

# TIPS VENDOR AGREEMENT

Between Scholar Craft Products, Inc. and  
(Company Name)

## THE INTERLOCAL PURCHASING SYSTEM (TIPS)

For

RFP 170302 Furniture, Furnishings and Services

### General Information

The Vendor Agreement ("Agreement") made and entered into by and between The Interlocal Purchasing System (hereinafter referred to as "TIPS" respectfully) a government cooperative purchasing program authorized by the Region 8 Education Service Center, having its principal place of business at 4845 US Hwy 271 North, Pittsburg, Texas 75686. This Agreement consists of the provisions set forth below, including provisions of all Attachments referenced herein. In the event of a conflict between the provisions set forth below and those contained in any Attachment, the provisions set forth shall control.

The vendor Agreement shall include and incorporate by reference this Agreement, the terms and conditions, special terms and conditions, any agreed upon amendments, as well as all of the sections of the solicitation as posted, including any addenda and the awarded vendor's proposal. Once signed, if an awarded vendor's proposal varies or is unclear in any way from the TIPS Agreement, TIPS, at its sole discretion, will decide which provision will prevail. Other documents to be included are the awarded vendor's proposals, task orders, purchase orders and any adjustments which have been issued. If deviations are submitted to TISP by the proposing vendor as provided by and within the solicitation process, this Agreement may be amended to incorporate any agreed deviations.

The following pages will constitute the Agreement between the successful vendors(s) and TIPS. Bidders shall state, in a separate writing, and include with their proposal response, any required exceptions or deviations from these terms, conditions, and specifications. If agreed to by TIPS, they will be incorporated into the final Agreement.

### Definitions

**PURCHASE ORDER** is the TIPS member's approval providing the authority to proceed with the negotiated delivery order under the Agreement. Special terms and conditions as agreed to between the vendor and TIPS member will be added as addendums to the PO. Items such as certificate of insurance, bonding requirements, small or disadvantaged business goals are some of the addendums possible.

# Terms and Conditions

## **Freight**

All quotes to members shall provide a line item for cost for freight or shipping regardless if there is a charge or not. If no charge for freight or shipping, indicate by stating "No Charge" or "\$0" or other similar indication.

## **Warranty Conditions**

All supplies equipment and services shall include manufacturer's minimum standard warranty unless otherwise agreed to in writing. Vendor shall be an authorized dealer, distributor or manufacturer for all products. All equipment proposed shall be new unless clearly stated in writing.

## **Customer Support**

The Vendor shall provide timely and accurate customer support to TIPS members. Vendors shall respond to such requests within one (1) working day after receipt of the request. Vendor shall provide training regarding products and services supplied by the Vendor unless otherwise clearly stated in writing at the time of purchase. (Unless training is a line item sold or packaged and must be purchased with product.)

## **Agreements**

**All Agreements and agreements** between Vendors and TIPS Members shall strictly adhere to the statutes that are set forth in the Uniform Commercial Code as most recently revised.

**Agreements for purchase** will normally be put into effect by means of a purchase order(s) executed by authorized agents of the participating government entities.

**Davis Bacon Act** requirements will be met when Federal Funds are used for construction and/or repair of buildings.

## **Tax exempt status**

A taxable item sold, leased, rented to, stored, used, or consumed by any of the following governmental entities is exempted from the taxes imposed by this chapter:(1) the United States; (2) an unincorporated instrumentality of the United States; (3) a corporation that is an agency or instrumentality of the United States and is wholly owned by the United States or by another corporation wholly owned by the United States;(4) the State of Texas; (5) a Texas county, city, special district, or other political subdivision; or (6) a state, or a governmental unit of a state that borders Texas, but only to the extent that the other state or governmental unit exempts or does not impose a tax on similar sales of items to this state or a political subdivision of this state. Texas Tax Code § 151.309.

### **Assignments of Agreements**

No assignment of Agreement may be made without the prior written approval of TIPS. Payment can only be made to the awarded Vendor or vendor assigned dealer.

### **Disclosures**

1. Vendor affirms that he/she has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor or service to a public servant in connection with this Agreement.
2. Vendor shall attach, in writing, a complete description of any and all relationships that might be considered a conflict of interest in doing business with participants in the TIPS program.
3. The vendor affirms that, to the best of his/her knowledge, the offer has been arrived at independently, and is submitted without collusion with anyone to obtain information or gain any favoritism that would in any way limit competition or give an unfair advantage over other vendors in the award of this Agreement.

### **Renewal of Agreements**

The Agreement with TIPS is for one (1) year with an option for renewal for additional consecutive years as provided in the solicitation. Total term of Agreement can be up to the number of years provided in the solicitation, if sales are reported through the Agreement and both parties agree.

### **Automatic Renewal Clauses Incorporated in Awarded Vendor Agreements with TIPS Members Resulting from the Solicitation and with the Vendor Named in this Agreement.**

No Agreement for goods or services with a TIPS member by the awarded vendor named in this Agreement that results from the solicitation award named in this Agreement, may incorporate an automatic renewal clause with which the TIPS member must comply. All renewal terms incorporated in an Agreement by the vendor with the TIPS member shall only be valid and enforceable when the vendor receives written confirmation by purchase order or executed Agreement issued by the TIPS member for any renewal period. The purpose of this clause is to avoid a TIPS member inadvertently renewing an Agreement during a period in which the governing body of the TIPS member has not properly appropriated and budgeted the funds to satisfy the Agreement renewal. This term is not negotiable and any Agreement between a TIPS member and a TIPS awarded vendor with an automatic renewal clause that conflicts with these terms is rendered void and unenforceable.

### **Shipments**

The Vendor shall ship ordered products within a commercially reasonable time after the receipt of the order. If a product cannot be shipped within that time, the Vendor shall notify TIPS and

the requesting entity as to why the product has not shipped and shall provide an estimated shipping date, if applicable. TIPS or the requesting entity may cancel the order if estimated shipping time is not acceptable.

### **Invoices**

The Vendor or vendor assigned dealer shall submit invoices, to the TIPS participant. Each invoice shall include the TIPS participant's purchase order number. The shipment tracking number or pertinent information for verification of TIPS participant receipt shall be made available upon request. The Vendor or vendor assigned dealer shall not invoice for partial shipments unless agreed to in writing in advance by TIPS and the TIPS participant.

### **Payments**

The TIPS participant will make payments directly to the Vendor or vendor assigned dealer at net 30 days after receiving invoice.

### **Pricing**

The Vendor agrees to provide pricing to TIPS and its participating governmental entities that is at least equal to the lowest pricing available to like cooperative purchasing customers and the pricing shall remain so throughout the duration of the Agreement.

The Vendor agrees to promptly lower the cost of any product purchased through TIPS following a reduction in the manufacturer or publisher's direct cost to the Vendor. Price increases will be honored according to the terms of the solicitation. However, the Vendor shall honor previous prices for thirty (30) days after written notification to TIPS of an increase.

All pricing submitted to TIPS shall include the participation fee, as provided in the solicitation, to be remitted to TIPS by the Vendor. Vendor will not show adding the fee to the invoice presented to customer. Failure to render the participation fee to TIPS shall constitute a breach of this agreement and shall be grounds for termination of this agreement and any other agreement held with TIPS.

### **Participation Fees**

Vendor or vendor assigned dealer Agreements to pay the participation fee for all Agreement sales to TIPS on a monthly scheduled report. Vendor must login to the TIPS database and use the "Submission Report" section to report sales. The Vendor or vendor assigned dealers are responsible for keeping record of all sales that go through the TIPS Agreement. Failure to pay the participation fee will result in termination of Agreement. Please contact TIPS at [tips@tips-usa.com](mailto:tips@tips-usa.com) or call (866) 839-8477 if you have questions about paying fees.

## **Indemnity**

- 1. Indemnity for Personality Agreements.** Vendor agrees to indemnify and hold harmless and defend TIPS, TIPS member(s), officers and employees, from and against all claims and suits for damages, injuries to persons (including death), property damages, losses, and expenses including court costs and attorney's fees, arising out of, or resulting from, Vendor's performance of this Agreement, including all such causes of action based upon common, constitutional, or statutory law, or based in whole or in part, upon allegations of negligent or intentional acts on the part of the Vendor, its officers, employees, agents, subcontractors, licensees, invitees, whether or not such claims are based in whole or in part upon the negligent acts or omissions of the TIPS, TIPS member(s), officers, employees, or agents.
- 2. Indemnity for Performance Agreements.** The Vendor agrees to indemnify and hold harmless and defend TIPS, TIPS member(s), officers and employees from and against all claims and suits for damages, injuries to persons (including death), property damages, losses, and expenses including court costs and attorney's fees, arising out of, or resulting from, Vendor's work under this Agreement, including all such causes of action based upon common, constitutional, or statutory law, or based in whole or in part, upon allegations of negligent or intentional acts on the part of the Vendor, its officers, employees, agents, subcontractors, licensees, or invitees. Vendor further agrees to indemnify and hold harmless and defend TIPS, TIPS member(s), officers and employees, from and against all claims and suits for injuries (including death) to an officer, employee, agent, subcontractors, supplier or equipment lessee of the Vendor, arising out of, or resulting from, Vendor's work under this Agreement whether or not such claims are based in whole or in part upon the negligent acts or omissions of the TIPS, TIPS member(s), officers, employees, or agents.

### **Attorney's Fees--Texas Local Government Code § 271.159 is expressly referenced.**

Pursuant to §271.159, TEXAS LOC. GOV'T CODE, in the event that any one of the Parties is required to obtain the services of an attorney to enforce this Agreement, the prevailing party, in addition to other remedies available, shall be entitled to recover reasonable attorney's fees and costs of court.

### **Multiple Vendor Awards**

TIPS reserves the right to award multiple vendor Agreements for categories when deemed in the best interest of the TIPS membership. Bidders scoring the RFP's specified percentage or above will be considered for an award. Categories are established at the discretion of TIPS.

### **State of Texas Franchise Tax**

By signature hereon, the bidder hereby certifies that he/she is not currently delinquent in the payment of any franchise taxes owed the State of Texas under Chapter 171, Tax Code.

### **Miscellaneous**

The Vendor acknowledges and agrees that continued participation in TIPS is subject to TIPS sole discretion and that any Vendor may be removed from the participation in the Program at any time with or without cause. Nothing in the Agreement or in any other communication between TIPS and the Vendor may be construed as a guarantee that TIPS participants will submit any orders at any time. TIPS reserves the right to request additional proposals for items already on Agreement at any time.

### **Purchase Order Pricing/Product Deviation**

If a deviation of pricing/product on a purchase order occurs, TIPS is to be notified within 48 hours of receipt of order.

### **Termination for Convenience**

TIPS has the right to terminate the agreement for cause or no cause for convenience with a thirty-day written notice. Termination for convenience is required under 2 CFR part 200.

### **TIPS Member Purchasing Procedures**

Purchase orders or their equal are issued by participating TIPS member to the awarded vendor indicating on the PO "Agreement Number". Order is emailed to TIPS at [tipspo@tips-usa.com](mailto:tipspo@tips-usa.com).

- Awarded vendor delivers goods/services directly to the participating member.
- Awarded vendor invoices the participating TIPS member directly.
- Awarded vendor receives payment directly from the participating member.
- Awarded vendor reports sales monthly to TIPS (unless prior arrangements have been made with TIPS to report monthly).

### **Form of Agreement**

If a vendor submitting an offer requires TIPS and/or TIPS Member to sign an additional agreement, a copy of the proposed agreement must be included with the proposal. In response to submitted supplemental Vendor Agreement documents, TIPS will review proposed vendor Agreement documents. Vendor's Agreement document shall not become part of TIPS's Agreement with vendor unless and until an authorized representative of TIPS reviews and approves it.

### **Licenses**

Awarded vendor shall maintain in current status all federal, state and local licenses, bonds and permits required for the operation of the business conducted by awarded vendor. Awarded vendor shall remain fully informed of and in compliance with all ordinances and regulations pertaining to the lawful provision of services under the Agreement. TIPS reserves the right to stop work and/or cancel Agreement of any awarded vendor whose license(s) expire, lapse, are suspended or terminated.

**Novation**

If awarded vendor sells or transfers all assets or the entire portion of the assets used to perform this Agreement, a successor in interest must guarantee to perform all obligations under this Agreement. TIPS reserves the right to accept or reject any new party. A simple change of name agreement will not change the Agreement obligations of awarded vendor.

**Site Requirements (when applicable to service or job)**

Cleanup: Awarded vendor shall clean up and remove all debris and rubbish resulting from their work as required or directed by TIPS Member. Upon completion of work, the premises shall be left in good repair and an orderly, neat, clean and unobstructed condition.

Preparation: Awarded vendor shall not begin a project for which TIPS Member has not prepared the site, unless awarded vendor does the preparation work at no cost, or until TIPS Member includes the cost of site preparation in a purchase order.

Site preparation includes, but is not limited to: moving furniture, installing wiring for networks or power, and similar pre-installation requirements.

Registered sex offender restrictions: For work to be performed at schools, awarded vendor agrees that no employee of a sub-contractor who has been adjudicated to be a registered sex offender will perform work at any time when students are or reasonably expected to be present.

Awarded vendor agrees that a violation of this condition shall be considered a material breach and may result in the cancellation of the purchase order at the TIPS Member's discretion.

Awarded vendor must identify any additional costs associated with compliance of this term. If no costs are specified, compliance with this term will be provided at no additional charge.

Safety measures: Awarded vendor shall take all reasonable precautions for the safety of employees on the worksite, and shall erect and properly maintain all necessary safeguards for protection of workers and the public. Awarded vendor shall post warning signs against all hazards created by the operation and work in progress. Proper precautions shall be taken pursuant to state law and standard practices to protect workers, general public and existing structures from injury or damage.

**Smoking**

Persons working under Agreement shall adhere to local smoking policies. Smoking will only be permitted in posted areas or off premises.

**Invoices**

The awarded vendor shall submit invoices to the participating entity clearly stating "Per TIPS Agreement". The shipment tracking number or pertinent information for verification shall be made available upon request.

### **Marketing**

Awarded vendor agrees to allow TIPS to use their name and logo within website, marketing materials and advertisement. Any use of TIPS name and logo or any form of publicity, inclusive of press release, regarding this Agreement by awarded vendor must have prior approval from TIPS.

### **Supplemental agreements**

The entity participating in the TIPS Agreement and awarded vendor may enter into a separate supplemental agreement to further define the level of service requirements over and above the minimum defined in this Agreement i.e. invoice requirements, ordering requirements, specialized delivery, etc. Any supplemental agreement developed as a result of this Agreement is exclusively between the participating entity and awarded vendor. TIPS, its agents, TIPS members and employees shall not be made party to any claim for breach of such agreement.

### **Survival Clause**

All applicable software license agreements, warranties or service agreements that were entered into between Vendor and Customer under the terms and conditions of the Agreement shall survive the expiration or termination of the Agreement. All Purchase Orders issued and accepted by Order Fulfiller shall survive expiration or termination of the Agreement.

### **Legal obligations**

It is the responding vendor's responsibility to be aware of and comply with all local, state and federal laws governing the sale of products/services identified in this RFP and any awarded Agreement thereof. Applicable laws and regulations must be followed even if not specifically identified herein.

### **Audit rights**

Awarded Vendor shall, at their sole expense, maintain appropriate due diligence of all purchases made by TIPS Member that utilizes this Agreement. TIPS and Region 8 ESC each reserve the right to audit the accounting for a period of three (3) years from the time such purchases are made. This audit right shall survive termination of this Agreement for a period of one (1) year from the effective date of termination. TIPS shall have authority to conduct random audits of Awarded Vendor's pricing that is offered to TIPS Members. Notwithstanding the foregoing, in the event that TIPS is made aware of any pricing being offered to eligible entities that is materially inconsistent with the pricing under this agreement, TIPS shall have the ability to conduct the audit internally or may engage a third-party auditing firm. In the event of an audit, the requested materials shall be provided in the format and at the location designated by Region 8 ESC or TIPS.



