

TIPS VENDOR AGREEMENT

Between Pro Tech Mechanical and
(Company Name)

THE INTERLOCAL PURCHASING SYSTEM (TIPS)

For
RCSP 170303 HVAC (JOC)

General Information

The Vendor Agreement ("Agreement") made and entered into by and between The Interlocal Purchasing System (hereinafter referred to as "TIPS" respectfully) a government cooperative purchasing program authorized by the Region 8 Education Service Center, having its principal place of business at 4845 US Hwy 271 North, Pittsburg, Texas 75686. This Agreement consists of the provisions set forth below, including provisions of all Attachments referenced herein. In the event of a conflict between the provisions set forth below and those contained in any Attachment, the provisions set forth shall control.

The vendor Agreement shall include and incorporate by reference this Agreement, the terms and conditions, special terms and conditions, any agreed upon amendments, as well as all of the sections of the solicitation as posted, including any addenda and the awarded vendor's proposal. Once signed, if an awarded vendor's proposal varies or is unclear in any way from the TIPS Agreement, TIPS, at its sole discretion, will decide which provision will prevail. Other documents to be included are the awarded vendor's proposals, task orders, purchase orders and any adjustments which have been issued. If deviations are submitted to TISP by the proposing vendor as provided by and within the solicitation process, this Agreement may be amended to incorporate any agreed deviations.

The following pages will constitute the Agreement between the successful vendors(s) and TIPS. Bidders shall state, in a separate writing, and include with their proposal response, any required exceptions or deviations from these terms, conditions, and specifications. If agreed to by TIPS, they will be incorporated into the final Agreement.

Definitions

PURCHASE ORDER is the TIPS member's approval providing the authority to proceed with the negotiated delivery order under the Agreement. Special terms and conditions as agreed to between the vendor and TIPS member will be added as addendums to the PO. Items such as certificate of insurance, bonding requirements, small or disadvantaged business goals are some of the addendums possible.

Terms and Conditions

Freight

All quotes to members shall provide a line item for cost for freight or shipping regardless if there is a charge or not. If no charge for freight or shipping, indicate by stating "No Charge" or "\$0" or other similar indication.

Warranty Conditions

All supplies equipment and services shall include manufacturer's minimum standard warranty unless otherwise agreed to in writing. Vendor shall be an authorized dealer, distributor or manufacturer for all products. All equipment proposed shall be new unless clearly stated in writing.

Customer Support

The Vendor shall provide timely and accurate customer support to TIPS members. Vendors shall respond to such requests within one (1) working day after receipt of the request. Vendor shall provide training regarding products and services supplied by the Vendor unless otherwise clearly stated in writing at the time of purchase. (Unless training is a line item sold or packaged and must be purchased with product.)

Agreements

All Agreements and agreements between Vendors and TIPS Members shall strictly adhere to the statutes that are set forth in the Uniform Commercial Code as most recently revised.

Agreements for purchase will normally be put into effect by means of a purchase order(s) executed by authorized agents of the participating government entities.

Davis Bacon Act requirements will be met when Federal Funds are used for construction and/or repair of buildings.

Tax exempt status

A taxable item sold, leased, rented to, stored, used, or consumed by any of the following governmental entities is exempted from the taxes imposed by this chapter:(1) the United States; (2) an unincorporated instrumentality of the United States; (3) a corporation that is an agency or instrumentality of the United States and is wholly owned by the United States or by another corporation wholly owned by the United States;(4) the State of Texas; (5) a Texas county, city, special district, or other political subdivision; or (6) a state, or a governmental unit of a state that borders Texas, but only to the extent that the other state or governmental unit exempts or does not impose a tax on similar sales of items to this state or a political subdivision of this state. Texas Tax Code § 151.309.

Assignments of Agreements

No assignment of Agreement may be made without the prior written approval of TIPS. Payment can only be made to the awarded Vendor or vendor assigned dealer.

Disclosures

1. Vendor affirms that he/she has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor or service to a public servant in connection with this Agreement.
2. Vendor shall attach, in writing, a complete description of any and all relationships that might be considered a conflict of interest in doing business with participants in the TIPS program.
3. The vendor affirms that, to the best of his/her knowledge, the offer has been arrived at independently, and is submitted without collusion with anyone to obtain information or gain any favoritism that would in any way limit competition or give an unfair advantage over other vendors in the award of this Agreement.

Renewal of Agreements

The Agreement with TIPS is for one (1) year with an option for renewal for additional consecutive years as provided in the solicitation. Total term of Agreement can be up to the number of years provided in the solicitation, if sales are reported through the Agreement and both parties agree.

Automatic Renewal Clauses Incorporated in Awarded Vendor Agreements with TIPS Members Resulting from the Solicitation and with the Vendor Named in this Agreement.

No Agreement for goods or services with a TIPS member by the awarded vendor named in this Agreement that results from the solicitation award named in this Agreement, may incorporate an automatic renewal clause with which the TIPS member must comply. All renewal terms incorporated in an Agreement by the vendor with the TIPS member shall only be valid and enforceable when the vendor receives written confirmation by purchase order or executed Agreement issued by the TIPS member for any renewal period. The purpose of this clause is to avoid a TIPS member inadvertently renewing an Agreement during a period in which the governing body of the TIPS member has not properly appropriated and budgeted the funds to satisfy the Agreement renewal. This term is not negotiable and any Agreement between a TIPS member and a TIPS awarded vendor with an automatic renewal clause that conflicts with these terms is rendered void and unenforceable.

Shipments

The Vendor shall ship ordered products within a commercially reasonable time after the receipt of the order. If a product cannot be shipped within that time, the Vendor shall notify TIPS and

the requesting entity as to why the product has not shipped and shall provide an estimated shipping date, if applicable. TIPS or the requesting entity may cancel the order if estimated shipping time is not acceptable.

Invoices

The Vendor or vendor assigned dealer shall submit invoices, to the TIPS participant. Each invoice shall include the TIPS participant's purchase order number. The shipment tracking number or pertinent information for verification of TIPS participant receipt shall be made available upon request. The Vendor or vendor assigned dealer shall not invoice for partial shipments unless agreed to in writing in advance by TIPS and the TIPS participant.

Payments

The TIPS participant will make payments directly to the Vendor or vendor assigned dealer at net 30 days after receiving invoice.

Pricing

The Vendor agrees to provide pricing to TIPS and its participating governmental entities that is at least equal to the lowest pricing available to like cooperative purchasing customers and the pricing shall remain so throughout the duration of the Agreement.

The Vendor agrees to promptly lower the cost of any product purchased through TIPS following a reduction in the manufacturer or publisher's direct cost to the Vendor. Price increases will be honored according to the terms of the solicitation. However, the Vendor shall honor previous prices for thirty (30) days after written notification to TIPS of an increase.

All pricing submitted to TIPS shall include the participation fee, as provided in the solicitation, to be remitted to TIPS by the Vendor. Vendor will not show adding the fee to the invoice presented to customer. Failure to render the participation fee to TIPS shall constitute a breach of this agreement and shall be grounds for termination of this agreement and any other agreement held with TIPS.

Participation Fees

Vendor or vendor assigned dealer Agreements to pay the participation fee for all Agreement sales to TIPS on a monthly scheduled report. Vendor must login to the TIPS database and use the "Submission Report" section to report sales. The Vendor or vendor assigned dealers are responsible for keeping record of all sales that go through the TIPS Agreement. Failure to pay the participation fee will result in termination of Agreement. Please contact TIPS at tips@tips-usa.com or call (866) 839-8477 if you have questions about paying fees.

Indemnity

- 1. Indemnity for Personality Agreements.** Vendor agrees to indemnify and hold harmless and defend TIPS, TIPS member(s), officers and employees, from and against all claims and suits for damages, injuries to persons (including death), property damages, losses, and expenses including court costs and attorney's fees, arising out of, or resulting from, Vendor's performance of this Agreement, including all such causes of action based upon common, constitutional, or statutory law, or based in whole or in part, upon allegations of negligent or intentional acts on the part of the Vendor, its officers, employees, agents, subcontractors, licensees, invitees, whether or not such claims are based in whole or in part upon the negligent acts or omissions of the TIPS, TIPS member(s), officers, employees, or agents.
- 2. Indemnity for Performance Agreements.** The Vendor agrees to indemnify and hold harmless and defend TIPS, TIPS member(s), officers and employees from and against all claims and suits for damages, injuries to persons (including death), property damages, losses, and expenses including court costs and attorney's fees, arising out of, or resulting from, Vendor's work under this Agreement, including all such causes of action based upon common, constitutional, or statutory law, or based in whole or in part, upon allegations of negligent or intentional acts on the part of the Vendor, its officers, employees, agents, subcontractors, licensees, or invitees. Vendor further agrees to indemnify and hold harmless and defend TIPS, TIPS member(s), officers and employees, from and against all claims and suits for injuries (including death) to an officer, employee, agent, subcontractors, supplier or equipment lessee of the Vendor, arising out of, or resulting from, Vendor's work under this Agreement whether or not such claims are based in whole or in part upon the negligent acts or omissions of the TIPS, TIPS member(s), officers, employees, or agents.

Attorney's Fees--Texas Local Government Code § 271.159 is expressly referenced.

Pursuant to §271.159, TEXAS LOC. GOV'T CODE, in the event that any one of the Parties is required to obtain the services of an attorney to enforce this Agreement, the prevailing party, in addition to other remedies available, shall be entitled to recover reasonable attorney's fees and costs of court.

Multiple Vendor Awards

TIPS reserves the right to award multiple vendor Agreements for categories when deemed in the best interest of the TIPS membership. Bidders scoring the RFP's specified percentage or above will be considered for an award. Categories are established at the discretion of TIPS.

State of Texas Franchise Tax

By signature hereon, the bidder hereby certifies that he/she is not currently delinquent in the payment of any franchise taxes owed the State of Texas under Chapter 171, Tax Code.

Miscellaneous

The Vendor acknowledges and agrees that continued participation in TIPS is subject to TIPS sole discretion and that any Vendor may be removed from the participation in the Program at any time with or without cause. Nothing in the Agreement or in any other communication between TIPS and the Vendor may be construed as a guarantee that TIPS participants will submit any orders at any time. TIPS reserves the right to request additional proposals for items already on Agreement at any time.

Purchase Order Pricing/Product Deviation

If a deviation of pricing/product on a purchase order occurs, TIPS is to be notified within 48 hours of receipt of order.

Termination for Convenience

TIPS has the right to terminate the agreement for cause or no cause for convenience with a thirty-day written notice. Termination for convenience is required under 2 CFR part 200.

TIPS Member Purchasing Procedures

Purchase orders or their equal are issued by participating TIPS member to the awarded vendor indicating on the PO "Agreement Number". Order is emailed to TIPS at tipspo@tips-usa.com.

- Awarded vendor delivers goods/services directly to the participating member.
- Awarded vendor invoices the participating TIPS member directly.
- Awarded vendor receives payment directly from the participating member.
- Awarded vendor reports sales monthly to TIPS (unless prior arrangements have been made with TIPS to report monthly).

