

TIPS VENDOR AGREEMENT (Part 1)

TIPS RFP 230201 Synthetic Turf or Natural Sports Fields, Grounds, Courts, and Tracks Goods and Services (PART 1)

The following Vendor Agreement (“Agreement”) creates a legal agreement between The Interlocal Purchasing System (“TIPS”), a government purchasing cooperative and Department of Texas Region 8 Education Service Center and (INSERT ENTITY NAME):

Hellas Construction, Inc.

(ENTER ENTITY NAME]

its owners, agents, subsidiaries, and affiliates (together, “Vendor”) (individually, “Party”, and collectively the “Parties”) and this agreement shall exclusively govern the contractual relationship (“Agreement”) between the Parties for Part 1 of the related solicitation opportunity. If Vendor proposes and is awarded on Part 2, a separate Part 2 Vendor Agreement shall control Part 2 terms.

TIPS, a governmental entity and a national purchasing cooperative seeks to provide a valuable and necessary solution to public entities and qualifying non-profits by performing the public procurement solicitation process and awarding compliant contracts to qualified vendors. Then, where the law of a customer’s jurisdiction allows, instead of public entities and qualifying non-profits expending time, money, and resources on the extensive public procurement process, the use of TIPS allows public entities to quickly select and purchase their preferred products or services from qualified, competitively evaluated vendors through cooperative purchasing.

1. **Purpose.** The purpose of this Agreement is to identify the terms and conditions of the relationship between TIPS and Vendor. Public entities and qualifying non-profits that properly join or utilize TIPS (“TIPS Members”) may elect to “piggyback” off of TIPS’ procurements and agreements where the laws of their jurisdiction allow. TIPS Members are not contractual parties to this Agreement although terms and conditions of this Agreement may ensure benefits to TIPS Members.
2. **Authority.** The Parties agree that the signatories below are individual authorized to enter into this Agreement on behalf of their entity and that they are acting under due and proper authority under applicable law.
3. **Definitions.**
 - a. **TIPS Pricing:** The specific pricing, discounts, and other pricing terms and incentives which Vendor submitted and TIPS approved for each respective TIPS Contract awarded to Vendor and all permissible, subsequent pricing updates submitted by Vendor and accepted by TIPS, if any.
 - b. **Authorized Reseller:** A reseller or dealer authorized and added by a Vendor through their online TIPS Vendor Portal to make TIPS sales according to the terms and conditions herein.
4. **Entire Agreement.** This Agreement resulted from TIPS posting a Part 1 “TIPS Solicitation” (RFP, RCSP, RFQ, or other) and Vendor submitting a proposal in response to that posted TIPS Solicitation for evaluation and award. The Parties agree that this Agreement consists of the provisions set forth herein and: (1) The Part 1 TIPS solicitation document resulting in this Agreement; (2) Any Part 1 addenda or clarifications issued in relation to the TIPS solicitation; (3) All Part 1 solicitation information provided to Vendor by TIPS through the TIPS eBid System; (3) Vendor’s entire Part 1 proposal response to the TIPS solicitation including all accepted required attachments, acknowledged notices and certifications, accepted negotiated terms, pricing, accepted responses to questions, and accepted written clarifications of Vendor’s proposal, and; any properly included attachments to this Agreement. All documentation and information listed is hereby incorporated by reference as if set forth herein verbatim. In the event of conflict between the terms herein and one of the incorporated documents the terms and conditions herein shall control.
5. **Vendor’s Specific Warranties, Terms, and License Agreements.** Because TIPS serves public entities and non-profits throughout the nation all of which are subject to specific laws and policies of their jurisdiction, as a matter of standard practice, TIPS does not typically accept a Vendor’s specific “Sale Terms” (warranties, license agreements, master agreements, terms and conditions, etc.) on behalf of all TIPS Members. TIPS may permit Vendor to attach those to this Agreement to display to interested customers what terms may apply to their Supplemental Agreement with Vendor (if submitted by Vendor for that purpose). However, unless this term of the Agreement is negotiated and modified to state otherwise, those specific Sale Terms are not accepted by TIPS on behalf of all TIPS Members and each Member may choose whether to accept, negotiate, or reject those specific Sale Terms, which must be reflected in a separate agreement between Vendor and the Member in order to be effective.

- 6. Vendor Identity and Contact Information.** It is Vendor's sole responsibility to ensure that all identifying vendor information (name, EIN, d/b/a's, etc.) and contact information is updated and current at all times within the TIPS eBid System and the TIPS Vendor Portal. It is Vendor's sole responsibility to confirm that all e-correspondence issued from tips-usa.com, ionwave.net, and tipsconstruction.com to Vendor's contacts are received and are not blocked by firewall or other technology security. Failure to permit receipt of correspondence from these domains and failure to keep vendor identity and contact information current at all times during the life of the contract may cause loss of TIPS Sales, accumulating TIPS fees, missed rebid opportunities, lapse of TIPS Contract(s), and unnecessary collection or legal actions against Vendor. It is no defense to any of the foregoing or any breach of this Agreement that Vendor was not receiving TIPS' electronic communications issued by TIPS to Vendor's listed contacts.
- 7. Initiation of TIPS Sales.** When a public entity initiates a purchase with Vendor, if the Member inquires verbally or in writing whether Vendor holds a TIPS Contract, it is the duty of the Vendor to verify whether the Member is seeking a TIPS purchase. Once verified, Vendor must include the TIPS Contract Number on all purchase communications and sales documents exchanged with the TIPS Member.
- 8. TIPS Sales and Supplemental Agreements.** The terms of the specific TIPS order, including but not limited to: shipping, freight, insurance, delivery, fees, bonding, cost, delivery expectations and location, returns, refunds, terms, conditions, cancellations, order assistance, etc., shall be controlled by the purchase agreement (Purchase Order, Contract, Invoice, etc.) (hereinafter "Supplemental Agreement") entered into between the TIPS Member Customer and Vendor only. TIPS is not a party to any Supplemental Agreement. All Supplemental Agreements shall include Vendor's Name, as known to TIPS, and TIPS Contract Name and Number. Vendor accepts and understands that TIPS is not a legal party to TIPS Sales and Vendor is solely responsible for identifying fraud, mistakes, unacceptable terms, or misrepresentations for the specific order prior to accepting. Vendor agrees that any order issued from a customer to Vendor, even when processed through TIPS, constitutes a legal contract between the customer and Vendor only. When Vendor accepts or fulfills an order, even when processed through TIPS, Vendor is representing that Vendor has carefully reviewed the order for legality, authenticity, and accuracy and TIPS shall not be liable or responsible for the same. In the event of a conflict between the terms of this TIPS Vendor Agreement and those contained in any Supplemental Agreement, the provisions set forth herein shall control unless otherwise agreed to and authorized by the Parties in writing within the Supplemental Agreement.
- 9. Right of Refusal.** Vendor has the right not to sell to a TIPS Member under the awarded agreement at Vendor's discretion unless otherwise required by law.
- 10. Reporting TIPS Sales.** Vendor must report all TIPS Sales to TIPS. If a TIPS sale is initiated by Vendor receiving a TIPS Member's purchase order from TIPS directly, Vendor may consider that specific TIPS Sale reported. Otherwise, with the exception of TIPS Automated Vendors, who have signed an exclusive agreement with TIPS regarding reporting, all TIPS Sales must be reported to TIPS by either: (1) Emailing the purchase order or similar purchase document (with Vendor's Name, as known to TIPS, and the TIPS Contract Name and Number included) to TIPS at tipspo@tips-usa.com with "Confirmation Only" in the subject line of the email within three business days of Vendor's acceptance of the order, or; (2) Within 3 business days of the order being accepted by Vendor, Vendor must login to the TIPS Vendor Portal and successfully self-report all necessary sale information within the Vendor Portal and confirm that it shows up accurately on your current Vendor Portal statement. No other method of reporting is acceptable unless agreed to by the Parties in writing. Failure to report all sales pursuant to this provision may result in immediate cancellation of Vendor's TIPS Contract(s) for cause at TIPS' sole discretion. Please refer to the TIPS [Accounting FAQ's](#) for more information about reporting sales and if you have further questions, contact the Accounting Team at accounting@tips-usa.com.
- 11. TIPS Administration Fees.** The collection of administrative fees by TIPS, a government entity, for performance of these procurement services is required pursuant to Texas Government Code Section 791.011 et. seq. The administration fee ("TIPS Administration Fee") is the amount legally owed by Vendor to TIPS for TIPS Sales made by Vendor. The TIPS Administration Fee amount is typically a set percentage of the amount paid by the TIPS Member for each TIPS Sale, less shipping cost, bond cost, and taxes if applicable and identifiable, which is legally due to TIPS, but the exact TIPS Administration Fee for this Contract is published in the corresponding solicitation and is incorporated herein by reference. TIPS Administration Fees are due to TIPS immediately upon Vendor's receipt of payment, including partial payment, for a TIPS Sale. The TIPS Administration Fee is assessed on the amount paid by the TIPS Member, not on the Vendor's cost or on the amount for which the Vendor sold the item to a dealer or Authorized Reseller. Upon receipt of payment for a TIPS Sale, including partial payment (which renders TIPS Administration Fees immediately due), Vendor shall issue to TIPS the corresponding TIPS Administration Fee payment as soon as possible but not later than thirty-one calendar days following Vendor's receipt of payment. Vendor shall pay TIPS via check unless otherwise agreed to by the Parties in writing. Vendor shall include clear documentation with the issued payment dictating to which sale(s) the amount should be applied. Vendor may create a payment report within their TIPS Vendor Portal which is the preferred documentation dictating to which TIPS Sale(s) the amount should be applied. Failure to pay all TIPS Administration Fees pursuant to this provision may result in immediate cancellation of Vendor's TIPS Contract(s) for cause at TIPS' sole discretion as well as the initiation of collection and legal actions by TIPS against Vendor to the extent permitted by law. Any overpayment of participation fees to TIPS by Vendor will be refunded to the Vendor

within ninety (90) days of receipt of notification if TIPS receives written notification of the overpayment not later than the expiration of six (6) months from the date of overpayment and TIPS determines that the amount was not legally due to TIPS pursuant to this agreement and applicable law. Any notification of overpayment received by TIPS after the expiration of six (6) months from the date that TIPS received the payment will render the overpayment non-refundable. Region 8 ESC and TIPS reserve the right to extend the six (6) month deadline if approved by the Region 8 ESC Board of Directors. TIPS reserves all rights under the law to collect TIPS Administration Fees due to TIPS pursuant to this Agreement.

- 12. Term of the Agreement.** This Agreement with TIPS is for approximately three years with a one-year, consecutive option for renewal as described herein. Renewal options are not automatic and shall only be effective if offered by TIPS at its sole discretion. If TIPS offers a renewal option, the Vendor will be notified via email issued to Vendor's then-listed Primary Contact. The renewal option shall be deemed accepted by Vendor unless Vendor notifies TIPS of its objection to the renewal option in writing and confirms receipt by TIPS.

Actual Effective Date: Agreement is effective upon signature by authorized representatives of both Parties. The Effective Date does not affect the "Term Calculation Start Date."

Term Calculation Start Date: To keep the contract term consistent for all vendors awarded under a single TIPS contract, Vendor shall calculate the foregoing term as starting on the last day of the month that "Award Notifications" are anticipated as published in the Solicitation, regardless of the actual Effective Date.

Example of Term Calculation Start Date: If the anticipated "Award Date" published in the Solicitation is May 22, 2023, but extended negotiations delay award until June 27, 2023 (Actual Effective Date), the Term Calculation Start Date shall be May 31, 2023 in this example.

Contract Expiration Date: To keep the contract term consistent for all vendors awarded under a single TIPS contract, the term expiration date shall be three-years from the Term Calculation Start Date.

Example of Contract Expiration Date: If the anticipated "Award Date" published in the Solicitation is May 22, 2023, but extended negotiations delay award until June 27, 2023 (Actual Effective Date), the Term Calculation Start Date shall be May 31, 2023 and the Contract Expiration Date of the resulting initial "three-year" term, (which is subject to an extension(s)) will be May 31, 2026 in this example.

Option(s) for Renewal: Any option(s) for renewal shall begin on the Contract Expiration Date, or the date of the expiration of the prior renewal term where applicable, and continue for the duration specified for the renewal option herein.

Example of Option(s) for Renewal: In this example, if TIPS offers a one-year renewal and the Contract Expiration Date is May 31, 2026, then the one-year renewal is effective from May 31, 2026 to May 31, 2027.

TIPS may offer to extend Vendor Agreements to the fullest extent the TIPS Solicitation resulting in this Agreement permits.

- 13. TIPS Pricing.** Vendor agrees and understands that for each TIPS Contract that it holds, Vendor submitted, agreed to, and received TIPS' approval for specific pricing, discounts, and other pricing terms and incentives which make up Vendor's TIPS Pricing for that TIPS Contract ("TIPS Pricing"). Vendor confirms that Vendor will not add the TIPS Administration Fee as a charge or line-item in a TIPS Sale. Vendor hereby certifies that Vendor shall only offer goods and services through this TIPS Contract if those goods and services are included in or added to Vendor's TIPS Pricing and approved by TIPS. TIPS reserves the right to review Vendor's pricing update requests as specifically as line-item by line-item to determine compliance. However, Vendor contractually agrees that all submitted pricing updates shall be within the original terms of the Vendor's TIPS Pricing (scope, proposed discounts, price increase limitations, and other pricing terms and incentives originally proposed by Vendor) such that TIPS may accept Vendors price increase requests as submitted without additional vetting at TIPS discretion. Any pricing quoted by Vendor to a TIPS Member or on a TIPS Quote shall never exceed Vendor's TIPS Pricing for any good or service offered through TIPS. Vendor certifies by signing this agreement that Vendor's TIPS Pricing for all goods and services included in Vendor's TIPS Pricing shall either be equal to or less than Vendor's current pricing for that good or service for any other customer. TIPS Pricing price increases and modifications, if permitted, will be honored according to the terms of the solicitation and Vendor's proposal, incorporated herein by reference.

- 14. Indemnification of TIPS.** VENDOR AGREES TO INDEMNIFY, HOLD HARMLESS, AND DEFEND TIPS, TIPS MEMBERS, TIPS OFFICERS, TIPS EMPLOYEES, TIPS DIRECTORS, AND TIPS TRUSTEES (THE "TIPS INDEMNITEES") FROM AND AGAINST ALL CLAIMS AND SUITS BY THIRD-PARTIES FOR DAMAGES, INJURIES TO PERSONS (INCLUDING DEATH), PROPERTY DAMAGES, LOSSES, EXPENSES, FEES, INCLUDING COURT COSTS, ATTORNEY'S FEES, AND EXPERT FEES, ARISING OUT OF OR RELATING TO VENDOR'S PERFORMANCE UNDER THIS AGREEMENT (INCLUDING THE PERFORMANCE OF VENDOR'S OFFICERS, EMPLOYEES, AGENTS, AUTHORIZED RESELLERS, SUBCONTRACTORS, LICENSEES, OR INVITEES), REGARDLESS OF THE NATURE OF THE CAUSE OF ACTION,

INCLUDING WITHOUT LIMITATION CAUSES OF ACTION BASED UPON COMMON, CONSTITUTIONAL, OR STATUTORY LAW OR BASED IN WHOLE OR IN PART UPON ALLEGATIONS OF NEGLIGENT OR INTENTIONAL ACTS OR OMISSIONS ON THE PART OF VENDOR, ITS OFFICERS, EMPLOYEES, AGENTS, AUTHORIZED RESELLERS, SUBCONTRACTORS, LICENSEES, OR INVITEES. NO LIMITATION OF LIABILITY FOR DAMAGES FOR PERSONAL INJURY OR PROPERTY DAMAGE ARE PERMITTED OR AGREED TO BY TIPS. APART FROM THIS INDEMNIFICATION PROVISION REQUIRING INDEMNIFICATION OF THE TIPS INDEMNITEES' ATTORNEY'S FEES AS SET FORTH ABOVE, RECOVERY OF ATTORNEYS' FEES BY THE PREVAILING PARTY IS AUTHORIZED ONLY IF AUTHORIZED BY TEX. EDUC. CODE § 44.032(F).

15. Indemnification and Assumption of Risk – Vendor Data. VENDOR AGREES THAT IT IS VOLUNTARILY PROVIDING DATA (INCLUDING BUT NOT LIMITED TO: VENDOR INFORMATION, VENDOR DOCUMENTATION, VENDOR'S PROPOSALS, VENDOR PRICING SUBMITTED OR PROVIDED TO TIPS, TIPS CONTRACT DOCUMENTS, TIPS CORRESPONDENCE, VENDOR LOGOS AND IMAGES, VENDOR'S CONTACT INFORMATION, VENDOR'S BROCHURES AND COMMERCIAL INFORMATION, VENDOR'S FINANCIAL INFORMATION, VENDOR'S CERTIFICATIONS, AND ANY OTHER VENDOR INFORMATION OR DOCUMENTATION, INCLUDING WITHOUT LIMITATION SOFTWARE AND SOURCE CODE UTILIZED BY VENDOR, SUBMITTED TO TIPS BY VENDOR AND ITS AGENTS) ("VENDOR DATA") TO TIPS. FOR THE SAKE OF CLARITY, AND WITHOUT LIMITING THE BREADTH OF THE INDEMNITY OBLIGATIONS IN SECTION 13 ABOVE, VENDOR AGREES TO PROTECT, INDEMNIFY, AND HOLD THE TIPS INDEMNITEES HARMLESS FROM AND AGAINST ANY AND ALL LOSSES, CLAIMS, ACTIONS, DEMANDS, ALLEGATIONS, SUITS, JUDGMENTS, COSTS, EXPENSES, FEES, INCLUDING COURT COSTS, ATTORNEY'S FEES, AND EXPERT FEES AND ALL OTHER LIABILITY OF ANY NATURE WHATSOEVER ARISING OUT OF OR RELATING TO: (I) ANY UNAUTHORIZED, NEGLIGENT OR WRONGFUL USE OF, OR CYBER DATA BREACH INCIDENT AND VIRUSES OR OTHER CORRUPTING AGENTS INVOLVING, VENDOR'S DATA, PRICING, AND INFORMATION, COMPUTERS, OR OTHER HARDWARE OR SOFTWARE SYSTEMS, AND; (II) ALLEGATIONS OR CLAIMS THAT ANY VENDOR DATA INFRINGES ON THE INTELLECTUAL PROPERTY RIGHTS OF A THIRD-PARTY OR VENDOR.

16. Procedures Related to Indemnification. In the event that an indemnity obligation arises, Vendor shall pay all amounts set forth in Section 13 and 14 above (including any settlements) and – if it has accepted its indemnity obligation without qualification – control the legal defense to such claim or cause of action, including without limitation attorney selection, strategy, discovery, trial, appeal, and settlement, and TIPS shall, at Vendor's cost and expense (with respect to reasonable out of pocket costs and expenses incurred by TIPS which shall be reimbursed to TIPS by Vendor), provide all commercially reasonable assistance requested by Vendor. In controlling any defense, Vendor shall ensure that all assertions of governmental immunity and all applicable pleas and defenses shall be promptly asserted.