**Force Majeure**

If by reason of Force Majeure, either party hereto shall be rendered unable wholly or in part to carry out its obligations under this Agreement then such party shall give notice and fully particulars of Force Majeure in writing to the other party within a reasonable time after occurrence of the event or cause relied upon, and the obligation of the party giving such notice, so far as it is affected by such Force Majeure, shall be suspended during the continuance of the inability then claimed, except as hereinafter provided, but for no longer period, and such party shall endeavor to remove or overcome such inability with all reasonable dispatch.

**Services**

When applicable, performance bonds and payment bonds will be required on construction or labor required jobs. Awarded vendor will meet the TIPS member's local and state purchasing requirements. Awarded vendors may need to provide additional capacity as jobs increase. Bonds will not require that a fee be paid to TIPS. The actual cost of the bond will be a pass through to the TIPS member and added to the purchase order or Agreement.

**Scope of Services**

The specific scope of work for each job shall be determined in advance and in writing between TIPS Member and Awarded vendor. It is okay if the TIPS member provides a general scope, but the awarded vendor should provide a written scope of work to the TIPS member as part of the proposal. Once the scope of the job is agreed to, the TIPS member will issue a PO and/or an Agreement with the estimate referenced as an attachment along with bond and any other special provisions agreed to for the TIPS member. If special terms and conditions other than those covered within this solicitation and awarded Agreements are required, they will be attached to the PO and shall take precedence over those in the base Agreement.

**Project Delivery Order Procedures**

The TIPS member having approved and signed an interlocal agreement, or other TIPS membership document, may make a request of the awarded vendor under this Agreement when the TIPS member has services that need to be undertaken. Notification may occur via phone, the web, email, fax, or in person.

Upon notification of a pending request, the awarded vendor shall make contact with the TIPS member as soon as possible, but must make contact with the TIPS member within two working days.

**Scheduling of Projects**

Scheduling of projects (if applicable) will be accomplished when the TIPS member issues a purchase order that will serve as "the notice to proceed". The period for the delivery order will include the mobilization, materials purchase, installation and delivery, design, weather, and site cleanup and inspection. No additional claims may be made for delays as a result of these items. When the tasks have been completed the awarded vendor shall notify the client and have the

TIPS member inspect the work for acceptance under the scope and terms in the PO. The TIPS member will issue in writing any corrective actions that are required. Upon completion of these items, the TIPS member will issue a completion notice and final payment will be issued.

**Support Requirements**

If there is a dispute between the awarded vendor and TIPS member, TIPS or its representatives will assist in conflict resolution or third party (mandatory mediation), if requested by either party. TIPS, or its representatives, reserves the right to inspect any project and audit the awarded vendors TIPS project files, documentation and correspondence.

**Incorporation of Solicitation**

The TIPS Request for Proposals or the Request for Competitive Sealed Proposals solicitation and all associated documents and forms made part of the solicitation process, including any addenda, that resulted in the execution of this agreement are hereby incorporated by reference into this agreement as if copied verbatim.

## Special Terms and Conditions

It is the intent of TIPS to Agreement with a reliable, high performance vendor to supply products and services to government and educational agencies. It is the experience of TIPS that the following procedures provide TIPS, the Vendor, and the participating agency the necessary support to facilitate a mutually beneficial relationship. The specific procedures will be negotiated with the successful vendor.

- **Agreements:** All vendor purchase orders and/or Agreements/agreements must be emailed to TIPS at tipspo@tips-usa.com. Should an agency send an order direct to vendor, it is the vendor's responsibility to forward the order to TIPS at the email above within 24 business hours and confirm its receipt with TIPS.
  - **Promotion of Agreement:** It is agreed that Vendor will encourage all eligible entities to purchase from the TIPS Program. Encouraging entities to purchase directly from the Vendor and not through TIPS Agreement is a violation of the terms and conditions of this Agreement and will result in removal of the Vendor from the TIPS Program.
  - **Daily Order Confirmation:** All Agreement purchase orders will be approved daily by TIPS and sent to vendor. The vendor must confirm receipt of orders to the TIPS member (customer) within 24 business hours.
  - **Vendor custom website for TIPS:** If Vendor is hosting a custom TIPS website, then updated pricing must be posted by 1<sup>st</sup> of each month.
  - **Back Ordered Products:** If product is not expected to ship within 3 business days, customer is to be notified within 24 hours and appropriate action taken based on customer request.
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Term of Agreement is one year with renewal options for up to two additional years as provided in the solicitation.

**Page 12 of 12 will be the TIPS Vendor Agreement Signature Page**

# TIPS Vendor Agreement Signature Form

RFP 170302 Furniture, Furnishings and Services

Company Name Scholar Craft Products, Inc

Address PO Box 170748

City Birmingham State AL Zip 35217

Phone 888-765-5200 Fax 205-841-1992

Email of Authorized Representative will@scholercraft.com

Name of Authorized Representative Will Marshall

Title Director of Sales

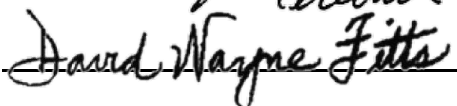
Signature of Authorized Representative 

Date 4/24/17

TIPS Authorized Representative Name Meredith Barton

Title Vice-President of Operations

TIPS Authorized Representative Signature 

Approved by ESC Region 8 

Date May 26, 2017

# The Interlocal Purchasing System (TIPS Cooperative) Supplier Response

Bid Information		Contact Information		Ship to Information
Bid Creator	Rick Powell General Counsel/Procurement Compliance Officer	Address	Region 8 Education Service Center 4845 US Highway 271 North Pittsburg, TX 75686	Address
Email	rick.powell@tips-usa.com	Contact	Sarah Bond, Contracts Compliance Specialist	Contact
Phone	(903) 575-2689			Department
Fax				Building
Bid Number	170302 Addendum 1	Department		Floor/Room
Title	Furniture	Building		Telephone
Bid Type	RFP			Fax
Issue Date	3/2/2017 08:01 AM (CT)	Floor/Room		Email
Close Date	4/27/2017 03:00:00 PM (CT)	Telephone	+1 (866) 839-8477	
		Fax	+1 (866) 839-8472	
		Email	bids@tips-usa.com	

## Supplier Information

Company Scholar Craft Products, Inc  
 Address PO Box 170748  
 Birmingham, AL 35217

Contact  
 Department  
 Building  
 Floor/Room  
 Telephone (888) 765-5200  
 Fax (205) 841-1992  
 Email  
 Submitted 4/26/2017 07:25:29 PM (CT)  
 Total \$0.00

By submitting your response, you certify that you are authorized to represent and bind your company.

Signature Will Marshall

Email will@scholarcraft.com

## Supplier Notes

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## Bid Notes

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## Bid Activities

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## Bid Messages

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**Bid Attributes**

Please review the following and respond where necessary

#	Name	Note	Response
1	Yes - No	Disadvantaged/Minority/Women Business Enterprise - D/M/WBE (Required by some participating governmental entities) Vendor certifies that their firm is a D/M/WBE? Vendor must upload proof of certification to the "Response Attachments" D/M/WBE CERTIFICATES section.	No
2	Yes - No	Highly Underutilized Business - HUB (Required by some participating governmental entities) Vendor certifies that their firm is a HUB? Vendor must upload proof of certification to the "Response Attachments" HUB CERTIFICATES section.	No
3	Yes - No	The Vendor can provide services and/or products to all 50 US States?	Yes
4	States Served:	If answer is NO to question #3, please list which states can be served. (Example: AR, OK, TX)	
5	Company and/or Product Description:	This information will appear on the TIPS website in the company profile section, if awarded a TIPS contract. (Limit 750 characters.)	Devoted to excellence and committed to quality, Scholar Craft has continuously designed and manufactured ergonomic, durable and practical school furniture since 1956. In a manufacturing world where the term "Made in America" has been used loosely or lost in semantics, Scholar Craft proudly produces the very finest truly American made school furniture. Operating six facilities in three states, we are continually investing in the future... upgrading our operations, our talent and our capabilities. Scholar Craft products are designed for today's students and tomorrow's leaders.
6	Primary Contact Name	Primary Contact Name	Will Marshall
7	Primary Contact Title	Primary Contact Title	Director of Sales
8	Primary Contact Email	Primary Contact Email	will@scholarcraft.com
9	Primary Contact Phone	Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477	888-765-5200
10	Primary Contact Fax	Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477	205-841-1992
11	Primary Contact Mobile	Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477	205-243-9532
12	Secondary Contact Name	Secondary Contact Name	Clint Hobbs
13	Secondary Contact Title	Secondary Contact Title	President
14	Secondary Contact Email	Secondary Contact Email	clint@scholarcraft.com
15	Secondary Contact Phone	Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477	888-765-5200

16	Secondary Contact Fax	Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477	205-841-1992
17	Secondary Contact Mobile	Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477	205-841-1922
18	Admin Fee Contact Name	Admin Fee Contact Name. This person is responsible for paying the admin fee to TIPS.	Cheryl Reid
19	Admin Fee Contact Email	Admin Fee Contact Email	cheryl@scholarcraft.com
20	Admin Fee Contact Phone	Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477	205-841-1922 x 124
21	Purchase Order Contact Name	Purchase Order Contact Name. This person is responsible for receiving Purchase Orders from TIPS.	Joy Gober
22	Purchase Order Contact Email	Purchase Order Contact Email	Jgober@scholarcraft.com
23	Purchase Order Contact Phone	Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477	205-841-1922
24	Company Website	Company Website (Format - www.company.com)	WWW.SCHOLARCRAFT.COM
25	Federal ID Number:	Federal ID Number also known as the Employer Identification Number. (Format - 12-3456789)	63-0835284
26	Primary Address	Primary Address	PO BOX 170748
27	Primary Address City	Primary Address City	BIRMINGHAM
28	Primary Address State	Primary Address State (2 Digit Abbreviation)	AL
29	Primary Address Zip	Primary Address Zip	35217
30	Search Words:	Please list search words to be posted in the TIPS database about your company that TIPS website users might search. Words may be product names, manufacturers, or other words associated with the category of award. YOU MAY NOT LIST NON-CATEGORY ITEMS. (Limit 500 words) (Format: product, paper, construction, manufacturer name, etc.)	Chairs, desks, furniture, collaborative, 21st, century, tables, mobility, cafeteria, stackable chairs, chairs on wheels, flexible learning environments.
31	Yes - No	Do you wish to be eligible to participate in a TIPS contract in which a TIPS member utilizes federal funds on contracts exceeding \$100,000? (Non-Construction)	Yes
32	Yes - No	Certification of Residency (Required by the State of Texas) Company submitting bid is a Texas resident bidder?	No
33	Company Residence (City)	Vendor's principal place of business is in the city of?	Birmingham
34	Company Residence (State)	Vendor's principal place of business is in the state of?	AL
35	Felony Conviction Notice:	(Required by the State of Texas) My firm is, as outlined on PAGE 5 in the Instructions to Bidders document: (Questions 36 - 37)	(No Response Required)
36	Yes - No	A publicly held corporation; therefore, this reporting requirement is not applicable?	No
37	Yes - No	Is owned or operated by individual(s) who has/have been convicted of a felony?	No
38	Pricing Information:	Pricing information section. (Questions 39 - 42)	(No Response Required)

39	Yes - No	In addition to the typical unit pricing furnished herein, the Vendor agrees to furnish all current and future products at prices that are proportionate to Dealer Pricing. If answer is NO, include a statement detailing how pricing for TIPS participants would be calculated in the PRICING document that is uploaded to the "Response Attachments" PRICING section.	Yes
40	Yes - No	Pricing submitted includes the TIPS administration fee?	Yes
41	Yes - No	Vendor agrees to remit to TIPS the required administration fee?	Yes
42	Yes - No	Additional discounts to TIPS members for bulk quantities or scope of work?	Yes
43	Start Time	Average start time after receipt of customer order is ____ working days?	45
44	Years Experience	Company years experience in this category?	65
45	Resellers:	Does the vendor have resellers that it will name under this contract? (If applicable, vendor should download the Reseller/Dealers spreadsheet from the Attachments section, fill out the form and submit the document in the "Response Attachments" RESELLERS section.	Yes
46	Prices are guaranteed for?	(___Month(s), ___ Year(s), or Term of Contract) (Standard term is "Term of Contract")	"Term of Contract"
47	Right of Refusal	Does the proposing vendor wish to reserve the right not to perform the awarded agreement with a TIPS member at your discretion?	Yes
48	NON-COLLUSIVE BIDDING CERTIFICATE	By submission of this bid or proposal, the Bidder certifies that:  1) This bid or proposal has been independently arrived at without collusion with any other Bidder or with any Competitor; 2) This bid or proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids, or proposals for this project, to any other Bidder, Competitor or potential competitor; 3) No attempt has been or will be made to induce any other person, partnership or corporation to submit or not to submit a bid or proposal; 4) The person signing this bid or proposal certifies that he has fully informed himself regarding the accuracy of the statements contained in this certification, and under the penalties being applicable to the Bidder as well as to the person signing in its behalf. Not a negotiable term. Failure to agree will render your proposal non-responsive and it will not be considered.	(No Response Required)
49	CONFLICT OF INTEREST QUESTIONNAIRE - FORM CIQ	If you have a conflict of interest as described in this form or the Local Government Code Chapter 176, cited therein- you are required to complete and file with TIPS, Richard Powell, 4845 US Highway 271 North, Pittsburg, Texas 75686  You may find the Blank CIQ form on our website at:  Copy and Paste the following link into a new browser or tab: <a href="https://www.tips-usa.com/assets/documents/docs/CIQ.pdf">https://www.tips-usa.com/assets/documents/docs/CIQ.pdf</a>	No



Do you have any conflicts under this statutory requirement?

- 50 Filing of Form CIQ If yes (above), have you filed a form CIQ as directed here? No
- 51 Regulatory Standing I certify to TIPS for the proposal attached that my company is in good standing with all governmental agencies Federal or state that regulate any part of our business operations. If not, please explain in the next attribute question. Yes
- 52 Regulatory Standing Regulatory Standing explanation of no answer. Not Applicable
- 53 Antitrust Certification Statements (Tex. Government Code § 2155.005) By submission of this bid or proposal, the Bidder certifies that: (No Response Required)
- I affirm under penalty of perjury of the laws of the State of Texas that:
- (1) I am duly authorized to execute this contract on my own behalf or on behalf of the company, corporation, firm, partnership or individual (Company) listed below;
  - (2) In connection with this bid, neither I nor any representative of the Company has violated any provision of the Texas Free Enterprise and Antitrust Act, Tex. Bus. & Comm. Code Chapter 15;
  - (3) In connection with this bid, neither I nor any representative of the Company has violated any federal antitrust law;
  - (4) Neither I nor any representative of the Company has directly or indirectly communicated any of the contents of this bid to a competitor of the Company or any other company, corporation, firm, partnership or individual engaged in the same line of business as the Company.

## Instructions for Certification:

(No Response Required)

1. By agreeing to the form, the prospective lower tier participant is providing the certification set out on the form in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and / or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participants," "person," "primary covered transaction," "principal," "proposal" and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction" without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies,

including suspension and / or debarment.

- 55 Suspension or Debarment Certification Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Yes

By submitting this offer and certifying this section, this bidder:  
Certifies that no suspension or disbarment is in place, which would preclude receiving a federally funded contract as described above.