Form of Agreement

If a vendor submitting an offer requires TIPS and/or TIPS Member to sign an additional agreement, a copy of the proposed agreement must be included with the proposal. In response to submitted supplemental Vendor Agreement documents, TIPS will review proposed vendor Agreement documents. Vendor's Agreement document shall not become part of TIPS's Agreement with vendor unless and until an authorized representative of TIPS reviews and approves it.

Licenses

Awarded vendor shall maintain in current status all federal, state and local licenses, bonds and permits required for the operation of the business conducted by awarded vendor. Awarded vendor shall remain fully informed of and in compliance with all ordinances and regulations pertaining to the lawful provision of services under the Agreement. TIPS reserves the right to stop work and/or cancel Agreement of any awarded vendor whose license(s) expire, lapse, are suspended or terminated.

Novation

If awarded vendor sells or transfers all assets or the entire portion of the assets used to perform this Agreement, a successor in interest must guarantee to perform all obligations under this Agreement. TIPS reserves the right to accept or reject any new party. A simple change of name agreement will not change the Agreement obligations of awarded vendor.

Site Requirements (when applicable to service or job)

Cleanup: Awarded vendor shall clean up and remove all debris and rubbish resulting from their work as required or directed by TIPS Member. Upon completion of work, the premises shall be left in good repair and an orderly, neat, clean and unobstructed condition.

Preparation: Awarded vendor shall not begin a project for which TIPS Member has not prepared the site, unless awarded vendor does the preparation work at no cost, or until TIPS Member includes the cost of site preparation in a purchase order.

Site preparation includes, but is not limited to: moving furniture, installing wiring for networks or power, and similar pre-installation requirements.

Registered sex offender restrictions: For work to be performed at schools, awarded vendor agrees that no employee of a sub-contractor who has been adjudicated to be a registered sex offender will perform work at any time when students are or reasonably expected to be present.

Awarded vendor agrees that a violation of this condition shall be considered a material breach and may result in the cancellation of the purchase order at the TIPS Member's discretion.

Awarded vendor must identify any additional costs associated with compliance of this term. If no costs are specified, compliance with this term will be provided at no additional charge.

Safety measures: Awarded vendor shall take all reasonable precautions for the safety of employees on the worksite, and shall erect and properly maintain all necessary safeguards for protection of workers and the public. Awarded vendor shall post warning signs against all hazards created by the operation and work in progress. Proper precautions shall be taken pursuant to state law and standard practices to protect workers, general public and existing structures from injury or damage.

Smoking

Persons working under Agreement shall adhere to local smoking policies. Smoking will only be permitted in posted areas or off premises.

Invoices

The awarded vendor shall submit invoices to the participating entity clearly stating "Per TIPS Agreement". The shipment tracking number or pertinent information for verification shall be made available upon request.

Marketing

Awarded vendor agrees to allow TIPS to use their name and logo within website, marketing materials and advertisement. Any use of TIPS name and logo or any form of publicity, inclusive of press release, regarding this Agreement by awarded vendor must have prior approval from TIPS.

Supplemental agreements

The entity participating in the TIPS Agreement and awarded vendor may enter into a separate supplemental agreement to further define the level of service requirements over and above the minimum defined in this Agreement i.e. invoice requirements, ordering requirements, specialized delivery, etc. Any supplemental agreement developed as a result of this Agreement is exclusively between the participating entity and awarded vendor. TIPS, its agents, TIPS members and employees shall not be made party to any claim for breach of such agreement.

Survival Clause

All applicable software license agreements, warranties or service agreements that were entered into between Vendor and Customer under the terms and conditions of the Agreement shall survive the expiration or termination of the Agreement. All Purchase Orders issued and accepted by Order Fulfiller shall survive expiration or termination of the Agreement.

Legal obligations

It is the responding vendor's responsibility to be aware of and comply with all local, state and federal laws governing the sale of products/services identified in this RFP and any awarded Agreement thereof. Applicable laws and regulations must be followed even if not specifically identified herein.

Audit rights

Awarded Vendor shall, at their sole expense, maintain appropriate due diligence of all purchases made by TIPS Member that utilizes this Agreement. TIPS and Region 8 ESC each reserve the right to audit the accounting for a period of three (3) years from the time such purchases are made. This audit right shall survive termination of this Agreement for a period of one (1) year from the effective date of termination. TIPS shall have authority to conduct random audits of Awarded Vendor's pricing that is offered to TIPS Members. Notwithstanding the foregoing, in the event that TIPS is made aware of any pricing being offered to eligible entities that is materially inconsistent with the pricing under this agreement, TIPS shall have the ability to conduct the audit internally or may engage a third-party auditing firm. In the event of an audit, the requested materials shall be provided in the format and at the location designated by Region 8 ESC or TIPS.

Force Majeure

If by reason of Force Majeure, either party hereto shall be rendered unable wholly or in part to carry out its obligations under this Agreement then such party shall give notice and fully particulars of Force Majeure in writing to the other party within a reasonable time after occurrence of the event or cause relied upon, and the obligation of the party giving such notice, so far as it is affected by such Force Majeure, shall be suspended during the continuance of the inability then claimed, except as hereinafter provided, but for no longer period, and such party shall endeavor to remove or overcome such inability with all reasonable dispatch.

Services

When applicable, performance bonds and payment bonds will be required on construction or labor required jobs. Awarded vendor will meet the TIPS member's local and state purchasing requirements. Awarded vendors may need to provide additional capacity as jobs increase. Bonds will not require that a fee be paid to TIPS. The actual cost of the bond will be a pass through to the TIPS member and added to the purchase order or Agreement.

Scope of Services

The specific scope of work for each job shall be determined in advance and in writing between TIPS Member and Awarded vendor. It is okay if the TIPS member provides a general scope, but the awarded vendor should provide a written scope of work to the TIPS member as part of the proposal. Once the scope of the job is agreed to, the TIPS member will issue a PO and/or an Agreement with the estimate referenced as an attachment along with bond and any other special provisions agreed to for the TIPS member. If special terms and conditions other than those covered within this solicitation and awarded Agreements are required, they will be attached to the PO and shall take precedence over those in the base Agreement.

Project Delivery Order Procedures

The TIPS member having approved and signed an interlocal agreement, or other TIPS membership document, may make a request of the awarded vendor under this Agreement when the TIPS member has services that need to be undertaken. Notification may occur via phone, the web, email, fax, or in person.

Upon notification of a pending request, the awarded vendor shall make contact with the TIPS member as soon as possible, but must make contact with the TIPS member within two working days.

Scheduling of Projects

Scheduling of projects (if applicable) will be accomplished when the TIPS member issues a purchase order that will serve as "the notice to proceed". The period for the delivery order will include the mobilization, materials purchase, installation and delivery, design, weather, and site cleanup and inspection. No additional claims may be made for delays as a result of these items. When the tasks have been completed the awarded vendor shall notify the client and have the

TIPS member inspect the work for acceptance under the scope and terms in the PO. The TIPS member will issue in writing any corrective actions that are required. Upon completion of these items, the TIPS member will issue a completion notice and final payment will be issued.

Support Requirements

If there is a dispute between the awarded vendor and TIPS member, TIPS or its representatives will assist in conflict resolution or third party (mandatory mediation), if requested by either party. TIPS, or its representatives, reserves the right to inspect any project and audit the awarded vendors TIPS project files, documentation and correspondence.

Incorporation of Solicitation

The TIPS Request for Proposals or the Request for Competitive Sealed Proposals solicitation and all associated documents and forms made part of the solicitation process, including any addenda, that resulted in the execution of this agreement are hereby incorporated by reference into this agreement as if copied verbatim.

Special Terms and Conditions

It is the intent of TIPS to Agreement with a reliable, high performance vendor to supply products and services to government and educational agencies. It is the experience of TIPS that the following procedures provide TIPS, the Vendor, and the participating agency the necessary support to facilitate a mutually beneficial relationship. The specific procedures will be negotiated with the successful vendor.

- **Agreements:** All vendor purchase orders and/or Agreements/agreements must be emailed to TIPS at tipspo@tips-usa.com. Should an agency send an order direct to vendor, it is the vendor's responsibility to forward the order to TIPS at the email above within 24 business hours and confirm its receipt with TIPS.
 - **Promotion of Agreement:** It is agreed that Vendor will encourage all eligible entities to purchase from the TIPS Program. Encouraging entities to purchase directly from the Vendor and not through TIPS Agreement is a violation of the terms and conditions of this Agreement and will result in removal of the Vendor from the TIPS Program.
 - **Daily Order Confirmation:** All Agreement purchase orders will be approved daily by TIPS and sent to vendor. The vendor must confirm receipt of orders to the TIPS member (customer) within 24 business hours.
 - **Vendor custom website for TIPS:** If Vendor is hosting a custom TIPS website, then updated pricing must be posted by 1st of each month.
 - **Back Ordered Products:** If product is not expected to ship within 3 business days, customer is to be notified within 24 hours and appropriate action taken based on customer request.
-

Term of Agreement is one year with renewal options for up to two additional years as provided in the solicitation.

Page 12 of 12 will be the TIPS Vendor Agreement Signature Page

TIPS Vendor Agreement Signature Form

RCSP 170303 HVAC (JOC)

Company Name Pro Tech Mechanical

Address 1622 Saratoga Blvd.


City Corpus Christi State TX Zip 8417

Phone 361-882-2101 Fax 361-882-2154

Email of Authorized Representative mike@protechmech.com

Name of Authorized Representative Mike Richter

Title President

Signature of Authorized Representative 

Date 4-26-17

TIPS Authorized Representative Name Meredith Barton

Title Vice-President of Operations

TIPS Authorized Representative Signature 

Approved by ESC Region 8 

Date 5/26/2017

The Interlocal Purchasing System (TIPS Cooperative) Supplier Response

Bid Information		Contact Information		Ship to Information	
Bid Creator	Mr. David Mabe Vice-President of Construction	Address	Region VIII Education Service Center 4845 US Highway 271 North	Address	
Email	david.mabe@tips-usa.com		Pittsburg, TX 75686	Contact	
Phone	+1 (903) 243-4759	Contact	David Mabe, TIPS Vice-President of Construction	Department	
Fax	+1 (866) 749-6674			Building	
Bid Number	170303 Addendum 2			Floor/Room	
Title	HVAC (JOC)	Department		Telephone	
Bid Type	RFP	Building		Fax	
Issue Date	3/2/2017 08:05 AM (CT)			Email	
Close Date	4/28/2017 03:00:00 PM (CT)	Floor/Room			
		Telephone	+1 (866) 839-8477		
		Fax	+1 (866) 839-8472		
		Email	bids@tips-usa.com		

Supplier Information

Company Pro Tech Mechanical, Inc.
 Address 6346 HARwick
 Corpus Christi, TX 78417

Contact
 Department
 Building
 Floor/Room
 Telephone (361) 882-2101
 Fax (361) 882-2154
 Email
 Submitted 4/27/2017 01:55:17 PM (CT)
 Total \$0.00

By submitting your response, you certify that you are authorized to represent and bind your company.