17. Indemnity for Underlying Sales and Supplemental Agreements. Vendor shall be solely responsible for any customer claims or any disputes arising out of TIPS Sales or any Supplemental Agreement as if sold in the open-market. The Parties agree that TIPS shall not be liable for any claims arising out of Vendor's TIPS Sales or Supplemental Agreements, including but not limited to: allegations of product defect or insufficiency, allegations of service defect or insufficiency, allegations regarding delivery defect or insufficiency, allegations of fraud or misrepresentation, allegations regarding pricing or amounts owed for TIPS sales, and/or allegations regarding payment, over-payment, under-payment, or non-payment for TIPS Sales. Payment/Drafting, overpayment/over-drafting, under-payment/under-drafting, or non-payment for TIPS Sales between customer and Vendor and inspections, rejections, or acceptance of such purchases shall be the exclusive respective obligations of Vendor/Customer, and disputes shall be handled in accordance with the terms of the underlying Supplemental Agreement(s) entered into between Vendor and Customer. Vendor acknowledges that TIPS is not a dealer, subcontractor, agent, or reseller of Vendor's goods and services and shall not be responsible for any claims arising out of alleged insufficiencies or defects in Vendor's goods and services, should any arise.

18. Confidentiality of Vendor Data. Vendor understands and agrees that by signing this Agreement, all Vendor Data is hereby released to TIPS, TIPS Members, and TIPS third-party administrators to effectuate Vendor's TIPS Contract except as provided for herein. The Parties agree that Vendor Data is accessible by all TIPS Members as if submitted directly to that TIPS Member Customer for purchase consideration. If Vendor otherwise considers any portion of Vendor's Data to be confidential and not subject to public disclosure pursuant to Chapter 552 Texas Gov't Code (the "Public Information Act") or other law(s) and orders, Vendor must have identified the claimed confidential materials through proper execution of the Confidentiality Claim Form which is required to be submitted as part of Vendor's proposal resulting in this Agreement and incorporated by reference. The Confidentiality Claim Form included in Vendor's proposal and incorporated herein by reference is the sole indicator of whether Vendor considers any Vendor Data confidential in the event TIPS receives a Public Information Request. If TIPS receives a request, any responsive documentation not deemed confidential by you in this manner will be automatically released. For Vendor Data deemed confidential by you in this manner, TIPS will follow procedures of controlling statute(s) regarding any claim of confidentiality and shall not be liable for any release of information required by law, including Attorney General determination and opinion. In the event that TIPS receives a written request for information pursuant to the Public Information Act that affects Vendor's interest in any information or data furnished to TIPS by Vendor, and TIPS requests an opinion from the Attorney General, Vendor may, at its own option and expense, prepare comments and submit information directly to the Attorney General stating why the requested information is exempt from disclosure pursuant to the requirements of the

Public Information Act. Vendor is solely responsible for submitting the memorandum brief and information to the Attorney General within the time period prescribed by the Public Information Act. Notwithstanding any other information provided in this solicitation or Vendor designation of certain Vendor Data as confidential or proprietary, Vendor's acceptance of this TIPS Vendor Agreement constitutes Vendor's consent to the disclosure of Vendor's Data, including any information deemed confidential or proprietary, to TIPS Members or as ordered by a Court or government agency, including without limitation the Texas Attorney General. Vendor agrees that TIPS shall not be responsible or liable for any use or distribution of information or documentation by TIPS Members or as required by law.

19. Vendor's Authorized Resellers. TIPS recognizes that many vendors operate in the open market through the use of resellers or dealers. For that reason, TIPS permits Vendor to authorize Authorized Resellers within its Vendor Portal and make TIPS Sales through the Authorized Reseller(s). Once authorized by Vendor in the Vendor Portal, the Authorized Reseller(s) may make TIPS sales to TIPS Members. However, all purchase documents must include: (1) Authorized Reseller's Name; (2) Vendor's Name, as known to TIPS, and; (3) Vendor's TIPS Contract Name and Number under which it is making the TIPS Sale. Either Vendor or Reseller may report the sale pursuant to the terms herein. However, Vendor agrees that it is legally responsible for all reporting and fee payment as described herein for TIPS Sales made by Authorized Resellers. The TIPS Administration Fee is assessed on the amount paid by the TIPS Member, not on the Vendor's cost or on the amount for which the Vendor sold the item to a dealer or Authorized Reseller. The Parties intend that Vendor shall be responsible and liable for TIPS Sales made by Vendor's Authorized Resellers. Vendor agrees that it is voluntarily authorizing this Authorized Reseller and in doing so, Vendor agrees that it is doing so at its own risk and agrees to protect, indemnify, and hold TIPS harmless in accordance with Sections 14-17 above related to Authorized Reseller TIPS Sales made pursuant to this Agreement or purporting to be made pursuant to this Agreement that may be asserted against Vendor whether rightfully brought or otherwise. The Parties further agree that it is no defense to Vendor's breach of this Agreement that an Authorized Reseller caused Vendor of breach this Agreement.

20. Circumvention of TIPS Sales. When a public entity initiates a purchase with Vendor, if the Member inquires verbally or in writing whether Vendor holds a TIPS Contract, it is the duty of the Vendor to verify whether the Member is seeking a TIPS purchase. Any request for quote, customer communication, or customer purchase initiated through or referencing a TIPS Contract shall be completed through TIPS pursuant to this Agreement. Any encouragement or participation by Vendor in circumventing a TIPS sale being completed may result in immediate termination of Vendor's TIPS Contract(s) for cause as well as preclusion from future TIPS opportunities at TIPS sole discretion.

21. State of Texas Franchise Tax. By signature hereon, Vendor hereby certifies that Vendor is not currently delinquent in the payment of any franchise taxes owed to the State of Texas under Chapter 171 of the Texas Tax Code.

22. Termination.

- A) Termination for Convenience. TIPS may, by written notice to Vendor, terminate this Agreement for convenience, in whole or in part, at any time by giving thirty (30) days' written notice to Vendor of such termination, and specifying the effective date thereof.
- B) Termination for Cause. If Vendor fails to materially perform pursuant to the terms of this Agreement, TIPS shall provide written notice to Vendor specifying the default. If Vendor does not cure such default within thirty (30) days, TIPS may terminate this Agreement, in whole or in part, for cause. If TIPS terminates this Agreement for cause, and it is later determined that the termination for cause was wrongful, the termination shall automatically be converted to and treated as a termination for convenience.
- C) Vendor's Termination. If TIPS fails to materially perform pursuant to the terms of this Agreement, Vendor shall provide written notice to TIPS specifying the default ("Notice of Default"). If TIPS does not cure such default within thirty (30) days, Vendor may terminate this Agreement, in whole or in part, for cause. If TIPS terminates this Agreement for cause, and it is later determined that the termination for cause was wrongful, the termination shall automatically be converted to and treated as a termination for convenience.
- D) Upon termination, all TIPS Sale orders previously accepted by Vendor shall be fulfilled and Vendor shall be paid for all TIPS Sales executed pursuant to the applicable terms. All TIPS Sale orders presented to Vendor but not fulfilled by Vendor, prior to the actual termination of this agreement shall be honored at the option of the TIPS Member. TIPS shall submit to Vendor an invoice for any outstanding TIPS Administration Fees and approved expenses and Vendor shall pay such fees and expenses within 30 calendar days of receipt of such valid TIPS invoice. Vendor acknowledges and agrees that continued participation in TIPS is subject to TIPS' sole

discretion and that any Vendor may be removed from the TIPS program at any time with or without cause. This termination clause does not affect TIPS Sales Supplemental Agreements pursuant to this term regarding termination and the Survival Clause term.

- E) Vendor hereby waives any and all claims for damages, including, but not limited, to consequential damages or lost profits, that might arise from TIPS' act of terminating this Agreement.

- 23. Survival Clause.** It is the intent of the Parties that this Agreement and procurement method applies to any TIPS Sale made during the life of this Agreement even if made on or near the Contract Expiration Date as defined herein. Thus, all TIPS Sales, including but not limited to: leases, service agreements, license agreements, open purchase orders, warranties, and contracts, even if they extend months or years past the TIPS Contract Expiration Date, shall survive the expiration or termination of this Agreement subject to the terms and conditions of the Supplemental Agreement between Customer and Vendor or unless otherwise specified herein.
- 24. Audit Rights.** Due to transparency statutes and public accountability requirements of TIPS and TIPS Members, Vendor shall at their sole expense, maintain documentation of all TIPS Sales for a period of three years from the time of the TIPS Sale. In order to ensure and confirm compliance with this agreement, TIPS shall have authority to conduct audits of Vendor's TIPS Pricing or TIPS Sales with thirty-days' notice unless the audit is ordered by a Court Order or by a Government Agency with authority to do so without said notice. Notwithstanding the foregoing, in the event that TIPS is made aware of any pricing being offered to eligible entities that is materially inconsistent with Vendor's TIPS Pricing, TIPS shall have the ability to conduct the audit internally or may engage a third-party auditing firm to investigate any possible non-compliant conduct or may terminate the Agreement according to the terms of this Agreement. In the event of an audit, the requested materials shall be reasonably provided in the time, format, and at the location acceptable to TIPS. TIPS agrees not to perform a random audit the TIPS transaction documentation more than once per calendar year, but reserves the right to audit for just cause or as required by any governmental agency or court with regulatory authority over TIPS or the TIPS Member. These audit rights shall survive termination of this Agreement for a period of one (1) year from the effective date of termination.
- 25. Conflicts of Interest.** The Parties confirm that they have not offered, given, or accepted, nor intend to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, service to the other in connection with this Agreement. Vendor affirms that, to the best of Vendor's knowledge, this Agreement has been arrived at independently, and is awarded without collusion with anyone to obtain information or gain any favoritism that would in any way limit competition or give an unfair advantage over other vendors in the award of this Agreement. Vendor agrees that it has disclosed any necessary affiliations with Region 8 Education Service Center and the TIPS Department, if any, through the Conflict of Interest attachment provided in the solicitation resulting in this Agreement.
- 26. Volume of TIPS Sales.** Nothing in this Agreement or any TIPS communication may be construed as a guarantee that TIPS or TIPS Members will submit any TIPS orders to Vendor at any time.
- 27. Compliance with the Law.** The Parties agree to comply fully with all applicable federal, state, and local statutes, ordinances, rules, and regulations applicable to their entity in connection with the programs contemplated under this Agreement.
- 28. Severability.** If any term(s) or provision(s) of this Agreement are held by a court of competent jurisdiction to be invalid, void, or unenforceable, then such term(s) or provision(s) shall be deemed restated to reflect the original intention of the Parties as nearly as possible in accordance with applicable law and the remainder of this Agreement, and the remainder of the provisions of this Agreement shall remain in full force and effect and shall in no way be affected, impaired or invalidated, unless such holding causes the obligations of the Parties hereto to be impossible to perform or shall render the terms of this Agreement to be inconsistent with the intent of the Parties hereto.
- 29. Force Majeure.** If by reason of Force Majeure, either party hereto shall be rendered unable wholly or in part to carry out its obligations under this Agreement through no fault of its own then such party shall give notice and full particulars of Force Majeure in writing to the other party within a reasonable time after occurrence of the event or cause relied upon. Upon delivering such notice, the obligation of the affected party, so far as it is affected by such Force Majeure as described, shall be suspended during the continuance of the inability then claimed but for no longer period, and such party shall endeavor to remove or overcome such inability with all reasonable dispatch. In the event that Vendor's obligations are suspended by reason of Force Majeure, all TIPS Sales accepted prior to the Force Majeure event shall be the legal responsibility of Vendor and the terms of the TIPS Sale Supplemental Agreement shall control Vendor's failure to fulfill for a Force Majeure event.
- 30. Immunity.** Vendor agrees that nothing in this Agreement shall be construed as a waiver of sovereign or government immunity; nor constitute or be construed as a waiver of any of the privileges, rights, defenses, remedies, or immunities available to Region 8 Education

Service Center or its TIPS Department. The failure to enforce, or any delay in the enforcement of, any privileges, rights, defenses, remedies, or immunities available to Region 8 Education Service Center or its TIPS Department under this Agreement or under applicable law shall not constitute a waiver of such privileges, rights, defenses, remedies, or immunities or be considered as a basis for estoppel.

- 31. Insurance Requirements.** Vendor agrees to maintain the following minimum insurance requirements for the duration of this Agreement. All policies held by Vendor to adhere to this term shall be written by a carrier with a financial size category of VII and at least a rating of "A-" by A.M. Best Key Rating Guide. The coverages and limits are to be considered minimum requirements and in no way limit the liability of the Vendor(s). Any immunity available to TIPS or TIPS Members shall not be used as a defense by the contractor's insurance policy. Only deductibles applicable to property damage are acceptable, unless proof of retention funds to cover said deductibles is provided. "Claims made" policies will not be accepted. Vendor's required minimum coverage shall not be suspended, voided, cancelled, non-renewed or reduced in coverage or in limits unless replaced by a policy that provides the minimum required coverage except after thirty (30) days prior written notice by certified mail, return receipt requested has been given to TIPS or the TIPS Member if a project or pending delivery of an order is ongoing. Upon request, certified copies of all insurance policies shall be furnished to the TIPS or the TIPS Member. Vendor agrees that when Vendor or its subcontractors are liable for any damages or claims, Vendor's policy, shall be primary over any other valid and collectible insurance carried by the Member or TIPS.

General Liability: \$1,000,000 each Occurrence/Aggregate
Automobile Liability: \$300,000 Includes owned, hired & non-owned
Workers' Compensation: Statutory limits for the jurisdiction in which the Vendor performs under this Agreement. If Vendor performs in multiple jurisdictions, Vendor shall maintain the statutory limits for the jurisdiction with the greatest dollar policy limit requirement.
Umbrella Liability: \$1,000,000 each Occurrence/Aggregate

- 32. Waiver.** No waiver of any single breach or multiple breaches of any provision of this Agreement shall be construed to be a waiver of any breach of any other provision. No delay in acting regarding any breach of any provision shall be construed to be a waiver of such breach.
- 33. Binding Agreement.** This Agreement shall be binding and inure to the benefit of the Parties hereto and their respective heirs, legal successors, and assigns.
- 34. Headings.** The paragraph headings contained in this Agreement are included solely for convenience of reference and shall not in any way affect the meaning or interpretation of any of the provisions of this Agreement.
- 35. Choice of Law and Venue.** This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Texas. Any proceeding, claim, action, or alternative dispute resolution arising out of or relating to this Agreement or involving TIPS shall be brought in a State Court of competent jurisdiction in Camp County, Texas, or if Federal Court is legally required, a Federal Court of competent jurisdiction in the Eastern District of Texas, and each of the Parties irrevocably submits to the exclusive jurisdiction of said court in any such proceeding, waives any objection it may now or hereafter have to venue or to convenience of forum, agrees that all claims in respect of the proceeding shall be heard and determined only in any such court, and agrees not to bring any proceeding arising out of or relating to this procurement process or any contract resulting from or and contemplated transaction in any other court. The Parties agree that either or both of them may file a copy of this paragraph with any court as written evidence of the knowing, voluntary and freely bargained for agreement between the Parties irrevocably to waive any objections to venue or to convenience of forum.
- 36. Relationship of the Parties.** Nothing contained in this Agreement shall be construed to make one Party an agent of the other Party nor shall either party have any authority to bind the other in any respect, unless expressly authorized by the other party in writing. The Parties are independent contractors and nothing in this Agreement creates a relationship of employment, trust, agency or partnership between them.
- 37. Assignment.** No assignment of this Agreement or of any duty or obligation of performance hereunder, shall be made in whole or in part by a Party hereto without the prior written consent of the other Party. Written consent of TIPS shall not be unreasonably withheld.
- 38. Minimum Condition and Warranty Requirements for TIPS Sales.** All goods quoted or sold through a TIPS Sale shall be new unless clearly stated otherwise in writing. All new goods and services shall include the applicable manufacturers minimum standard warranty unless otherwise agreed to in the Supplemental Agreement.

- 39. Minimum Customer Support Requirements for TIPS Sales.** Vendor shall provide timely and commercially reasonable support for TIPS Sales or as agreed to in the applicable Supplemental Agreement.
- 40. Minimum Shipping Requirements for TIPS Sales.** Vendor shall ship, deliver, or provide ordered goods and services within a commercially reasonable time after acceptance of the order. If a delay in delivery is anticipated, Vendor shall notify the TIPS Member as to why delivery is delayed and provide an updated estimated time for completion. The TIPS Member may cancel the order if the delay is not commercially acceptable or not consistent with the Supplemental Agreement applicable to the order.
- 41. Minimum Vendor License Requirements.** Vendor shall maintain, in current status, all federal, state, and local licenses, bonds and permits required for the operation of the business conducted by Vendor. Vendor shall remain fully informed of and in compliance with all ordinances and regulations pertaining to the lawful provision of goods or services under the TIPS Agreement. TIPS and TIPS Members reserve the right to stop work and/or cancel a TIPS Sale or terminate this or any TIPS Sale Supplemental Agreement involving Vendor if Vendor's license(s) required to perform under this Agreement or under the specific TIPS Sale have expired, lapsed, are suspended or terminated subject to a 30-day cure period unless prohibited by applicable statute or regulation.
- 42. Minimum Vendor Legal Requirements.** Vendor shall remain aware of and comply with this Agreement and all local, state, and federal laws governing the sale of products/services offered by Vendor under this contract. Such applicable laws, ordinances, and policies must be complied with even if not specified herein.
- 43. Minimum Site Requirements for TIPS Sales (when applicable to TIPS Sale).**

Cleanup: When performing work on site at a TIPS Member's property, Vendor shall clean up and remove all debris and rubbish resulting from their work as required or directed by the TIPS Member or as agreed by the parties. Upon completion of work, the premises shall be left in good repair and an orderly, neat, clean and unobstructed condition.

Preparation: Vendor shall not begin a project for which a TIPS Member has not prepared the site, unless Vendor does the preparation work at no cost, or until TIPS Member includes the cost of site preparation in the TIPS Sale Site preparation includes, but is not limited to: moving furniture, installing wiring for networks or power, and similar pre-installation requirements.

Registered Sex Offender Restrictions: For work to be performed at schools, Vendor agrees that no employee of Vendor or a subcontractor who has been adjudicated to be a registered sex offender will perform work at any time when students are, or reasonably expected to be, present unless otherwise agreed by the TIPS Member. Vendor agrees that a violation of this condition shall be considered a material breach and may result in the cancellation of the TIPS Sale at the TIPS Member's discretion. Vendor must identify any additional costs associated with compliance of this term. If no costs are specified, compliance with this term will be provided at no additional charge.

Safety Measures: Vendor shall take all reasonable precautions for the safety of employees on the worksite, and shall erect and properly maintain all necessary safeguards for protection of workers and the public. Vendor shall post warning signs against all hazards created by the operation and work in progress. Proper precautions shall be taken pursuant to state law and standard practices to protect workers, general public and existing structures from injury or damage.

Smoking: Persons working under Agreement shall adhere to the TIPS Member's or local smoking statutes, codes, ordinances, and policies.