- 56 Non-Discrimination Statement and Certification In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident. Yes

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.  
To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at How to File a Program Discrimination Complaint and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).  
(Title VI of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; the Age Discrimination Act of 1975; Title 7 CFR Parts 15, 15a, and 15b; the Americans with Disabilities Act; and FNS Instruction 113-1, Civil Rights Compliance and Enforcement – Nutrition Programs and Activities)  
USDA is an equal opportunity provider, employer, and lender.

Not a negotiable term. Failure to agree will render your proposal non-responsive and it will not be considered. I

certify that in the performance of a contract with TIPS or its members, that our company will conform to the foregoing anti-discrimination statement and comply with the cited law and regulations.

- 57 2 CFR PART 200 Contract Provisions Explanation (No Response Required)
- Required Federal contract provisions of Federal Regulations for Contracts for contracts with ESC Region 8 and TIPS Members:
- The following provisions are required to be in place and agreed if the procurement is funded in any part with federal funds.
- The ESC Region 8 and TIPS Members is the subgrantee or Subrecipient by definition. The federal Rule numbering or identification below is only for reference purpose on this form and does not identify an actual Federal designation or location of the rule. The Rules are located in 2 CFR PART 200 - Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards at 2 CFR PART 200.
- In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.
- 58 2 CFR PART 200 (A) Contracts Yes
- Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate. Notice: Pursuant to Federal Rule (A) above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members reserves all rights and privileges under the applicable laws and regulations with respect to this procurement in the event of breach of contract by either party.
- Does vendor agree?
- 59 2 CFR PART 200 (B) Termination Yes
- Termination for cause and for convenience by the grantee or subgrantee including the manner by which it will be effected and the basis for settlement. (All contracts in excess of \$10,000)
- Pursuant to Federal Rule (B) above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members reserves the right to terminate any agreement in excess of \$10,000 resulting from this procurement process for cause after giving the vendor an appropriate opportunity and up to 30 days, to cure the causal breach of terms and conditions. ESC Region 8 and TIPS Members reserves the right to terminate any agreement in excess of \$10,000 resulting from this procurement process for convenience with 30 days notice in writing to the awarded vendor. The vendor would be compensated for work performed and goods procured as of the termination date if for convenience of the ESC Region 8 and TIPS Members. Any award under this procurement process is not exclusive and the ESC Region 8 and TIPS reserves the right to purchase goods and services from other vendors when it is in the best interest of the ESC Region 8 and TIPS.
- Does vendor agree?

60	2 CFR PART 200 (G) Clean Air Act	<p>Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).</p> <p>Pursuant to Federal Rule (G) above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members requires that the proposer certify that during the term of an award by the ESC Region 8 and TIPS Members resulting from this procurement process the vendor agrees to the terms listed and referenced therein.</p> <p>Does vendor agree?</p>	Yes
61	2 CFR PART 200 (H) Debarment and Suspension	<p>Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.</p> <p>Pursuant to Federal Rule (H) above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members requires the proposer certify that during the term of an award by the ESC Region 8 and TIPS Members resulting for this procurement process the vendor certifies that they are not debarred from receiving a contract from the federal government as provided therein.</p> <p>Does vendor agree?</p>	Yes
62	2 CFR PART 200 (I) Byrd Anti-Lobbying Amendment	<p>Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.</p> <p>Pursuant to Federal Rule (I) above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members requires the proposer certify that during the term and after the awarded term of an award by the ESC Region 8 and TIPS Members resulting for this procurement process the vendor certifies to the terms included or referenced therein.</p> <p>Does vendor agree?</p>	Yes

63	2 CFR PART 200 Federal Rule (12)	<p>Federal Rule (12) Compliance with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h)), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15). (Contracts, subcontracts, and subgrants of amounts in excess of \$100,000)</p> <p>Pursuant to Federal Rule (12) above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members requires the proposer certify that in performance of the contracts, subcontracts, and subgrants of amounts in excess of \$100,000, the vendor will be in compliance with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h)), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15).</p> <p>Does vendor certify that it is in compliance with the Clean Air Act?</p>	Yes
64	2 CFR PART 200 Procurement of Recovered Materials	<p>A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with</p> <p>maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.</p> <p>Does vendor certify that it is in compliance with the Solid Waste Disposal Act as described above?</p>	Yes

65 Indemnification

The ESC Region 8 and TIPS is a Texas Political Subdivision and a local governmental entity; therefore, is prohibited from indemnifying third parties pursuant to the Texas Constitution (Article 3, Section 52) except as specifically provided by law or as ordered by a court of competent jurisdiction. A provision in a contract to indemnify or hold a party harmless is a promise to pay for any expenses the indemnified party incurs, if a specified event occurs, such as breaching the terms of the contract or negligently performing duties under the contract. Article III, Section 49 of the Texas Constitution states that "no debt shall be created by or on behalf of the State ... " The Attorney General has counseled that a contractually imposed obligation of indemnity creates a "debt" in the constitutional sense. Tex. Att'y Gen. Op. No. MW-475 (1982). Contract clauses which require the System or institutions to indemnify must be deleted or qualified with "to the extent permitted by the Constitution and Laws of the State of Texas." Liquidated damages, attorney's fees, waiver of vendor's liability, and waiver of statutes of limitations clauses should also be deleted or qualified with "to the extent permitted by the Constitution and laws of State of Texas." Not a negotiable term. Failure to agree will render your proposal non-responsive and it will not be considered. Do you agree to these terms?

Yes

66 Remedies

The parties shall be entitled to exercise any right or remedy available to it either at law or in equity, subject to the choice of law, venue and service of process clauses limitations agreed herein. Nothing in this agreement shall commit the TIPS to an arbitration resolution of any disagreement under any circumstances. Any Claim arising out of or related to the Contract, except for those specifically waived under the terms of the Contract, may, after denial of the Board of Directors, be subject to mediation at the request of either party. Any issues not resolved hereunder must be referred to non-binding mediation to be conducted by a mutually agreed upon mediator as a prerequisite to the filing of any lawsuit over such issue(s). The parties shall share the mediator's fee and any associated filing fee equally. Mediation shall be held in Camp or Titus County, Texas. Agreements reached in mediation shall be reduced to writing, and will be subject to the approval by the District's Board of Directors, signed by the Parties if approved by the Board of Directors, and, if signed, shall thereafter be enforceable as provided by the laws of the State of Texas. Do you agree to these terms?

Yes, I Agree

67 Remedies Explanation of No Answer

not available

68	Choice of Law	<p>This agreement and any addenda or other additions and all contracts or awards resulting from this procurement process, however described, shall be governed by, construed and enforced in accordance with the laws of the State of Texas, regardless of any conflict of laws principles.</p> <p>Not a negotiable term. Failure to agree will render your proposal non-responsive and it will not be considered. Do you agree to these terms?</p>	Yes
69	Jurisdiction and Service of Process	<p>Any Proceeding arising out of or relating to this procurement process or any contract issued by TIPS resulting from or any contemplated transaction shall be brought in a court of competent jurisdiction in Camp County, Texas and each of the parties irrevocably submits to the exclusive jurisdiction of said court in any such proceeding, waives any objection it may now or hereafter have to venue or to convenience of forum, agrees that all claims in respect of the Proceeding shall be heard and determined only in any such court, and agrees not to bring any proceeding arising out of or relating to this procurement process or any contract resulting from or any contemplated transaction in any other court. The parties agree that either or both of them may file a copy of this paragraph with any court as written evidence of the knowing, voluntary and freely bargained for agreement between the parties irrevocably to waive any objections to venue or to convenience of forum. Process in any Proceeding referred to in the first sentence of this Section may be served on any party anywhere in the world. Venue clauses in contracts with TIPS members may be determined by the parties.</p> <p>Not a negotiable term. Failure to agree will render your proposal non-responsive and it will not be considered. Do you agree to these terms?</p>	Yes
70	Alternative Dispute Resolution	<p>Prior to filing of litigation, the parties may select non-binding mediation as a method of conflict resolution for issues arising out of or relating to this procurement process or any contract resulting from or any contemplated transaction. The parties agree that if nonbinding mediation is chosen as a resolution process, the parties must agree to the chosen mediator(s) and that all mediation venue shall be at a location in Camp or Titus, County, Texas agreed by the parties. The parties agree to share equally the cost of the mediation process and venue cost.</p> <p>Do you agree to these terms?</p>	Yes, I Agree
71	Alternative Dispute Resolution Explanation of No Answer		not applicable
72	Infringement(s)	<p>The successful vendor will be expected to indemnify and hold harmless the TIPS and its employees, officers, agents, representatives, contractors, assignees and designees from any and all third party claims and judgments involving infringement of patent, copyright, trade secrets, trade or service marks, and any other intellectual or intangible property rights in connection with the vendor's proposal or ultimate contracts awarded and approved.</p>	Yes, I Agree



Do you agree to these terms?

73	Infringement(s) Explanation of No Answer		not applicable
74	Acts or Omissions	The successful vendor will be expected to indemnify and hold harmless the TIPS, its officers, employees, agents, representatives, contractors, assignees and designees from and against any and all liability, actions, claims, demands or suits, and all related costs, attorney's fees and expenses arising out of, or resulting from any acts or omissions of the vendor or its agents, employees, subcontractors, or suppliers in the execution or performance of any agreements ultimately made by TIPS and the vendor. Do you agree to these terms?	Yes, I Agree
75	Acts or Omissions Explanation of No Answer		not applicable
76	Contract Governance	Any contract made or entered into by the TIPS is subject to and is to be governed by Section 271.151 et seq, Tex Loc Gov't Code. Otherwise, TIPS does not waive its governmental immunities from suit or liability except to the extent expressly waived by other applicable laws in clear and unambiguous language.	Yes
77	Payment Terms and Funding Out Clause	Payment Terms: TIPS members pay net 30 or at point of sale and complies with the State of Texas payment law, Texas Government Code, Chapter 2251. See statute for specifics or consult your legal counsel. These are minimum terms required of the TIPS member in Texas by law and the parties may negotiate custom payment terms as desired provided they do not violate the statutory requirements. Statutory or binding regulations control TIPS members in this contract. Funding out Clause: Pursuant to Texas Local Government Code Sec. 271.903, any proposal offer accepted by TIPS and its members and all contracts to be approved are subject to the budgeting and appropriation of then currently available funds. See statute for specifics or consult your legal counsel. Not a negotiable term. Failure to agree will render your proposal non-responsive and it will not be considered. Do you agree to these terms?	Yes

78 Insurance and Fingerprint Requirements  
Information

Insurance

If applicable and your staff will be on TIPS member premises for delivery, training or installation etc. and/or with an automobile, you must carry automobile insurance as required by law. You may be asked to provide proof of insurance.

Fingerprint

It is possible that a vendor may be subject to Chapter 22 of the Texas Education Code. The Texas Education Code, Chapter 22, Section 22.0834. Statutory language may be found at: <http://www.statutes.legis.state.tx.us/>

If the vendor has staff that meet both of these criterion:  
(1) will have continuing duties related to the contracted services; and

(2) has or will have direct contact with students

Then you have "covered" employees for purposes of completing the attached form.

TIPS recommends all vendors consult their legal counsel for guidance in compliance with this law. If you have questions on how to comply, see below. If you have questions on compliance with this code section, contact the Texas Department of Public Safety Non-Criminal Justice Unit, Access and Dissemination Bureau, FAST-FACT at

NCJU@txdps.state.tx.us and you should send an email identifying you as a contractor to a Texas Independent School District or ESC Region 8 and TIPS. Texas DPS phone number is (512) 424-2474.

See form in the next attribute to complete entitled:

Texas Education Code Chapter 22 Contractor Certification for Contractor Employees

(No Response Required)

79 Texas Education Code Chapter 22 Contractor Certification for Contractor Employees

Introduction: Texas Education Code Chapter 22 requires entities that contract with school districts to provide services to obtain criminal history record information regarding covered employees. Contractors must certify to the district that they have complied. Covered employees with disqualifying criminal histories are prohibited from serving at a school district.

Definitions: Covered employees: Employees of a contractor or subcontractor who have or will have continuing duties related to the service to be performed at the District and have or will have direct contact with students. The District will be the final arbiter of what constitutes direct contact with students. Disqualifying criminal history: Any conviction or other criminal history information designated by the District, or one of the following offenses, if at the time of the offense, the victim was under 18 or enrolled in a public school:

(a) a felony offense under Title 5, Texas Penal Code; (b) an offense for which a defendant is required to register as a sex offender under Chapter 62, Texas Code of Criminal Procedure; or (c) an equivalent offense under federal law or the laws of another state.

I certify that:

NONE (Section A) of the employees of Contractor and any subcontractors are covered employees, as defined above. If this box is checked, I further certify that Contractor has taken precautions or imposed conditions to ensure that the employees of Contractor and any subcontractor will not become covered employees. Contractor will maintain these precautions or conditions throughout the time the contracted services are provided.

OR

SOME (Section B) or all of the employees of Contractor and any subcontractor are covered employees. If this box is checked, I further certify that:

(1) Contractor has obtained all required criminal history record information regarding its covered employees. None of the covered employees has a disqualifying criminal history.

(2) If Contractor receives information that a covered employee subsequently has a reported criminal history, Contractor will immediately remove the covered employee from contract duties and notify the District in writing within 3 business days.

(3) Upon request, Contractor will provide the District with the name and any other requested information of covered employees so that the District may obtain criminal history record information on the covered employees.

(4) If the District objects to the assignment of a covered employee on the basis of the covered employee's criminal history record information, Contractor agrees to discontinue using that covered employee to provide services at the District.

Noncompliance or misrepresentation regarding this certification may be grounds for contract termination.

80 Solicitation Deviation/Compliance

Does the vendor agree with the General Conditions Standard Terms and Conditions or Item Specifications listed in this proposal invitation? Yes

81 Solicitation Exceptions/Deviations Explanation	<p>If the bidder intends to deviate from the General Conditions Standard Terms and Conditions or Item Specifications listed in this proposal invitation, all such deviations must be listed on this attribute, with complete and detailed conditions and information included or attached.</p> <p>TIPS will consider any deviations in its proposal award decisions, and TIPS reserves the right to accept or reject any bid based upon any deviations indicated below or in any attachments or inclusions.</p> <p>In the absence of any deviation entry on this attribute, the proposer assures TIPS of their full compliance with the Standard Terms and Conditions, Item Specifications, and all other information contained in this Solicitation.</p>	<p>Scholar Craft Products doesn't participate in any lobbying activities. Other than that, all terms conditions, etc... are all agreed too and we appreciate the opportunity to serve the contract again.</p>
82 Agreement Deviation/Compliance	<p>Does the vendor agree with the language in the Vendor Agreement?</p>	<p>Yes</p>
83 Agreement Exceptions/Deviations Explanation	<p>If the proposing Vendor desires to deviate form the Vendor Agreement language, all such deviations must be listed on this attribute, with complete and detailed conditions and information included. TIPS will consider any deviations in its proposal award decisions, and TIPS reserves the right to accept or reject any proposal based upon any deviations indicated below. In the absence of any deviation entry on this attribute, the proposer assures TIPS of their full compliance with the Vendor Agreement.</p>	<p>not applicable,</p>

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Line Items

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Response Total: \$0.00

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## TIPS – The Interlocal Purchasing System

Region 8 Education Service Center | 4845 US Hwy 271 North | Pittsburg, Texas 75686

Date: May 26, 2017

RE: 170302 – Furniture (Addendum 1)

Addendum 1 was issued 4/7/2017. This addendum added a separate upload section for the price lists required for this RFP. There were no other addendums issued for this RFP. This original bid closing date was extended from April 21, 2017 to April 27, 2017.