Signature Mike Richter

Email mike@protechmech.com

Supplier Notes

Bid Notes

Bid Activities

Bid Messages

Bid Attributes

Please review the following and respond where necessary

#	Name	Note	Response
1	Yes - No	Disadvantaged/Minority/Women Business Enterprise - D/M/WBE (Required by some participating governmental entities) Vendor certifies that their firm is a D/M/WBE? Vendor must upload proof of certification to the "Response Attachments" D/M/WBE CERTIFICATES section.	No
2	Yes - No	Highly Underutilized Business - HUB (Required by some participating governmental entities) Vendor certifies that their firm is a HUB? Vendor must upload proof of certification to the "Response Attachments" HUB CERTIFICATES section.	No
3	Yes - No	The Vendor can provide services and/or products to all 50 US States?	No
4	States Served:	If answer is NO to question #3, please list which states can be served. (Example: AR, OK, TX)	Texas
5	Company and/or Product Description:	This information will appear on the TIPS website in the company profile section, if awarded a TIPS contract. (Limit 750 characters.)	HVAC services, repair, replacement, installation, sales, controls, and plumbing.
6	Primary Contact Name	Primary Contact Name	Mike Richeter
7	Primary Contact Title	Primary Contact Title	President
8	Primary Contact Email	Primary Contact Email	Mike@protechmech.com
9	Primary Contact Phone	Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477	361-882-2101
10	Primary Contact Fax	Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477	361-882-2154
11	Primary Contact Mobile	Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477	361-765-6139
12	Secondary Contact Name	Secondary Contact Name	Tim Bradshaw
13	Secondary Contact Title	Secondary Contact Title	Account Representative
14	Secondary Contact Email	Secondary Contact Email	timb@protechmech.com
15	Secondary Contact Phone	Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477	956-789-2224
16	Secondary Contact Fax	Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477	956-277-0678
17	Secondary Contact Mobile	Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477	956-789-2224
18	Admin Fee Contact Name	Admin Fee Contact Name. This person is responsible for paying the admin fee to TIPS.	Paula Breeding
19	Admin Fee Contact Email	Admin Fee Contact Email	paula@protechmech.com
20	Admin Fee Contact Phone	Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477	361-882-2101

21	Purchase Order Contact Name	Purchase Order Contact Name. This person is responsible for receiving Purchase Orders from TIPS.	Chela Guzman
22	Purchase Order Contact Email	Purchase Order Contact Email	Chela@protechmech.com
23	Purchase Order Contact Phone	Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477	361-882-2101
24	Company Website	Company Website (Format - www.company.com)	www.protechmech.com
25	Federal ID Number:	Federal ID Number also known as the Employer Identification Number. (Format - 12-3456789)	73-1705771
26	Primary Address	Primary Address	1622 Saratoga Blvd
27	Primary Address City	Primary Address City	Corpus Christi
28	Primary Address State	Primary Address State (2 Digit Abbreviation)	Texas
29	Primary Address Zip	Primary Address Zip	78417
30	Search Words:	Please list search words to be posted in the TIPS database about your company that TIPS website users might search. Words may be product names, manufacturers, or other words associated with the category of award. YOU MAY NOT LIST NON-CATEGORY ITEMS. (Limit 500 words) (Format: product, paper, construction, manufacturer name, etc.)	HVAC, Chillers, Boilers, Controls, Plumbing, Constructions, repair services, replacements, installations, project management.
31	Yes - No	Do you wish to be eligible to participate in a TIPS contract in which a TIPS member utilizes federal funds on contracts exceeding \$100,000? (Non-Construction)	Yes
32	Yes - No	Certification of Residency (Required by the State of Texas) Company submitting bid is a Texas resident bidder?	Yes
33	Company Residence (City)	Vendor's principal place of business is in the city of?	Corpus Christi
34	Company Residence (State)	Vendor's principal place of business is in the state of?	Texas
35	Pricing Information:	Pricing information section. (Questions 36 - 38)	(No Response Required)
36	Yes - No	Pricing submitted includes the TIPS administration fee?	Yes
37	Yes - No	Vendor agrees to remit to TIPS the required administration fee?	Yes
38	Yes - No	Additional discounts to TIPS members for bulk quantities or scope of work?	Yes
39	Years Experience	Company years experience in this category?	17
40	Prices are guaranteed for?	(__ Month(s), __ Year(s), or Term of Contract) (Standard term is "Term of Contract")	1 year
41	Estimating Requirements	Awarded contractor must use Cost Works, JOC Works, RS Means Online, 4 Clicks, or Other Approved estimating software. If the contractor selects "Other Software", please make the request for approval in the next attribute question.	RS Means Online
42	Other Estimating Software	Please list the program name, website address and phone number of the requested estimating software.	none

- 43 Right of Refusal Does the proposing vendor wish to reserve the right not to perform the awarded agreement with a TIPS member at your discretion? Yes
- 44 NON-COLLUSIVE BIDDING CERTIFICATE By submission of this bid or proposal, the Bidder certifies that: (No Response Required)
- 1) This bid or proposal has been independently arrived at without collusion with any other Bidder or with any Competitor;
 - 2) This bid or proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids, or proposals for this project, to any other Bidder, Competitor or potential competitor;
 - 3) No attempt has been or will be made to induce any other person, partnership or corporation to submit or not to submit a bid or proposal;
 - 4) The person signing this bid or proposal certifies that he has fully informed himself regarding the accuracy of the statements contained in this certification, and under the penalties being applicable to the Bidder as well as to the person signing in its behalf. Not a negotiable term. Failure to agree will render your proposal non-responsive and it will not be considered.
- 45 CONFLICT OF INTEREST QUESTIONNAIRE - FORM CIQ If you have a conflict of interest as described in this form or the Local Government Code Chapter 176, cited therein- you are required to complete and file with TIPS, Richard Powell, 4845 US Highway 271 North, Pittsburg, Texas 75686 No
- You may find the Blank CIQ form on our website at:
- Copy and Paste the following link into a new browser or tab:
<https://www.tips-usa.com/assets/documents/docs/CIQ.pdf>
- Do you have any conflicts under this statutory requirement?
- 46 Filing of Form CIQ If yes (above), have you filed a form CIQ as directed here? No

47 Certification Regarding Lobbying

Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts Exceeding \$100,000 in Federal Funds. No, I do not certify
Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure. The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all covered subawards exceeding \$100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

If you certify the three (3) certification of lobbying statements above, answer YES to this question and move to the next question. No action is needed.

If the answer to this question is NO, and you can not certify the three (3) statements above, please download the Certification Regarding Lobbying form, fill out the form, sign the form, scan the form and upload to the Certification Regarding Lobbying section on the "Response Attachments" tab.

You may find the Blank Certification Regarding Lobbying form on our website at:

Copy and Paste the following link into a new browser or tab:

<https://www.tips-usa.com/assets/documents/docs/CRL.pdf>

48 Regulatory Standing

I certify to TIPS for the proposal attached that my company is in good standing with all governmental agencies Federal or state that regulate any part of our business operations. If not, please explain in the next attribute question. Yes

49 Regulatory Standing

Regulatory Standing explanation of no answer.

50 Antitrust Certification Statements (Tex. Government Code § 2155.005)

By submission of this bid or proposal, the Bidder certifies that: (No Response Required)

I affirm under penalty of perjury of the laws of the State of Texas that:

(1) I am duly authorized to execute this contract on my own behalf or on behalf of the company, corporation, firm, partnership or individual (Company) listed below;

(2) In connection with this bid, neither I nor any representative of the Company has violated any provision of the Texas Free Enterprise and Antitrust Act, Tex. Bus. & Comm. Code Chapter 15;

(3) In connection with this bid, neither I nor any representative of the Company has violated any federal antitrust law;

(4) Neither I nor any representative of the Company has directly or indirectly communicated any of the contents of this bid to a competitor of the Company or any other company, corporation, firm, partnership or individual engaged in the same line of business as the Company.

Instructions for Certification:

(No Response Required)

1. By agreeing to the form, the prospective lower tier participant is providing the certification set out on the form in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and / or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participants," "person," "primary covered transaction," "principal," "proposal" and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction" without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies,

including suspension and / or debarment.

52 Suspension or Debarment Certification Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Yes

By submitting this offer and certifying this section, this bidder:
Certifies that no suspension or disbarment is in place, which would preclude receiving a federally funded contract as described above.

53 Non-Discrimination Statement and Certification In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Yes

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.
To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at How to File a Program Discrimination Complaint and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.
(Title VI of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; the Age Discrimination Act of 1975; Title 7 CFR Parts 15, 15a, and 15b; the Americans with Disabilities Act; and FNS Instruction 113-1, Civil Rights Compliance and Enforcement – Nutrition Programs and Activities)
USDA is an equal opportunity provider, employer, and lender.

Not a negotiable term. Failure to agree will render your proposal non-responsive and it will not be considered. I

certify that in the performance of a contract with TIPS or its members, that our company will conform to the foregoing anti-discrimination statement and comply with the cited law and regulations.

- | | | | |
|----|------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| 54 | 2 CFR PART 200 Contract Provisions Explanation | Required Federal contract provisions of Federal Regulations for Contracts for contracts with ESC Region 8 and TIPS Members:
The following provisions are required to be in place and agreed if the procurement is funded in any part with federal funds.
The ESC Region 8 and TIPS Members is the subgrantee or Subrecipient by definition. The federal Rule numbering or identification below is only for reference purpose on this form and does not identify an actual Federal designation or location of the rule. The Rules are located in 2 CFR PART 200 - Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards at 2 CFR PART 200.
In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable. | (No Response Required) |
| 55 | 2 CFR PART 200 (A) Contracts | Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate. Notice: Pursuant to Federal Rule (A) above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members reserves all rights and privileges under the applicable laws and regulations with respect to this procurement in the event of breach of contract by either party.
Does vendor agree? | Yes |
| 56 | 2 CFR PART 200 (B) Termination | Termination for cause and for convenience by the grantee or subgrantee including the manner by which it will be effected and the basis for settlement. (All contracts in excess of \$10,000)
Pursuant to Federal Rule (B) above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members reserves the right to terminate any agreement in excess of \$10,000 resulting from this procurement process for cause after giving the vendor an appropriate opportunity and up to 30 days, to cure the causal breach of terms and conditions. ESC Region 8 and TIPS Members reserves the right to terminate any agreement in excess of \$10,000 resulting from this procurement process for convenience with 30 days notice in writing to the awarded vendor. The vendor would be compensated for work performed and goods procured as of the termination date if for convenience of the ESC Region 8 and TIPS Members. Any award under this procurement process is not exclusive and the ESC Region 8 and TIPS reserves the right to purchase goods and services from other vendors when it is in the best interest of the ESC Region 8 and TIPS.
Does vendor agree? | Yes |

57	2 CFR PART 200 (G) Clean Air Act	<p>Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).</p> <p>Pursuant to Federal Rule (G) above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members requires that the proposer certify that during the term of an award by the ESC Region 8 and TIPS Members resulting from this procurement process the vendor agrees to the terms listed and referenced therein.</p> <p>Does vendor agree?</p>	Yes
58	2 CFR PART 200 (H) Debarment and Suspension	<p>Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.</p> <p>Pursuant to Federal Rule (H) above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members requires the proposer certify that during the term of an award by the ESC Region 8 and TIPS Members resulting for this procurement process the vendor certifies that they are not debarred from receiving a contract from the federal government as provided therein.</p> <p>Does vendor agree?</p>	Yes
59	2 CFR PART 200 (I) Byrd Anti-Lobbying Amendment	<p>Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.</p> <p>Pursuant to Federal Rule (I) above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members requires the proposer certify that during the term and after the awarded term of an award by the ESC Region 8 and TIPS Members resulting for this procurement process the vendor certifies to the terms included or referenced therein.</p> <p>Does vendor agree?</p>	Yes