- 44. Payment for TIPS Sales.** TIPS Members may make payments for TIPS Sales directly to Vendor, Vendor's Authorized Reseller, or as otherwise agreed to in the applicable Supplemental Agreement after receipt of the invoice and in compliance with applicable payment statutes. Regardless of how payment is issued or received for a TIPS Sale, Vendor is responsible for all reporting and TIPS Administration Fee payment requirements as stated herein.
- 45. Marketing.** Vendor agrees to allow TIPS to use their name and logo within the TIPS website, database, marketing materials, and advertisements unless Vendor negotiates this term to include a specific acceptable-use directive. Any use of TIPS' name and logo or any form of publicity, inclusive of press release, regarding this Agreement by Vendor must have prior approval from TIPS which will not be unreasonably withheld. Request may be made by email to tips@tips-usa.com. For marketing efforts directed to TIPS Members, Vendor must request and execute a separate Joint Marketing Disclaimer, at marketing@tips-usa.com, before TIPS can release contact information for TIPS Member entities for the purpose of marketing your TIPS contract(s). Vendor must adhere to strict Marketing Requirements once a disclaimer is executed. The Joint Marketing Disclaimer is a supplemental agreement specific to joint marketing efforts and has no effect on the terms of the TIPS Vendor Agreement. Vendor agrees that any images, photos, writing, audio, clip art,

music, or any other intellectual property ("Property") or Vendor Data utilized, provided, or approved by Vendor during the course of the joint marketing efforts are either the exclusive property of Vendor, or Vendor has all necessary rights, license, and permissions to utilize said Property in the joint marketing efforts. Vendor agrees that they shall indemnify and hold harmless TIPS and its employees, officers, agents, representatives, contractors, assignees, designees, and TIPS Members from any and all claims, damages, and judgments involving infringement of patent, copyright, trade secrets, trade or services marks, and any other intellectual or intangible property rights and/or claims arising from the Vendor's (including Vendor's officers', employees', agents', Authorized Resellers', subcontractors', licensees', or invitees') unauthorized use or distribution of Vendor Data and Property.

- 46. Tax Exempt Status of TIPS Members.** Most TIPS Members are tax exempt entities and the laws and regulations applicable to the specific TIPS Member customer shall control.
- 47. Automatic Renewal Limitation for TIPS Sales.** No TIPS Sale may incorporate an automatic renewal clause that exceeds month to month terms with which the TIPS Member must comply. All renewal terms incorporated into a TIPS Sale Supplemental Agreement shall only be valid and enforceable when Vendor received written confirmation of acceptance of the renewal term from the TIPS Member for the specific renewal term. The purpose of this clause is to avoid a TIPS Member inadvertently renewing an Agreement during a period in which the governing body of the TIPS Member has not properly appropriated and budgeted the funds to satisfy the Agreement renewal. Any TIPS Sale Supplemental Agreement containing an "Automatic Renewal" clause that conflicts with these terms is rendered void and unenforceable.
- 48. Choice of Law Limitation for TIPS Sales.** Vendor agrees that if any "Choice of Law" provision is included in any TIPS Sale agreement/contract between Vendor and a TIPS Member, that clause must provide that the "Choice of Law" applicable to the TIPS Sale agreement/contract between Vendor and TIPS Member shall be the state where the TIPS Member operates unless the TIPS Member expressly agrees otherwise. Any TIPS Sale Supplemental Agreement containing a "Choice of Law" clause that conflicts with these terms is rendered void and unenforceable.
- 49. Venue Limitation for TIPS Sales.** Vendor agrees that if any "Venue" provision is included in any TIPS Sale Agreement/contract between Vendor and a TIPS Member, that clause must provide that the "Venue" for any litigation or alternative dispute resolution shall be in the state and county where the TIPS Member operates unless the TIPS Member expressly agrees otherwise. Any TIPS Sale Supplemental Agreement containing a "Venue" clause that conflicts with these terms is rendered void and unenforceable.
- 50. Indemnity Limitation for TIPS Sales.** Texas and other jurisdictions restrict the ability of governmental entities to indemnify others. Vendor agrees that if any "Indemnity" provision which requires the TIPS Member to indemnify Vendor is included in any TIPS sales agreement/contract between Vendor and a TIPS Member, that clause must either be stricken or qualified by including that such indemnity is only permitted, "to the extent permitted by the laws and constitution of [TIPS Member's State]" unless the TIPS Member expressly agrees otherwise. Any TIPS Sale Supplemental Agreement containing an "Indemnity" clause that conflicts with these terms is rendered void and unenforceable.
- 51. Arbitration Limitation for TIPS Sales.** Vendor agrees that if any "Arbitration" provision is included in any TIPS Sale agreement/contract between Vendor and a TIPS Member, that clause may not require that the arbitration is mandatory or binding. Vendor agrees that if any "Arbitration" provision is included in any TIPS Sale agreement/contract between Vendor and a TIPS Member, that clause provides for only voluntary and non-binding arbitration unless the TIPS Member expressly agrees otherwise. Any TIPS Sale Supplemental Agreement containing a "Arbitration" clause that conflicts with these terms is rendered void and unenforceable.

In Witness Whereof, the parties hereto, each acting under due and proper authority, have signed this Agreement.

TIPS VENDOR AGREEMENT SIGNATURE FORM

TIPS RFP 230201 Synthetic Turf or Natural Sports Fields, Grounds, Courts, and Track Goods and Services (Part 1)

Vendor Name: Hellas Construction, Inc.

Vendor Address: 12000 West Parmer Lane

City: Austin State: TX Zip Code: 78613

Vendor Authorized Signatory Name: Saulo Hernandez

Vendor Authorized Signatory Title: Director of Estimating

Vendor Authorized Signatory Phone: 512-250-2910

Vendor Authorized Signatory Email: shernandez@hellasconstruction.com

Vendor Authorized Signature: Saulo Hernandez Digitally signed by Saulo Hernandez
Date: 2023.03.16 11:34:21 -05'00' Date: 3/15/2023

(The following is for TIPS completion only)

TIPS Authorized Signatory Name: Dr. David Fitts

TIPS Authorized Signatory Title: Executive Director

TIPS Authorized Signature: David Wayne Fitts Date: 4-27-2023



230201 Addendum 1

Hellas Construction Inc

Supplier Response

Event Information

Number: 230201 Addendum 1
Title: Synthetic Turf or Natural Sports Fields, Grounds, Courts, and Tracks Goods and Services (2 Part with JOC)
Type: Request for Proposal
Issue Date: 2/2/2023
Deadline: 3/17/2023 03:00 PM (CT)
Notes: This is a solicitation issued by The Interlocal Purchasing System (TIPS), a department of Texas Region 8 Education Service Center. It is an Indefinite Delivery, Indefinite Quantity ("IDIQ") solicitation. It will result in contracts that provide, through adoption/"piggyback" an indefinite quantity of supplies/services, during a fixed period of time, to TIPS public entity and qualifying non-profit "TIPS Members" throughout the nation. Thus, there is no specific project or scope of work to review. Rather this solicitation is issued as a prospective award for utilization when any TIPS Member needs the goods or services offered during the life of the agreement.

This is a two part solicitation. Part 1 is solicited for TIPS sales that are not considered a "public work" construction project. Part 1 permits the sale of goods and non-construction/non-"public work" services such as maintenance and minor repairs. Part 2 Job Order Contract (JOC) is solicited for projects considered by your TIPS Member Customers to be a "public work" construction project. The determination of whether or not a TIPS sale amounts to a "public work" construction project requiring a Part 2 JOC contract is made by the TIPS Member Customer at the time of each TIPS sale. Thus, Vendors are encouraged to respond to both Parts 1 and 2 in case your TIPS Member Customers require that a sale be made under one Part or the other. However,

responding to both Parts is not required.

IF YOU CURRENTLY HOLDS TIPS CONTRACT 20020501 OR 20020502 SYNTHETIC OR NATURAL SPORTS FIELDS, COURTS OR TRACKS PART 1 OR 2 ("20020501 OR 02"), OR IF YOU HOLD TIPS CONTRACT 200202 GROUNDS AND TURF MAINTENANCE EQUIPMENT, PARTS, AND REPAIR SERVICES ("200202"), YOU MUST RESPOND TO THIS SOLICITATION TO PREVENT LAPSE OF CONTRACT UNLESS YOU HOLD ANOTHER CURRENT TIPS CONTRACT THAT COVERS ALL OF YOUR OFFERINGS. THIS AWARDED CONTRACT WILL REPLACE YOUR EXPIRING TIPS CONTRACT 20020501 AND/OR 20020502 AND/OR 200202.

IF YOU HOLD ANOTHER TIPS CONTRACT OTHER THAN 20020501 AND/OR 20020502 AND/OR 200202 WHICH COVERS ALL OF YOUR OFFERINGS AND YOU ARE SATISFIED WITH IT, THERE IS NO NEED TO RESPOND TO THIS SOLICITATION UNLESS YOU PREFER TO HOLD BOTH CONTRACTS.

Contact Information

Address: Region 8 Education Service Center
4845 US Highway 271 North
Pittsburg, TX 75686
Phone: +1 (866) 839-8477
Email: bids@tips-usa.com

Hellas Construction Inc Information

Contact: Ruth Hawley
Address: 12000 West Parmer Lane
Austin, TX 78613
Phone: (512) 250-2910
Email: rhawley@hellasconstruction.com

By submitting your response, you certify that you are authorized to represent and bind your company.

Ruth Hawley
Signature

rhawley@hellasconstruction.com
Email

Submitted at 3/17/2023 10:50:18 AM (CT)

Requested Attachments

Pricing Form 1 (Part 1)

230201 Pricing Form 1 (Part 1) Hellas.xlsx

If responding to Part 1, Pricing Form 1 (Part 1) must be downloaded from the "Attachments" section of the IonWave eBid System, reviewed, properly completed as instructed, and uploaded to this location.

Pricing Form 2 (Part 1)

230201 Pricing Form 2 (Part 1) Hellas.xlsx

If responding to Part 1, Pricing Form 2 (Part 1) must be downloaded from the "Attachments" section of the IonWave eBid System, reviewed, properly completed as instructed, and uploaded to this location.

Alternate or Supplemental Pricing Documents (Part 1)

No response

Optional. If responding to Part 1, when completing Pricing Form 1 (Part 1) & Pricing Form 2 (Part 1), you direct TIPS to view additional, alternate, or supplemental pricing documentation, you may upload that Part 1 documentation.

Vendor Agreement (Part 1)

230201 Vendor Agreement (Part 1).pdf

If responding to Part 1, the Vendor Agreement must be downloaded from the "Attachments" section of the IonWave eBid System, reviewed, Vendor Name placed in the line provided at the top, and uploaded to this location. If Vendor has proposed deviations to the Vendor Agreement (Part 1), Vendor may assert so in the Attribute Questions and those shall be addressed during evaluation.

Vendor Agreement Signature Form (Part 1)

230201 Vendor Agreement Signature Form (Part 1).pdf

If responding to Part 1 the Vendor Agreement Signature Form (Part 1) must be downloaded from the "Attachments" section of the IonWave eBid System, reviewed, properly completed, and uploaded to this location. If Vendor has proposed deviations to the Vendor Agreement (Part 1), Vendor may leave the signature line of this page blank and assert so in the Attribute Questions and those shall be addressed during evaluation.

Part 2 Required Bonding Capacity Letter

Hellas Bond Letter.pdf

If proposing on Part 2, Vendor is required to upload a Bonding Capacity Letter from its surety, as described herein, at this location. Please see the attachment entitled "Instructions and Sample - Part 2 Required Bonding Capacity Letter" for complete instructions. . On Part 2, Vendor will be scored on the aggregate bonding capacity displayed in the accepted letter. Vendor must provide a current letter (issued on or after the first day of the month preceding the date on which the solicitation was posted) from its surety verifying Vendor's bonding capacity as described herein. (Ex. if the solicitation/bid posted on February 4, 2022, the letter must be dated on or after January 1 2022. The letter must be issued from Vendor's Surety companies, on surety company letterhead, must specify the maximum bonding capacity of the Vendor, and must be signed by an authorized representative of the surety company. The issuing surety must be authorized to do business in the State of Texas and must be listed on the Department of the Treasury's Listing of Approved Sureties (Department Circular 570).

Vendor Agreement (Part 2)

230201 Vendor Agreement - JOC (Part 2).pdf

If responding to Part 2, the Vendor Agreement (Part 2) must be downloaded from the "Attachments" section of the IonWave eBid System, reviewed, properly completed, and uploaded to this location. If Vendor has proposed deviations to the Vendor Agreement (Part 2), Vendor may assert so in the Attribute Questions and those shall be addressed during evaluation.

Vendor Agreement Signature Form (Part 2)

230201 Vendor Agreement Signature Form (Part 2).pdf

If responding to Part 2, the Vendor Agreement Signature Form (Part 2) must be downloaded from the “Attachments” section of the IonWave eBid System, reviewed, properly completed, and uploaded to this location. If Vendor has proposed deviations to the Vendor Agreement (Part 2), Vendor may leave the signature line of this page blank and assert so in the Attribute Questions and those shall be addressed during evaluation.

Reference Form

230201 Reference Form 2023 (Parts 1 & 2)Hellas.xlsx

The Reference Form must be downloaded from the “Attachments” section of the IonWave eBid System, reviewed, properly completed, and uploaded to this location. The Reference Form must be uploaded in Excel format.

Required Confidentiality Claim Form

Confidentiality Claim Form TIPS 230201 Hellas.pdf

The Required Confidentiality Claim Form must be downloaded from the “Attachments” section of the IonWave eBid System, reviewed, properly completed, and uploaded to this location. This is the only way for Vendor to assert confidentiality of any information submitted.

Conflict of Interest Questionnaire - Form CIQ

No response

Do not upload this form unless you have a reportable conflict with TIPS. There is an Attribute entitled “Conflict of Interest Questionnaire Requirement” immediately followed by an Attribute entitled “Conflict of Interest Questionnaire Requirement – Form CIQ – Continued.” Properly respond to those Attributes and only upload this form if applicable/instructed. If upload is required based on your response to those Attributes, the Conflict of Interest Questionnaire – Form CIQ must be downloaded from the “Attachments” section of the IonWave eBid System, reviewed, properly completed, and uploaded at this location.

Disclosure of Lobbying Activities - Standard Form - LLL

No response

Do not upload this form unless Vendor has reportable lobbying activities. There are Attributes entitled, “2 CFR Part 200 or Federal Provision - Byrd Anti-Lobbying Amendment – Continued.” Properly respond to those Attributes and only upload this form if applicable/instructed. If upload is required based on your response to those Attributes, the Disclosure of Lobbying Activities – Standard Form - LLL must be downloaded from the “Attachments” section of the IonWave eBid System, reviewed, properly completed, and uploaded to this location.

Current Form W-9

Hellas W-9.pdf

Vendor must upload their current IRS Tax Form W-9. The legal name, EIN, and d/b/a's listed should match the information provided herein exactly. This form will be utilized by TIPS to properly identify your entity.

Certificates & Licenses (Supplemental Vendor Information Only)

No response

Optional. If Vendor would like to display any applicable certificates or licenses (including HUB certificates) for TIPS and TIPS Member Customer consideration, Vendor may upload those at this location. These supplemental documents shall not be considered part of the TIPS Contract. Rather, they are Vendor Supplemental Information for marketing and informational purposes only.

Vendor’s Warranties, Terms, and Conditions (Supplemental Vendor Information Only)

Warranties - Hellas Construction, Inc.pdf

Optional. If Vendor would like to display any standard warranties, terms, or conditions which are often applicable to their offerings for TIPS and TIPS Member Customer consideration, Vendor may upload those at this location. These supplemental documents shall not be considered part of the TIPS Contract. Rather, they are Vendor Supplemental Information for marketing and informational purposes only.

Supplemental Vendor Information (Supplemental Vendor Information Only)

About Hellas.pdf

Optional. If Vendor would like to display or include any brochures, promotional documents, marketing materials, or other Vendor Information for TIPS and TIPS Member Customer consideration, Vendor may upload those at this location.

These supplemental documents shall not be considered part of the TIPS Contract. Rather, they are Vendor Supplemental Information for marketing and informational purposes only.

Vendor Logo (Supplemental Vendor Information Only)

Logo.jpg

Optional. If Vendor desires that their logo be displayed on their public TIPS profile for TIPS and TIPS Member viewing, Vendor may upload that logo at this location. These supplemental documents shall not be considered part of the TIPS Contract. Rather, they are Vendor Supplemental Information for marketing and informational purposes only.

Response Attachments

Hellas Products and Services.pdf

Hellas Products and Services

Bid Attributes

1 Disadvantaged/Minority/Women Business & Federal HUBZone

Some participating public entities are required to seek Disadvantaged/Minority/Women Business & Federal HUBZone ("D/M/WBE/Federal HUBZone") vendors. Does Vendor certify that their entity is a D/M/WBE/Federal HUBZone vendor?

If you respond "Yes," you must upload current certification proof in the appropriate "Response Attachments" location.

2 Historically Underutilized Business (HUB)

Some participating public entities are required to seek Historically Underutilized Business (HUB) vendors as defined by the Texas Comptroller of Public Accounts Statewide HUB Program. Does Vendor certify that their entity is a HUB vendor?

If you respond "Yes," you must upload current certification proof in the appropriate "Response Attachments" location.

3 National Coverage

Can the Vendor provide its proposed goods and services to all 50 US States?

4 States Served

If Vendor answered "No" to the question entitled "National Coverage," please list all states where vendor can provide the goods and services proposed directly below. Your response may dictate which potential TIPS Member customers consider purchasing your offerings.

5 Description of Vendor Entity and Vendor's Goods & Services

If awarded, this description of Vendor and Vendor's goods and services will appear on the TIPS website for customer/public viewing.

Since 2004, Hellas Construction, Inc. has grown to be a premier sports construction company. Hellas designs, manufactures and installs its own high-quality synthetic sports playing surfaces and provides in-house design and construction of turn-key sports facilities to include sports lighting, score boards, athletic equipment, concession buildings, bleachers and grandstands. With over 1,250 employees and over 1,000 pieces of construction equipment and our own installation crews, Hellas offers TIPS members "one-stop shopping" by providing complete project services for a complete sports facility project.

6 Primary Contact Name

Please identify the individual who will be primarily responsible for all TIPS matters and inquiries for the duration of the contract.

7	Primary Contact Title Primary Contact Title <input type="text" value="Cooperative Contracts Manager"/>
8	Primary Contact Email Please enter a valid email address that will definitely reach the Primary Contact. <input type="text" value="rhawley@hellasconstruction.com"/>
9	Primary Contact Phone Numbers only, no symbols or spaces (Ex. 8668398477). The system will auto-populate your entry with commas once submitted which is appropriate and expected (Ex. 8,668,398,477). Please provide the accurate and current phone number where the individual who will be primarily responsible for all TIPS matters and inquiries for the duration of the contract can be reached directly. <input type="text" value="5122502910"/>
10	Primary Contact Fax Numbers only, no symbols or spaces (Ex. 8668398477). The system will auto-populate your entry with commas once submitted which is appropriate and expected (Ex. 8,668,398,477). <input type="text" value="No response"/>
11	Primary Contact Mobile Numbers only, no symbols or spaces (Ex. 8668398477). The system will auto-populate your entry with commas once submitted which is appropriate and expected (Ex. 8,668,398,477). <input type="text" value="5128099509"/>
12	Secondary Contact Name Please identify the individual who will be secondarily responsible for all TIPS matters and inquiries for the duration of the contract. <input type="text" value="Saulo Hernandez"/>
13	Secondary Contact Title Secondary Contact Title <input type="text" value="Director of Estimating"/>
14	Secondary Contact Email Please enter a valid email address that will definitely reach the Secondary Contact. <input type="text" value="shernandez@hellasconstruction.com"/>

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5

Secondary Contact Phone

Numbers only, no symbols or spaces (Ex. 8668398477). The system will auto-populate your entry with commas once submitted which is appropriate and expected (Ex. 8,668,398,477).