*Sarah Bond*

Sarah Bond  
Contracts Compliance Specialist

Screen shot from TIPS eBid System, showing the history of RFP 170302 – Furniture (Addendum 1)

Bid Audit History		
<a href="#">Return</a>		
Date	Line	Description
5/1/2017 09:07 AM (CT)	Header	Bid request unsealed by SBOND TIPS.
4/27/2017 03:00 PM (CT)	Header	Bid request closed by the system.
4/11/2017 01:10 PM (CT)	Header	Bid Close Date extended from 4/21/2017 03:00:00 PM (CT) to 4/27/2017 03:00:00 PM (CT). By RPOWELLTIPS. Reason: To provide more time for vendors to respond.
4/7/2017 11:50 AM (CT)	Header	Addendum issued by the system.
4/7/2017 11:50 AM (CT)	Header	Addendum published by RPOWELLTIPS. Reason: TIPS added an upload section for the Pricing Spreadsheet #2. Both pricing spreadsheets are required
4/7/2017 11:40 AM (CT)	Header	Bid Request Information Copied from Bid '170302' by RPOWELLTIPS.
3/2/2017 08:01 AM (CT)	Header	Bid request issued by the system.
2/28/2017 09:29 AM (CT)	Header	Bid request published by RPOWELLTIPS. - Issue time adjusted by the system to balance workload.
2/27/2017 10:06 AM (CT)	Header	Bid Request Information Copied from Bid '444444' by RPOWELLTIPS.
2/27/2017 10:06 AM (CT)	Header	Bid Request created by RPOWELLTIPS.
Items 1-10 shown of 10		
Addendum Audit History		
<a href="#">Return</a>		
Date	Line	Description
4/7/2017 11:40 AM (CT)	Header	Addendum 1 created for bid '170302' by RPOWELLTIPS.
Items 1-1 shown of 1		



Resellers - Dealers									
Reseller/Dealer Name	Address	City	State	Zip	Contact Name	Contact Email	Contact Phone	Contact Fax	Company Website
Add Some Class	1110 PLUMTREE LANE	PENRYN	CA	95663	Tim McCrory	addsomeclass@ncbb.net	(916) 663-4520	(916) 663-2749	
Educators Depot	17424 WEST GRAND PKWY SOUTH	Sugar Land	TX	77479	Alan Clarke	stower@educatorsdepot.com	(979) 387-3001	(979) 387-3001	www.educatorsdepot.com
Gateway Printing & Office Supply	11889 Starcrest Drive	San Antonio	TX	78247	Butch Shook	butch@gatewayp.com	(956) 383-3861	(956) 383-3476	<a href="http://www.gatewayp.com">http://www.gatewayp.com</a>
Georgia Specialty Inc	137 N 85th Pkwy	Fayetteville	GA	30214	Randall Cottrill	rcottril@gsequip.com	(770) 461-2090	(770) 461-2517	www.gsequip.com
Great Spaces-Innovative Workplace Solutions	5716 E Sprague Ave.	Spokane Valley	WA	99212	Gayle Belt	g.belt@greatspacesnw.com	(509) 747-2636	(509) 747-2655	www.greatspacesnw.com
Lowery McDonnell Company	255 Mittel Drive	Wood Dale	IL	60191	Scott Mills	smills@lmcinc.net	(630)-227-1000	(630)-227-1010	www.lmcinc.net
Sharp School Services Inc	6400 Lincolnway	Hobart	IN	46342	David Sharp	dsharp@sharpschoolservices.com	(219) 942-6903	(219) 942-4215	www.sharpschoolservices.com
SSI Furnishings	6612 Royal Street	Pleasant Valley	MO	64048	Mike Sigsbee	MSigsbee@ssfurnishings.com	:(866) 758-8448	(816) 792-2731	www.ssfurnishings.com
Texas Furniture Sources Inc.	14560 Midway Rd	Dallas	TX	75244	rptexasfurniture@sbcglobal.net	14560 Midway Rd	(972) 490-0456	(972) 490-0459	www.texasfurnituresource.com
EduTek Corporation	4060 SOUTH 500 WEST #4	Salt Lake City	UT	84123	Todd Fairbourn	tfairbourn@edutekcorp.com	801-747-0050	801-747-0937	www.edutekcorp.com



## Certification Regarding Lobbying

Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts Exceeding \$100,000 in Federal Funds.

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all covered subawards exceeding \$100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

\_\_\_\_\_  
Scholar Craft Products, Inc

Name/Address of Organization

\_\_\_\_\_  
Will Marshall / Director of Sales

Name/Title of Submitting Official

\_\_\_\_\_  


Signature

\_\_\_\_\_  
4/24/17

Date

FELONY CONVICTION NOTICE

Statutory citation covering notification of criminal history of contractor is found in the Texas Education Code #44.034. Following is an example of a felony conviction notice:

State of Texas Legislative Senate Bill No. 1, Section 44.034, Notification of Criminal History, Subsection (a), states “a person or business entity that enters into a contract with a school district or ESC 8/TIPS must give advance notice to the district or ESC 8/TIPS if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony.”

Subsection (b) states “a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract.”

THIS NOTICE IS NOT REQUIRED OF A PUBLICLY-HELD CORPORATION

Complete only one of the three below: A or B or C.

I, the undersigned agent for the firm named below, certify that the information concerning notification of felony convictions has been reviewed by me and the following information furnished is true to the best of my knowledge.

Official: Scholar Craft Products, Inc. / J. Kenneth Goode  
Print Authorized Company Official's Name

A. My firm is a publicly held corporation; therefore, this reporting requirement is not applicable.

Signature of Authorized Company Official: \_\_\_\_\_

B. My firm is not owned nor operated by anyone who has been convicted of a felony.

Signature of Authorized Company Official:  \_\_\_\_\_

C. My firm is owned or operated by the following individual(s) who has/have been convicted of a felony:

Name of Felon(s): \_\_\_\_\_

Details of Conviction(s): \_\_\_\_\_

\_\_\_\_\_

Signature of Authorized Company Official:  \_\_\_\_\_

CERTIFICATION BY CORPORATE OFFERER

**IF OFFERER IS A CORPORATION,  
THE FOLLOWING CERTIFICATE SHOULD BE EXECUTED AND INCLUDED AS PART OF  
PROPOSAL FORM/PROPOSAL FORM.**

OFFERER: Scholar Craft Products, Inc  
(Name of Corporation)

I, J. Kenneth Goode certify that I am the Secretary of the Corporation  
(Name of Corporate Secretary)

named as OFFERER herein above; that

Will Marshall  
(Name of person who completed proposal document)

who signed the foregoing proposal on behalf of the corporation offerer is the authorized person that is acting as

Director of Sales  
(Title/Position of person signing proposal/offer document within the corporation)

of the said Corporation; that said proposal/offer was duly signed for and in behalf of said corporation by authority of its governing body, and is within the scope of its corporate powers.

\_\_\_\_\_  
CORPORATE SEAL

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE



Rhonda Giff

MY COMMISSION EXPIRES MAY 10, 2017

**Federal Requirements for Procurement and Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms.**

The Education Service Center Region 8 and TIPS anticipate possibly using federal funds for procurement under this potential award and is required to obtain the following compliance assurance.

**1. Will you be subcontracting any of your work under this award if you are successful?** (Circle one)

**YES** or NO

**2. If yes, do you agree to comply with the following federal requirements?** (Circle one)

**YES** or NO

2 CFR §200.321 Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms.

(a) The non-Federal entity must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

(b) Affirmative steps must include:

- (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
- (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce ; and
- (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section.

Company Name Scholar Craft Products, Inc

Print name of authorized representative Will Marshall

Signature of authorized representative 

Date 2/24/17

FAILURE TO PROPERLY COMPLETE THIS FORM AND SUBMIT WITH YOUR RESPONSE MAY RESULT IN A WAIVER OF YOUR RIGHTS UNDER THE LAW TO MAINTAIN CONFIDENTIALITY TREATMENT OF SUBMITTED MATERIALS.

CONFIDENTIAL INFORMATION SUBMITTED IN RESPONSE TO COMPETITIVE PROCUREMENT REQUESTS OF EDUCATION SERVICE CENTER REGION 8 AND TIPS IS GOVERNED BY TEXAS GOVERNMENT CODE, CHAPTER 552

If you consider any portion of your proposal to be confidential information and not subject to public disclosure pursuant to Chapter 552 Tex Gov't Code or other law(s), you **must make a copy of all claimed confidential materials within your proposal and put this COMPLETED form as a cover sheet to said materials then scan, name "CONFIDENTIAL" and upload with your proposal submission.** (You must include the confidential information in the submitted proposal as well, the copy uploaded is to indicate which material in your proposal, if any, you deem confidential in the event the District receives a Public Information Request.) Education Service Center Region 8 and TIPS will follow procedures of controlling statute(s) regarding any claim of confidentiality and shall not be liable for any release of information required by law. Pricing of solicited product or service may be deemed as public information under Chapter 552 Tex Gov't Code. The Office of Texas Attorney General shall make the final determination whether the information held by Education Service Center Region 8 and TIPS is confidential and exempt from public disclosure.

**I DO NOT desire to expressly waive** any claim of confidentiality as to any and all information contained within our response to the competitive procurement process (e.g. RFP, CSP, Bid, RFQ, etc.) by completing the following and submitting this sheet with our response to Education Service Center Region 8 and TIPS. The attached contains material from our proposal that I classify and deem confidential under Texas Gov't Code Sec. 552 or other law(s) and I invoke my statutory rights to confidential treatment of the enclosed materials:

\_\_\_\_\_  
Name of company claiming confidential status of material

\_\_\_\_\_  
Printed Name, Title, and Signature of authorized company officer claiming confidential status of material

\_\_\_\_\_  
Address City State ZIP Phone

ATTACHED ARE COPIES OF \_\_\_\_\_ PAGES OF CONFIDENTIAL MATERIAL FROM OUR PROPOSAL

**Express Waiver: I desire to expressly waive** any claim of confidentiality as to any and all information contained within our response to the competitive procurement process (e.g. RFP, CSP, Bid, RFQ, etc.) by completing the following and submitting this sheet with our response to Education Service Center Region 8 and TIPS.

*Scholar Craft Products, Inc*  
\_\_\_\_\_  
Name of company expressly waiving confidential status of material

*Will Marshall, Director of Sales, [Signature]*  
\_\_\_\_\_  
Printed Name, Title, and Signature of authorized company officer expressly waiving confidential status of material

*PO Box 170748 Birmingham AL 35217 888-765-5200*  
\_\_\_\_\_  
Address City State ZIP Phone



# Low-Emitting Materials

## Certificate of Compliance

Awarded to: **SCHOLARCRAFT PRODUCTS, INC. OF BIRMINGHAM, AL**

Category: Educational Furniture - Seating  
Cert. Scheme: VOC Emissions

Compliance Designation: LEED 2009 and LEED v4 ID+C , BD+C  
Collaborative for High Performance Schools EQ 7.1.4  
California Dept. of Public Health Standard Method v1.1  
ANSI/BIFMA x7.1 and e3 7.6.1, 7.6.2, 7.6.3  
Criteria of MAS Certified Green® Program  
TVOC Emissions at 14-days

low-emitting seating/interiors  
classroom  
classroom  
classroom  
low-emitting seating  
< 0.5 mg/m<sup>3</sup>

Bracketed Products: Ovation, Accolade, CDF, Commercial, Soft and Plastic, Wheat Chaff and Thrive Series Seating

Test Date & Report No.: 10/31/2016  
1601480

Certificate No.: MAS1601480

valid November 2016 to November 2017



Testing Cert. # 2925.01  
Product Cert. # 2925.02

Product Certifier, MAS Certified Green CT

Laboratory Testing by [Materials Analytical Services, LLC](#) - ISO/IEC 17025  
3<sup>rd</sup> Party Product Certification by [MAS Certified Green®](#) - ISO/IEC 17065



3945 Lakefield Ct. · Suwanee, Ga. · 770-866-3200 · <http://www.mascertifiedgreen.com>



## Limited Lifetime Warranty

#1 Scholar Craft Pkwy, PO Box 170748, Birmingham, AL 35217

The warranty information below is effective on all Scholar Craft products for orders manufactured after June 1, 2016. For warranty information concerning orders placed prior to June 1, 2016, please refer to the warranty information contained in the published price list of the corresponding year. For additional information relating to warranty, please contact your Customer Service Representative.

### Effective June 1, 2016

**Scholar Craft warrants to the original purchaser that its products are free from defects in material and workmanship under normal classroom use for as long as the life of the product, except as set forth below.**

During the warranty period, Scholar Craft will replace, or at its option, repair locally, repair at its factory, any Scholar Craft brand product manufactured after June 1, 2016 that, upon inspection by Scholar Craft, is determined to be defective in material or workmanship.

**This warranty is subject to the following provisions:**

Some natural variations occurring in polypropylene material or other natural materials are inherent to their character and are not considered defects. Scholar Craft does not warrant the colorfastness or matching of colors, grains, or textures of these materials. Customer's Own Material (COM) selected by and used at the request of an original purchaser is not warranted.

Our products are intended for interior use — exterior use of them will void the warranty.

**The materials and components listed below are covered from the date of sale according to the following:**

Seating controls, glides, pneumatic cylinders, casters – 3 years.

### **This warranty does not apply to:**

- Normal wear and tear
- Damage from environmental factors
- Damage from sharp objects
- Damage from accident, alteration, misuse, or improper installation or maintenance
- Modifications or attachments to the product not approved by Scholar Craft
- Products used for rental purposes
- Damage caused by the carrier in-transit, which is handled under separate terms
- Third-party products – Scholar Craft, to the extent possible, will pass through to the original purchaser (and process claims under) any warranty provided by third-party products supplied to Scholar Craft.
- All warranty claims are to be made in writing by the original purchaser. The original purchaser may be required to produce the invoice or other evidence to establish that a claim is within the warranty period.

**To the extent allowed by law, Scholar Craft makes no other warranty, either expressed or implied, including any warranty or merchantability or fitness for a particular purpose. Scholar Craft is not liable for any consequential or incidental damages. This warranty contains the original purchaser's exclusive remedy.**

Your Scholar Craft Dealer is our mutual partner in supporting your warranty requests. To obtain service under this warranty, please contact your Scholar Craft Dealer.

4800 Series SC

# catalog



Seating • Student Desks • Combos/Chair Desks • Activity Tables • Technology • Commercial



SCHOLAR  
CRAFT™



## The Scholar Craft Story

Devoted to excellence and committed to quality, Scholar Craft has continuously designed and manufactured ergonomic, durable and practical school furniture since 1956. In a manufacturing world where the term "Made in America" has been used loosely or lost in semantics, Scholar Craft proudly produces the very finest truly American made school furniture. Operating six facilities in three states, we are continually investing in the future... upgrading our operations, our talent and our capabilities. Scholar Craft products are designed for today's students and tomorrow's leaders. Scholar Craft's main production assembly facility and corporate offices are located on 95 acres in Tarrant, Alabama (Birmingham area) and is supplied with injection molded plastic, structural steel and powder coated frames from two of our manufacturing facilities in the area. Our thermofuse and high pressure laminate table tops and work surfaces are produced in our 250,000 square foot plant in Ft Smith, Arkansas. In 2007, we acquired the Melsur Corporation, the world's leading supplier of premium solid plastic molded melamine components for the school furniture industry. Melsur is located on 7.3 acres and operates

a 90,000 square foot manufacturing plant on the Scholar Craft campus. Melsur supplies solid plastic for not only Scholar Craft, but numerous competing manufacturers and is the largest manufacturer of American made product. Our vertical integration, volume capacity, depth of line and finish selection have made Melsur the gold standard for design and durability. The 2010 purchase of CDF Corporation, a Massachusetts based classroom furniture manufacturer, increased our depth of line while broadening our national distribution. CDF produces premium solid and soft plastic furniture and has an outstanding reputation in the marketplace. Stewardship to the environment is a responsibility we take very seriously. All of our products are MAS certified for indoor air quality. All of the Melsur Corporation products are made from 100% recycled hardwoods. While Scholar Craft is larger and far more diverse than our beginning over fifty years ago, our core values have never wavered. We build furniture that promotes and enhances the education process...furniture that ergonomically supports students, design that stimulates minds and longevity that guarantees years of productive use.