60	2 CFR PART 200 Federal Rule (12)	<p>Federal Rule (12) Compliance with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h)), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15). (Contracts, subcontracts, and subgrants of amounts in excess of \$100,000)</p> <p>Pursuant to Federal Rule (12) above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members requires the proposer certify that in performance of the contracts, subcontracts, and subgrants of amounts in excess of \$100,000, the vendor will be in compliance with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h)), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15).</p> <p>Does vendor certify that it is in compliance with the Clean Air Act?</p>	Yes
61	2 CFR PART 200 Procurement of Recovered Materials	<p>A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with</p> <p>maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.</p> <p>Does vendor certify that it is in compliance with the Solid Waste Disposal Act as described above?</p>	Yes

62 Indemnification

The ESC Region 8 and TIPS is a Texas Political Subdivision and a local governmental entity; therefore, is prohibited from indemnifying third parties pursuant to the Texas Constitution (Article 3, Section 52) except as specifically provided by law or as ordered by a court of competent jurisdiction. A provision in a contract to indemnify or hold a party harmless is a promise to pay for any expenses the indemnified party incurs, if a specified event occurs, such as breaching the terms of the contract or negligently performing duties under the contract. Article III, Section 49 of the Texas Constitution states that "no debt shall be created by or on behalf of the State ... " The Attorney General has counseled that a contractually imposed obligation of indemnity creates a "debt" in the constitutional sense. Tex. Att'y Gen. Op. No. MW-475 (1982). Contract clauses which require the System or institutions to indemnify must be deleted or qualified with "to the extent permitted by the Constitution and Laws of the State of Texas." Liquidated damages, attorney's fees, waiver of vendor's liability, and waiver of statutes of limitations clauses should also be deleted or qualified with "to the extent permitted by the Constitution and laws of State of Texas." Not a negotiable term. Failure to agree will render your proposal non-responsive and it will not be considered. Do you agree to these terms?

Yes

63 Remedies

The parties shall be entitled to exercise any right or remedy available to it either at law or in equity, subject to the choice of law, venue and service of process clauses limitations agreed herein. Nothing in this agreement shall commit the TIPS to an arbitration resolution of any disagreement under any circumstances. Any Claim arising out of or related to the Contract, except for those specifically waived under the terms of the Contract, may, after denial of the Board of Directors, be subject to mediation at the request of either party. Any issues not resolved hereunder must be referred to non-binding mediation to be conducted by a mutually agreed upon mediator as a prerequisite to the filing of any lawsuit over such issue(s). The parties shall share the mediator's fee and any associated filing fee equally. Mediation shall be held in Camp or Titus County, Texas. Agreements reached in mediation shall be reduced to writing, and will be subject to the approval by the District's Board of Directors, signed by the Parties if approved by the Board of Directors, and, if signed, shall thereafter be enforceable as provided by the laws of the State of Texas. Do you agree to these terms?

Yes, I Agree

64 Remedies Explanation of No Answer

65	Choice of Law	<p>This agreement and any addenda or other additions and all contracts or awards resulting from this procurement process, however described, shall be governed by, construed and enforced in accordance with the laws of the State of Texas, regardless of any conflict of laws principles.</p> <p>Not a negotiable term. Failure to agree will render your proposal non-responsive and it will not be considered. Do you agree to these terms?</p>	Yes
66	Jurisdiction and Service of Process	<p>Any Proceeding arising out of or relating to this procurement process or any contract issued by TIPS resulting from or any contemplated transaction shall be brought in a court of competent jurisdiction in Camp County, Texas and each of the parties irrevocably submits to the exclusive jurisdiction of said court in any such proceeding, waives any objection it may now or hereafter have to venue or to convenience of forum, agrees that all claims in respect of the Proceeding shall be heard and determined only in any such court, and agrees not to bring any proceeding arising out of or relating to this procurement process or any contract resulting from or any contemplated transaction in any other court. The parties agree that either or both of them may file a copy of this paragraph with any court as written evidence of the knowing, voluntary and freely bargained for agreement between the parties irrevocably to waive any objections to venue or to convenience of forum. Process in any Proceeding referred to in the first sentence of this Section may be served on any party anywhere in the world. Venue clauses in contracts with TIPS members may be determined by the parties.</p> <p>Not a negotiable term. Failure to agree will render your proposal non-responsive and it will not be considered. Do you agree to these terms?</p>	Yes
67	Alternative Dispute Resolution	<p>Prior to filing of litigation, the parties may select non-binding mediation as a method of conflict resolution for issues arising out of or relating to this procurement process or any contract resulting from or any contemplated transaction. The parties agree that if nonbinding mediation is chosen as a resolution process, the parties must agree to the chosen mediator(s) and that all mediation venue shall be at a location in Camp or Titus, County, Texas agreed by the parties. The parties agree to share equally the cost of the mediation process and venue cost.</p> <p>Do you agree to these terms?</p>	Yes, I Agree
68	Alternative Dispute Resolution Explanation of No Answer		
69	Infringement(s)	<p>The successful vendor will be expected to indemnify and hold harmless the TIPS and its employees, officers, agents, representatives, contractors, assignees and designees from any and all third party claims and judgments involving infringement of patent, copyright, trade secrets, trade or service marks, and any other intellectual or intangible property rights in connection with the vendor's proposal or ultimate contracts awarded and approved.</p>	Yes, I Agree

Do you agree to these terms?

70 Infringement(s) Explanation of No Answer

71 Acts or Omissions

The successful vendor will be expected to indemnify and hold harmless the TIPS, its officers, employees, agents, representatives, contractors, assignees and designees from and against any and all liability, actions, claims, demands or suits, and all related costs, attorney's fees and expenses arising out of, or resulting from any acts or omissions of the vendor or its agents, employees, subcontractors, or suppliers in the execution or performance of any agreements ultimately made by TIPS and the vendor.
Do you agree to these terms?

Yes, I Agree

72 Acts or Omissions Explanation of No Answer

73 Contract Governance

Any contract made or entered into by the TIPS is subject to and is to be governed by Section 271.151 et seq, Tex Loc Gov't Code. Otherwise, TIPS does not waive its governmental immunities from suit or liability except to the extent expressly waived by other applicable laws in clear and unambiguous language.

Yes

74 Payment Terms and Funding Out Clause

Payment Terms:
TIPS members pay net 30 or at point of sale and complies with the State of Texas payment law, Texas Government Code, Chapter 2251. See statute for specifics or consult your legal counsel. These are minimum terms required of the TIPS member in Texas by law and the parties may negotiate custom payment terms as desired provided they do not violate the statutory requirements. Statutory or binding regulations control TIPS members in this contract.
Funding out Clause:
Pursuant to Texas Local Government Code Sec. 271.903, any proposal offer accepted by TIPS and its members and all contracts to be approved are subject to the budgeting and appropriation of then currently available funds. See statute for specifics or consult your legal counsel.
Not a negotiable term. Failure to agree will render your proposal non-responsive and it will not be considered. Do you agree to these terms?

Yes

75 Insurance and Fingerprint Requirements Information

Insurance

If applicable and your staff will be on TIPS member premises for delivery, training or installation etc. and/or with an automobile, you must carry automobile insurance as required by law. You may be asked to provide proof of insurance.

Fingerprint

It is possible that a vendor may be subject to Chapter 22 of the Texas Education Code. The Texas Education Code, Chapter 22, Section 22.0834. Statutory language may be found at: <http://www.statutes.legis.state.tx.us/>

If the vendor has staff that meet both of these criterion:
(1) will have continuing duties related to the contracted services; and

(2) has or will have direct contact with students
Then you have "covered" employees for purposes of completing the attached form.

TIPS recommends all vendors consult their legal counsel for guidance in compliance with this law. If you have questions on how to comply, see below. If you have questions on compliance with this code section, contact the Texas Department of Public Safety Non-Criminal Justice Unit, Access and Dissemination Bureau, FAST-FACT at

NCJU@txdps.state.tx.us and you should send an email identifying you as a contractor to a Texas Independent School District or ESC Region 8 and TIPS. Texas DPS phone number is (512) 424-2474.

See form in the next attribute to complete entitled:

Texas Education Code Chapter 22 Contractor Certification for Contractor Employees

(No Response Required)

76 Texas Education Code Chapter 22 Contractor Certification for Contractor Employees	<p>Introduction: Texas Education Code Chapter 22 requires entities that contract with school districts to provide services to obtain criminal history record information regarding covered employees. Contractors must certify to the district that they have complied. Covered employees with disqualifying criminal histories are prohibited from serving at a school district.</p> <p>Definitions: Covered employees: Employees of a contractor or subcontractor who have or will have continuing duties related to the service to be performed at the District and have or will have direct contact with students. The District will be the final arbiter of what constitutes direct contact with students. Disqualifying criminal history: Any conviction or other criminal history information designated by the District, or one of the following offenses, if at the time of the offense, the victim was under 18 or enrolled in a public school:</p> <p>(a) a felony offense under Title 5, Texas Penal Code; (b) an offense for which a defendant is required to register as a sex offender under Chapter 62, Texas Code of Criminal Procedure; or (c) an equivalent offense under federal law or the laws of another state.</p> <p>I certify that:</p> <p>NONE (Section A) of the employees of Contractor and any subcontractors are covered employees, as defined above. If this box is checked, I further certify that Contractor has taken precautions or imposed conditions to ensure that the employees of Contractor and any subcontractor will not become covered employees. Contractor will maintain these precautions or conditions throughout the time the contracted services are provided.</p> <p>OR</p> <p>SOME (Section B) or all of the employees of Contractor and any subcontractor are covered employees. If this box is checked, I further certify that:</p> <p>(1) Contractor has obtained all required criminal history record information regarding its covered employees. None of the covered employees has a disqualifying criminal history.</p> <p>(2) If Contractor receives information that a covered employee subsequently has a reported criminal history, Contractor will immediately remove the covered employee from contract duties and notify the District in writing within 3 business days.</p> <p>(3) Upon request, Contractor will provide the District with the name and any other requested information of covered employees so that the District may obtain criminal history record information on the covered employees.</p> <p>(4) If the District objects to the assignment of a covered employee on the basis of the covered employee's criminal history record information, Contractor agrees to discontinue using that covered employee to provide services at the District.</p> <p>Noncompliance or misrepresentation regarding this certification may be grounds for contract termination.</p>	None
77 Solicitation Deviation/Compliance	Does the vendor agree with the General Conditions Standard Terms and Conditions or Item Specifications listed in this proposal invitation?	Yes

- 78 Solicitation Exceptions/Deviations Explanation If the bidder intends to deviate from the General Conditions Standard Terms and Conditions or Item Specifications listed in this proposal invitation, all such deviations must be listed on this attribute, with complete and detailed conditions and information included or attached.
TIPS will consider any deviations in its proposal award decisions, and TIPS reserves the right to accept or reject any bid based upon any deviations indicated below or in any attachments or inclusions.
In the absence of any deviation entry on this attribute, the proposer assures TIPS of their full compliance with the Standard Terms and Conditions, Item Specifications, and all other information contained in this Solicitation.
- 79 Agreement Deviation/Compliance Does the vendor agree with the language in the Vendor Agreement? Yes
- 80 Agreement Exceptions/Deviations Explanation If the proposing Vendor desires to deviate from the Vendor Agreement language, all such deviations must be listed on this attribute, with complete and detailed conditions and information included. TIPS will consider any deviations in its proposal award decisions, and TIPS reserves the right to accept or reject any proposal based upon any deviations indicated below. In the absence of any deviation entry on this attribute, the proposer assures TIPS of their full compliance with the Vendor Agreement.