Please provide the accurate and current phone number where the individual who will be secondarily responsible for all TIPS matters and inquiries for the duration of the contract can be reached directly.

5122502910

1
6

Secondary Contact Fax

Numbers only, no symbols or spaces (Ex. 8668398477). The system will auto-populate your entry with commas once submitted which is appropriate and expected (Ex. 8,668,398,477).

No response

1
7

Secondary Contact Mobile

Numbers only, no symbols or spaces (Ex. 8668398477). The system will auto-populate your entry with commas once submitted which is appropriate and expected (Ex. 8,668,398,477).

5126218970

1
8

Administration Fee Contact Name

Please identify the individual who will be responsible for all payment, accounting, and other matters related to Vendor's TIPS Administration Fee due to TIPS for the duration of the contract.

Ruth Hawley

1
9

Administration Fee Contact Email

Please enter a valid email address that will definitely reach the Administration Fee Contact.

rhawley@hellasconstruction.com

2
0

Administration Fee Contact Phone

Numbers only, no symbols or spaces (Ex. 8668398477). The system will auto-populate your entry with commas once submitted which is appropriate and expected (Ex. 8,668,398,477).

5128099509

2
1

Purchase Order and Sales Contact Name

Please identify the individual who will be responsible for receiving and processing purchase orders and sales under the TIPS Contract.

Ruth Hawley

2
2

Purchase Order and Sales Contact Email

Please enter a valid email address that will definitely reach the Purchase Order and Sales Contact.

rhawley@hellasconstruction.com

23 Purchase Order and Sales Contact Phone
Numbers only, no symbols or spaces (Ex. 8668398477). The system will auto-populate your entry with commas once submitted which is appropriate and expected (Ex. 8,668,398,477).

24 Company Website
Company Website (Format - www.company.com)

25 Entity D/B/A's and Assumed Names
You must confirm that you are responding to this solicitation under your legal entity name. Go now to your Supplier Profile in this eBid System and confirm that your profile reflects your "Legal Name" as it is listed on your W9.
In this question, please identify all of your entity's assumed names and D/B/A's. Please note that you will be identified publicly by the Legal Name under which you respond to this solicitation unless you organize otherwise with TIPS after award.

26 Primary Address
Primary Address

27 Primary Address City
Primary Address City

28 Primary Address State
Primary Address State (2 Digit Abbreviation)

29 Primary Address Zip
Primary Address Zip

30 Search Words Identifying Vendor
Please list all search words and phrases to be included in the TIPS database related to your entity. **Do not** list words which are not associated with the bid category/scope (See bid title for general scope). This will help users find you through the TIPS website search function. You may include product names, manufacturers, specialized services, and other words associated with the scope of this solicitation.

3
1 **Certification of Vendor Residency (Required by the State of Texas)**

Does Vendor's parent company or majority owner:

(A) have its principal place of business in Texas; **or** (B) employ at least 500 persons in Texas?

Texas Education Code Section 44.031 requires that this information be considered in evaluation for certain contracts. However, Vendor response does not affect points, scoring, or potential award.

3
2 **Vendor's Principal Place of Business (City)**

In what city is Vendor's principal place of business located?

3
3 **Vendor's Principal Place of Business (State)**

In what state is Vendor's principal place of business located?

3
4 **Vendor's Years in Business**

How many years has the business submitting this proposal been operating in its current capacity and field of work?

3
5 **Certification Regarding Entire TIPS Agreement for Part 1 and Part 2 Contracts**

This is a two part solicitation. Part 1 is solicited for TIPS sales that are not considered a "public work" construction project. Part 1 permits the sale of goods and non-construction/non-"public work" services such as maintenance and minor repairs. Part 2 Job Order Contract (JOC) is solicited for projects considered by your TIPS Member Customers to be a "public work" construction project. The determination of whether or not a TIPS sale amounts to a "public work" construction project requiring a Part 2 JOC contract is made by the TIPS Member Customer at the time of each TIPS sale. Thus, Vendors are encouraged to respond to both Parts 1 and 2 in case your TIPS Member Customers require that a sale be made under one Part or the other. However, responding to both Parts is not required. If Vendor responds and is awarded to both Parts, Vendor will have one contract for Part 1 and a separate contract for Part 2.

Vendor agrees that, if awarded, Vendor's final TIPS Contract(s), for either Part 1, Part 2, or both Parts, will consist of the provisions set forth in the corresponding finalized TIPS Vendor Agreement, Vendor's responses to these attribute questions, and: (1) The TIPS solicitation document resulting in the Agreement; (2) Any addenda or clarifications issued in relation to the corresponding TIPS solicitation; (3) All solicitation information provided to Vendor by TIPS through the TIPS eBid System; (3) Vendor's entire proposal response to the corresponding TIPS solicitation including all accepted required attachments, acknowledged notices and certifications, accepted negotiated terms, accepted pricing, accepted responses to questions, and accepted written clarifications of Vendor's proposal, and; any properly included attachments to the TIPS Contract.

Does Vendor agree?

**3
6** Minimum Percentage Discount Offered to TIPS Members on all Part 1 Goods and Services (READ CAREFULLY)

Please read thoroughly and carefully as an error on your response can render your Part 1 contract award unusable. If you are not proposing on Part 1, you must still respond to proceed but it will not apply to you unless you decide to propose and are awarded on Part 1.

TIPS Members often turn to TIPS Contracts for ease of use and to receive discounted pricing.

If awarded on Part 1, what is the minimum percentage discount that you can offer TIPS Members off of all Part 1 goods and service pricing that you offer?

Vendor must respond with a percentage from 0%-100%. The percentage discount that you input below will be applied to your Part 1 "Catalog Pricing", as defined in the solicitation, for all TIPS Sales made during the life of the contract. The only limited exception to this discount is for limited services listed in Vendor's original proposal, typically in Pricing Form 2, for which they offer a specific lesser discount. You cannot alter this percentage discount once the solicitation legally closes. You will always be required to discount every TIPS Sale by the percentage included below. The only limited exception to this discount is for limited services listed in Vendor's original proposal, typically in Pricing Form 2, for which they offer a specific lesser discount. If you add goods or services to your "Catalog Pricing" during the life of the contract, you will be required to sell those new items with this discount applied.

Example: In this example, you enter a 10% minimum percentage discount below. In year-one of your TIPS Contract, your published Part 1 "Catalog Pricing" (website/store/published pricing) for "Material A" is \$100 and for "Material A Maintenance Service" is \$100. In this example, you must sell those items under the Part 1 TIPS Contract at the proposed 10% discounted price of: "Material A" - \$90, "Material A Maintenance Service" - \$90. In year two of your TIPS Contract, you update your Part 1 "Catalog Pricing" with the market. You add "Material B" to your "Catalog Pricing" for \$200 and have increased the price of "Material A" to \$110 and the price of "Material A Maintenance Service" to \$110. In this example, after the Part 1 "Catalog Pricing" update, you must still sell those items under the Part 1 TIPS Contract at the proposed 10% discounted price of: "Material A" - \$99, "Material A Maintenance Service" - \$99, and "Material B" - \$180.00.

With the exception of limited services listed in Vendor's original proposal, typically in Pricing Form 2, for which vendor proposed a specific lesser discount, if you cannot honor the discount on all Part 1 goods and items now included or which may be added in the future with certainty, then you should offer a lesser discount percentage below.

If awarded on Part 1, what is the minimum percentage discount that you can offer TIPS Members off of all Part 1 goods and service pricing that you offer?

**3
7** Honoring Vendor's Part 1 Minimum Percentage Discount

Vendor is asked in these Attribute Questions to provide a Minimum Percentage Discount offered to TIPS Members on all Part 1 goods and services sold under the TIPS Contract. If proposing on Part 1, points will be assigned for your response and scoring of your Part 1 proposal will be affected. On your Part 1 evaluation, a "YES" answer will be awarded the maximum 10 points and a "NO" answer will be awarded 0 points. If you are not proposing on Part 1, you must still answer to proceed but this term will not apply to you or affect your scoring unless you decide to propose and are awarded on Part 1.

If awarded on Part 1, does Vendor agree to honor the Minimum Percentage Discount off of their TIPS "Catalog Pricing" that Vendor proposed for all TIPS Sales made for the duration of the TIPS Contract?

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Volume and Additional Discounts

In addition to the Part 1 Minimum Percentage Discount proposed herein, does Vendor ever expect and intend to offer additional, greater, or volume discounts to TIPS Members?

If proposing on Part 1, point(s) may be assigned for your response in the Part 1 category of "Pricing" during scoring and evaluation. If you are not proposing on Part 1, you must respond to proceed but no points will be assigned for your response.

Yes

3
9

Part 1 "Catalog Pricing" and Pricing Requirements

This is a requirement of the Part 1 TIPS Contract and is non-negotiable. If you are not proposing on Part 1, you must still agree to proceed but it will not apply to you unless you decide to propose and are awarded on Part 1.

In this solicitation and resulting contract, Part 1 "Catalog Pricing" shall be defined as:

"The then available list of goods or services, in the most current listing regardless of date, that takes the form of a catalog, price list, price schedule, shelf-price or other viewable format that:

- A. is regularly maintained by the manufacturer or Vendor of an item; and
- B. is either published or otherwise available for review by TIPS or a customer during the purchase process;
- C. to which the Minimum Percentage Discount proposed by the proposing Vendor may be applied.

If awarded on Part 1 of this TIPS Contract, for the duration of the contract, Vendor agrees to provide, upon request, their then current "Catalog Pricing." Or, in limited circumstances where Vendor has proposed the Percentage Mark-Up method of pricing in this proposal, proof of Vendor's "cost" may be accepted by TIPS in place of catalog pricing.

YES

4
0

REQUIRED FOR PART 2 - Vendor's Regular Hours RS Means Coefficient

What is Vendor's Regular Hours RS Means Coefficient?

The RS Means Price Book is a unit price book adjusted for different geographic areas by using the City Cost Index for each location. You may visit <https://www.rsmeans.com> for more information.

You must review the TIPS Part 2 RS Means JOC Pricing Explanation & Rubric under the "Attachments" tab prior to responding herein.

To propose the RS Means Price Book pricing exactly, Vendor would insert a 1.0 as their Regular Hours RS Means Coefficient below, to propose a 5% discount off of the RS Means Price Book Vendor would insert a .95 as their Regular Hours RS Means Coefficient below. To see the full scoring rubric and use TIPS scoring calculator, please view the TIPS RS Means JOC Pricing Explanation & Rubric under the "Attachments" tab.

Insert Vendor's Regular Hours RS Means Coefficient below.

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1

REQUIRED FOR PART 2 - Vendor's After-Hours RS Means Coefficient

What is Vendor's After-Hours RS Means Coefficient?

The RS Means Price Book is a unit price book adjusted for different geographic areas by using the City Cost Index for each location. You may visit <https://www.rsmeans.com> for more information.

You must review the TIPS Part 2 RS Means JOC Pricing Explanation & Rubric under the "Attachments" tab prior to responding herein.

The most common After-Hours RS Means Coefficient is "time-and-a-half" of the standard RS Means Unit Price Book. For example, if Vendor's Regular Hours Coefficient above is .95, Vendor would assert an After-Hours RS Means Coefficient of 1.45 for "time-and-a-half" pricing. To see the full scoring rubric and use TIPS scoring calculator, please view the TIPS RS Means JOC Pricing Explanation & Rubric under the "Attachments" tab.

Insert Vendor's After-Hours RS Means Coefficient below.

**4
2** REQUIRED FOR PART 2 - Vendor's Percentage Markup of Items not Pre-Priced within the RS Means Price Book

Here, Vendor must enter a percentage, not a coefficient.

If Vendor sells items which cannot be found in the RS Means Price Book, at what Percentage Markup does Vendor agree to sell those Non Pre-Priced items? This is a maximum Percentage Markup and Vendor may always offer customers a lesser markup.

Example: In this example, Vendor is selling a project to a TIPS Member school district and some of the contract pricing for special materials cannot be verified because it cannot be found in the RS Means Price book. Vendor may sell those specialty items to the Member this percentage markup from cost. In this example, if one of the specialty items cost Vendor \$100 from the manufacturer and Vendor proposed a Percentage Markup of 30% here, then Vendor could sell the item to the TIPS Customer for \$130.00 or less in this example.

Vendor must provide TIPS with manufacturer documentation reflecting the cost of any non pre-priced item at the time of the TIPS sale so that TIPS can verify that the proposed percentage markup is being honored.

What is Vendor's Percentage Markup of items not Pre-Priced within the RS Means Price Book?

**4
3** REQUIRED FOR PART 2 - TIPS Pricing and Line Item Estimate Pricing Requirements

This is a requirement of the Part 2 TIPS Contract and is non-negotiable. If you are not proposing on Part 2, you must still agree to proceed but it will not apply to you unless you decide to propose and are awarded on Part 2.

Vendor must respond to the required pricing attributes above seeking RS Means coefficients and a percentage markup if seeking to propose on Part 2.

If awarded on Part 2 of this TIPS Contract, for the duration of the contract, Vendor agrees to provide a RS Means line-item estimate to TIPS for each anticipated Part 2 TIPS project or sale. Or, in limited circumstances in contracts where Xactimate pricing is also expressly permitted and Vendor also submits Xactimate pricing under Part 2, Vendor may instead provide an Xactimate line-item estimate to TIPS. However, Vendor agrees that when a TIPS Member Customer seeks a quote for a Part 2 TIPS sale, Vendor will always supply a line-item estimate to TIPS for review and approval.

4 EXCEPTIONS & DEVIATIONS TO TIPS STANDARD TERMS AND CONDITIONS

Vendor agrees that, if awarded, Vendor's final TIPS Part 1 and/or Part 2 Contract will consist of the provisions set forth in the finalized TIPS Vendor Agreement, Vendor's responses to these attribute questions, and: (1) The corresponding TIPS solicitation document resulting in this Agreement; (2) Any addenda or clarifications issued in relation to the corresponding TIPS solicitation; (3) All solicitation information provided to Vendor by TIPS through the TIPS eBid System; (3) Vendor's entire proposal response to the corresponding TIPS solicitation including all accepted required attachments, acknowledged notices and certifications, accepted negotiated terms, accepted pricing, accepted responses to questions, and accepted written clarifications of Vendor's proposal, and; any properly included attachments to the TIPS Contract. In the event of conflict between the terms of the finalized Vendor Agreement and one of the incorporated documents the terms and conditions which are in the best interest of governmental/qualifying non-profit TIPS Members shall control at TIPS sole discretion.

If Vendor responds, "No, Vendor does not agree" to this Attribute, after this solicitation legally closes and TIPS begins evaluating Vendor's file, TIPS will provide Vendor with a draft Word Document version of the Vendor Agreement and will be instructed to include all requested negotiations as redline edits for TIPS consideration. This is the only proper way to submit proposed deviations for TIPS consideration. TIPS reserves the right to accept, decline, or modify Vendor's requested negotiated terms. For this reason, answering "No, Vendor does not agree" may ultimately delay or prevent award.

Does Vendor agree with TIPS standard terms and conditions as presented in the TIPS solicitation document (RFP, RCSP, RFQ, or other) and the TIPS Vendor Agreement document?

Yes

4 TIPS Sales Reporting Requirements

This is a requirement of the TIPS Contract and is non-negotiable.

By submitting this proposal, Vendor certifies that Vendor will properly report all TIPS sales. With the exception of TIPS Automated Vendors, who have signed an exclusive agreement with TIPS regarding reporting, all TIPS Sales must be reported to TIPS by either:

(1) Emailing the purchase order or similar purchase document (with Vendor's Name, as known to TIPS, and the TIPS Contract Name and Number included) to TIPS at tipspo@tips-usa.com with "Confirmation Only" in the subject line of the email within three business days of Vendor's acceptance of the order, or;

(2) Within 3 business days of the order being accepted by Vendor, Vendor must login to the TIPS Vendor Portal and successfully self-report all necessary sale information within the Vendor Portal and confirm that it shows up accurately on your current Vendor Portal statement.

No other method of reporting is acceptable unless agreed to by the Parties in writing. Failure to report all sales pursuant to this provision may result in immediate cancellation of Vendor's TIPS Contract(s) for cause at TIPS' sole discretion.

4 **TIPS Administration Fee Requirement and Acknowledgment**

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This is a requirement of the TIPS Contract and is non-negotiable.

The collection of fees by TIPS, a government entity, for performance of these procurement services is required pursuant to Texas Government Code Section 791.011 et. seq. The TIPS Administration Fee is the amount legally owed by Vendor to TIPS for TIPS Sales made by Vendor. The TIPS Administration Fee amount is typically a set percentage of each TIPS Sale legally due to TIPS, but the exact TIPS Administration Fee for this Contract is published in the corresponding RFP or RCSP document. TIPS Administration Fees are due to TIPS immediately upon Vendor's receipt of payment, including partial payment, for a TIPS Sale.

By submitting a proposal, Vendor agrees that it has read, understands, and agrees to the published TIPS Administration Fee amount, calculation, and payment requirements. By submitting a proposal Vendor further confirms that all TIPS Pricing includes the TIPS Administration Fee and Vendor will not show adding the TIPS Administration Fee as a charge or line-item in any TIPS Sale.

4 **TIPS Member Access to Vendor Proposal & Documentation**

7

This is a requirement of the TIPS Contract and is non-negotiable.

Notwithstanding any other information provided in this solicitation or Vendor designation of certain documentation as confidential or proprietary, Vendor's submission of this proposal constitutes Vendor's express consent to the disclosure of Vendor's comprehensive proposal, including any information deemed confidential or proprietary, **to TIPS Members**. The proposing Vendor agrees that TIPS shall not be responsible or liable for any use or distribution of information or documentation to TIPS Members or by TIPS Members. By submitting this proposal, Vendor certifies the foregoing.

4 **Non-Collusive Bidding Certificate**

8

This is a requirement of the TIPS Contract and is non-negotiable.

By submission of this proposal, the Vendor certifies that:

- 1) This proposal has been independently arrived at without collusion with any other entity, bidder, or with any competitor;
- 2) This proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids, or proposals for this project, to any other bidder, competitor or potential competitor;
- 3) No attempt has been or will be made to induce any other person, partnership or corporation to modify, submit, or not to submit a bid or proposal; and
- 4) The person signing this bid or proposal certifies that they are duly authorized to execute this proposal/contract on behalf of Vendor and they have fully informed themselves regarding the accuracy of the statements contained in this certification, and under the penalties being applicable to the bidder as well as to the person signing in its behalf;

49 Antitrust Certification Statements (Tex. Government Code § 2155.005)

This is a requirement of the TIPS Contract and is non-negotiable.