**SCHOLAR  
CRAFT™**

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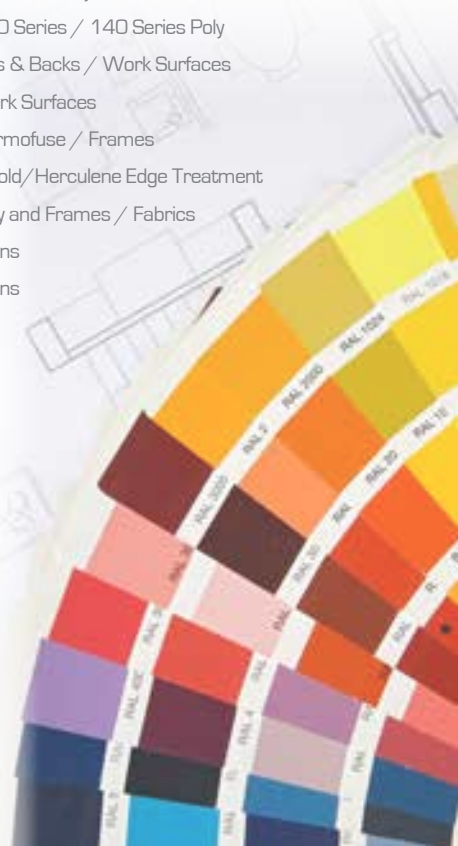
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# Kaleidoscope 4700 Series

A continually changing pattern of shapes and colors, Scholar Craft's Kaleidoscope™ student desk series promotes educational collaboration and creativity while allowing educators to design their own unique and dynamic learning environment. Designed for the 21st Century classroom, Kaleidoscope offers five work surface shapes that provide a full range of educational collaborative options.

k • a • l • e • i • d • o • s • c • o • p • e

Scholar Craft's popular triangle design work surface supports right or left-handed users while offering an educational platform designed for dynamic collaboration. With a multitude of configuration possibilities, the 4700 Series stands apart from traditional student desks. Whether your requirements are for individual users, groups or teacher focused layouts, this series supports every classroom.



In an association where form and function combine, the Kaleidoscope Series desk frame supports the work surface patterns with a rugged, stable platform. The gentle arched cross braces offer design application while welcoming the user to the desk. Height adjustable from 22" to 32" to support a wide range of student sizes with dual adjustment bolts to guarantee wobble-free support. The solid plastic work surface has a contoured comfort edge on user side with a soft radius perimeter.

**Model**  
4700

**Height Adjustment Range**  
22" - 32"

**Options**

- Poly Book Box
- Wire Book Rack
- Book Bag Hook
- Nylon, Steel or Felt Glides



4600/  
4900

## Series Trapezoid Top

Trapezoid work surface with our unique Kaleidoscope frame. Support six students (4600) and eight students (4900) in a collaborative circular configuration or tailor the classroom to your specific educational requirements.



**Model**  
4600 Trap Six  
4900 Trap Eight

**Adjustable Height Range**  
22" - 32"  
22" - 32"

**Options**  
Poly Book Box  
Wire Book Rack  
Book Bag Hook  
Nylon, Steel or Felt Glides



## 4800 Series

diamond

A Scholar Craft exclusive, the 4800 Series desk top design offers a unique diamond shape while maintaining a smaller classroom footprint, making this series ideal for collaborative learning when space is a premium. The desk top offers students a generous space to learn. The six collaborative sides of the 4800 Series provide for a myriad of educational configurations. Pods of three, six, eight or more are all possible.



**Model**  
4800

**Adjustable Height Range**  
22" - 32"

**Options**  
Poly Book Box  
Wire Book Rack  
Book Bag Hook  
Nylon, Steel or Felt Glides

# 4500

## Series Rectangle

The 4500 Series breathes life into the standard educational work surface. Kaleidoscope elevates the traditional rectangular shape to a new level of excitement. Collaborate, configure and educate in options that promote interaction in the classroom.



**Model**  
4500

**Adjustable Height Range**  
22" - 32"

**Options**  
Poly Book Box  
Wire Book Rack  
Book Bag Hook  
Nylon, Steel or Felt Glides

## Kaleidoscope Stand

Stand height options for all of the Kaleidoscope work surfaces. Stand height units offer an extra set of arched leg supports and allow classroom use that seamlessly blends with the standard Kaleidoscope desks. Collaborate while standing in style.



4790

4590

4690

4890

4990

**Model**

4990 Trap Eight  
4890 Diamond  
4790 Triangle  
4690 Trap Six  
4590 Rectangle

**Adjustable Height Range**

32" - 42"  
32" - 42"  
32" - 42"  
32" - 42"  
32" - 42"

**Options**

Poly Book Box  
Wire Book Rack  
Book Bag Hook  
Nylon, Steel or Felt Glides





# 3400 Series Student Chair

The classroom chair has gone through an evolutionary process. Once considered only a platform to keep a child rigidly in place, the chair has now become an integral part of education. Ergonomics, flexibility and value have replaced traditional seating. Ovation stands apart from the competition for the quality of its shell. Flexible, ergonomic support with unmatched, superior quality in the molding process allows Ovation to be today's best value in classroom seating.

## O V A T I O N



Ovation's fully plated frames and size options accommodate today's ever-changing student population. Color options to fit every pallet make Ovation the smart choice for any campus. Four-leg and cantilever frames, task, lab stool and swivel stool offerings round out this full line of student seating. Experience the quality of Ovation...What's in your classroom?



Ovation ergonomics combined with a world-class cantilevered frame. Our 13-gauge, HSLA (High Strength, Low Alloy) steel frame out performs the competition, while the unique glide design promotes "feet on the floor"...no tipping. Stacks for storage and nests securely on any work surface.



3418XL	XL	18"
3418	A	18"
3416	B	16"
3414	C	14"

**Options**  
Nylon, Steel or Felt Glides



# 3100

Ovation

## Series Student Chair

Proving that you do not need to compromise quality for price, Ovation redefines mainstream classroom furniture. True flexibility, high end design and student centered ergonomics. Compare Ovation to any competitor...you'll see...and feel the difference!



Model	Size	Seat Height
3118XL	XL	18"
3118	A	18"
3116	B	16"
3114	C	14"
3112	D	12"

### Options

Optional 16-gauge or 14-gauge legs  
(16-gauge standard on XL model)  
Nylon, Steel or Felt Glides  
Casters  
Seat Pad

## 310/310L Series Task Chair / Lab Stool

Ovation

Ovation design in a gas-lift, swivel task chair and lab stool offering. Sturdy five-star based with hooded 2" casters. Lab stool comes standard with a fully plated chrome foot ring.



310L

Model	Size	Seat Height Range
310	Task	17" - 23"
310L	Lab	23" - 33"

### Options

Nylon Glides  
Seat Pad





# 3800

Ovation

## Series Swivel Stool

All of the ergonomic benefits of our Ovation design in a four-leg swivel stool. Height adjustable for multiple applications with a foot ring welded to the exterior of the legs for comfort and enhanced stability.



Model	Size	Height Adjustment Range
3800 XL	XL	18" - 24"
3800	A	18" - 24"
3801XL	XL	24" - 30"
3801	A	24" - 30"
3818 XL	XL	18" Fixed Height
3818	XL	18" Fixed Height
3824XL	A	18" Fixed Height
3824	A	24" Fixed Height
3830 XL	XL	30" Fixed Height
3830	A	30" Fixed Height

Nylon, Steel or Felt Glides  
Pads



# 3200

Ovation

## Series Student Desk

Polystructural open front student desk. Ovation improves on current industry design... resulting in a stronger and more stable learning platform. This innovative desk unitizes the legs, book box and work surface creating a perfect work station for students. Dual adjustment bolts make every adjustable option steady and solid.



Model	Height Adjustable Range
3200	22"-29"

**Options**  
Solid Plastic Work Surface  
Laminate Work Surface  
Herculene Edge Treatment (Laminate Only)  
Nylon, Steel or Felt Glides

# 3600

Ovation

## Series Combo

Ovation in a four-leg combination offering. Rock-solid frame supports a wide range of students.



Model	Size	Seat Height
3618XL	XL	18"
3618	A	18"

Solid Plastic Work Surface  
Laminate Work Surface  
Herculene Edge Treatment (Laminate Only)  
Nylon, Steel or Felt Glides



# 3700

Ovation

## Series Sled Based Combo

All of the ergonomic benefits of Ovation in sled based option. Dual entry allows easy access for students. Rock solid frame assure years of trouble free use in the classroom.



Model	Size	Seat Height
3718XL	XL	18"
3718	A	18"

**Options**  
Solid Plastic Work Surface  
Laminate Work Surface  
Herculene Edge Treatment (Laminate Only)  
Nylon, Steel or Felt Glides



# 1600

Accolade

## Series Student Chair

The ideal blend of flexibility and ergonomics. Our unique shell design promotes educational posture through innovative lumbar support. Standard 14-gauge frame stands up to any classroom environment. ACCOLADE will support your students while promoting education....Make sure your students get the ACCOLADE they deserve.



Model	Size	Seat Height	Options
1618XXL	XXL	20"	Nylon, Steel or Felt Glides
1618XL	XL	18"	
1618	A	18"	
1616	B	16"	
1614	C	14"	



# 160/160L

Accolade Gas Lift Task Chair / Lab Stool

ACCOLADE design in a gas-lift task chair or lab stool. Full 360 degree swivel on sturdy five-star base with 2" casters. Perfect for computer rooms or lab applications. Lab stool comes standard with a fully plated foot ring. When mobility is key, ACCOLADE has a solution.



Model	Size	Seat Height	Options
160	Task	17" - 23"	Glides
160L	Lab	23" - 33"	

# 1600

Accolade

## Open Front Student Desk

The sculpted work surface welcomes students and assures proper alignment to the desk. Poly book box can be matched to the chairs or any theme in the classroom.



Model	Work Surface	Adjustable Height
1600	19.5" x 25.5"	22" - 29"

Options
Laminate Work Surface
Herculene Edge Treatment (Laminate Only)
Nylon, Steel or Felt Glides

# 6000

Accolade

## Series Combo

The ACCOLADE four-leg combo provides a new level of ergonomic comfort with contemporary design. A comfortable posture-enhancing seat anchored on a solid steel frame is completed with a carefully sculpted work surface. The dual entry sled based option allows easy egress from either side for students. A rugged frame with ergonomic seat support promises years of service in the classroom.



Model	Size	Seat Height
6618	A	18"
6718 Sled	A	18"

Options
Solid Plastic Work Surface
Laminate Work Surface
Herculene Edge Treatment (Laminate Only)
Nylon, Steel or Felt Glides



# 120

Seating

## Seating Series

The 120 Series has been our best-selling chair for over 50 years. Recognized for its superior value, the 120 Series provides unparalleled comfort with a cost effective option to meet any budget requirement. Available in four leg, sled based, casters and task / lab stool options, this series has a solution for every classroom.



Model	Size	Seat Height
129	XL	18.5"
127	A	17.5"
125	B	15.5"
123	C	13.5"
121	D	11.5"
1209	E	9.5"
127 Sled	A	17.5"
125 Sled	B	15.5"
123 Sled	C	13.5"
110 Task	A	15" - 20"
110L Lab	A	20" - 28"

**Options**  
 Nylon, Steel or Felt Glides  
 Wire Book Rack  
 Casters  
 Seat Pads



# 100

Seating Series

Budget friendly with traditional design, the 100 Series supports every student. The chair has a sturdy polypropylene shell on a solid A-frame leg design. Seen on the hit show "Glee" in the choir room scenes.



Model	Size	Seat Height
1018	XL	18.5"
1017	A	17.5"
1015	B	15.5"
1013	C	13.5"
1011	D	11.5"
1009	E	9.5"

**Options**  
 Nylon, Steel or Felt Glides

# 140

Seating

## Seating Series

The 140 Series is ergonomically designed for seating comfort. This chair provides superior functionality and durability when compared to any other two-piece molded chair on the market.



Model	Size	Seat Height
147	A	17.5"
145	B	15.5"
143	C	13.5"
141	D	11.5"

**Options**  
 Nylon, Steel or Felt Glide  
 Book basket  
 Band Pitch



# 180

Seating

## Solid Plastic Series

Strength...Beauty...Durability. The 180 Series represents unsurpassed value in a 5/8" solid plastic option. Recognized by the industry as the strongest solid plastic chair offered in today's market.



Model	Size	Seat Height
187	A	17.5"
185	B	15.5"
183	C	13.5"
181	D	11.5"
180	Adj	12" - 15"
187 Sled	A	17.5"
185 Sled	B	15.5"
183 Sled	C	13.5"

**Options**  
 Nylon, Steel or Felt Glides  
 Sled Based Option  
 Wire Book Rack  
 Casters

# 190 / 190L

Seating

## Series Gas Lift Task Chair/Lab Stool



The 190 Series offers our rugged 5/8" solid plastic as the user platform of a swivel gas-lift task chair. When mobility is required, this series is perfect for applications in computer labs and as a teacher's chair. Lab stool option comes standard with a fully plated foot ring.

Model	Size	Height Adjustment Range
190	Task	15" - 20"
190L	Lab	20" - 28"

**Options**  
Glides

190L

Solid Plastic, 12.75" diameter stool with full chrome base with foot ring in adjustable or fixed heights.



Model	Height
300	18" - 24" Adj
301	24" - 30" Adj
318	18" Fixed
324	24" Fixed
330	30" Fixed

**Options**  
Nylon, Steel or Felt Glides



# 150 Seating Solid Plastic Series

The 150 Series has been the chair of choice for many schools nation-wide. Solid plastic seat and back with a 3/8" Melamine Resin design. Nickel-plated steel rivets extend through the seat and back to frame for superior strength and holding power. Four leg or sled based options.



Model	Size	Seat Height	Options
157	A	17.5"	Nylon, Steel or Felt Glides
155	B	15.5"	Sled Based Option
153	C	13.5"	Wire Book Rack
151	D	11.5"	
150	Adj	12" - 15"	
157 Sled	A	17.5"	
155 Sled	B	15.5"	
153 Sled	C	13.5"	

# 3550

Student Desks

## Adjustable Cantilever Desk

Adjustable version of our best selling cantilever desk. Beefy 13-gauge HSLA (High Strength Low Alloy) frame has telescoping legs allowing a height adjustment range, in 1" increments, that will support students of all ages. The toe and heel glides are designed to prevent tipping and allow leveling (front toes). Standard solid plastic top has a comfort edge to welcome students.



Model	Work Surface	Adjustable Height Range
3550	19.5" x 25.5"	22" -32"

- Options**
- 19" x 26" Work Surface
  - Poly Book Box
  - Wire Book Rack
  - Book Bag Hook
  - Nylon, Steel or Felt Glides



# 3500

Student Desks

## Cantilever Desk

Perfect companion to our cantilevered chairs, the 3500 offers a standard solid plastic ergo edge work surface with the strongest frame in the industry. Our unique glide design does not promote tipping while our sturdy cross-brace enhances student leg room. Frame is constructed with 13-gauge HSLA tubular steel.