Line Items

Response Total: \$0.00



Customer References and Service Maintenance Experience

1. Santa Rosa ISD - (2) 155 ton air cooled chillers. 100% comprehensive maintenance contract includes all parts and labor, 365 days/year, 24 hrs per day. Two hour response time. Chief Financial Officer - Business relationship past 2 years and under current contract. Hilda Rendon – phone 956-636-9800 ext110, 956-2025004 cell
P.O. Box 308
Santa Rosa, TX 78593
2. Edinburg Regional Medical Center – (2) water cooled McQuay chillers. 100 % comprehensive maintenance contract includes all parts and labor, 365 days/year, 24 hrs per day. Two hour response time. Contract expired January 1, 2012 Contract was for 4 years. Chief Engineer - Business relationship for past 4 years. Ruben Gonzalez – phone 956-632-4903
1102 W. Trenton
Edinburg, TX 78539
3. Brownsville Independent School District –included: (1) annual (3) quarterly inspections on multiple machine brands and styles including: (8) eight water cooled chillers, (22) twenty two air cooled chillers, and (7) seven cooling towers. Brands are Trane, Carrier, McQuay, and York. Facilities Administrator -Business relationship 6 years. Cesar A. Garza - phone 956-698-2400
3750 Robindale Road
Brownsville, TX 78526
4. Aransas County Courthouse – 120 ton chiller. 100% Comprehensive Maintenance contract includes all labor and parts, 365 days/year, 24 hrs/day. Two hour response time. Facilities Director Roger Carriere – phone 361-790-5887
301 Live Oak
Rockport, TX 78383
5. South Texas College – HVAC contract for 5 campuses for chillers water cooled and air cooled. (1) annual (3) quarterly inspections, (1) semi-annual inspection. Business relationship has been 5 years. Contract Administrator Hank Troppy – 956-872-8396 office 956-330-0115 cell
3700 W. Military Hiway
P.O. Box 9701 - McAllen, TX

PROTECH

Corpus Christi
6346 Harwick Dr,
Corpus Christi, TX 78417

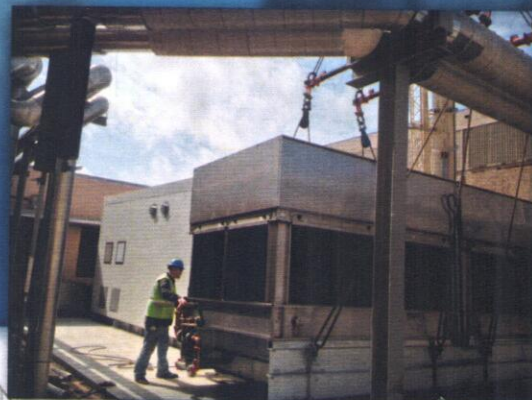
MECHANICAL, INC

PH: (361) 882-2101 / FAX: (361) 882-2154

Valley
1920 Loop 499 Ste 34
Harlingen, TX 78550

Work History

Customer	Project Location	Scope	Total Project Amount
U.S. Army	CCAD/Bldg 8	Air Piping Replacement	\$56,000
Greybar-NAVFAC	CCAD/Bldg 7	Replace 95 Ton Chiller	\$128,000
O.G. ISD	Orange Grove Primary	HVAC Replacement	\$398,000
Greenland Enterprises	CCAD Bldg 1880-1828	Modular Plant Install	\$325,000
NAVFAC-Kingsville	Bldg 4724	Install New RTUs	\$103,000
U.S. Army	CCAD/Bldg 340	iBeam Project	\$217,350
CCISD	Miller High School	Replace Cooling Towers	\$210,000
Greybar-NAVFAC	CCAD/Bldg 1782	HVAC Replacement	\$37,000
CCAD	Hangar 42	HVAC Renovation	\$1,200,000





6346 Harwick Dr.
Corpus Christi, Texas 78417
Ph. 361-882-2101 / Fax 361-882-2154
www.protechmech.com

Company Summary

Business Capacity:

The legal form of Pro Tech Mechanical is a Corporation
Pro Tech Mechanical currently has 40 employees

President: Mike Richter

Vice-President: Dan Whiteside

Business Development Manager: Wendy Carson

Business Details:

Pro Tech Mechanical was established in March of 2000 and is an industrial and commercial service group as well as providing all types of new and retrofit installations covering the entire South Texas Region. We specialize in; HVAC Central Plant Renovation, Project Management, All Makes and Models of Commercial HVAC, Building Control Systems, Boilers, Chillers, Cooling Towers, Pumps, Chemical Treatment, and Water Evaporation Credits. Our key strengths have been alerting the central plant owners of energy waste from inefficient equipment, project managing jobs to save dollars on large projects, and providing years of experience and expertise to our customers. Pro Tech Mechanical is a highly ethical group of HVAC professionals and we are dedicated to the success of our clients, subcontractors, vendors and our employees.

Pro Tech Mechanical offers a variety of service methods to properly service an HVAC system. With the expertise of qualified technicians and a variety of in house trades, Pro Tech Mechanical covers all areas of a facility's central plant.

Pro Tech Mechanical encompasses over 100 years of combined experience in HVAC Construction. Pro Tech Mechanical is your One Stop Shop when it comes to HVAC.

Pro Tech Mechanical has been providing the following services to South Texas:

- Plan, Spec, Remodel and Design Build
- Equipment Installation
 1. DX Systems
 2. Roof Top Units
 3. Chill Water Systems
 4. Boilers
 5. Cooling Towers

- Full Project Management Team
- Welders
- Sheet Metal Installers
- Pipe Fitters/Pipe Welders
- Insulators – Pipe and Duct/Jacketing
- In House Fabrication Shop
- Fully Staffed Controls Division
- Fully Staffed Service Division- Commercial to Industrial
- Safety Management Department
- Estimating and Design Teams
- Performance Testing Services and Consulting
- 24 Hour Emergency Services
- “Hands Free Facility” Program
- Well Trained and Experienced Field Personnel
- Over 100 years combined experience in HVAC construction and service
- Qualified, Certified and Diversified

The Central Plant ‘One Stop Shop’

- Boiler Sales and Service “All Brands”
- Chiller Sales and Service “All Brands”
- Facility Controls Sales and Service “All Brands”

Chillers

- Chiller Annual Inspections
- Efficiency Test on HVAC Equipment
- Repairs and Rebuilds of Centrifugal
- Screw and Reciprocating Compressors
- Preventative Maintenance
- Service Contracts
- Retrofits
- Controls
- Rental Chiller Solutions

Boilers

- Repairs
- Burner Analysis
- Retube on Vessels
- Performance and Efficiency Analysis
- Controls
- Boiler Distribution Analysis
- Service Contracts
- Sales and Service
- Annual Maintenance
- Rental Boiler Solutions

Control Systems

- Upgrades and Retrofits
- Graphics
- Building Automation Systems
- Alarm Points
- Service and Repairs
- Training and Site Specific Systems
- Integration between different systems

Mike Richter, President, Operations

Mr. Richter's professional experience includes many different areas in the HVAC Services industry. He acquired knowledge of control systems. At Johnson Controls, as a technician, Mike was involved in the development of processes to streamline controls installation. During his development and training at the Local Union 211, Mike experienced chiller teardowns, computer DDC system installation and advanced HVAC application experience. Carrier Building System and Services used his experience to manage jobs and oversee personnel on projects.

Dan Whiteside, Vice President

Mr. Whiteside's professional experience includes many different areas in the HVAC Services industry. He has been involved in technical development, and Dan's twenty-eight years of experience covers many diverse areas.

Dan has served as a branch manager for McQuay Service (Dallas) and Carrier BSS (Corpus Christi). While working for McQuay Service, Dan was also a lead chiller technician for several years and was involved with on site chiller performance testing. Dan also worked for Johnson Controls as a lead technician. His duties included project management of central plant renovations as well as chiller rebuilds.

Types of projects completed:

- Federal Projects
- Medical Facilities/Hospitals
- Convention Centers
- Emergency Response Centers
- Retail Shopping Centers
- Religious Institutions
- Educational Institutions
- High-rise Tenant Occupied Buildings - Wilson Plaza – Obtained the Energy Star Rating from the EPA for the facility.
- Municipal Projects
- Airports
- Banking Facilities

Pro Tech Mechanical is confident in our ability to deliver a successful project on time, within your budget, and all the while maintaining the highest level of quality and professionalism.

Pro Tech Mechanical looks forward to working with you!





COMPANY PROFILE

A. EXPERIENCE AND STABILITY

- A. Number of years in Business: 20
- B. Type of Operation: Individual Partnership Corporation Government
- C. Number of Employees: 45 in Corpus, 6 in the Valley
- D. Annual Sales Volume: \$12.2 M
- E. Is your company currently in default on any loan agreement or financing agreement with any bank, financial institution, or other entity? NO
- F. Provide details of all past or pending litigation or claims filed against your company that would affect your company's performance under a contract with TIPS/TAPS. There are none.
- G. Is your company certified as a Historically Underutilized Business (Small, Minority, or Woman Owned) by State of Texas or by any other state or Federal agency? NO
- H. Provide a reference list of at least three (3) organizations for which you currently provide products/services or have provided products/services of the type and scope requested herein over the past five years. Reference must include company name, contact person, telephone number and length of business relationship. Reference list is provided.

B. MANAGEMENT QUALITY

- A. Please provide the name title and a brief resume of the individual who will assume overall responsibility for the work to be performed for TIPS/TAPS.
- Answer: Mike Richter and Dan Whiteside, the President and Vice-President respectively, will assume overall responsibility for the work at Region One. Ronnie Longoria, our field supervisor for the Valley, will be the local person in charge of all field technicians assigned to work at TIPS/TAPS. Ronnie has 30 ½ years experience working in the light commercial and commercial industries. The past 21 years has been entirely in the commercial grade chiller industry in both water cooled and air cooled chiller systems.