By submission of this bid or proposal, Vendor certifies under penalty of perjury of the laws of the State of Texas that:

(1) I am duly authorized to execute this proposal/contract on my own behalf or on behalf of the company, corporation, firm, partnership or individual (Vendor) identified herein;

(2) In connection with this proposal, neither I nor any representative of Vendor has violated any provision of the Texas Free Enterprise and Antitrust Act, Tex. Bus. & Comm. Code Chapter 15;

(3) In connection with this proposal, neither I nor any representative of the Vendor has violated any federal antitrust law;

(4) Neither I nor any representative of Vendor has directly or indirectly communicated any of the contents of this bid to a competitor of the Company or any other company, corporation, firm, partnership or individual engaged in the same line of business as the Company.

50 Limitation on Out-of-State Litigation - Texas Business and Commerce Code § 272

This is a requirement of the TIPS Contract and is non-negotiable.

Texas Business and Commerce Code § 272 prohibits a construction contract, or an agreement collateral to or affecting the construction contract, from containing a provision making the contract or agreement, or any conflict arising under the contract or agreement, subject to another state's law, litigation in the courts of another state, or arbitration in another state. If included in Texas construction contracts, such provisions are voidable by a party obligated by the contract or agreement to perform the work.

By submission of this proposal, Vendor acknowledges this law and ***if Vendor enters into a construction contract with a Texas TIPS Member*** under this procurement, Vendor certifies compliance.

51 Required Confidentiality Claim Form

This is a requirement of the TIPS Contract and is non-negotiable.

TIPS provides the required TIPS Confidentiality Claim Form in the "Attachments" section of this solicitation. Vendor must execute this form by either signing and waiving any confidentiality claim, or designating portions of Vendor's proposal confidential. If Vendor considers any portion of Vendor's proposal to be confidential and not subject to public disclosure pursuant to Chapter 552 Texas Gov't Code or other law(s) and orders, Vendor must have identified the claimed confidential materials through proper execution of the Confidentiality Claim Form.

If TIPS receives a public information act or similar request, any responsive documentation not deemed confidential by you in this manner will be automatically released. For Vendor documents deemed confidential by you in this manner, TIPS will follow procedures of controlling statute(s) regarding any claim of confidentiality and shall not be liable for any release of information required by law, including Attorney General determination and opinion.

Notwithstanding any other Vendor designation of Vendor's proposal as confidential or proprietary, Vendor's submission of this proposal constitutes Vendor's agreement that proper execution of the required TIPS Confidentiality Claim Form is the only way to assert any portion of Vendor's proposal as confidential.

**5
2 Non-Discrimination Statement and Certification**

This is a requirement of the TIPS Contract and is non-negotiable.

In accordance with Federal civil rights law, all U.S. Departments, including but not limited to the USDA, USDE, FEMA, are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by federal funds (not all bases apply to all programs).

Vendor certifies that Vendor will comply with applicable Non-Discrimination and Equal Opportunity provisions set forth in TIPS Member Customers' policies and other regulations at the local, state, and federal levels of governments.

Yes, I certify (Yes)

**5
3 Limitation of Vendor Indemnification and Similar Clauses**

This is a requirement of the TIPS Contract and is non-negotiable.

TIPS, a department of Region 8 Education Service Center, a political subdivision, and local government entity of the State of Texas, is prohibited from indemnifying third-parties (pursuant to the Article 3, Section 52 of the Texas Constitution) except as otherwise specifically provided for by law or as ordered by a court of competent jurisdiction. Article 3, Section 52 of the Texas Constitution states that "no debt shall be created by or on behalf of the State ... " and the Texas Attorney General has opined that a contractually imposed obligation of indemnity creates a "debt" in the constitutional sense. Tex. Att'y Gen. Op. No. MW-475 (1982). Thus, contract clauses which require TIPS to indemnify Vendor, pay liquidated damages, pay attorney's fees, waive Vendor's liability, or waive any applicable statute of limitations must be deleted or qualified with "to the extent permitted by the Constitution and Laws of the State of Texas."

Does Vendor agree?

Yes, I Agree (Yes)

**5
4 Alternative Dispute Resolution Limitations**

This is a requirement of the TIPS Contract and is non-negotiable.

TIPS, a department of Region 8 Education Service Center, a political subdivision, and local government entity of the State of Texas, does not agree to binding arbitration as a remedy to dispute and no such provision shall be permitted in this Agreement with TIPS. Vendor agrees that any claim arising out of or related to this Agreement, except those specifically and expressly waived or negotiated within this Agreement, may be subject to non-binding mediation at the request of either party to be conducted by a mutually agreed upon mediator as prerequisite to the filing of any lawsuit arising out of or related to this Agreement. Mediation shall be held in either Camp or Titus County, Texas. Agreements reached in mediation will be subject to the approval by the Region 8 ESC's Board of Directors, authorized signature of the Parties if approved by the Board of Directors, and, once approved by the Board of Directors and properly signed, shall thereafter be enforceable as provided by the laws of the State of Texas.

Does Vendor agree?

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No Waiver of TIPS Immunity

This is a requirement of the TIPS Contract and is non-negotiable.

Vendor agrees that nothing in this Agreement shall be construed as a waiver of sovereign or government immunity; nor constitute or be construed as a waiver of any of the privileges, rights, defenses, remedies, or immunities available to Region 8 Education Service Center or its TIPS Department. The failure to enforce, or any delay in the enforcement, of any privileges, rights, defenses, remedies, or immunities available to Region 8 Education Service Center or its TIPS Department under this Agreement or under applicable law shall not constitute a waiver of such privileges, rights, defenses, remedies, or immunities or be considered as a basis for estoppel.

Does Vendor agree?

Yes, Vendor agrees (Yes)

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6

Payment Terms and Funding Out Clause

This is a requirement of the TIPS Contract and is non-negotiable.

Vendor agrees that TIPS and TIPS Members shall not be liable for interest or late-payment fees on past-due balances at a rate higher than permitted by the laws or regulations of the jurisdiction of the TIPS Member.

Funding-Out Clause: Vendor agrees to abide by the applicable laws and regulations, including but not limited to Texas Local Government Code § 271.903, or any other statutory or regulatory limitation of the jurisdiction of any TIPS Member, which requires that contracts approved by TIPS or a TIPS Member are subject to the budgeting and appropriation of currently available funds by the entity or its governing body.

Does Vendor agree?

Yes, Vendor agrees (Yes)

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Certification Regarding Prohibition of Certain Terrorist Organizations (Tex. Gov. Code 2270)

Vendor certifies that Vendor is not a company identified on the Texas Comptroller's list of companies known to have contracts with, or provide supplies or services to, a foreign organization designated as a Foreign Terrorist Organization by the U.S. Secretary of State.

Does Vendor certify?

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Certification Regarding Prohibition of Boycotting Israel (Tex. Gov. Code 2271)

If (a) Vendor is not a sole proprietorship; (b) Vendor has ten (10) or more full-time employees; and (c) this Agreement or any agreement with a TIPS Member under this procurement has value of \$100,000 or more, the following certification shall apply; otherwise, this certification is not required. Vendor certifies, where applicable, that neither the Vendor, nor any affiliate, subsidiary, or parent company of Vendor, if any, boycotts Israel, and Vendor agrees that Vendor and Vendor Companies will not boycott Israel during the term of this Agreement. For purposes of this Agreement, the term "boycott" shall mean and include refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory but does not include an action made for ordinary business purposes.

When applicable, does Vendor certify?

**5
9 Certification Regarding Prohibition of Contracts with Certain Foreign-Owned Companies (Tex. Gov. Code 2274)**

Certain public entities are prohibited from entering into a contract or other agreement relating to critical infrastructure that would grant Vendor direct or remote access to or control of critical infrastructure in this state, excluding access specifically allowed by a customer for product warranty and support purposes.

Vendor certifies that neither it nor its parent company nor any affiliate of Vendor or its parent company, is (1) owned by or the majority of stock or other ownership interest of the company is held or controlled by individuals who are citizens of China, Iran, North Korea, Russia, or a designated country; (2) a company or other entity, including governmental entity, that is owned or controlled by citizens of or is directly controlled by the government of China, Iran, North Korea, Russia, or a designated country; or (3) headquartered in China, Iran, North Korea, Russia, or a designated country.

For purposes of this certification, "critical infrastructure" means "a communication infrastructure system, cybersecurity system, electric grid, hazardous waste treatment system, or water treatment facility." Vendor certifies that Vendor will not grant direct or remote access to or control of critical infrastructure, except for product warranty and support purposes, to prohibited individuals, companies, or entities, including governmental entities, owned, controlled, or headquartered in China, Iran, North Korea, Russia, or a designated country, as determined by the Governor.

When applicable, does Vendor certify?

Yes

60 Certification Regarding Prohibition of Discrimination Against Firearm and Ammunition Industries (Tex. Gov. Code 2274)

If (a) Vendor is not a sole proprietorship; (b) Vendor has at least ten (10) full-time employees; and (c) this Agreement or any Supplemental Agreement with certain public entities have a value of at least \$100,000 that is paid wholly or partly from public funds; (d) the Agreement is not excepted under Tex. Gov. Code 2274 and (e) the purchasing public entity has determined that Vendor is not a sole-source provider or the purchasing public entity has not received any bids from a company that is able to provide this written verification, the following certification shall apply; otherwise, this certification is not required.

Vendor certifies that Vendor, or association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or limited liability company, including a wholly owned subsidiary, majority-owned subsidiary parent company, or affiliate of these entities or associations, that exists to make a profit, does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association and will not discriminate during the term of this contract against a firearm entity or firearm trade association.

For purposes of this Agreement, “discriminate against a firearm entity or firearm trade association” shall mean, with respect to the entity or association, to: “(1) refuse to engage in the trade of any goods or services with the entity or association based solely on its status as a firearm entity or firearm trade association; (2) refrain from continuing an existing business relationship with the entity or association based solely on its status as a firearm entity or firearm trade association; or (3) terminate an existing business relationship with the entity or association based solely on its status as a firearm entity or firearm trade association.”

“Discrimination against a firearm entity or firearm trade association” does not include: “(1) the established policies of a merchant, retail seller, or platform that restrict or prohibit the listing or selling of ammunition, firearms, or firearm accessories; and (2) a company’s refusal to engage in the trade of any goods or services, decision to refrain from continuing an existing business relationship, or decision to terminate an existing business relationship to comply with federal, state, or local law, policy, or regulations or a directive by a regulatory agency, or for any traditional business reason that is specific to the customer or potential customer and not based solely on an entity’s or association’s status as a firearm entity or firearm trade association.”

When applicable, does Vendor certify?

Yes

Certification Regarding Termination of Contract for Non-Compliance (Tex. Gov. Code 552.374)

If Vendor is not a governmental body and (a) this Agreement or any Supplemental Agreement with a public entity has a stated expenditure of at least \$1 million in public funds for the purchase of goods or services by certain public entities; or (b) this Agreement or any Supplemental Agreement results in the expenditure of at least \$1 million in public funds for the purchase of goods or services by certain public entities in their fiscal year, the following certification shall apply; otherwise, this certification is not required.

As required by Tex. Gov. Code 552.374, the following statement is included in the RFP and the Agreement (unless the Agreement is (1) related to the purchase or underwriting of a public security; (2) is or may be used as collateral on a loan; or (3) proceeds from which are used to pay debt service of a public security of loan): "The requirements of Subchapter J, Chapter 552, Government Code, may apply to this solicitation and Agreement and the Vendor agrees that this Agreement and any applicable Supplemental Agreement can be terminated if Vendor knowingly or intentionally fails to comply with a requirement of that subchapter."

Pursuant to Chapter 552 of the Texas Government Code, Vendor certifies that Vendor shall: (1) preserve all contracting information related to this Agreement as provided by the records retention requirements applicable to TIPS or the purchasing TIPS Member for the duration of the Agreement; (2) promptly provide to TIPS or the purchasing TIPS Member any contracting information related to the Agreement that is in the custody or possession of Vendor on request of TIPS or the purchasing TIPS Member; and (3) on completion of the Agreement, either (a) provide at no cost to TIPS or the purchasing TIPS Member all contracting information related to the Agreement that is in the custody or possession of Vendor, or (b) preserve the contracting information related to the Agreement as provided by the records retention requirements applicable to TIPS or the purchasing TIPS Member.

When applicable, does Vendor certify?

6 **Certification Regarding Prohibition of Boycotting Certain Energy Companies (Tex. Gov. Code 2274)**

2

If (a) Vendor is not a sole proprietorship; (b) Vendor has ten (10) or more full-time employees; and (c) this Agreement or any Supplemental Agreement with certain public entities has a value of \$100,000 or more that is to be paid wholly or partly from public funds, the following certification shall apply; otherwise, this certification is not required.

Vendor certifies that Vendor, or any wholly owned subsidiary, majority-owned subsidiary, parent company, or affiliate of these entities or business associations, if any, do not boycott energy companies and will not boycott energy companies during the term of the Agreement or any applicable Supplemental Agreement.

For purposes of this certification the term “company” shall mean an organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or limited liability company, that exists to make a profit.

The term “boycott energy company” shall mean “without an ordinary business purpose, refusing to deal with, terminating business activities with, or otherwise taking any action intended to penalize, inflict economic harm on, or limit commercial relations with a company because the company (a) engages in the exploration, production, utilization, transportation, sale, or manufacturing of fossil fuel-based energy and does not commit or pledge to meet environmental standards beyond applicable federal and state law, or (b) does business with a company described by paragraph (a).” (See Tex. Gov. Code 809.001).

When applicable, does Vendor certify?

6 **Felony Conviction Notice - Texas Education Code 44.034**

3

Texas Education Code, Section 44.034, Notification of Criminal History, Subsection (a), states, "a person or business entity that enters into a contract with a school district must give advance notice to the district if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony."

Subsection (b) states, "a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract."

Subsection (c) states, "This section does not apply to a publicly held corporation."

Vendor certifies one of the following:

- A. My firm is a publicly held corporation; therefore, this reporting requirement is not applicable, or;
- B. My firm is not owned nor operated by anyone who has been convicted of a felony, or;
- C. My firm is owned or operated by the following individual(s) who has/have been convicted of a felony.

If Vendor responds with Option (C), Vendor is required to provide information in the next attribute.

64 Felony Conviction Notice - Texas Education Code 44.034 - Continued

If Vendor selected Option (C) in the previous attribute, Vendor must provide the following information herein:

1. Name of Felon(s)
2. The Felon(s) title/role in Vendor's entity, and
3. Details of Felon(s) Conviction(s).

65 Conflict of Interest Questionnaire Requirement

Vendor agrees that it has looked up, read, and understood the current version of Texas Local Government Code Chapter 176 which generally requires disclosures of conflicts of interests by Vendor hereunder if Vendor:

- (1) has an employment or other business relationship with a local government officer of our local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);
- (2) has given a local government officer of our local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or
- (3) has a family relationship with a local government officer of our local governmental entity.
- (4) Any other financial, commercial, or familial relationship with our local government that may warrant reporting under this statute.

Does Vendor certify that it has NO reportable conflict of interest?

66 Conflict of Interest Questionnaire Requirement - Form CIQ - Continued

If you responded "No, Vendor does not certify - VENDOR HAS CONFLICT" to the Conflict of Interest Questionnaire question above, you are required by law to fully execute and upload the form attachment entitled "Conflict of Interest Questionnaire - Form CIQ." If you accurately claimed no conflict above, you may disregard the form attachment entitled "Conflict of Interest Questionnaire - Form CIQ."
Have you uploaded this form if applicable?

67 Upload of Current W-9 Required

Vendors are required by TIPS to upload a current, accurate W-9 Internal Revenue Service (IRS) Tax Form for your entity. This form will be utilized by TIPS to properly identify your entity.

You must confirm that you are responding to this solicitation under your legal entity name. Go now to your Supplier Profile in this eBid System and confirm that your profile reflects your "Legal Name" as it is listed on your W9.

68 Regulatory Good Standing Certification

Does Vendor certify that its entity is in good standing with all government entities and agencies, whether local, state, or federal, that regulate any aspect of Vendor's field of work or business operations?

If Vendor selects "No", Vendor must provide explanation on the following attribute question.

6 **Regulatory Good Standing Certification - Explanation - Continued**

9

If Vendor responded to the prior attribute that "No", Vendor is not in good standing, Vendor must provide an explanation of that lack of good standing here for TIPS consideration.

No response

7 **Instructions Only - Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion**

0

Instructions for Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion

1. By answering yes to the next Attribute question below, the vendor and prospective lower tier participant is providing the certification set out herein in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and / or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participants," "person," "primary covered transaction," "principal," "proposal" and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction" without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and / or debarment.

7
1 **Suspension or Debarment Certification**

Read the instructions in the attribute above and then answer the following accurately.

Vendor certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

Does Vendor certify?

7
2 **Vendor Certification of Criminal History - Texas Education Code Chapter 22**

Texas Education Code Chapter 22 requires entities that contract with school districts to provide services to obtain criminal history record information regarding covered employees. Contractors must certify to the district that they have complied. Covered employees with disqualifying criminal histories are prohibited from serving at a school district pursuant to this law.

DEFINITIONS

Covered employees: Employees of a contractor or subcontractor who have or will have continuing duties related to the service to be performed at the District and have or will have direct contact with students. The District will be the final arbiter of what constitutes direct contact with students.

Disqualifying criminal history: Any conviction or other criminal history information designated by the District, or one of the following offenses, if at the time of the offense, the victim was under 18 or enrolled in a public school: (a) a felony offense under Title 5, Texas Penal Code; (b) an offense for which a defendant is required to register as a sex offender under Chapter 62, Texas Code of Criminal Procedure; or (c) an equivalent offense under federal law or the laws of another state.

Vendor certifies:

NONE (Section A): None of the employees of Vendor and any subcontractors are covered employees, as defined above. If this box is checked, I further certify that Contractor has taken precautions or imposed conditions to ensure that the employees of Vendor and any subcontractor will not become covered employees. Contractor will maintain these precautions or conditions throughout the time the contracted services are provided under this procurement.

OR

SOME (Section B): Some or all of the employees of Vendor and any subcontractor are covered employees. If this box is checked, I further certify that: (1) Vendor has obtained all required criminal history record information regarding its covered employees. None of the covered employees has a disqualifying criminal history; (2) If Vendor receives information that a covered employee subsequently has a reported criminal history, Vendor will immediately remove the covered employee from contract duties and notify the purchasing entity in writing within 3 business days; (3) Upon request, Vendor will provide the purchasing entity with the name and any other requested information of covered employees so that the purchasing entity may obtain criminal history record information on the covered employees; (4) If the purchasing entity objects to the assignment of a covered employee on the basis of the covered employee's criminal history record information, Vendor agrees to discontinue using that covered employee to provide services at the purchasing entity.

Which option does Vendor certify?

**7
3** Certification Regarding "Choice of Law" Terms with TIPS Members

Vendor agrees that if any "Choice of Law" provision is included in any sales agreement/contract between Vendor and a TIPS Member, that clause must provide that the "Choice of Law" applicable to the sales agreement/contract between Vendor and TIPS Member shall be the state where the TIPS Member operates unless the TIPS Member expressly agrees otherwise. Any TIPS Sale Supplemental Agreement containing a "Choice of Law" clause that conflicts with these terms is rendered void and unenforceable.