Model	Work Surface	Height
3500	19.5" x 25.5"	30" Fixed Height

- Options**
- 19" x 26" Work Surface
  - Poly Book Box
  - Wire Book Rack
  - Book Bag Hook
  - Nylon, Steel or Felt Glides



# 4400

Student Desks

## Series Student Desks

Cantilever/offset leg design. Oval tube legs with graceful curves, the 4400 Series provides all of the benefits of a cantilever desk with contemporary design. Standard work surface 18"x 24" with an optional 19"x 26". Leveling glides on all four points of contact.



Model	Height Adj Range
4400	23"-30"

### Options

- Laminate Work Surface (18" x 24")
- Laminate Work Surface (19" x 26")
- Herculene Edge Treatment (laminated only)
- Poly Book Box
- Wire Book Rack
- Book Bag Hook



# 7490

Student Desks

## Series 2 Student Desks

Designed to complement our single student design, the 7400 Series offers a two-student option. Fully adjustable from 23" to 30", the series offers students collaborative education combined with graceful design. Fully adjustable from 23" to 30".



Model	Work Surface
7492060	20" x 60"
7492072	20" x 72"
7492460	24" x 60"
7492472	24" x 72"

### Options

- Herculene Edge Treatment
- Poly Book Box
- Wire Book Rack
- Book Bag Hook
- Nylon, Steel or Felt Glides

# 2200 / 2900

Student Desks

## Series Open Front Student Desk

Scholar Craft's traditional open front desks are highly versatile with outstanding durability and strength. Unitized, self-supporting steel frame with dual adjustment bolts to ensure stability at every height setting.



Model	Height Adjustment Range
2200 Poly Box	22" - 29"
2900 Steel Box	22" - 29"

- Options**
- Solid Plastic Work Surface
  - Laminate Work Surface
  - Herculene Edge Treatment (laminite only)
  - Fixed height 29"
  - Nylon, Steel or Felt Glides

# 2400 / 2700 / 2800 Series

Student Desks

Our 2400 and 2700 Series offer a stable platform for every classroom application. Choose the 2400 Clearview option with wire book rack or the 2700 study desk. The 2800 Series offers a traditional lift-lid option. Constructed of heavy-duty 20-gauge steel with rolled edges for added strength and safety, the 2800 has two adjustable spring hinges and rubber bumper cushions to assure safe and quiet operation.



Model	Height Adjustment Range
2400 Clearview	22" - 29"
2700 Study Top	22" - 29"
2800 Lift-Lid	22" - 29"

- Options**
- Solid Plastic Work Surface
  - Laminate Work Surface
  - Herculene Edge Treatment (Laminite Only)
  - Fixed height 29"
  - Nylon, Steel or Felt Glides





# 7800 / 7900

Student Desks

## Series Pedestal Student Desk

Two work surface size options highlight these pedestal desks. Functional design that is stylish and durable. Steel book box constructed of 20-Gauge steel with an embossed pencil tray. Frames are fully unitized and self-supporting with a brace for added strength. Dual attachment bolts for stable adjustment.



Model	Work Surface	Height Adjustment Range
7800 Steel Box	18" x 24" (Lam)	22" - 29"
7900 Poly Box	18" x 24" (Lam)	22" - 29"

**Options**  
 Solid Plastic Work Surface (19" x 26")  
 Laminate Work Surface  
 Herculene Edge Treatment  
 Nylon, Steel or Felt Glides

# 7950

Student Desks

## Series Two Student Pedestal Student Desk

All the features of our 7900 Series in a two-student configuration. Standard offering with heavy-duty 1 1/4" thick high pressure laminate work surface and two generous poly book boxes. Dual attachment bolts for stable adjustment.



Model	Work Surface	Height Adjustment Range
7950 Poly Box	24" x 48"	22" - 29"

**Options**  
 Herculene Edge Treatment  
 Nylon, Steel or Felt Glides





# 1500

Student Desks

## Jr. Executive Desk

The over-sized work surface with expansive storage makes this a favorite for early learners. The 1560 offers collaborative learning options for group study applications. Dual adjustment bolts for ultra-stable learning platform.



Model	Work Surface	Height Adjustment Range
-------	--------------	-------------------------

1560	18" x 36"	22" - 29"
------	-----------	-----------

### Options

- Solid Plastic Work Surface (20" x 36")
- Laminate Work Surface
- Herculene Edge Treatment
- Nylon, Steel or Felt Glides

\*Right or Left Book Box

# 2100

Student Desks

## ADA Access Student Desk

This ADA accessible student desk combines strength and functionality that blends perfectly into any classroom. Rock-solid frame with generous 20" x 36" solid plastic work surface.



Model	Work Surface	Height Adjustment Range
-------	--------------	-------------------------

2100	20" x 36"	26" - 34"
------	-----------	-----------

### Options

Nylon, Steel or Felt Glides

# 7400

## Series Collaborative Learning Desk

Scholar Craft's 7400 Series Collaborative Learning Desks offer the very best of both worlds. Functional styling and durability that supports computer labs and easily adaptable for group study or individual learning environments...all at an attractive price. Standard 35" x 27" laminated work surface 1 1/4" thick. Adjustable glides on all four points of contact.



Model	Height Adjustment Range
-------	-------------------------

7400	22"-30"
------	---------

### Options

- Herculene Edge Treatment
- Book Bag Hook

## 2350 Series Student Desk

Collaborative trapezoid work surface on an independent four leg frame.



Model	Height Adjustment Range
-------	-------------------------

2350	22" - 29"
------	-----------

### Options

- Solid Plastic Work Surface
- Laminate Work Surface
- Herculene Edge Treatment
- Wire Book Rack





# 600 Combos

## Combo Series

Combo family that offers multiple seating options. Work surface available in Solid Plastic or laminate. Available in four seat heights including our "XL" version specifically designed for larger student seating needs. Beefy tube within a tube design utilized for added frame rigidity and strength on XL option.



620 Series

650 Series

680 Series

Model	Size	Seat Height	Options
629 (Poly)	XL	18.5"	Solid Plastic Work Surface
627 (Poly)	A	17.5"	Laminate Work Surface
625 (Poly)	B	15.5"	Herculene Edge Treatment
623 (Poly)	C	13.5"	Wire Book Rack
659 (3/8" Solid Plastic)	XL	18.5"	Sled Base (A Size Only)
657 (3/8" Solid Plastic)	A	17.5"	
655 (3/8" Solid Plastic)	B	15.5"	
653 (3/8" Solid Plastic)	C	13.5"	
689 (5/8" Solid Plastic)	XL	18.5"	
687 (5/8" Solid Plastic)	A	17.5"	
685 (5/8" Solid Plastic)	B	15.5"	
683 (5/8" Solid Plastic)	C	13.5"	

# 800 Combos

Combo option offered with added tie-bar. Multiple seating options with 5/8" Solid Plastic or Laminate work surface options. Rectangular or Jumbo Tablet shaped work surface options.



820 Series

850 Series

880 Series

Model	Size	Seat Height	Options
827 (Poly)	A	17.5"	Solid Plastic Work Surface
825 (Poly)	B	15.5"	Laminate Work Surface
857 (3/8" Solid Plastic)	A	17.5"	Herculene Edge Treatment
855 (3/8" Solid Plastic)	B	15.5"	Wire Book Rack
887 (5/8" Solid Plastic)	A	17.5"	Jumbo Tablet (A Size Only)
885 (5/8" Solid Plastic)	B	15.5"	



# 400

Chairdesks

## Series Tablet Arm Chair Desk

Chair desk offering with a variety of seating options in Poly and Solid Plastic. Tablet Arm work surface available in 5/8" Solid Plastic or Laminate. Full height book rack designed to maximize storage



420 Series

450 Series

480 Series

Model	Size	Seat Height	Options
427 (Poly)	A	17.5"	Solid Plastic Work Surface
425 (Poly)	B	15.5"	Laminate Work Surface
457 (3/8" Solid Plastic)	A	17.5"	Herculene Edge Treatment
455 (3/8" Solid Plastic)	B	15.5"	Wire Book Rack
487 (5/8" Solid Plastic)	A	17.5"	Sled Based Option (A Size Only)
485 (5/8" Solid Plastic)	B	15.5"	



# 500

Chairdesks

## Series Trapezium Arm Chair Desk

Popular chair desk series with Trapezium shaped work surface in a variety of seating options. Work surface available in 5/8" Solid Plastic or Laminate. Full height book rack maximizes storage.



520 Series

550 Series

580 Series

Model	Size	Seat Height	Options
527 (Poly)	A	17.5"	Solid Plastic Work Surface
525 (Poly)	B	15.5"	Laminate Work Surface
557 (3/8" Solid Plastic)	A	17.5"	Herculene Edge Treatment
555 (3/8" Solid Plastic)	B	15.5"	Wire Book Rack
587 (5/8" Solid Plastic)	A	17.5"	Sled Based Option (A Size Only)
585 (5/8" Solid Plastic)	B	15.5"	



# 700

Chairdesks

## Series Open Front Combo

Unique combo with open front steel book box. Available with Poly or 5/8" Solid Plastic seating. Solid Plastic or Laminate work surface options.



720 Series

780 Series

Model	Size	Seat Height	Options
727 (Poly)	A	17.5"	Solid Plastic Work Surface
725 (Poly)	B	15.5"	Laminate Work Surface
787 (5/8" Solid Plastic)	A	17.5"	Herculene Edge Treatment
785 (5/8" Solid Plastic)	B	15.5"	Wire Book Rack



# 900

Chairdesks

## Series Lift-Lid Combo

Unique Lift-Lid Combo with heavy-duty steel book box and full-width piano hinge assures safe, secure and quiet operation. Available with two seating options: Poly and 5/8" Solid Plastic. Solid Plastic or laminate work surface options.



920 Series

980 Series

Model	Size	Seat Height	Options
927 (Poly)	A	17.5"	Solid Plastic Work Surface
925 (Poly)	B	15.5"	Laminate Work Surface
987 (5/8" Solid Plastic)	A	17.5"	Herculene Edge Treatment
985 (5/8" Solid Plastic)	B	15.5"	Wire Book Rack

# 7790

Computer Tables

## Series Oval Tube Computer Table

Style and strength give the CompuDesk functionality. Attractive adjustable cantilever oval tube leg design and non-restrictive side to side support offers maximum leg room. Options include wire management/privacy panel, keyboard tray, poly book box and backpack hanger. Height adjustable from 22" to 29".



Model	Size
FS7792448	24" x 48"
FS7792460	24" x 60"
FS7792472	24" x 72"
FS7793048	30" x 48"
FS7793060	30" x 60"
FS7793072	30" x 72"

Options
Laminate Work Surface
Herculene Edge Treatment
WM/Privacy Panel
Keyboard Tray
Wire Book Rack
Poly Book Box
Back Pack Hook



# 8700 Series Series CompuTable

Computer Tables

The CompuTable Series offers a height adjustable computer workstation that provides unparalleled value. Fully unitized, 16-gauge welded frame. Stretcher top support fastened to frame with four thru-bolts. Beefy 1 1/4" top with laminate work surface. Wire management cable tray and notch-top design keeps wires organized and available.

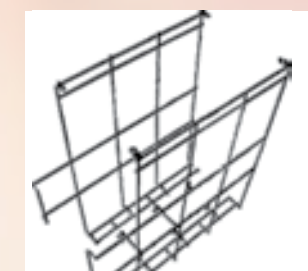


Model	Size	Height Range
8793036	30" - 36"	22" - 29"
8793048	30" - 48"	22" - 29"
8793060	30" - 60"	22" - 29"
8793072	30" - 72"	22" - 29"
8793084	30" - 84"	22" - 29"

### Options



3399CS Keyboard Tray



3410CS CPU

Computer Tables



# 8400

Tables

## Series Thermofuse Low-Pressure Laminate

Heavy duty, 1 1/4" thick Thermofuse low-pressure laminate work surface in an abundance of sizes and configurations, Scholar Craft activity tables offer superior construction, styling and a full range of design choices for every application. Several complimentary leg options available offering height adjustability. 16-gauge stretcher bars factory installed on the underside of all tops 60" and larger with factory installed quick mount plates. Twin height adjustment bolts on each leg for maximum stability and standard black bull-nose T-mold edge treatment.

Early learning option of color matched T-mold edge treatment and upper leg: Red, Yellow, Green, Blue, and Purple.

Model	Size	Seat Height
FS849RE1836	18" x 36"	Rect
FS849RE2436	24" x 36"	Rect
FS849RE2448	24" x 48"	Rect
FS849RE2460	24" x 60"	Rect
FS849RE3036	30" x 36"	Rect
FS849RE3048	30" x 48"	Rect
FS849RE3060	30" x 60"	Rect
FS849RE3072	30" x 72"	Rect
FS849RE3096	30" x 96"	Rect
FS849RE3660	36" x 60"	Rect
FS849RE3672	36" x 72"	Rect
FS849RE3696	36" x 96"	Rect
FS849RE4260	42" x 60"	Rect
FS849KD4872	48" x 72"	Kidney
FS849KD4896	48" x 96"	Kidney
FS849TR2448	24" x 24" x 48"	Trap
FS849TR3060	30" x 30" x 60"	Trap
FS849TR4284	42" x 42" x 84"	Trap
FS849RD30	30"	Round
FS849RD36	36"	Round
FS849RD42	42"	Round
FS849RD48	48"	Round
FS849RD60	60"	Round
FS849HR48	48"	Half Round
FS849SQ36	36" x 36"	Square
FS849SQ42	42" x 42"	Square
FS849SQ48	48" x 48"	Square
FS849OC48	48"	Octagon
FS849HS6066	60" x 66"	Horseshoe
FS849CL48	48"	Clover
FS849FL60	60"	Flower



### Options

#### Herculene Edge Treatment

**2000 Series Leg** (Fixed 29" Height Black Paint)

**2010 Series Leg** (Fixed 29" Height Chrome Plated)

**2140 Series Leg** (Adj 22" - 30" Black Painted Uppers, Chrome Inserts)

**2145 Series Leg** (Adj 18" - 25" Black Painted Uppers, Chrome Inserts)

**2150 Series Leg** (Adj 22" - 30" Full Chrome Uppers and Inserts)

**2155 Series Leg** (Adj 18" - 25" Full Chrome Uppers and Inserts)

**2500 Series Leg** (Adj Pedestal Leg 22" - 30" Black Painted Upper, Chrome Base)

**3000 Series Leg** (Adj Pedestal Leg with Stretcher 22" - 30"

(NOT Available on 2448T, 48HR or 30R)

**4000 Series Leg** (29"H Chrome Plated Pedestal for Round, Square and Octagon Tables

(NOT Available on 60" Round])

**5500 Series Leg** (Oval Tube Pedestal, Adj 22" - 30")

# 9400

Tables

## Series High Pressure Laminate

Series offers a standard 1 1/4" thick HPL laminate work surface in an abundance of sizes and configurations. A myriad of leg options available offering height adjustability. 16-gauge stretcher bars factory installed on the underside of all tops 60" and larger with factory installed quick mount plates. Twin height adjustment bolts on each leg for maximum stability and standard black bull-nose T-mold edge treatment.

Early learning option of color matched T-mold edge treatment and upper leg: Red, Yellow, Green, Blue, and Purple.