C. STAFFING PLANS AND POLICIES

- A. What is the experience of each of your staff members who will be assigned to perform the work for TIPS/TAPS? Include length of experience and special training they have received.
- Ronnie Longoria – 30 ½ years light commercial and commercial chiller systems.
 - Clifton Blair - 22 years light commercial and commercial chiller systems
 - Marco Flores – 26 years light commercial and of commercial chiller systems
 - Copies of certificates and/or letters of manufacturer’s certification.
 - Additional experienced service men are being interview at this time.
- B. Provide copies of licenses held by the respondent and/or any employee who will perform services for TIPS/TAPS. License copy is included.
- C. Describe your company’s safety program (include a copy of the employee safety manual, if available.)
Pro Tech Mechanical, Inc. has an active safety program which is held every Monday morning at 7:30 a.m. The Corpus Christi corporate office houses our Safety supervisor and all safety records and documents. At 7:30 a.m. every Monday morning, Corpus Christi connects with the Valley Pro Tech shop and holds a live video conference on a big screen TV for a 45 minute safety meeting and training. This is a mandatory meeting every Monday morning. The safety supervisor is active in the field and visits to interface with the customer to review safety requirements for jobs as needed. He is responsible for updating and keeping updated in all OSHA and safety practices. He also keeps up to date on applicable federal, state, and local regulations regarding safety and health in the workplace. A copy of the safety manual can be provided if requested. Since this document contains many sections and many pages, it has not been included with this package.
- D. Describe your program for keeping staff up-to-date on OSHA, EPA and other applicable federal, state and local regulations affecting your services.
The safety supervisor is responsible for all OSHA and EPA issues and for keep up to date with any changes that might impact our company. The president and vice-president are responsible for federal, state, and local regulations not related to safety that might impact our daily operations.

D. TECHNICAL STRENGTH



A. All technicians for Pro Tech Mechanical, Inc. use a portable PCs for signatures and work reports. Each technician completes the daily work report on site for the customer and has the customer sign the report before the technician leaves the work site. The technician then emails a copy of this signed report to the customer and to our corporate office. This provides for faster and more reliable documentation of work performed, customer approval, and quicker invoicing to the customer. All of these steps reduce the cost of paper management and phone calls to verify work authorized or payments pending. The immediate documentation while on-site has proven to be invaluable to both the customer and to Pro Tech Mechanical, Inc. The local PCs each contain the history of all machines visited, previous work done, and even access to manufacturer's web site and technical information. In the age of computers and instant access our field technicians are qualified to provide timely information and answers to the customer.

E. OPERATION PLANS AND POLICIES

A. Our quality control procedures are based on the design specifications of the equipment worked on. Each pieces of HVAC equipment normally has design specs that include the proper operating parameters for that equipment. Pro Tech field technicians use those specifications to trouble shoot and repair equipment. We use log sheets on the I-Pad to log each piece of field equipment repaired to the original specs. This sheet is also sent to the customer to verify quality field inspection and repair.

F. PRICING AND COST REALISM

A. Please review the following price sheet.

PROTECH

MECHANICAL, INC

Corpus Christi
6346 Harwick Dr,
Corpus Christi, TX 78417

PH: (361) 882-2101
FAX: (361) 882-2154

Valley
1920 Loop 499 Ste 34
Harlingen, TX 78550



PROTECH

MECHANICAL, INC

Corpus Christi
6346 Harwick Dr,
Corpus Christi, TX 78417

PH: (361) 882-2101
FAX: (361) 882-2154

Valley
1920 Loop 499 Ste 34
Harlingen, TX 78550



Services

PROTECH

MECHANICAL, INC

*The Largest FACTORY TRAINED Chiller Group
in South Texas!*



TRANE[®]



McQuay[®]
International



and many more...

Pro Tech Mechanical is proud to say that we employ the largest factory trained chiller group in South Texas. Our technicians are sent to specialized schools across the country so that Pro Tech Mechanical can offer our customers the largest knowledge base, and best customer service available.

www.protechmech.com

PROTECH

MECHANICAL, INC

Corpus Christi
6346 Harwick Dr,
Corpus Christi, TX 78417

PH: (361) 882-2101
FAX: (361) 882-2154

Valley
1920 Loop 499 Ste 34
Harlingen, TX 78550

Your Education Service Center
Region 1 and Region 2
Awarded Vendor!

COOPERATIVE



CHILLERS

BOILERS

CONTROLS

PURCHASING SYSTEMS

COOLING TOWERS

PUMPS



www.protechmech.com

PROTECH

MECHANICAL, INC
Project Management



Pro Tech Mechanical is strictly an industrial and commercial service group that covers the entire South Texas region. PTM offers a variety of service methods to properly service an HVAC system. With the expertise of qualified technicians, Pro Tech Mechanical covers all areas of a facility's central plant. We strive to provide great service and above all customer satisfaction.

PROTECH

MECHANICAL, INC

Chillers



Pro Tech Mechanical provides expertise proficiently into many areas of the HVAC industry, but servicing chillers is what PTM does best! We have factory trained chiller technicians and lifetimes of Chilled water systems knowledge. Pro Tech Mechanical is blazing the trail for outstanding chiller service.

PROTECH

MECHANICAL, INC

Boilers



Introducing Pro Tech Mechanical's boiler service technicians! Understanding the functionality of a boiler system, the ability to diagnose a problem and the knowledge to take action in providing an immediate solution is the combination needed to extend the life of your facility's boiler system. Pro Tech Mechanical can provide the boiler service your facility needs.

PROTECH

MECHANICAL, INC

Cooling Towers



Cooling Towers are an essential piece of equipment to an HVAC system and Pro Tech Mechanical understands that. Cooling tower services provided by PTM are performed by highly qualified professionals with many years of experience in the cooling tower industry. PTM services any and all models of cooling towers and their components and also provides routine maintenance to keep your facilities cooling towers in great working condition.

PROTECH

MECHANICAL, INC

Pumps



Pro Tech Mechanical offers the most complete, competitive service for pumps in the HVAC field. With both in-house and on-the-road technicians, its safe to say, "Pro Tech Mechanical can fix it!" Our experienced staff can handle any of your pump related needs no matter how big or small.

PROTECH

MECHANICAL, INC

Central Plant Modifications



Central Plants need to be checked for proper function and kept in good, healthy working condition. Any modifications to a central plant such as equipment change outs, service work, and bringing out dated equipment up to speed is what Pro Tech Mechanical's certified team of HVAC technicians does best. Let Pro Tech Mechanical take care of your central plant needs!

PROTECH

MECHANICAL, INC

Automated Building Controls



In today's push for energy conservation, Automated Building Control Systems have taken the driver's seat for building performance. As a full service provider, we cover all of your controls needs. From individual field controller issues, to full building retrofits, Pro Tech Mechanical will get a facility's control system back under control.

PROTECH

MECHANICAL, INC

Chemical Treatment



Pro Tech Mechanical provides on site inspection performed by qualified technicians as well as chemical testing to prevent scale, corrosion, sludge, and biological growth from taking over equipment. Custom reports are also generated to show as well as educate our customers about the state of their facilities HVAC system. Pro Tech Mechanical strives to work together with our customers to keep their equipment in good working condition.

PROTECH

MECHANICAL, INC

Corpus Christi
6346 Harwick Dr,
Corpus Christi, TX 78417

PH: (361) 882-2101
FAX: (361) 882-2154

Valley
1920 Loop 499 Ste 34
Harlingen, TX 78550



**Specialized
Applications**

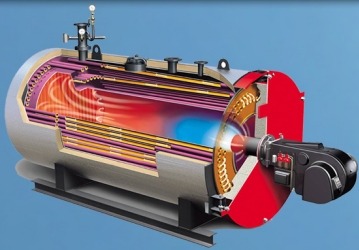
PROTECH

MECHANICAL, INC

Get Equipment with **NO CAPITAL!!!**

HANDS FREE FACILITY

PLAN



Guaranteed Equipment Service



No Capital Expenditure



Fixed Maintenance Budget



No Facility Down-Time

Pro Tech Mechanical now offers a budget saving option to keep your facility's central plant "Hands Free". PTM will replace your facility equipment with NO INITIAL CAPITAL! This eliminates the burden of spending lump sum capital funds, allowing our customers to keep their "Hands Free" for more important issues.

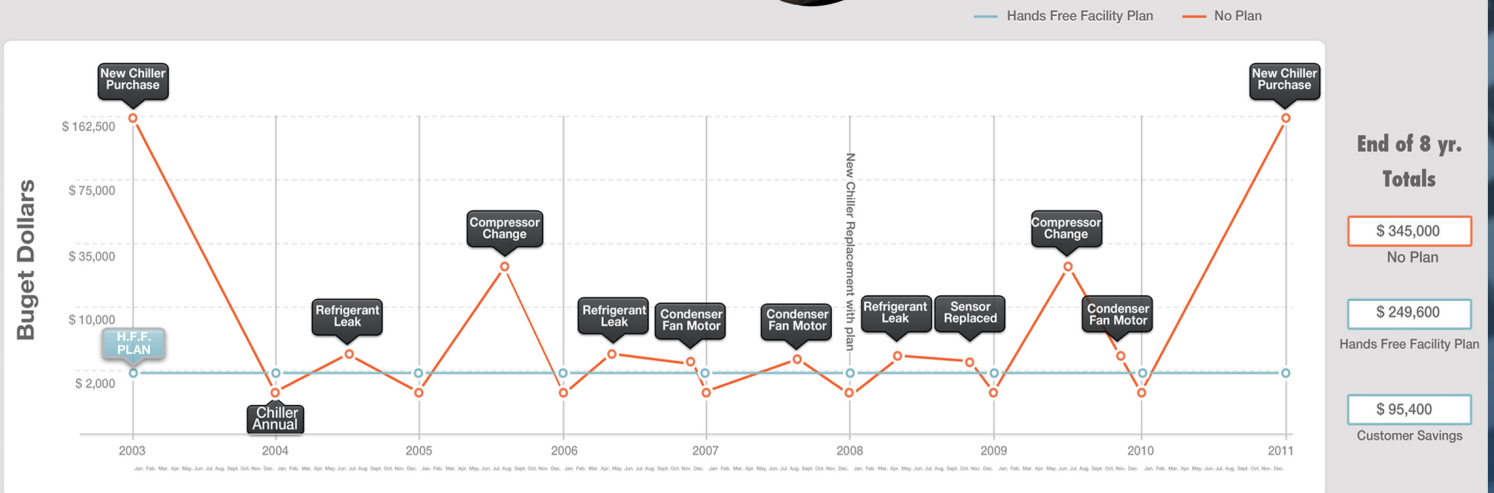
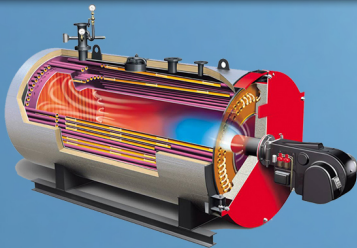
www.protechmech.com

PROTECH

MECHANICAL, INC

Get Equipment with **NO CAPITAL!!!**

HANDS FREE FACILITY PLAN



* Years based off of the average lifespan of an Air Cooled Chiller in the South Texas Climate.

* 1-250 Ton Air Cooled Chiller Example

This line graph shows the difference of how a facility's budget would be impacted with the "Hands Free Facility Plan", and without. The red line is a conservative example of what unexpected costs a facility might experience with their air cooled equipment, and the blue line is the streamlined result of what the "Hands Free Facility Plan" would do to a customers budget. No Surprises...just guaranteed service and a new chiller every 5 years!

