your technical challenges.



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In addition, we offer world class procurement and logistics, IT consulting, and implementation services delivered through over 1200 technical professionals. Whether you want to deploy tablets securely or move your data center to the cloud, PCM is here to make it happen. Our Services experts will collaborate with you to understand your business and provide tailored services to allow your organization to lower costs, increase agility, improve efficiency and succeed in today's global economy and beyond.



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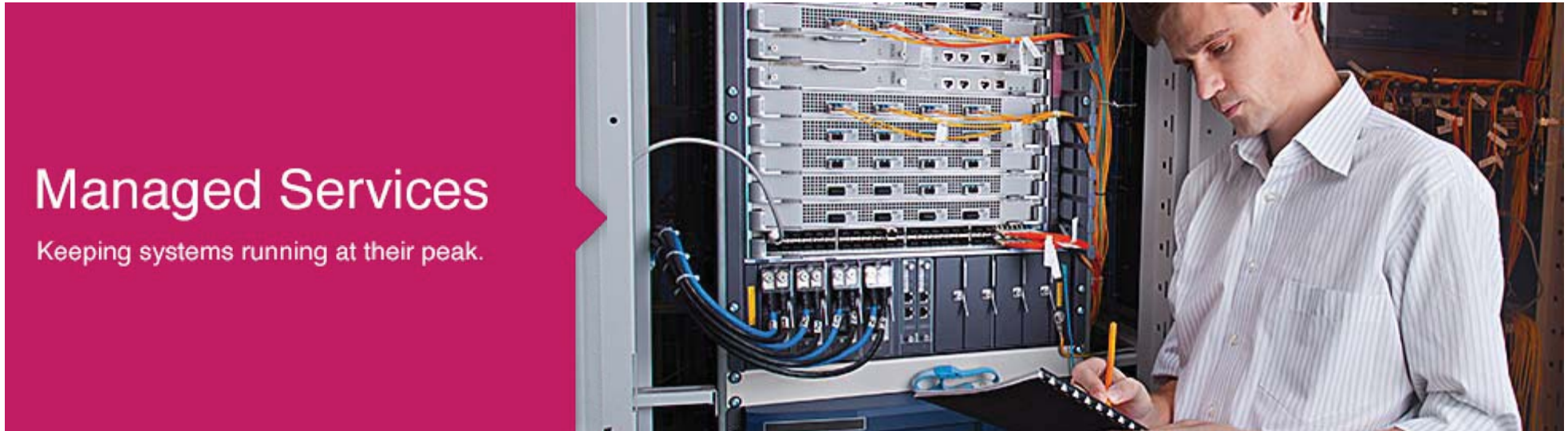
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## Managed Services

PCM's Technology Support Services can be specially customized to fit your business operations. While we're the perfect complement to existing IT services, we can also bridge the widest gap in any organization to help them ensure true business continuity.

With Managed Services, our technical specialists can monitor, manage and support your entire IT environment, providing a single point of contact for your technology needs. Businesses that choose managed IT services can save time, reduce operational costs, become more productive and free up resources to focus on growing the business.

Speak with an IT Consultant today.

1-800-300-2214  
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Don't have time? Drop us a line.

We offer graduated levels of service designed to meet the unique needs of each business. The level of management that we will recommend depends upon the individual requirements of your organization:

#### **Essential Managed Services**

Essential Managed Services are the foundation of a properly managed IT environment, offering critical monitoring and management of your server and networking infrastructure. They are designed for organizations that have skilled IT resources on staff that will be responsible for incident resolution and daily operations aspects of your systems.

#### **Advanced Managed Services**

Advanced Managed Services fulfills the needs of clients who require monitoring and management of their network and server infrastructure and also want our expert engineers to take the lead on resolving your tricky technology issues 24 × 7 × 365.

These services are designed for organizations with skilled IT resources capable of handling the daily operational aspects of managing their technology, but choose to have us handle incident resolution so their resources are free to focus on higher level tasks.

#### **Premier Managed Services**

Our Premier Managed Services are the highest level of Managed IT Services that we offer. In addition to monitoring, proactive patch management and incident resolution, they provide for the full outsourcing of your daily IT operations.

With this level of service, we address all of the technology concerns that are encountered on a daily basis and are required to support the end user while keeping business operations running smoothly. These technology needs range from simple port and password changes to complex firewall rule additions and routing changes.

Clients selecting this level of service typically have reduced IT resources or no IT resources on staff and therefore choose to defer to our Technology Support Services on infrastructure related operational and support issues.

Managed IT Support Services helps to reduce capital expenses and lowers operational costs to a predictable monthly fee.

PCM combines the best ITIL practices with decades of industry-leading skills and expertise to deliver services you can count on. Plus, our efficient monitoring and maintenance options mean we can often provide services at a lower cost than what you can perform internally.

Our Managed Support Services can be specifically customized to fit your business operations. We're the perfect complement to existing IT services, bridging the gap to help ensure operational continuity. Call your Account Executive today for more details.

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PCMG, Inc.

Response to:

The Interlocal Purchasing System (TIPS)

**RFP 180306 Technology Solutions Products and Services (2)**

**Proposed Goods and Services –**

PCMG is pleased to provide you with the link to access our online catalog of goods and services:

[www.pcmg.com](http://www.pcmg.com)