Model	Size	Seat Height
FS949RE1836	18" x 36"	Rect
FS949RE2436	24" x 36"	Rect
FS949RE2448	24" x 48"	Rect
FS949RE2460	24" x 60"	Rect
FS949RE3036	30" x 36"	Rect
FS949RE3048	30" x 48"	Rect
FS949RE3060	30" x 60"	Rect
FS949RE3072	30" x 72"	Rect
FS949RE3096	30" x 96"	Rect
FS949RE3660	36" x 60"	Rect
FS949RE3672	36" x 72"	Rect
FS949RE3696	36" x 96"	Rect
FS949RE4260	42" x 60"	Rect
FS949KD4872	48" x 72"	Kidney
FS949KD4896	48" x 96"	Kidney
FS949TR2448	24" x 24" x 48"	Trap
FS949TR3060	30" x 30" x 60"	Trap
FS949TR4284	42" x 42" x 84"	Trap
FS949RD30	30"	Round
FS949RD36	36"	Round
FS949RD42	42"	Round
FS949RD48	48"	Round
FS949RD60	60"	Round
FS949HR48	48"	Half Round
FS949SQ36	36" x 36"	Square
FS949SQ42	42" x 42"	Square
FS949SQ48	48" x 48"	Square
FS949OC48	48"	Octagon
FS949HS6066	60" x 66"	Horseshoe
FS949CL48	48"	Clover
FS949FL60	60"	Flower



### Options

#### Herculene Edge Treatment

**2000 Series Leg** (Fixed 29" Height Black Paint)

**2010 Series Leg** (Fixed 29" Height Chrome Plated)

**2140 Series Leg** (Adj 22" - 30" Black Painted Uppers, Chrome Inserts)

**2145 Series Leg** (Adj 18" - 25" Black Painted Uppers, Chrome Inserts)

**2150 Series Leg** (Adj 22" - 30" Full Chrome Uppers and Inserts)

**2155 Series Leg** (Adj 18" - 25" Full Chrome Uppers and Inserts)

**2500 Series Leg** (Adj Pedestal Leg 22" - 30" Black Painted Upper, Chrome Base)

**3000 Series Leg** (Adj Pedestal Leg with Stretcher 22" - 30"

(NOT Available on 2448T, 48HR or 30R)

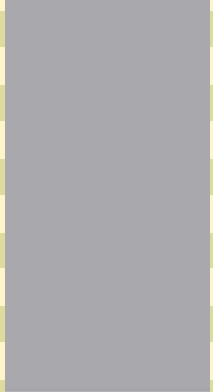








**4000 Series Leg** (29"H Chrome Plated Pedestal for Round, Square and Octagon Tables

(NOT Available on 60" Round])

**5500 Series Leg** (Oval Tube Pedestal, Adj 22" - 30")



# Activity Table Leg Options

Size	Shape	Leg compatibility for all activity tables							
		2000	2010	2140	2150	2500	3000	4000	5500
Rectangle 24 x 48		✓	✓	✓	✓				
Rectangle 24 x 48		✓	✓	✓	✓	✓	✓		✓
Rectangle 24 x 60*		✓	✓	✓	✓	✓	✓		✓
Rectangle 24 x 36		✓	✓	✓	✓	✓	✓		✓
Rectangle 30 x 36				✓	✓	✓	✓		✓
Rectangle 30 x 48		✓	✓	✓	✓	✓	✓		✓
Rectangle 30 x 60*		✓	✓	✓	✓		✓		✓
Rectangle 30 x 72*		✓	✓	✓	✓		✓		✓
Rectangle 30 x 96**		✓	✓	✓	✓		✓		✓
Rectangle 36 x 60*		✓	✓	✓	✓		✓		✓
Rectangle 36 x 72*		✓	✓	✓	✓		✓		✓
Rectangle 36 x 96**		✓	✓	✓	✓		✓		✓
Rectangle 42 x 60*		✓	✓	✓	✓		✓		✓
Kidney 48 x 72*			✓	✓	✓	✓		✓	✓
Kidney 48 x 96**	✓		✓	✓	✓		✓	✓	
Trapezoid 24 x 24 x 48		✓	✓	✓	✓	✓			
Trapezoid 30 x 30 x 60		✓	✓	✓	✓	✓	✓		✓
Round 30		✓	✓	✓	✓	✓			
Round 36		✓	✓	✓	✓	✓		✓	
Round 42		✓	✓	✓	✓	✓		✓	
Round 48		✓	✓	✓	✓	✓	✓	✓	✓
Round 60*		✓	✓	✓	✓		✓		✓
Square 36			✓	✓	✓	✓	✓	✓	✓
Square 42	✓		✓	✓	✓	✓	✓	✓	✓
Square 48	✓		✓	✓	✓	✓	✓	✓	✓
Octagon 48		✓	✓	✓	✓	✓		✓	
Horseshoe 66 x 60		✓	✓	✓	✓				
Clover 48		✓	✓	✓	✓				
Flower 60		✓	✓	✓	✓				

\* 1" square stretcher support bar is required.

\*\* [2]1" square stretcher support bars are required.



# 6790 Series Utilitan Table

Tables

Ultra-solid table with fully welded / full perimeter frame supporting a beefy 1 1/4" thick laminated work surface. Legs attach to frame with two secure bolts per leg. Adjustable glides on all four contact points. Height adjustable 22" - 30" or fixed height 30" legs.



### Model

679RE2448  
679RE2460  
679RE3060  
679RE3072  
679RE3660  
679RE3672  
679TR3060  
679RD42  
679RD48  
679RD60  
679KD3672

### Size

24" x 48"  
24" x 60"  
30" x 60"  
30" x 72"  
36" x 60"  
36" x 72"  
30" x 30" x 60"  
42"  
48"  
60"  
36" x 72"

### Shape

Rectangle  
Rectangle  
Rectangle  
Rectangle  
Rectangle  
Rectangle  
Trapezoid  
Round  
Round  
Round  
Kidney

### Options

Herculene Edge Treatment  
Fixed Height 30"  
Nylon, Steel or Felt Glides



# 2250

Event Seating

## Event Seating Chair

The 2250 Series has been the gold standard in the rental industry for over 25 years. Its space saving design and strength makes it perfect for those applications requiring a durable dining height folding chair suitable for comfortable table seating. Heavy gauge frame, polypropylene seat and back with double leg links for added strength. Chair Dolly allows 68 chairs and fits through 80" height doorways.



**Model**  
2250

**Size**  
17 5/8"

**Options**  
Powder Coat Frame  
Optional Custom Hot Stamp for Logo or Name



# 2000

Event Seating

## Event Seating Chair

The distinguishing good looks and styling of the 2000 Series chair make it a crowd favorite at parties and special events. Deep radius ventilated back with unique frame cover. Handle for added protection ease of movement. Chair stacks 60 high on dolly to accommodate 80" doorways. Ganging clips optional.



**Model**  
2000

**Size**  
17 1/2"

**Options**  
Powder Coat Frame  
Ganging Clips



2200 Chair Dolly



Ovation Poly / Accolade Poly

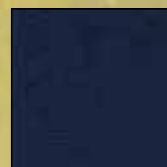
120 Series Poly / 100 Series Poly / 140 Series Poly



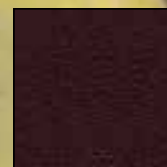
Mint Green



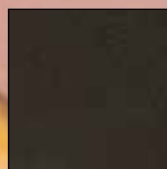
Cornflower



Navy



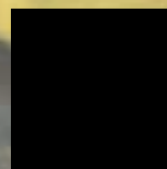
Burgundy



Charcoal



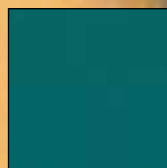
Blueberry



Black



Cranberry



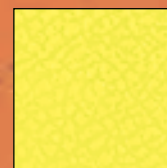
Teal



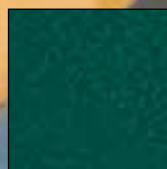
Light Grey



Red



Yellow



Green



Blue



Purple

120 Series Poly / 100 Series Poly / 140 Series Poly



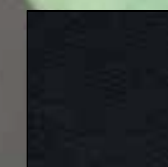
Navy



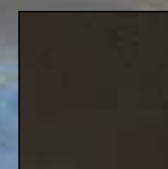
Burgundy



Purple



Black



Charcoal



Blueberry



Brown



Cranberry



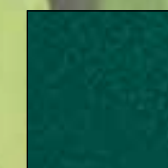
Red



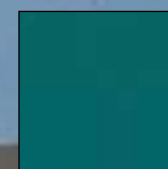
Yellow



Blue



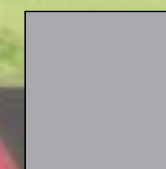
Green



Teal



Gulf Blue



Light Grey



Navy



Black



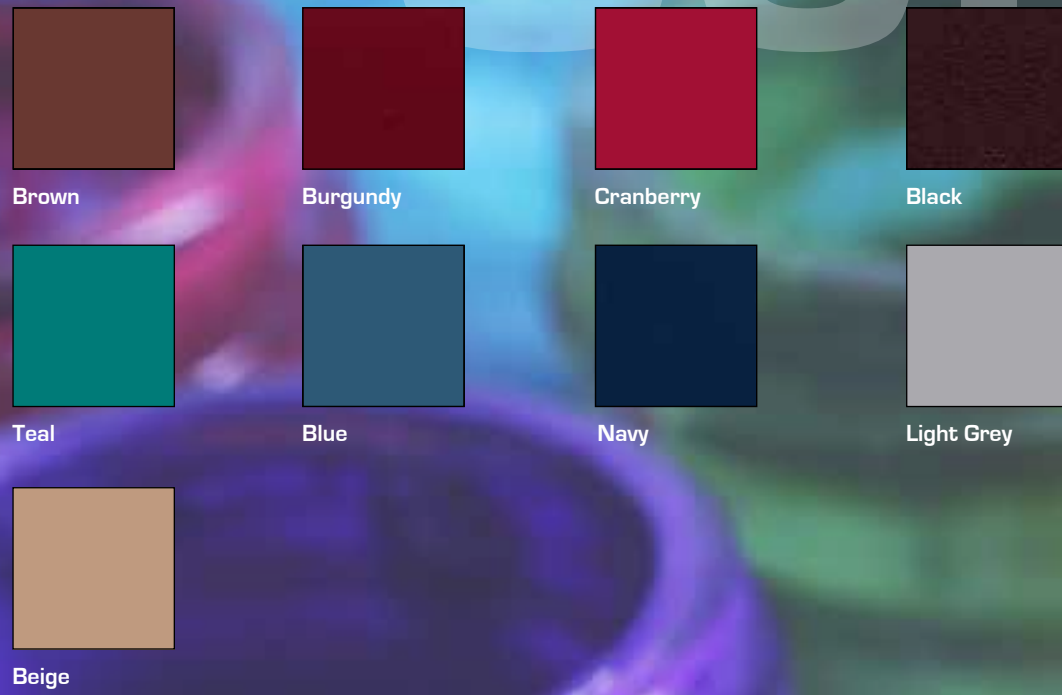
Gulf Blue

Notice: The colors shown may not represent actual product colors due to limitations in printing technology. Please call and request a sample for actual colors.

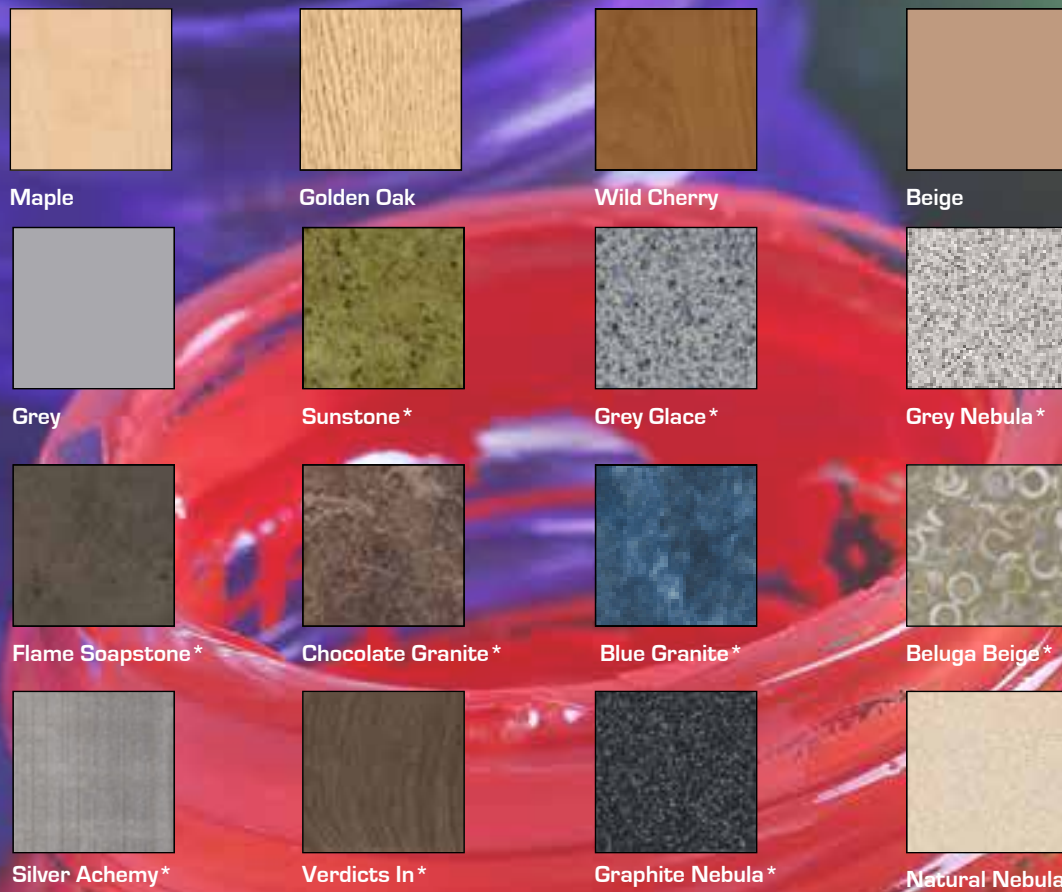


Solid Plastic Seats and Backs / Work Surfaces

Solid Plastic Seats and Backs

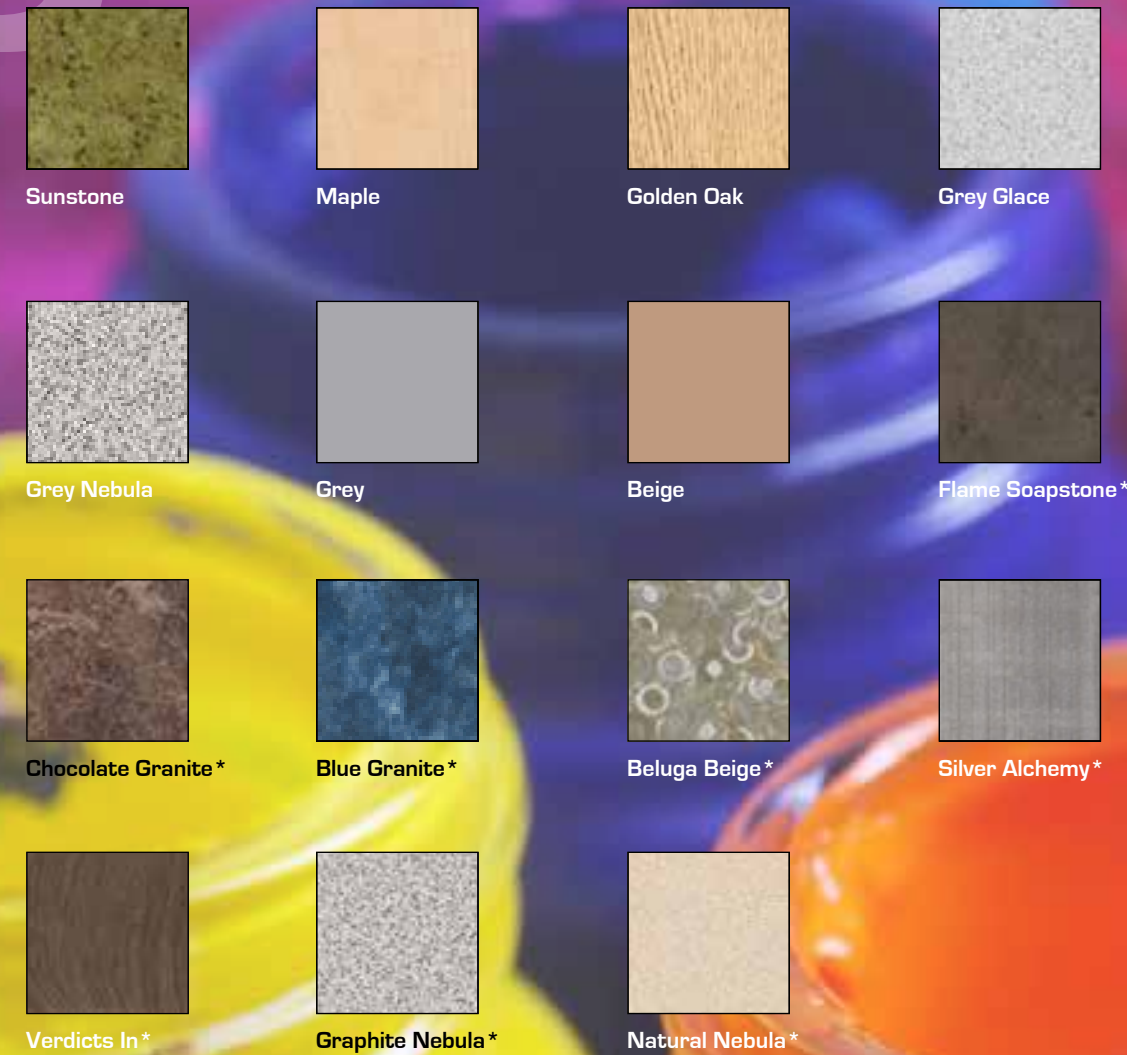


Solid Plastic Work Surfaces



\* Project quantities only, see dealer for details.