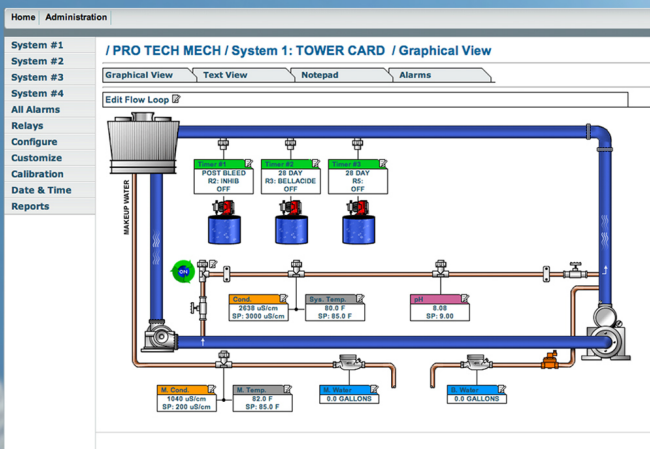
www.protechmech.com

PROTECH

MECHANICAL, INC

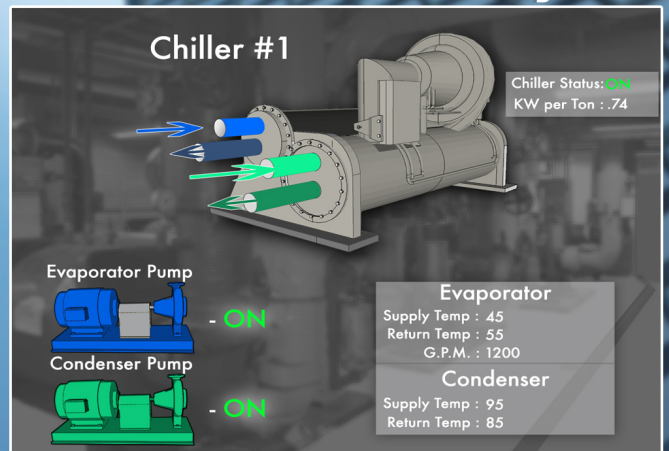
Advanced Monitoring Systems for Multiple Applications.

Web-Enabled Chemical Treatment Monitoring



Advantage Controls

Custom User-Interface Control Systems



FX/Tridium Niagara

Real-time Continuous Commissioning Systems



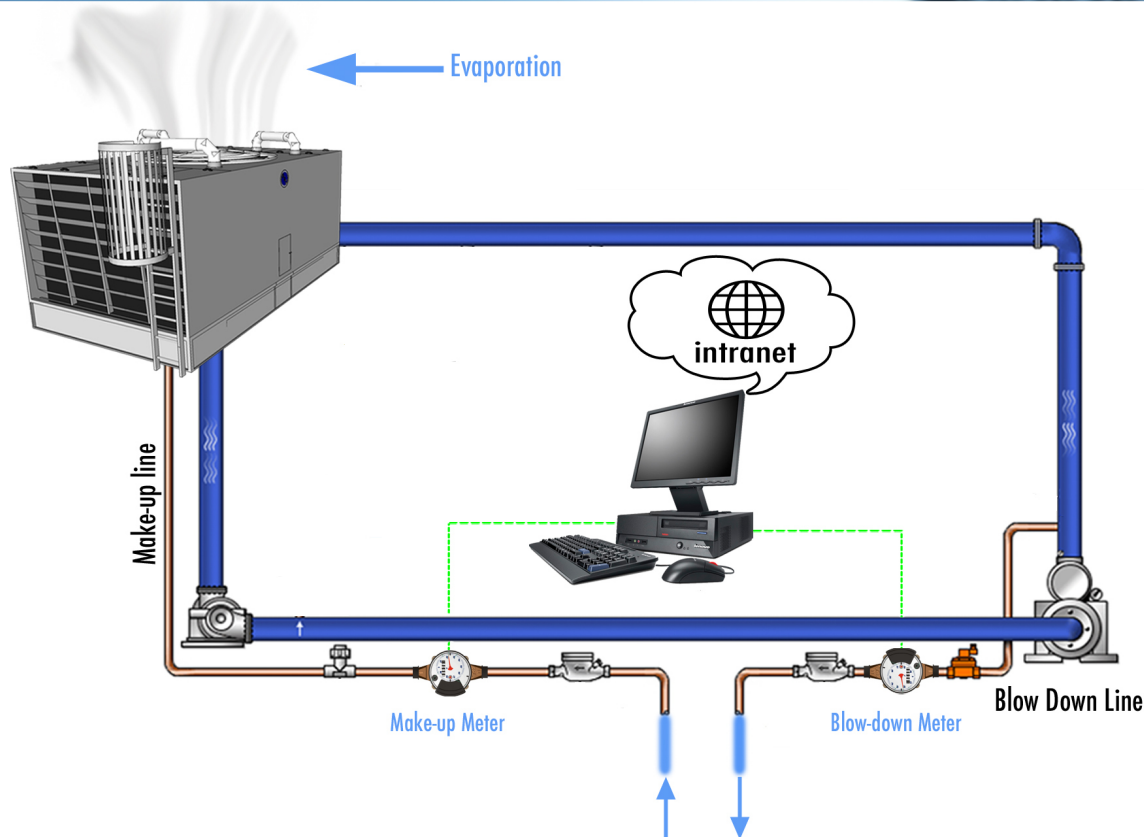
Advanced Commissioning Technology

www.protechmech.com

PROTECH

MECHANICAL, INC

Water Evaporation Credits



Prove your TRUE water consumption and save \$\$\$!

Pro Tech Mechanical's "Water Evaporation Credits" will maximize savings for buildings with cooling tower systems. Make-up water that feeds a cooling tower, and Blow-Down water that controls conductivity are both monitored by meters that are connected to our automated systems. These systems can prove the amount of water that is evaporated and save our customers money.

www.protechmech.com

PROTECH

MECHANICAL, INC

Certified MRI Chiller Technicians



Pro Tech Mechanical has Certified MRI chiller technicians on staff. All MRI chiller technicians are sent to specialized schools where they are educated in the mechanics of MRI Chillers. With lifes on the line, PTM understands the value of immediate response and great around-the-clock customer service.

www.protechmech.com

PROTECH

MECHANICAL, INC

Servicing Critical Hospital Systems



SIEMENS
MRI Chillers



www.protechmech.com

FELONY CONVICTION NOTICE

Statutory citation covering notification of criminal history of contractor is found in the Texas Education Code #44.034. Following is an example of a felony conviction notice:

State of Texas Legislative Senate Bill No. 1, Section 44.034, Notification of Criminal History, Subsection (a), states "a person or business entity that enters into a contract with a school district or ESC 8/TIPS must give advance notice to the district or ESC 8/TIPS if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony."

Subsection (b) states "a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract."

THIS NOTICE IS NOT REQUIRED OF A PUBLICLY-HELD CORPORATION

Complete only one of the three below: A or B or C.

I, the undersigned agent for the firm named below, certify that the information concerning notification of felony convictions has been reviewed by me and the following information furnished is true to the best of my knowledge.

Official: Mike Richter
Print Authorized Company Official's Name

A. My firm is a publicly held corporation; therefore, this reporting requirement is not applicable.

Signature of Authorized Company Official: _____

B. My firm is not owned nor operated by anyone who has been convicted of a felony:

Signature of Authorized Company Official: 

C. My firm is owned or operated by the following individual(s) who has/have been convicted of a felony:

Name of Felon(s): _____

Details of Conviction(s): _____

Signature of Authorized Company Official: _____

CERTIFICATION BY CORPORATE OFFERER

IF OFFERER IS A CORPORATION,
THE FOLLOWING CERTIFICATE SHOULD BE EXECUTED AND INCLUDED AS PART OF
PROPOSAL FORM/PROPOSAL FORM.

OFFERER: Pro Tech Mechanical
(Name of Corporation)

I, Michael Richter certify that I am the Secretary of the Corporation
(Name of Corporate Secretary)

named as OFFERER herein above; that

Michael Richter
(Name of person who completed proposal document)

who signed the foregoing proposal on behalf of the corporation offerer is the authorized person that is
acting as

V- President
(Title/Position of person signing proposal/offer document within the corporation)

of the said Corporation; that said proposal/offer was duly signed for and in behalf of said corporation by
authority of its governing body, and is within the scope of its corporate powers.



CORPORATE SEAL

[Handwritten Signature]
SIGNATURE

4-24-17
DATE

Federal Requirements for Procurement and Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms.

The Education Service Center Region 8 and TIPS anticipate possibly using federal funds for procurement under this potential award and is required to obtain the following compliance assurance.

1. Will you be subcontracting any of your work under this award if you are successful? (Circle one)

YES or NO

2. If yes, do you agree to comply with the following federal requirements? (Circle one)

YES or NO

2 CFR §200.321 Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms.

(a) The non-Federal entity must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

(b) Affirmative steps must include:

- (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
- (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce ; and
- (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section.

Company Name Pro Tech Mechanical

Print name of authorized representative Mike Richter

Signature of authorized representative 

Date 4/28/17

FAILURE TO PROPERLY COMPLETE THIS FORM AND SUBMIT WITH YOUR RESPONSE MAY RESULT IN A WAIVER OF YOUR RIGHTS UNDER THE LAW TO MAINTAIN CONFIDENTIALITY TREATMENT OF SUBMITTED MATERIALS.

CONFIDENTIAL INFORMATION SUBMITTED IN RESPONSE TO COMPETITIVE PROCUREMENT REQUESTS OF EDUCATION SERVICE CENTER REGION 8 AND TIPS IS GOVERNED BY TEXAS GOVERNMENT CODE, CHAPTER 552

If you consider any portion of your proposal to be confidential information and not subject to public disclosure pursuant to Chapter 552 Tex Gov't Code or other law(s), you **must** make a **copy** of all claimed confidential materials within your proposal and put this COMPLETED form as a cover sheet to said materials then scan, name "CONFIDENTIAL" and upload with your proposal submission. (You must include the confidential information in the submitted proposal as well, the copy uploaded is to indicate which material in your proposal, if any, you deem confidential in the event the District receives a Public Information Request.) Education Service Center Region 8 and TIPS will follow procedures of controlling statute(s) regarding any claim of confidentiality and shall not be liable for any release of information required by law. Pricing of solicited product or service may be deemed as public information under Chapter 552 Tex Gov't Code. The Office of Texas Attorney General shall make the final determination whether the information held by Education Service Center Region 8 and TIPS is confidential and exempt from public disclosure.

I DO NOT desire to expressly waive any claim of confidentiality as to any and all information contained within our response to the competitive procurement process (e.g. RFP, CSP, Bid, RFQ, etc.) by completing the following and submitting this sheet with our response to Education Service Center Region 8 and TIPS. The attached contains material from our proposal that I classify and deem confidential under Texas Gov't Code Sec. 552 or other law(s) and I invoke my statutory rights to confidential treatment of the enclosed materials:

Name of company claiming confidential status of material

Printed Name, Title, and Signature of authorized company officer claiming confidential status of material

Address City State ZIP Phone

ATTACHED ARE COPIES OF _____ PAGES OF CONFIDENTIAL MATERIAL FROM OUR PROPOSAL

Express Waiver: I desire to expressly waive any claim of confidentiality as to any and all information contained within our response to the competitive procurement process (e.g. RFP, CSP, Bid, RFQ, etc.) by completing the following and submitting this sheet with our response to Education Service Center Region 8 and TIPS.