If Vendor disagrees, after this solicitation legally closes and TIPS begins evaluating Vendor's file, TIPS will provide Vendor with a draft Word Document version of the Vendor Agreement and will be instructed to include all requested negotiations as redline edits for TIPS consideration.

Does Vendor agree?

**7
4** Certification Regarding "Venue" Terms with TIPS Members

Vendor agrees that if any "Venue" provision is included in any sales agreement/contract between Vendor and a TIPS Member, that clause must provide that the "Venue" for any litigation or alternative dispute resolution is shall be in the state and county where the TIPS Member operates unless the TIPS Member expressly agrees otherwise. Any TIPS Sale Supplemental Agreement containing a "Venue" clause that conflicts with these terms is rendered void and unenforceable.

If Vendor disagrees, after this solicitation legally closes and TIPS begins evaluating Vendor's file, TIPS will provide Vendor with a draft Word Document version of the Vendor Agreement and will be instructed to include all requested negotiations as redline edits for TIPS consideration.

Does Vendor agree?

**7
5** Certification Regarding "Automatic Renewal" Terms with TIPS Members

Vendor agrees that no TIPS Sale may incorporate an "Automatic Renewal" clause that exceeds month to month terms with which the TIPS Member must comply. All renewal terms incorporated into a TIPS Sale Supplemental Agreement shall only be valid and enforceable when Vendor received written confirmation of acceptance of the renewal term from the TIPS Member for the specific renewal term. The purpose of this clause is to avoid a TIPS Member inadvertently renewing a Supplemental Agreement during a period in which the governing body of the TIPS Member has not properly appropriated and budgeted the funds to satisfy the Agreement renewal. Any TIPS Sale Supplemental Agreement containing an "Automatic Renewal" clause that conflicts with these terms is rendered void and unenforceable.

If Vendor disagrees, after this solicitation legally closes and TIPS begins evaluating Vendor's file, TIPS will provide Vendor with a draft Word Document version of the Vendor Agreement and will be instructed to include all requested negotiations as redline edits for TIPS consideration.

Does Vendor agree?

**7
6 Certification Regarding "Indemnity" Terms with TIPS Members**

Texas and other jurisdictions restrict the ability of governmental entities to indemnify others. Vendor agrees that if any "Indemnity" provision which requires the TIPS Member to indemnify Vendor is included in any sales agreement/contract between Vendor and a TIPS Member, that clause must either be stricken or qualified by including that such indemnity is only permitted, "to the extent permitted by the laws and constitution of [TIPS Member's State]" unless the TIPS Member expressly agrees otherwise. Any TIPS Sale Supplemental Agreement containing an "Indemnity" clause that conflicts with these terms is rendered void and unenforceable.

If Vendor disagrees, after this solicitation legally closes and TIPS begins evaluating Vendor's file, TIPS will provide Vendor with a draft Word Document version of the Vendor Agreement and will be instructed to include all requested negotiations as redline edits for TIPS consideration.

Does Vendor agree?

**7
7 Certification Regarding "Arbitration" Terms with TIPS Members**

Vendor agrees that if any "Arbitration" provision is included in any TIPS Sale agreement/contract between Vendor and a TIPS Member, that clause may **not** require that the arbitration is mandatory or binding. Vendor agrees that if any "Arbitration" provision is included in any TIPS Sale agreement/contract between Vendor and a TIPS Member, that clause provides for only voluntary and non-binding arbitration unless the TIPS Member expressly agrees otherwise. Any TIPS Sale Supplemental Agreement containing a "Arbitration" clause that conflicts with these terms is rendered void and unenforceable.

If Vendor disagrees, after this solicitation legally closes and TIPS begins evaluating Vendor's file, TIPS will provide Vendor with a draft Word Document version of the Vendor Agreement and will be instructed to include all requested negotiations as redline edits for TIPS consideration.

Does Vendor agree?

**7
8 2 CFR PART 200 AND FEDERAL CONTRACT PROVISIONS EXPLANATION**

TIPS and TIPS Members will sometimes seek to make purchases with federal funds. In accordance with 2 C.F.R. Part 200 of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (sometimes referred to as "EDGAR"), Vendor's response to the following questions labeled "2 CFR Part 200 or Federal Provision" will indicate Vendor's willingness and ability to comply with certain requirements which may be applicable to TIPS purchases paid for with federal funds, if accepted by Vendor.

Your responses to the following questions labeled "2 CFR Part 200 or Federal Provision" will dictate whether TIPS can list this awarded contract as viable to be considered for a federal fund purchase. **Failure to certify all requirements labeled "2 CFR Part 200 or Federal Provision" will mean that your contract is listed as not viable for the receipt of federal funds. However, it will not prevent award.**

If you do enter into a TIPS Sale when you are accepting federal funds, the contract between you and the TIPS Member will likely require these same certifications.

7 2 CFR Part 200 or Federal Provision - Vendor Willingness to Accept Federal Funds

This certification is not required by federal law. However, TIPS Members are public entities and qualifying non-profits which often receive federal funding and grants (ESSER, CARES Act, EDGAR, etc.) **Accepting such funds often requires additional required certifications and responsibilities for Vendor.** The following attribute questions include these required certifications. Your response to this questions, the following certifications, and other factors will determine whether your contract award will be deemed as eligible for federal fund expenditures by TIPS Members.

If awarded, is Vendor willing to accept payment for goods and services offered under this contract paid for by a TIPS Member with federal funds?

8 2 CFR Part 200 or Federal Provision - Contracts

Contracts for more than the simplified acquisition threshold currently set at \$250,000 (2 CFR § 200.320), which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

Notice: Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members reserve all rights and privileges under the applicable laws and regulations with respect to this procurement in the event of breach of contract by either party.

Does vendor agree?

8 2 CFR Part 200 or Federal Provision - Termination

Termination for cause and for convenience by the grantee or subgrantee including the manner by which it will be effected and the basis for settlement. (All contracts in excess of \$10,000)

Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members reserve the right to terminate any agreement in excess of \$10,000 resulting from this procurement process for cause after giving the vendor an appropriate opportunity and up to 30 days, to cure the causal breach of terms and conditions. ESC Region 8 and TIPS Members reserve the right to terminate any agreement in excess of \$10,000 resulting from this procurement process for convenience with 30 days notice in writing to the awarded vendor. The Vendor would be compensated for work performed and goods procured as of the termination date if for convenience of the ESC Region 8 and TIPS Members. Any award under this procurement process is not exclusive and the ESC Region 8 and TIPS reserves the right to purchase goods and services from other vendors when it is in the best interest of the ESC Region 8 and TIPS.

Does vendor agree?

8
2 **2 CFR Part 200 or Federal Provision - Clean Air Act**

Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

Pursuant to the Clean Air Act, et al above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members require that the proposer certify that during the term of an award by the ESC Region 8 and TIPS Members resulting from this procurement process the vendor agrees to comply with all of the above regulations, including all of the terms listed and referenced therein.

Does vendor agree?

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3 **2 CFR Part 200 or Federal Provision - Byrd Anti-Lobbying Amendment**

Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members require the proposer certify that during the term and during the life of any contract with ESC Region 8 and TIPS Members resulting from this procurement process the vendor certifies that it is in compliance with all applicable provisions of the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352).

Does Vendor agree?

8 4 2 CFR Part 200 or Federal Provision - Byrd Anti-Lobbying Amendment - Continued

Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts Exceeding \$100,000 in Federal Funds

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352). This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all covered subawards exceeding \$100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

Does Vendor certify that it has NOT lobbied as described herein?

8 5 2 CFR Part 200 or Federal Provision - Byrd Anti-Lobbying Amendment - Continued

If you answered "No, Vendor does not certify - Lobbying to Report" to the above attribute question, you must download, read, execute, and upload the attachment entitled "Disclosure of Lobbying Activities - Standard Form - LLL", as instructed, to report the lobbying activities you performed or paid others to perform.

8 6 2 CFR Part 200 or Federal Provision - Federal Rule

Compliance with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h)), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15). (Contracts, subcontracts, and subgrants of amounts in excess of \$100,000)

Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members requires the proposer certify that in performance of the contracts, subcontracts, and subgrants of amounts in excess of \$250,000, the vendor will be in compliance with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h)), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15).

Does vendor certify compliance?

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2 CFR Part 200 or Federal Provision - Procurement of Recovered Materials

A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include: (1) procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; (2) procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

Does vendor certify that it is in compliance with these provisions?

8
8

2 CFR Part 200 or Federal Provision - Rights to Inventions

If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

Pursuant to the above, when the foregoing applies to ESC Region 8 and TIPS Members, Vendor certifies that during the term of an award resulting from this procurement process, Vendor agrees to comply with all applicable requirements as referenced in the Federal rule above.

Does vendor certify?

8 2 CFR Part 200 or Federal Provision - Domestic Preferences for Procurements and Compliance with
9 Buy America Provisions

As appropriate and to the extent consistent with law, TIPS Member Customers, to the greatest extent practicable under a Federal award, may provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). Vendor agrees that the requirements of this section will be included in all subawards including all contracts and purchase orders for work or products under this award, to the greatest extent practicable under a Federal award. For purposes of 2 CFR Part 200.322, "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States. Moreover, for purposes of 2 CFR Part 200.322, "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum, plastics and polymer-based products such as polyvinyl chloride pipe, aggregates such as concrete, glass, including optical fiber, and lumber.

Vendor certifies that it is in compliance with all applicable provisions of the Buy America Act. Purchases made in accordance with the Buy America Act must still follow the applicable procurement rules calling for free and open competition. For purposes of 2 CFR Part 200.322,

"Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

"Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, Vendor certifies that to the greatest extent practicable Vendor will provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products).

Does Vendor Certify?

Yes

9 2 CFR Part 200 or Federal Provision - Ban on Foreign Telecommunications

ESC 8 and TIPS Members are prohibited from obligating or expending Federal financial assistance, to include loan or grant funds, to: (1) procure or obtain, (2) extend or renew a contract to procure or obtain, or (3) enter into a contract (or extend or renew a contract) to procure or obtain, equipment, services, or systems that use “covered telecommunications” equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. “Covered telecommunications” equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities), and physical security surveillance of critical infrastructure and other national security purposes, and video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities) for the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes detailed in 2 CFR § 200.216.

Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, Vendor certifies that Vendor will not purchase equipment, services, or systems that use “covered telecommunications”, as defined by 2 CFR §200.216 equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

Does vendor certify?

9 2 CFR Part 200 or Federal Provision - Contract Cost & Price

For contracts more than the simplified acquisition threshold currently set at \$250,000, a TIPS Member may, in very rare circumstances, be required to negotiate profit as a separate element of the price pursuant to 2 C.F.R. 200.324(b). Under those circumstances, Vendor agrees to provide information and negotiate with the TIPS Member regarding profit as a separate element of the price. However, Vendor certifies that the total price charged by the Vendor shall not exceed the Vendor’s TIPS pricing and pricing terms proposed.

Does Vendor certify?

9 2 CFR Part 200 or Federal Provision - Equal Employment Opportunity

Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of “federally assisted construction contract” in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 CFR part 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”

Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members on any federally assisted construction contract, the equal opportunity clause is incorporated by reference here.

Does Vendor Certify?

9 3 2 CFR Part 200 or Federal Provision - Davis Bacon Act Compliance

Texas Statute requires compliance with Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146- 3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non- Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

Pursuant to state and federal requirements, Vendor certifies that it will be in compliance with all applicable Davis-Bacon Act provisions if/when applicable.

Does Vendor certify?

9 4 2 CFR Part 200 or Federal Provision - Contract Work Hours and Safety Standards

Where applicable, all contracts awarded by ESC 8 and TIPS Members in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, Vendor certifies that during the term of an award for all contracts resulting from this procurement process, Vendor will be in compliance with all applicable provisions of the Contract Work Hours and Safety Standards Act.

Does Vendor certify?

2 CFR Part 200 or Federal Provision - FEMA Fund Certification & Certification of Access to Records

If and when Vendor accepts a TIPS purchase paid for in full or part with FEMA funds, Vendor certifies that:

(1) Vendor agrees to provide the TIPS Member, the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representatives access to and rights to reproduce any books, documents, papers, and records of the Contractor which are directly pertinent to this contract, or any contract resulting from this procurement, for the purposes of making audits, examinations, excerpts, and transcriptions. This right also includes timely and reasonable access to Vendor's personnel for the purpose of interview and discussion relating to such documents. Vendor agrees to provide the FEMA Administrator or an authorized representatives access to construction or other work sites pertaining to the work being completed under the contract. Vendor acknowledges and agrees that no language in this contract or the contract with the TIPS Member is intended to prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States.

(2) The Vendor shall not use the Department of Homeland Security's seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval.

(3) The Vendor will comply with all applicable Federal law, regulations, executive orders, FEMA policies, procedures, and directives.

(4) The Federal Government is not a party to this contract and is not subject to any obligations or liabilities to the non-Federal entity, contractor, or any other party pertaining to any matter resulting from the contract.

(5) The Vendor acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the Vendor's actions pertaining to this contract.

Does Vendor certify?

2 CFR Part 200 or Federal Provision - Certification of Compliance with the Energy Policy and Conservation Act

When appropriate and to the extent consistent with the law, Vendor certifies that it will comply with the Energy Policy and Conservation Act (42 U.S.C. 6321 et seq; 49 C.F.R. Part 18) and any state mandatory standards and policies relating to energy efficiency which are contained in applicable state energy conservation plans issued in compliance with the Act.

Does Vendor certify?

97 2 CFR Part 200 or Federal Provision - Certification of Compliance with Never Contract with the Enemy

Where applicable, all contracts awarded by ESC 8 and TIPS Members in excess of \$50,000.00, within the period of performance, and which are performed outside of the United States, including U.S. territories, are subject to the regulations implementing Never Contract with the Enemy in 2 CFR part 183. Per 2 CFR part 183, in the situation specified, ESC 8 and TIPS Members shall terminate any contract or agreement resulting from this procurement which violates the Never Contract with the Enemy regulation in 2 CFR part 183, including if Vendor is actively opposing the United States or coalition forces involved in a contingency operation in which members of the the Armed Forces are actively engaged in hostilities. Vendor certifies that it is neither an excluded entity under the System for Award Management (SAM) nor Federal Awardee Performance and Integrity Information System (FAPIS) for any contract terminated due to Never Contract with the Enemy as a Termination for Material Failure to Comply.

Does Vendor certify?

98 2 CFR Part 200 or Federal Provision - Certification of Compliance with EPA Regulations

For contracts resulting from this procurement, in excess of \$100,000.00 and paid for with federal funds, Vendor certifies that Vendor will comply with all applicable standards, orders, regulations, and/or requirements issued pursuant to the Clean Air Act of 1970, as amended (42 U.S.C. 1857(h)), Section 508 of the Clean Water Act, as amended (33 U.S.C. 1368), Executive Order 117389 and Environmental Protection Agency Regulation, 40 CFR Part 15.

Does Vendor certify?

99 2 CFR Part 200 or Federal Provision - Record Retention Requirements

For contracts resulting from this procurement, paid for by ESC 8 or TIPS Members with federal funds, Vendor certifies that Vendor will comply with the record retention requirements detailed in 2 CFR § 200.334. Vendor certifies that Vendor will retain all records as required by 2 CFR § 200.334 for a period of three years after final expenditure or financial reports, as applicable, and all other pending matters are closed.

Does Vendor certify?

100 2 CFR Part 200 or Federal Provision - Subcontracting and Affirmative Steps for Small and Minority Businesses, Women's Business Enterprises, and Labor Surplus Area Firms.

Do you ever anticipate the possibility of subcontracting any of your work under this award if you are successful?

If you respond "Yes", you must respond to the following attribute question accurately. If you respond "No", you may skip the following attribute question.

1
0
1

2 CFR Part 200 or Federal Provision - If "Yes" Response to Above Attribute - Continued - Subcontracting and Affirmative Steps for Small and Minority Businesses, Women's Business Enterprises, and Labor Surplus Area Firms.

Only respond to this question if you responded "Yes" to the attribute question directly above. Skip this question if you responded "No" to the attribute question directly above.

Does Vendor certify that it will follow the following affirmative steps? Federal Regulation 2 CFR §200.321 Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms. (a)The non-Federal entity must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

(b) Affirmative steps must include:

- (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
- (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce ; and
- (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs(1) through (5) of this section.

Does Vendor certify?

1
0
2

ACKNOWLEDGMENT & BINDING CORPORATE AUTHORITY

By submitting this proposal, the individual(s) submitting on behalf of the Vendor certify that they are authorized by Vendor to complete and submit this proposal on behalf of Vendor and that this proposal was duly submitted on behalf of Vendor by authority of its governing body, if any, and within the scope of its corporate powers.

Vendor further certifies that it has read, examined, and understands all portions of this solicitation including but not limited to all attribute questions, attachments, solicitation documents, bid notes, and the Vendor Agreement(s). Vendor certifies that, if necessary, Vendor has consulted with counsel in understanding all portions of this solicitation.

TIPS Synthetic Turf or Natural Sports Fields, Grounds Courts	Hellas Construction, Inc.
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TIPS REFERENCE FORM

All requested information must be typed and uploaded in Excel format. TIPS will reach out via the emails provided so please ensure that they are typed and accurate. Do not handwrite or upload in any format other than Excel. Emails provided must be current and active. Do not include TIPS/Region 8 employees as a reference. The entities that you provide must be paying customers, not affiliates/partners/manufacturers/resellers, etc.

You must provide below at least five (5) references from five different entity customers, preferably government or non-profit entities, who have purchased goods or services from your vendor entity within the last three years.

Customer Entity Name	Customer Contact Name	Valid Contact Email	Valid Contact Phone
Example: ABC University	Director John Doe	jdoe@abcuniversity.edu	800-111- 2222
Pasadena Independent School District	Ruberto Jaso, Athletic Department	rjaso@pasadenaisd.org	281-935-4894
Bridge City ISD	Mike Kelly, Superintendent	mike.kelly@bridgecityisd.net	254-981-6951
Pealand ISD	Ben Pardo, Athletic Director	pardob@pearlandisd.org	281-386-6671
Canyon ISD	Toby Tucker, Athletic Director	toby.tucker@canyonisd.net	806-676-8212
Amarillo ISD	Brad Thiessen, Athletic Director	brad.thiessen@amaisd.org	806-584-1871
Wichita Falls ISD	Scott Hafley, Athletic Director	shafley@wfisd.net	817-343-8898
Bushland ISD	Josh Reynolds, Athletic Director	josh.reynolds@bushlandisd.net	805-346-1209
Big Spring ISD	Jay McWilliams, Superintendent	jmcwilliams@bsisd.esc18.net	432-264-3600
Lubbock-Cooper ISD	Keith Bryant, Superintendent	kbryant@lcisd.net	806-863-7100
Denver City ISD	Dr. Patrick Torres, Superintendent	patrick.torres@dcisd.org	972-345-0994
Rockwall ISD	Russ Reeves, Athletic Director	russ.reeves@rockwallisd.net	469-698-7364 ext 736
McKinney ISD	Shawn Pratt, Asst Superintendent	spratt@mckinneyisd.net	469-302-4095
Northwest ISD	Joel Johnson, Executive Director of A	joel.johnson@nisdtx.org	817-698-1011
Sunnyvale ISD	John Settle, Athletic Director	john.settle@sunnyvaleisd.com	972-203-4600 / 469-6
Lovejoy ISD	Chris Ross, Athletic Director	chris_ross@lovejoyisd.net	469-742-8000 / 512-6

REQUIRED CONFIDENTIALITY CLAIM FORM

(VENDOR MUST COMPLETE THE FOLLOWING VENDOR INFORMATION)

Vendor Entity Name: Hellas Construction, Inc.