Kaleidoscope Solid Plastic Work Surfaces



\* Project quantities only, see dealer for details.

Notice: The colors shown may not represent actual product colors due to limitations in printing technology. Please call and request a sample for actual colors.

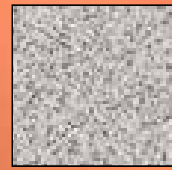


HPL Laminates / Thermofuse / Frames

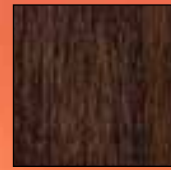
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Light Oak



Grey Nebula



Walnut



Nepal Teak



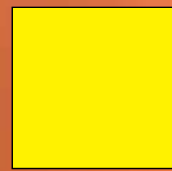
Maple



Wild Cherry



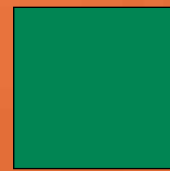
Red



Yellow



Blue



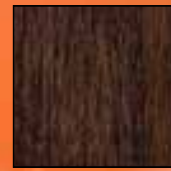
Green



Light Oak



Grey Glace



Walnut



Nepal Teak



Maple



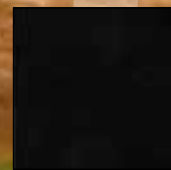
Wild Cherry



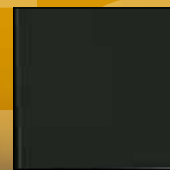
Chrome



Platinum



Black



Black Diamond

Activity Table T-Mold / Herculene Edge Treatment / Event Seating Poly and Frames / Fabrics

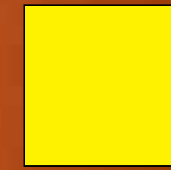
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Black



Red



Yellow



Green



Blue



Purple



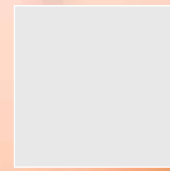
Wedding White



Black



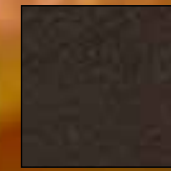
Neutral



Wedding White



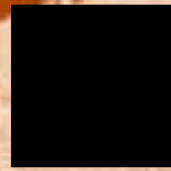
Black



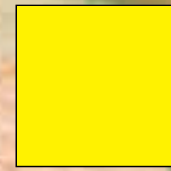
Chocolate



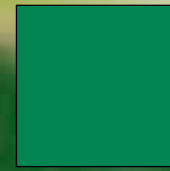
Red



Black



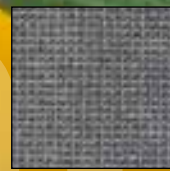
Yellow



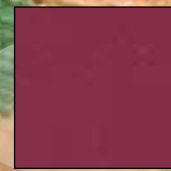
Green



Blue



EAS Ash



TBU Burgandy



TNA Navy



TBK Black

Notice: The colors shown may not represent actual product colors due to limitations in printing technology. Please call and request a sample for actual colors.

## Terms and conditions

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<b>MAILING ADDRESS</b>	<b>BILLING ADDRESS</b>
P.O. Box 170748 Birmingham, AL 35217	Department: 3323 P.O. Box 2153 Birmingham, AL 35287-3323

Shipping Points: School Chairs/Desk	#1 Scholar Craft Parkway Birmingham, AL 35217
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Tables	5201 South 34th Street Fort Smith, AR 72903
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Commercial Furniture	2451 1st Avenue North Irondale, AL 35210
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### ORDERING INFORMATION

#### BEFORE YOU SEND YOUR ORDER

It is extremely important that your order information be complete and concise before we can process it. Please be sure to thoroughly check your order for the following:

- Billing Information / P.O. Number
- Ship to Address
- Model Number & Size of Units
- Description (to include Selected Options)
- Colors/Types of writing surfaces, seats and backs.
- Quantity Ordered
- Price per Unit
- Delivery Date Requested
- Quote Number (if required)
- Tagging Information (if required)
- Freight Carrier (if required)\*
- If Van shipment, please provide CONTACT NAME & PHONE NUMBER for van carrier to use.

E-Mail ORDERS: orders@scholarcraft.com

FAX ORDERS  
1-205-841-1992

MAIL ORDERS  
P.O. Box 170748, Birmingham, AL 35217

E-Mail  
sales@scholarcraft.com

### ORDER ACKNOWLEDGMENTS

We do not send out order acknowledgments unless specifically requested on your purchase order or if an acknowledgement request form accompanies your order.

### BIDS AND QUOTES

Fax requests to our Sales Dept. for special bid pricing for merchandise to be purchased in quantity, for quotations of special order items, or for a freight rate using our tariff rates. You will receive a faxed copy of your quote. Quoted prices are VALID FOR 30 DAYS. Your purchase order must include the quote number in order to receive the quoted pricing.

### ORDER ROUTING

If a specific carrier is not listed on your purchase order, the method of shipment indicated on the quotation or your standard routing information will be used. Please note that due to carriers cubic capacity rules, any shipment greater than 750 cubic feet will be split into two shipments to avoid additional charges. Please also note, if you choose to use Scholar Craft personnel to route your orders you will hold us harmless if a carrier is selected that is not the most economical shipper. You are encouraged to get and compare rates within your own organization.

### FREIGHT CARRIERS AVAILABLE IN BIRMINGHAM, AL LTL CARRIERS

ABF Systems, Averitt Express, AAA Cooper, Milan Express, Old Dominion Freight Line, R&L/Gator Freightways, Roadway Express Lines, Saia Motor Freight, Southeastern Freight Lines, United Parcel Service (UPS) and UPS Freight.

The above listed carriers have agreements with us to drop off trailers for loading and prompt pick-ups. Unless pre-arranged, customer pick-ups can not be accommodated. All LTL and Van shipments will be THIRD PARTY BILLED. If you do not have a tariff with a specified carrier, our tariff will be applied. If you do have a tariff agreement, your tariff will apply. FREIGHT RATE ESTIMATES ARE NOT GUARANTEED. All UPS or FedEx Ground charges will be included on our invoice with an additional \$7.00 handling fee on each order.

### VAN / TRUCKLOAD CARRIERS

Scholar Craft's pre-approved carriers are the only carriers authorized for blanket wrapped vanload product. For a list of approved carriers please call your Inside Acct. Representative. Unless approved otherwise prior to your order being shipped, Scholar Craft will not be responsible for any damages resulting from use of a non-approved van carrier.

### CHECKING STATUS OF ORDERS

You may check status of your order(s) by contacting your Inside Acct. Rep. via fax or logging on to our web site at www.scholarcraft.com. You may also email us for order status at customerservice@scholarcraft.com. Please note that during busy summer months, customers may be required to fax or email expedite requests depending on call volume.

### CHANGE ORDERS AND CANCELLATIONS

Any change or cancellation request must be faxed to our Customer Service Dept. Once processed, you will receive acknowledgment via fax of your request. WE ARE NOT RESPONSIBLE FOR ANY CHARGES IF YOUR CHANGE OR CANCELLATION REQUEST IS RECEIVED AFTER YOUR ORDER HAS BEEN PRODUCED. For your protection, no phone requests can be accepted.

### SHIPMENT LEAD-TIMES

Lead-times are estimated at the time of order and may fluctuate during different times of year due to the seasonality of the business. Acknowledged ship dates are therefore our best estimate of the week in which the order will ship. If a specific ship date or delivery date is required on your order, you must state that information on your purchase order and we will do our utmost to accommodate. Any changes in the required ship date must be faxed or emailed.

### EXPEDITING RUSH ORDERS

These requests are handled on an individual basis by contacting our Customer Service Dept. via fax. Scholar Craft is among the industry leaders in shipment performance in this industry. However, due to unforeseen delays in the manufacturing and parts acquisition process, some orders may be delayed. Unless specifically approved in writing prior to shipment, Scholar Craft will not be responsible for any charges resulting from a delayed shipment. This includes rental furniture, installation fees as well as any other fees or back-charges.

### PAYMENT TERMS

Payment terms are NET 30 days from date of invoice. All customers within the United States, please forward company check or cashier's check with a remittance copy of our invoice to our billing address listed above. Credit card prepayment is acceptable. Please contact our Accounts Receivable Dept. for further information.

### NEW CUSTOMERS

Contact our Sales Dept. for a Credit Application. Your application will be processed as soon as possible. Once your company is approved for credit, your purchase order will be processed. Prepayment is acceptable if you should need your order to ship prior to credit approval. See "Payment Terms" above.

### WHEN RECEIVING A SHIPMENT

#### DAMAGES AND SHORTAGES LTL SHIPMENTS

For your customer's protection, please have customer: Count and inspect all cartons received and verify total against delivery slip before signing to accept shipment. Note any visible damages or shortages on the delivery slip. Have driver sign and date the delivery slip to acknowledge damage or shortage. Customer may refuse the delivery of a carton with visible damage, or write "possible concealed damage" if the carton is questionable. Immediately after receipt of merchandise, advise customer to always open ALL cartons and check the merchandise. If damage exists, notify freight carrier immediately, and request an inspection. Have customer save all cartons for inspection and keep shipment in receiving area until shipment is inspected.

**ALL SHIPMENTS ARE F.O.B. FACTORY**, therefore you must file a claim with the carrier for any damages or shortages (except UPS). Most carriers require this be done within 15 days. If the freight carrier declares "no fault" to damage or shortage, please contact our Customer Service Dept.

#### UPS SHIPMENTS

For your customer's protection, please have customer:

- Count and inspect all cartons received and verify total against delivery slip before signing to accept shipment.
- Note any visible damages or shortages on the delivery slip. Have driver sign and date the delivery slip to acknowledge damage or shortage.
- Customer may refuse the delivery of a carton with visible damage. Please contact our Customer Service Dept. for all UPS Claims.

#### VAN / TRUCKLOAD SHIPMENTS

For your customer's protection, please have customer:

- Count and inspect all cartoned or uncartoned merchandise received and verify total against delivery slip before signing to accept shipment.
- Note any visible damages or shortages on the delivery slip. Have driver sign and date the delivery slip to acknowledge damage or shortage.
- These shipments are Shipper Load & Count. Therefore it will be necessary for you to contact your Inside Acct. Rep. to report all damages and shortages immediately.

**ALL DAMAGES AND SHORTAGES MUST BE REPORTED WITHIN 15 DAYS OF DELIVERY. FAILURE TO DO SO WILL RESULT IN YOUR CLAIM BEING DENIED WITHOUT ANY FURTHER RECOURSE.**

#### STATEMENT OF WARRANTY

Scholar Craft classroom furniture is manufactured under the most precise specifications in the industry. Preparing and plating processes are scientifically engineered and conform to the best-known standards. Each unit is carefully inspected prior to shipment assuring your customer the highest quality available. All K-12 products are guaranteed against defects in materials and workmanship for a full fifteen years when used and cared for properly.

Folding Chairs are guaranteed for five years when used and cared for properly. Products that are determined to be defective in either workmanship or materials during the first year will be replaced. Years two through five will be prorated.

#### DEFECTIVE MERCHANDISE

Have customer report all defects to your company as soon as possible. Although we understand that defects can become apparent at any time, we do require notification of such in order to repair or replace defective merchandise within a reasonable time frame.

#### RIGHT TO INSPECT

Scholar Craft retains the right to inspect any claim of damage or defect prior to processing for repair or replacement.

#### RETURNING MERCHANDISE

##### NOTIFY OUR CUSTOMER SERVICE DEPT.

Please have your purchase order number or our invoice number available before calling. If you are not satisfied with an item, we will accept a return if you first contact our Customer Service Dept. to obtain a Return Authorization Number. WE CANNOT ACCEPT UNAUTHORIZED RETURNS. THEY WILL BE REFUSED UPON DELIVERY. Returns are subject to a 25% restocking charge and are to be returned freight prepaid. Returned merchandise must be unused and in 100% resaleable condition to receive credit.

**ALL RETURNS MUST BE REPORTED TO YOUR INSIDE ACCT. REP. WITHIN 15 DAYS OF DELIVERY. FAILURE TO DO SO WILL RESULT IN DENIAL OF RETURN AUTHORIZATION AND LOSS OF CREDIT.**

#### RETURN AUTHORIZATION NUMBERS

ALL RETURN AUTHORIZATION NUMBERS ARE VOID AFTER 30 DAYS FROM DATE ISSUED AND MUST BE CLEARLY MARKED ON ALL CARTONS. All returns must be returned to our shipping address, freight prepaid.

#### RECEIVING YOUR RETURN

Upon receipt of your return, our Receiving Dept. will verify all merchandise returned against receiving tickets detailing description, quantity and reason for return. If all is accurate, a credit will be processed immediately. If there is a discrepancy, you will be contacted by our Customer Service Dept. for clarification in order to process the requested credit.

#### REFUSED MERCHANDISE

Scholar Craft retains the right to charge a 25% restocking charge and return freight charges on any shipment refused due to insufficient notification of cancellation or change and/or inability to deliver by freight carrier. We are not responsible for any shipment refused due to lack of tagging information if it was not included on your purchase order.





For over 50 years, Scholar Craft has dedicated ourselves to building the very best in classroom furniture. All of our products have met the stringent MAS Green certification for indoor air quality. Excellence and durability are standards we set every day. We stand behind every product we make with a full 15 year warranty. We will continue to expand our offering with design and value oriented products and are dedicated to bringing students the very best in American made classroom furniture.

# SCHOLAR CRAFT™

P.O. Box 170748  
Birmingham, AL 35217  
205-841-1922 • Fax 205-841-1992  
[www.scholarcraft.com](http://www.scholarcraft.com)