Pro TECH Mechanical

Name of company expressly waiving confidential status of material

Michael Reuther VP

Printed Name, Title, and Signature of authorized company officer expressly waiving confidential status of material

1422 Saratoga C.C. TX 78417 361 882 2101

Address City State ZIP Phone



February 10, 2017

Corpus Christi ISD
801 Leopard St.
Corpus Christi, TX 78577

RE: Pro Tech Mechanical

Subject: Bond Capacity

To Whom It May Concern:

It is with pleasure that we express our confidence in our contractor client, Pro Tech Mechanical, Inc. (Pro Tech). We have handled the surety needs of Pro Tech since 2007 and the account is in good standing.

Pro Tech has an excellent track record and a solid financial position. At this time, we have a day to day bond line in place of \$1.5MM single and \$3MM aggregate. These limits are not maximum amounts; we anticipate we could approve larger bonds if requested. Of course, final determination will depend on our approval of the actual contract documents as well as Pro Tech continuing to satisfy underwriting requirements.

SureTec is currently rated "A" (Excellent) by A.M. Best Company and we are on the US Department of Treasury's list of approved sureties for federal work (T-List).

Any arrangement for bonds required by contract is a matter between SureTec and our principal and we assume no liability to you or third parties, if for any reason we do not execute final bonds.

Should you have any questions, please feel free to contact me at (866) 732-0099, extension 1880.

Sincerely,

William R Dawley

William R. Dawley, AFSB
Vice President



WARRANTY

WARRANTY– Pro Tech Mechanical, Inc warrants that all service provided under this Agreement shall be performed in a workmanlike manner. Pro Tech Mechanical, Inc also warrants all Pro Tech Mechanical, Inc parts or components supplied hereunder to be free from defects in material and workmanship. For parts or components determined to be defective within one year from date of installation or before the termination date of this Agreement, whichever is earlier, and in the case of service, determined to be defective within thirty (30) days of completion of that service, Pro Tech Mechanical, Inc shall at its option repair, replace, or issue a credit, for any such parts, components or service, provided they were not damaged, abused, or affected by chemical properties. Any claim for defective workmanship must be provided to Pro Tech Mechanical, Inc in writing. THIS WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS, IMPLIED OR STATUTORY INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. Pro Tech Mechanical, Inc's obligation to repair, replace, or issue credit for any defective parts, components or service shall be Customer's exclusive remedy.

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

- (i) a contract between the local governmental entity and vendor has been executed;
- or
- (ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

- (1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);
- (2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or
- (3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

- (A) begins discussions or negotiations to enter into a contract with the local governmental entity; or
- (B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

- (A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);
- (B) that the vendor has given one or more gifts described by Subsection (a); or
- (C) of a family relationship with a local government officer.

**Notice to Vendors Conflict of Interest
Disclosure Statements Texas Local
Government Code, Chapter 176**

Vendors are required to file a Conflict of Interest Questionnaire (Form CIQ) with the ESC 8/TIPS, if an employment or business relationship or family relationship exists between the vendor and a local government officer ("LGO") of the ESC 8/TIPS or a family member of the LGO. THERE ARE POTENTIAL CRIMINAL PENALTIES FOR FAILURE TO COMPLY WITH TEX. LOCAL GOVT. CODE CHAPTER 176. Certain terms used herein are defined in Chapter 176. Vendors are encouraged to review and become familiar with all disclosure requirements of Chapter 176 and Form CIQ. The information contained herein is for information purposes only and shall not be construed as legal advice. "Vendor" means a person who enters or seeks to enter into a contract with a local governmental entity. The term includes an agent (including an employee) of a vendor.

A vendor is required to file a completed Form CIQ if the vendor has a business relationship with Education Service Center Region 8 (TIPS) and:

1. has an employment or other business relationship with a Local Government Officer ("LGO") of the ESC 8/TIPS, or a family member of the LGO;
2. has given a LGO of the ESC 8/TIPS or a family member of the LGO, one or more gifts that have the aggregate value of more than \$100 in the 12-month period specified in Loc. Govt. Code Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or
3. has a family relationship with a LGO of the ESC 8/TIPS.

Form CIQ must be filed with the appropriate ESC 8/TIPS records administrator:

1. Not later than the seventh business day after the later of:
 - (1) the date that the vendor:
 - (A) begins discussions or negotiations to enter into a contract with the district or ESC 8/TIPS; or
 - (B) submits to the district or ESC 8/TIPS an application, response to a request for proposals or bids, correspondence, or other writing related to a potential contract with the District or ESC 8/TIPS; or
 - (2) the date the vendor becomes aware:
 - (A) of an employment or other business relationship with a LGO, or a family member of the LGO;
 - (B) that the vendor has given one or more gifts described above; or
 - (C) of a family relationship with a LGO.
2. The vendor also shall file an updated completed questionnaire (Form CIQ) not later than the seventh business day after the date on which the vendor becomes aware of an event that would make a statement in the questionnaire in complete or inaccurate

Local Government Officers (LGOs) of the Education Service Center Region 8 (TIPS) may be found at:

http://www.reg8.net/106311_2

1. **Executive Director of Education Service Center Region 8 is Dr. David Fitts.**
2. **An agent (including an employee) of Service Center Region 8 who exercises discretion in the planning, recommending, selecting, or contracting of a vendor.**

If you are required to file a Conflict of Interest Questionnaire (Form CIQ), send the completed form to Richard Powell, Service Center Region 8 at Rpowell@reg8.net or address to 4845 US Hwy 271 North, Pittsburg, Texas 75686.

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

2 Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

Yes No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

Yes No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6 Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7

Signature of vendor doing business with the governmental entity

Date



**Houston Service Training
Certificate of Award**

ROLONDO LONGORIA

Has successfully completed
all requirements of the

Flotronic Chillers "ComfortLink" Controls

15 Hour Service Seminar Models: 30GTN, 30HK Reciprocating Liquid Chillers

Lawrence J. Giroux

Lawrence J. Giroux
Service Training Manager
Carrier South Texas

September 2001

DATE



**Houston Service Training
Certificate of Award**

ROLONDO LONGORIA

Has successfully completed
all requirements of the

Flotronic Chillers "ComfortLink" Controls

15 Hour Service Seminar Models: 30GTN, 30HK Reciprocating Liquid Chillers

Lawrence J. Giroux

Lawrence J. Giroux
Service Training Manager
Carrier South Texas

September 2001

DATE



**Houston Service Training
Certificate of Award**

ROLONDO LONGORIA

Has successfully completed
all requirements of the

Flotronic Chillers "ComfortLink" Controls

15 Hour Service Seminar Models: 30GTN, 30HK Reciprocating Liquid Chillers

Lawrence J. Giroux

Lawrence J. Giroux
Service Training Manager
Carrier South Texas

September 2001

DATE



**Houston Service Training
Certificate of Award**

ROLONDO LONGORIA

Has successfully completed
all requirements of the

Flotronic Chillers "ComfortLink" Controls

15 Hour Service Seminar Models: 30GTN, 30HK Reciprocating Liquid Chillers

Lawrence J. Giroux

Lawrence J. Giroux
Service Training Manager
Carrier South Texas

September 2001

DATE



**Houston Service Training
Certificate of Award**

ROLONDO LONGORIA

Has successfully completed
all requirements of the

Flotronic Chillers "ComfortLink" Controls

15 Hour Service Seminar Models: 30GTN, 30HK Reciprocating Liquid Chillers

Lawrence J. Giroux

Lawrence J. Giroux
Service Training Manager
Carrier South Texas

September 2001

DATE



**Houston Service Training
Certificate of Award**

ROLONDO LONGORIA

Has successfully completed
all requirements of the

Flotronic Chillers "ComfortLink" Controls

15 Hour Service Seminar Models: 30GTN, 30HK Reciprocating Liquid Chillers

Lawrence J. Giroux

Lawrence J. Giroux
Service Training Manager
Carrier South Texas

September 2001

DATE



**Houston Service Training
Certificate of Award**

ROLONDO LONGORIA

Has successfully completed
all requirements of the

Flotronic Chillers "ComfortLink" Controls

15 Hour Service Seminar Models: 30GTN, 30HK Reciprocating Liquid Chillers

Lawrence J. Giroux

Lawrence J. Giroux
Service Training Manager
Carrier South Texas

September 2001

DATE



**Houston Service Training
Certificate of Award**

ROLONDO LONGORIA

Has successfully completed
all requirements of the

Flotronic Chillers "ComfortLink" Controls

15 Hour Service Seminar Models: 30GTN, 30HK Reciprocating Liquid Chillers

Lawrence J. Giroux

Lawrence J. Giroux
Service Training Manager
Carrier South Texas

September 2001

DATE



**Houston Service Training
Certificate of Award**

ROLONDO LONGORIA

Has successfully completed
all requirements of the

Flotronic Chillers "ComfortLink" Controls

15 Hour Service Seminar Models: 30GTN, 30HK Reciprocating Liquid Chillers

Lawrence J. Giroux

Lawrence J. Giroux
Service Training Manager
Carrier South Texas

September 2001

DATE



**Houston Service Training
Certificate of Award**

ROLONDO LONGORIA

Has successfully completed
all requirements of the

Flotronic Chillers "ComfortLink" Controls

15 Hour Service Seminar Models: 30GTN, 30HK Reciprocating Liquid Chillers

Lawrence J. Giroux

Lawrence J. Giroux
Service Training Manager
Carrier South Texas

September 2001

DATE



**Houston Service Training
Certificate of Award**

ROLONDO LONGORIA

Has successfully completed
all requirements of the

Flotronic Chillers "ComfortLink" Controls

15 Hour Service Seminar Models: 30GTN, 30HK Reciprocating Liquid Chillers

Lawrence J. Giroux

Lawrence J. Giroux
Service Training Manager
Carrier South Texas

September 2001

DATE



**Houston Service Training
Certificate of Award**

ROLONDO LONGORIA

Has successfully completed
all requirements of the

Flotronic Chillers "ComfortLink" Controls

15 Hour Service Seminar Models: 30GTN, 30HK Reciprocating Liquid Chillers

Lawrence J. Giroux

Lawrence J. Giroux
Service Training Manager
Carrier South Texas

September 2001

DATE



**Houston Service Training
Certificate of Award**

ROLONDO LONGORIA

Has successfully completed
all requirements of the

Flotronic Chillers "ComfortLink" Controls

15 Hour Service Seminar Models: 30GTN, 30HK Reciprocating Liquid Chillers

Lawrence J. Giroux

Lawrence J. Giroux
Service Training Manager
Carrier South Texas

September 2001

DATE



**Houston Service Training
Certificate of Award**

ROLONDO LONGORIA

Has successfully completed
all requirements of the

Flotronic Chillers "ComfortLink" Controls

15 Hour Service Seminar Models: 30GTN, 30HK Reciprocating Liquid Chillers

Lawrence J. Giroux

Lawrence J. Giroux
Service Training Manager
Carrier South Texas

September 2001

DATE



**Houston Service Training
Certificate of Award**

ROLONDO LONGORIA

Has successfully completed
all requirements of the

Flotronic Chillers "ComfortLink" Controls

15 Hour Service Seminar Models: 30GTN, 30HK Reciprocating Liquid Chillers

Lawrence J. Giroux

Lawrence J. Giroux
Service Training Manager
Carrier South Texas

September 2001

DATE