Vendor Authorized Signatory Name: Saulo Hernandez

Vendor Authorized Signatory Title: Director of Estimating

Vendor Authorized Signatory Email: shernandez@hellasconstruction.com

Vendor Address: 12000 West Parmer Lane

City: Austin State: TX Zip Code: 78613

Vendor agrees that it is voluntarily providing its data (including but not limited to: Vendor information, Vendor documentation, Vendor’s proposal, Vendor pricing submitted or provided to TIPS, TIPS contract documents, TIPS correspondence, Vendor logos and images, Vendor’s contact information, Vendor’s brochures and commercial information, Vendor’s financial information, Vendor’s certifications, and any other Vendor information or documentation submitted to TIPS by Vendor and its agents) (Hereinafter, “Vendor Data”) to TIPS. Vendor understands and agrees that TIPS is a government entity subject to public information laws including but not limited to Texas Government Code (TGC) Chapter 552. Vendor agrees that regardless of confidentiality designations herein, Vendor’s submission of a proposal constitutes Vendor’s consent to the disclosure and release of Vendor’s Data and comprehensive proposal, including any information deemed confidential or proprietary herein, to and by TIPS Members.

Notwithstanding the foregoing permissible release to TIPS Members, if Vendor considers any portion of Vendor’s proposal to be otherwise confidential and not subject to public disclosure pursuant to public information laws, including but not limited to TGC Chapter 552, Vendor must properly execute **Option 1 only** below, attach to this PDF all documents and information that Vendor deems confidential, and upload the consolidated documentation. Regardless of the Option selected below, this form must be completed and uploaded to the “Response Attachments” section of the eBid System entitled “Required Confidentiality Claim Form.” Execution and submission of this form is the sole indicator of whether Vendor considers any Vendor Data confidential in the event TIPS receives a request, a Public Information Request, or subpoena. If TIPS receives a request, any responsive documentation not deemed confidential by you through proper execution of Option 1 of this form will be automatically released. For information deemed confidential by you through proper execution of Option 1 of this form, TIPS will follow procedures of controlling statute(s) regarding withholding that documentation and shall not be liable for any release of information required by law, including Attorney General opinion or court order.

(VENDOR MUST COMPLETE ONE OF THE TWO OPTIONS AND UPLOAD IN THE EBID SYSTEM)

OPTION 1 – DESIGNATING CONFIDENTIAL MATERIALS – YES, VENDOR HAS ATTACHED CONFIDENTIAL MATERIALS

(Confirm each bullet point and sign below)

- Vendor claims some Vendor Data confidential to the extent permitted by TGC Chapter 552 and other applicable law.
- Vendor attached to this PDF all potentially confidential Vendor Data and listed the number of attached pages below.
- Vendor’s authorized signatory has signed below and shall upload this document in the proper location in the eBid System.
- Vendor agrees that TIPS shall not be liable for any release of confidential information required by law.

Number of pages attached deemed confidential: _____

Authorized Signature: _____

OPTION 2 – WAIVER OF CONFIDENTIALITY – NO, VENDOR HAS NOT ATTACHED CONFIDENTIAL MATERIALS

(Confirm each bullet point and sign below)

By signing for Option 2 below, Vendor expressly waives any confidentiality claim for all Vendor Data submitted in relation to this proposal and resulting contract. Vendor confirms that TIPS may freely release Vendor Data submitted in relation to this proposal or resulting contract to any requestor. Vendor agrees that TIPS shall not be responsible or liable for any use or distribution of Vendor Data by TIPS or TIPS Members.

- Vendor’s authorized signatory has signed below and shall upload this document in the proper location in the eBid System.
- Vendor agrees that TIPS shall not be liable for any release of confidential information required by law.

Authorized Signature: Saulo Hernandez Digitally signed by Saulo Hernandez
Date: 2023.03.09 13:30:16 -06'00'

VENDOR SUPPLEMENTAL INFORMATION

TIPS permits Vendors to submit supplemental documentation and information (“Vendor Supplemental Information”) with their proposals to display to TIPS Member Customers their qualifications, offerings, and special terms. The following documents are for marketing and informational purposes only. They are not terms of Vendor’s TIPS Contract. If the Vendor Supplemental Information herein contains any warranties, terms, or conditions, the TIPS Member Customer may review and determine whether or not those are applicable and acceptable for any TIPS purchase before proceeding. If the Vendor Supplemental Information contains any licenses or certificates, TIPS encourages the TIPS Member Customer to ensure current accuracy at the time of a TIPS purchase.



Below are links to information on our products and services offering:

Sports Construction

<http://www.hellasconstruction.com/Services/Sports-Construction/>

Facilities and Essentials

<http://www.hellasconstruction.com/Services/Facility-Construction/>

Synthetic Turf

<http://www.hellasconstruction.com/Products/Turf/>

<http://www.hellasconstruction.com/Services/Field-Installation/>

Manufacturing

<http://www.hellasconstruction.com/Services/Manufacturing/>

Running Tracks

<http://www.hellasconstruction.com/Products/Track/>

<http://www.hellasconstruction.com/Services/Track-Installation/>

Courts

<http://www.hellasconstruction.com/Products/Tennis/>

<http://www.hellasconstruction.com/Services/Post-Tension/>

<http://www.hellasconstruction.com/Services/Court-Installation/>

Natural Grass Fields

<http://www.hellasconstruction.com/sod/>

Maintenance

<http://www.hellasconstruction.com/Services/Service-Maintenance/>



H
HEADQUARTERS

- HELLAS OPERATIONS
- HELLAS MANUFACTURING
- HELLAS YARDS
- HELLAS LANDSCAPE DEPARTMENT
- HELLAS LANDSCAPE WHOLESALE

AT HELLAS CONSTRUCTION OUR BUSINESS IS
QUALITY SPORTS CONSTRUCTION



- MANUFACTURING
- DESIGN / BUILD
- CONSTRUCTION
- TURF
- TRACK
- COURT SURFACES
- SERVICE & MAINTENANCE
- SPORTS LIGHTING

BUILDING FOR SPORTS FROM START TO FINISH

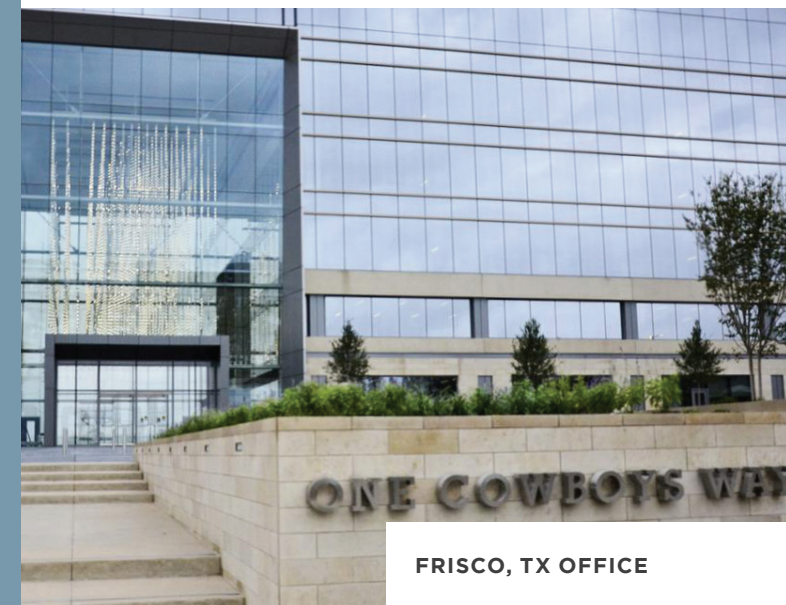
EXPERIENCE | STABILITY | SECURITY | ON TIME DELIVERY

ABOUT HELLAS CONSTRUCTION

HELLAS CONSTRUCTION, INC., based in Austin, TX, is the complete, one-stop solution for sports construction nationwide. Since the company's inception, Hellas has impacted millions of K-12 students by creating safe and predictable places to play. Hellas delivers uncompromised service to each client, from high schools to professional sports teams. Hellas delivers on time, every time, for every client.



AUSTIN, TX HEADQUARTERS



FRISCO, TX OFFICE



HOUSTON, TX OFFICE



HELLAS SUPERINTENDENTS

1000+ EMPLOYEES



SAN ANTONIO, TX OFFICE



EL PASO, TX OFFICE



PHOENIX, AZ OFFICE



LAS VEGAS, NV OFFICE



YOUNGSTOWN, OH OFFICE



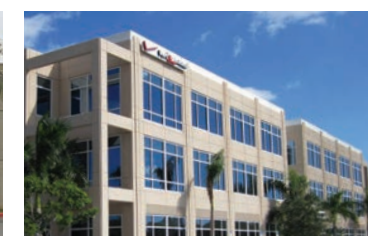
WICHITA, KS OFFICE



SEATTLE, WA OFFICE



SAN DIEGO, CA OFFICE



MIAMI, FL OFFICE

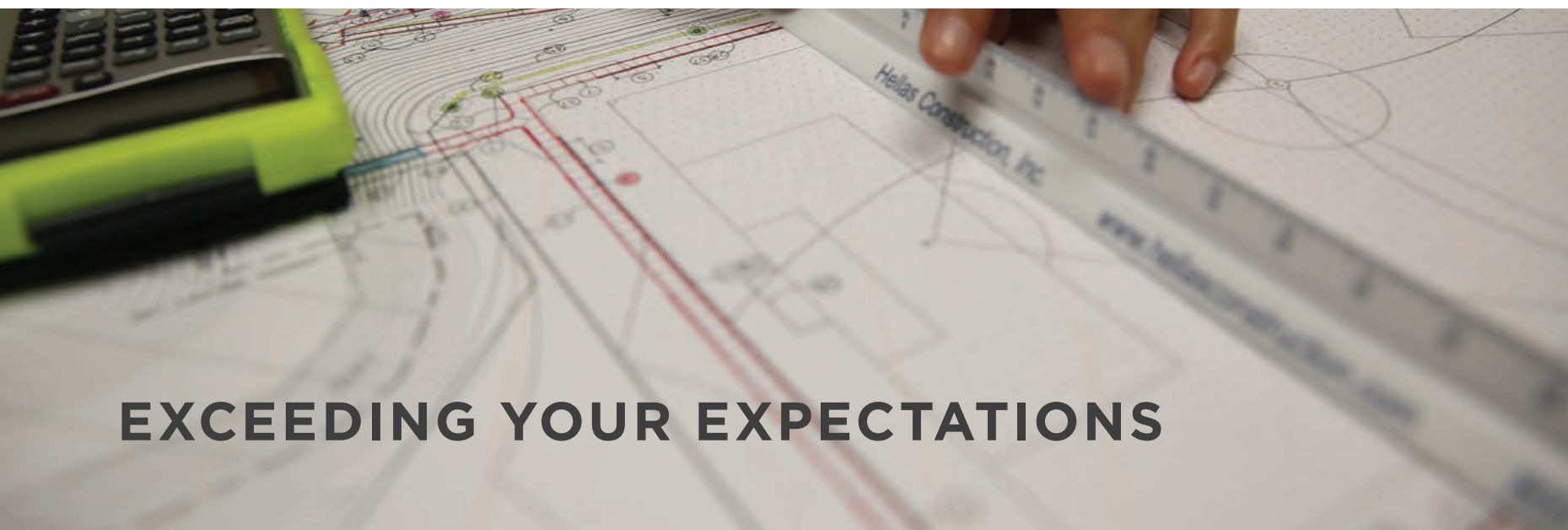


DESIGN / BUILD



YOUR SINGLE SOURCE FOR SPORTS FACILITIES

CORNERSTONE CHRISTIAN SCHOOL - ATHLETIC FACILITIES
SAN ANTONIO, TX



EXCEEDING YOUR EXPECTATIONS

The Design/Build delivery method is growing in popularity nationwide. Significant cost and time savings are achieved because the project owner, contractor, and design team collaborate from the start, reducing inefficiencies. These savings enable the owner to maximize the budget, delivering more amenities to the community.

Hellas Construction brings together all its resources in the Design/Build process. Our on-staff engineers can turn your facility dreams to reality. The Design/Build procurement method provides one point of contact to seamlessly and quickly design, manage, and execute your project.



SPORTS PROJECT OF THE YEAR
2018 AWARD WINNER



3D RENDERING

CITY OF PORTLAND - SPORT COMPLEX
PORTLAND, TX

1000+

PIECES OF
CONSTRUCTION
EQUIPMENT

CONSTRUCTION



LARGEST SPORTS CONSTRUCTION COMPANY IN NORTH AMERICA

Our people are experts in building the right foundation and installing quality sports surfaces, having successfully completed over 3,000 projects. Hellas has the infrastructure and capability to run more than 125 projects simultaneously.

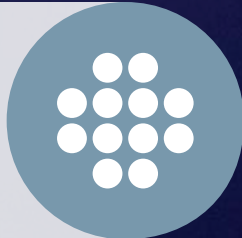


OUR BEST ASSET - OUR PEOPLE

Sports construction requires in-depth knowledge of athletic performance, durability requirements, and unique specifications. With ASBA-certified turf, track and tennis court builders on staff, our team is made up of people who have been in the business for decades.



SPORTS LIGHTING



BIG FOOT HIGH SCHOOL - ATHLETIC COMPLEX
WALWORTH, WI

IN THE SPOTLIGHT

Hellas Construction is the only sports construction company with a dedicated Lighting Division. Hellas can handle all athletic venue electrical needs – from retrofits to Design/Build services on new construction projects. Hellas partners with lighting manufacturers across the industry to provide its clients their choice of state-of-the-art lighting systems.



CORNERSTONE CHRISTIAN SCHOOLS
SAN ANTONIO, TX

AREAS OF EXPERTISE

- Design-build services, including retrofit design or new construction
- Pole design and installation
- Precise light laser aiming
- Underground conduit installation by means of trenching or boring
- Electrical design and wiring
- Foundation drilling including rock excavation, casing or slurry
- Warranty service



HARD ROCK STADIUM - MIAMI OPEN
MIAMI GRADENS, FL



UNIVERSITY OF OKLAHOMA
NORMAN, OK



ST. PIUS X HIGH SCHOOL
HOUSTON, TX



HOME OF THE DALLAS COWBOYS - AT&T STADIUM
ARLINGTON, TX



TURF SYSTEMS



SULPHUR HIGH SCHOOL
SULPHUR, LA



FAYETTEVILLE ISD
FAYETTEVILLE, AR



BAKER PARK
LAS VEGAS, NV



INDEPENDENCE HIGH SCHOOL
FRISCO, TX

Hellas excels at building the right foundation for your synthetic turf field. Hellas installs its own unique and proprietary turf systems to create uniform, predictable places to play for athletes across the country.

AT THE TOP OF THE GAME®

Hellas builds, manufactures, and installs synthetic turf fields for high schools, colleges and professional sports franchises nationwide, ensuring that each client receives unparalleled customer service and attention to detail.



matrix^H TURF



BOBBY MORROW STADIUM
SAN BENITO, TX



epiQ TRACKS®



SOUTHEAST OF SALINE HIGH SCHOOL
GYPSUM, KS



PRAIRIE VIEW A&M UNIVERSITY - PANTHER TRACK STADIUM
PRAIRIE VIEW, TX

FASTER. SMARTER. STRONGER.

When it comes to tracks, Hellas has perfected the installation process. Hellas' epiQ Tracks® is a complete family of running track systems designed to meet every level of performance, from grade schools to Olympic-caliber facilities.



TUPELO HIGH SCHOOL
TUPELO, MS

No matter the climate, budget or deadline, you can count on the durability, performance, and longevity of a Hellas track. With quality raw materials and eco-friendly manufacturing processes, the epiQ Track® systems are the best choice.

TPS[®] COURT SURFACES



ANNA ISD - SPORTS COMPLEX
ANNA, TX



PRECISE. TRUSTED. DURABLE.

TPS[®] Court Surfaces are suitable for a wide variety of surfaces, including tennis, futsal, pickleball, basketball and multi-sport courts. Each TPS[®] Surface project is custom-designed to each client's needs. Hellas manufactures its own court coatings and specializes in the construction of post-tension concrete bases. Hellas products and procedures deliver first-class facilities.



EDMOND TENNIS CENTER - FROM START TO FINISH
EDMOND, OK



HARVEY PARK
KEARNEY, NE



PRESTON PARK
AUSTIN, TX



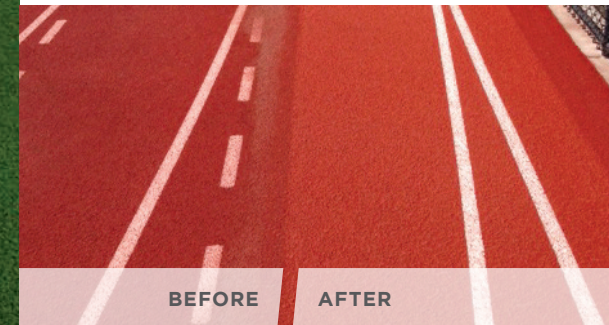
A TRACK RECORD FOR SERVICE.

Hellas Construction offers maintenance services to protect and prolong the life of your epiQ Tracks®. Our professional cleaning machine revitalizes tracks by applying a cleaning solution while it loosens and vacuums up dirt and debris. Routine maintenance of your epiQ track reduces wear, improving the longevity and appearance of the surface.



SERVICE & MAINTENANCE

CLEAN SWEEP®



GOOD SERVICE. GREAT SURFACE.

Hellas has the dedicated maintenance crews and specialized equipment required to get your field ready for game day. Our maintenance experts provide a range of services that will prolong the life of your field, including grooming, small repairs, infill replenishment, Gmax testing, and field sanitization.



LONGER TURF LIFE. CLEANER SURFACE. BETTER GAME.

LONGER USE. CLEANER & SAFER SURFACE.



epiQ TRACKS®

CLEANING SYSTEM

WE BUILD COMMUNITIES... ONE PROJECT AT A TIME.



"Hellas has proven itself to be a stellar turn-key sports facility contractor that offers its own innovative product selections. There is no question that Hellas goes the extra mile to ensure it delivers for its clients."

- Juan Cabrerias, Superintendent, El Paso ISD



MANUFACTURING



DESIGN / BUILD



CONSTRUCTION



TURF



TRACK



COURT SURFACES



SERVICE & MAINTENANCE



SPORTS LIGHTING

PROFESSIONAL TEAMS

DALLAS COWBOYS

AT&T STADIUM
FORD CENTER AT THE STAR
SPORTS THERAPY & RESEARCH FACILITY AT THE STAR

HOUSTON TEXANS

NRG STADIUM
HOUSTON METHODIST TRAINING CENTER

JACKSONVILLE JAGUARS

DAILY'S PLACE FLEX FACILITY
Indoor Practice Facility

LOS ANGELES RAMS/
LOS ANGELES CHARGERS
SoFi STADIUM

MIAMI DOLPHINS

BAPTIST HEALTH TRAINING FACILITY AT
Nova Southeastern University (2017)
BAPTIST HEALTH TRAINING COMPLEX AT
Miami Gardens (2021)

LAS VEGAS RAIDERS

ALLEGIAN STADIUM
INTERMOUNTAIN HEALTHCARE
PERFORMANCE CENTER AT
Las Vegas Raiders Headquarters

1250+ EMPLOYEES



HELLAS EMPLOYEES

Hellas Construction prides itself on being made up of experts who have been involved in the sports construction industry for decades. They bring deep knowledge of athletic performance, product durability, and unique project specifications.

1000+ PIECES OF CONSTRUCTION EQUIPMENT



THE ABILITY TO HANDLE MORE THAN
100+ PROJECTS
AT THE SAME TIME



LARGEST SPORTS CONSTRUCTION COMPANY IN NORTH AMERICA

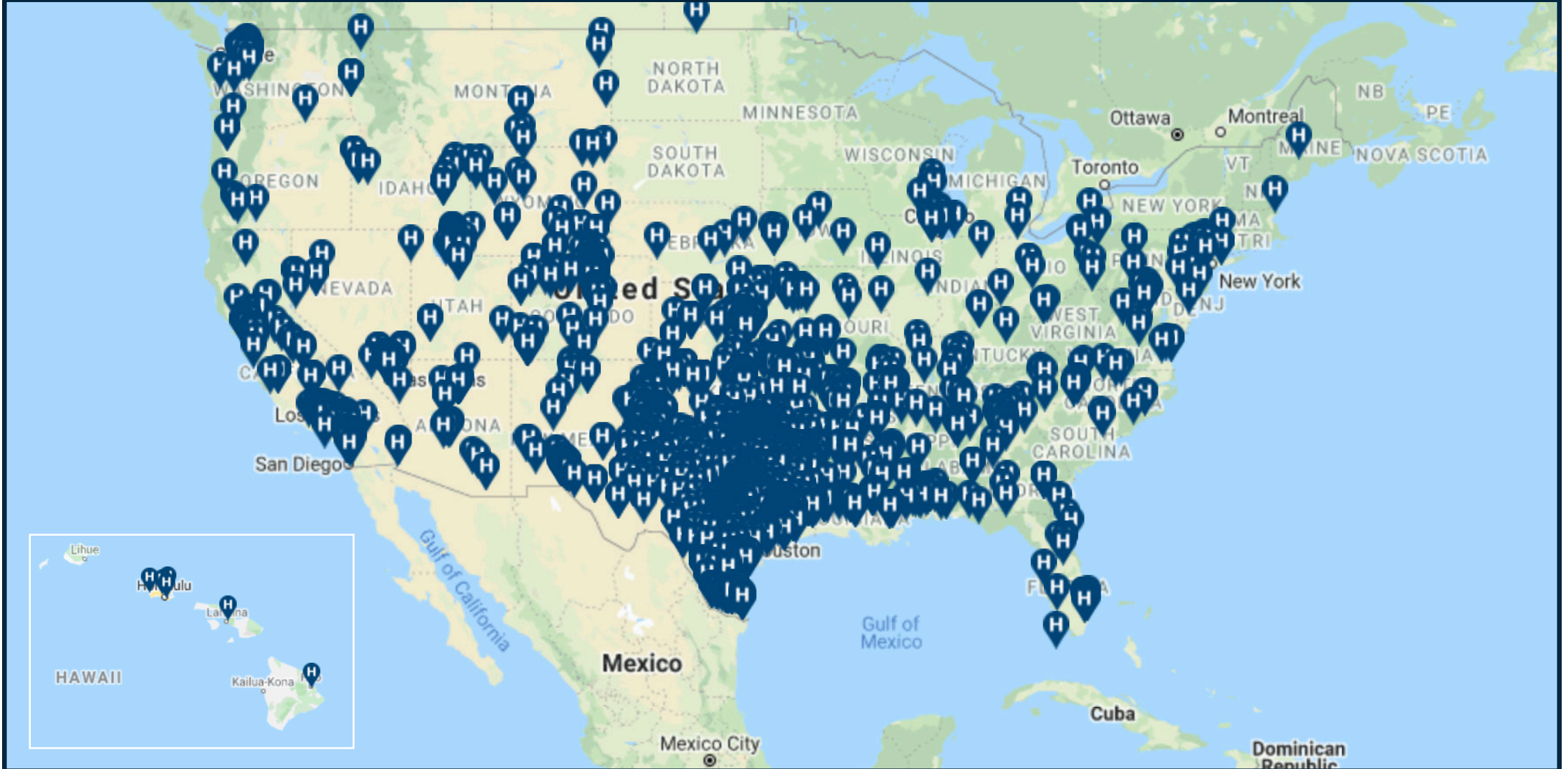


LOCAL HELLAS OFFICES TO SUPPORT OUR CUSTOMERS



MANUFACTURED, PRIVATELY OWNED AND OPERATED IN THE USA

500+ YEARLY PROJECTS OF VARIOUS SIZES ACROSS THE U.S.



AWARDS AND RECOGNITIONS

2015

ASSOCIATE MEMBER

Reed J. Seaton - CEO
Texas High School Athletic Directors Association



FIELD BUILDER OF THE YEAR

Distinguished Sports Field Facility Award
Clyde Abshier Stadium, Deer Park, TX



Distinguished Multi-Purpose Turf Facility Award

Sharyland Stadium, Mission, TX

Distinguished Sports Field Facility Award

Barry Field, Hondo, TX

Distinguished Single Field Facility Award

Oaks Christian High School, Westlake Village, CA

American Sport Builder Association - ASBA

2016

INC. 5000 LIST OF AMERICA'S FASTEST GROWING COMPANIES

Inc.



2018

EY ENTREPRENEUR OF THE YEAR WINNER

Reed J. Seaton - CEO
Austin Business Journal



MULTI-FIELD FACILITY AWARD WINNER

Municipal Park & Sports Complex,
City of Portland, TX
American Sport Builder Association - ASBA



SPORTS PROJECT OF THE YEAR AWARD

Municipal Park & Sports Complex,
City of Portland, TX
Synthetic Turf Council



2019

TOP 600 SPECIALTY CONTRACTOR

Ranked Number 143
Engineering News-Record



2020

INC. 5000 LIST OF AMERICA'S FASTEST GROWING COMPANIES

Inc.



AUSTIN-AREA COMMERCIAL CONSTRUCTION COMPANIES

Ranked Number 9
Austin Business Journal



JUDGE - EY ENTREPRENEUR OF THE YEAR

Reed J. Seaton - CEO
Austin Business Journal



2020

TOP 600 SPECIALTY CONTRACTOR

Ranked Number 102
Engineering News-Record



SPORTS PROJECT OF THE YEAR AWARD - MULTI-FIELD

Berl Huffman Champion Soccer Fields
City of Lubbock, TX
Synthetic Turf Council



2021

INC. 5000 LIST OF AMERICA'S FASTEST GROWING COMPANIES

Inc.



INC. BEST-LED COMPANIES OF 2021

Listed
Inc.



TOP 600 SPECIALTY CONTRACTOR

Ranked Number 65
Engineering News-Record





Hellas provides the following warranties on its workmanship and products manufactured by Hellas:

Construction	One year
Cushdrain®	Twenty-five years
Synthetic Turf Surfaces	Eight years
New Polyurethane Running Track Surfaces	Five Years
Polyurethane re-topping of existing track surface	One Year
Latex running track surfaces	Three Years
Tennis Surface	One Year

Please see sample warranties and maintenance manuals that follow for construction, synthetic turf, running tracks and tennis courts.



WARRANTY FOR CONSTRUCTION

BETWEEN the Owner:

Name: SAMPLE
Address:
City, State, Zip:

And Contractor:

Hellas Guarantee Corp. (HGC)
12000 West Parmer Lane
Austin, TX 78613

Telephone: 512-250-2910
Fax: 512-250-1960

Project -

Project Location –

Warranty

Upon receipt of full payment for the value of this contract, HGC will warrant its workmanship against defects for a period of one (1) year from the effective date. This warranty shall apply only to conditions caused by defective workmanship furnished by Hellas Construction, Inc.

DISCLAIMER OF IMPLIED WARRANTIES

THERE ARE NO WARRANTIES WHICH EXTEND BEYOND THE WARRANTY DESCRIBED IN THE PRECEDING SECTION. ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE ARE EXCLUDED AND DISCLAIMED.

Hellas Guarantee Corp.

By: _____
Signature

Date: _____

Print

Title: _____

OWNER hereby accepts this contract and authorizes Contractor to complete the work and agrees to the payments terms as set forth herein.

OWNER NAME – SAMPLE

By: _____
Signature

Date: _____

Print

Title: _____

SYNTHETIC TURF

MANUFACTURER'S LIMITED WARRANTY

HELLAS CONSTRUCTION INC., HEREBY WARRANTS THAT ITS SYNTHETIC TURF SURFACE, SUBJECT TO THE LIMITATIONS AND CONDITIONS SET FORTH BELOW, WILL FOR A PERIOD OF EIGHT YEARS FROM THE DATE OF SUBSTANTIAL COMPLETION, REMAIN SERVICEABLE AS A SPORTS FIELD SUITABLE FOR SOCCER, FOOTBALL AND OTHER SPORT RELATED ACTIVITIES APPROVED IN WRITING BY HELLAS CONSTRUCTION INC.

THIS WARRANTY COVERS: *DEFECTS IN EITHER MATERIALS OR WORKMANSHIP* RESULTING IN PREMATURE WEAR, DURING NORMAL AND ORDINARY USE OF THE PRODUCT WITHIN EIGHT YEARS FROM THE DATE OF COMPLETION OF THE INSTALLATION.

FURTHER, THE TURF FIBERS SHALL NOT WEAR OR DEGRADE IN WEIGHT DUE TO ULTRAVIOLET LIGHT EXPOSURE BY MORE THAN AN AVERAGE 12 % (TWELVE PERCENT) PER YEAR DURING THE AFOREMENTIONED TIME PERIOD NOR WILL THE COLOR OF THE TURF FIBERS FADE IN A NON-UNIFORM MANNER (EXCEPT AS AFFECTED BY CHANGES IN TEXTURE RESULTING FROM NORMAL MATTING, COMPRESSION, TRAFFIC PATTERNS, MISUSE, FAILURE TO PROPERLY MAINTAIN OR FROM SOILING/STAINING). COLORS COVERED UNDER WARRANTY INCLUDE HELLAS CONSTRUCTION INC., STANDARD COLORS (GREEN, WHITE, GOLD, AND BLUE).

LIMITATIONS OF WARRANTY:

- THE WARRANTIES CONTAINED HEREIN ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, WHICH ARE EXPRESSLY WAIVED AND DISCLAIMED.
IN NO EVENT SHALL HELLAS CONSTRUCTION INC., BE LIABLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES.
- IN NO EVENT SHALL HELLAS CONSTRUCTION INC., BE LIABLE UNDER THIS WARRANTY FOR ANY REMEDY BUT TO REPLACE THAT PORTION OF THE SYNTHETIC TURF FOUND TO BE DEFECTIVE.
- THIS WARRANTY DOES NOT COVER DEFECT, FAILURE, DAMAGE OR WEAR IN OR TO THE TURF CAUSED BY OR CONNECTED WITH THE FOLLOWING:
 - DAMAGE BY USE OF IMPROPER FOOTWEAR SUCH AS LONG SPIKED TRACK SHOES AND REGULAR USE OF STEEL CLEATS. STANDARD FOOTBALL AND SOCCER CLEATS ARE RECOMMENDED.
 - ABUSE, NEGLIGENCE, VANDALISM, DELIBERATE ACTS, OR ACCIDENTS OR FROM OTHER THAN NORMAL AND ORDINARY USE OF THE PRODUCT. THE BASEBALL/SOFTBALL HIGH-USE AREAS ARE UNDER WARRANTY FOR 2 YEARS WHERE THE REMAINDER OF THE FIELD IS UNDER WARRANTY FOR 8 YEARS.
 - ACT OF GOD, ACCIDENT OR CASUALTY, INCLUDING BUT NOT LIMITED TO: ACTS OF CIVIL OR MILITARY AUTHORITY INCLUDING GOVERNMENT PRIORITIES, STRIKES OR OTHER LABOR DISTURBANCES, FIRES, FLOODS, EPIDEMICS, WARS AND RIOTS, ETC.
 - USE FOR ANY PURPOSE OTHER THAN THOSE APPROVED IN WRITING BY HELLAS CONSTRUCTION INC.,
 - FAILURE TO COMPLY WITH HELLAS CONSTRUCTION INC'S RECOMMENDATIONS OF THE MAINTENANCE MANUAL.
 - LOADS EXCEEDING THE LIMITS DETAILED IN THE HELLAS CONSTRUCTION INC., MAINTENANCE MANUAL
 - IMPROPER TREATMENT SUCH AS EXCESSIVE VEHICULAR TRAFFIC, GOLF CLUB USE ON THE SURFACE, FIREWORKS DISPLAYS, CONCERTS AND OTHER IMPROPER USE PATTERNS.
 - DURABILITY OF EITHER ANY PAINTED LINE STRIPING OR, PAINTED FIELD DECORATION.

HELLAS CONSTRUCTION INC
12000 West Parmer Lane
Austin, TX 78613

SYNTHETIC TURF

MANUFACTURER'S LIMITED WARRANTY

OBLIGATIONS OF PURCHASER/CONDITIONS COVERAGE:

THE ABOVE WARRANTIES AND HELLAS CONSTRUCTION INC., OBLIGATIONS HEREUNDER ARE EXPRESSLY CONDITIONED UPON:

- HELLAS CONSTRUCTION INC., MUST BE IN RECEIPT OF PAYMENT IN FULL OF THE PURCHASE PRICE.
- THE PURCHASERS MAKING OF ALL MINOR REPAIRS TO THE UNIT, PROPERLY AND PROMPTLY, UPON DISCOVERY OF THE NEED FOR SUCH REPAIRS, INCLUDING THE CARE AND MAINTENANCE OF THE INFILL SYSTEM
- THE PURCHASERS MAINTAINING AND CARING FOR THE UNIT IN ACCORDANCE WITH HELLAS CONSTRUCTION INC., INSTRUCTIONS AND RECOMMENDATIONS, INCLUDING THE CARE AND MAINTENANCE OF THE UNIT
- THE RETENTION OF THE TURF AND/OR ACCESSORIES AT THE ORIGINAL PLACE OF INSTALLATION.
- THIS WARRANTY IS NON-TRANSFERABLE AND IS EXTENDED ONLY TO THE ORIGINAL PURCHASER.

DURATION OF COVERAGE

HELLAS CONSTRUCTION INC., MUST RECEIVE ALL WARRANTY CLAIMS IN WRITING AT ITS CORPORATE HEADQUARTERS. FAILURE TO DO SO WILL RENDER SUCH CLAIM INVALID. ALL CLAIMS MUST BE RECEIVED WITHIN EIGHT (8) YEARS WARRANTY PERIOD AFTER THE SUBSTANTIAL COMPLETION, OR WITHIN THIRTY (30) DAYS AFTER BUYER LEARNS OF THE CAUSE GIVING RISE TO ITS CLAIM, WHICHEVER SHALL OCCUR FIRST. NO CLAIM CAN BE MADE IN THE LAST 30 DAYS OF THE 8 YEARS.

HELLAS CONSTRUCTION INC., WILL EXAMINE ALL EVIDENCE SUBMITTED OR OBTAINED CONCERNING ANY CLAIM AND WILL DETERMINE THE VALIDITY OF AND DECIDE HOW TO RESPOND TO THE CLAIM. HELLAS CONSTRUCTION INC., WILL, AT ITS OPTION, EITHER REPAIR OR REPLACE ANY VALID CLAIM.

PROJECT NAME: _____

DATE OF COMPLETION: _____

ACCEPTANCE BY BUYER: _____

ACCEPTANCE BY HELLAS CONSTRUCTION INC: _____



SYNTHETIC TURF
SYSTEM MAINTENANCE MANUAL

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HELLAS SPORTS CONSTRUCTION'S SYNTHETIC TURF PRODUCT FAMILY

This maintenance manual applies to all of the brands of synthetic turf exclusively manufactured and installed by Hellas Sports Construction.

FOREWARD

When you upgrade to a synthetic turf surface, old thought patterns and maintenance concerns must be discarded. In particular, the notion that a field must "rest" – that the use of the field must be curtailed to extend product life and preserve optimum playing characteristics – is no longer applicable. Synthetic turf fields are designed for constant use; the more the better.

However, because your surface is such a "big ticket item", these maintenance and use guidelines must be followed to maximize your investment.

This manual outlines simple dayR toR day care and those occasional special procedures necessary for painting, minor repairs, snow removal and unusual events or uses. RubberR filled turf is not more difficult to care for than conventional turf but is certainly less intensive than maintenance on natural grass systems. But procedures for care and maintenance of synthetic turf fields differ from those employed on conventional fields and the proper program of care will significantly enhance the aging, usefulness and aesthetics of your synthetic brand turf field.

THE FOLLOWING ARE KEYS TO PRESERVING YOUR TURF SYSTEM

- ✓ Keep it clean and cross brush the field frequently
- ✓ Control access to the field
- ✓ Keep adjacent areas free of litter, debris, mud, dirt and oil spillage
- ✓ Provide trash and litter cans
- ✓ Post signs prohibiting smoking and carrying food or drinks on to the field
- ✓ Repair minor damage immediately
- ✓ Carefully observe maintenance and cleaning procedures

INITIAL (POST INSTALLATION) REQUIREMENTS

After the initial installation, synthetic turf systems require a minimum of sixteen (16) weeks curing and fiber stabilization period. This is the case with all synthetic turf systems and is even more critical with conventional turf systems. Athletic events may be held during this period but we recommend that all heavy equipment and unnecessary vehicle traffic be kept off the field. Also, during this period, vacuum sweeping should be kept to a minimum and should never be performed during the heat of the day.

In addition, rubber-filled systems, unlike conventional systems, require many weeks of use and weathering to reach optimum playing condition. This time not only allows a degree of fiber relaxation as on all synthetic turf fields, it also allows the granular fill to settle properly to its best playing level for ideal comfort, playability and longevity of the system. This period of time varies, depending on local conditions, use, and system specifications.

Please realize that a properly filled field will initially exhibit inconsistent levels of fill! Keep brushing the field. Depending on weather and use patterns, this should take about four (4) months.

If you have further questions, contact Hellas Construction Inc. ("Hellas"), 12000 West Parmer Lane, Austin, TX 78613 or call (512) 250R 2910. Hellas employs seasoned service professionals to assist you with concerns.

Please distribute this manual to those responsible for the dayR toR day care of the turf field and see that they are thoroughly familiar with its contents. You should also review the Warranty provided with the turf system for specific prohibitions and limitations contained therein.

HELLAS CONSTRUCTION, INC. MAKES NO REPRESENTATIONS, GUARANTEES OR WARRANTIES, EXPRESS, OR IMPLIED, REGARDING THE INFORMATION CONTAINED HEREIN.

CLEANING AND STAIN REMOVAL

GENERAL

Rain is your best cleanser. Rainfall gently cleans the turf fibers of dust, pollen and airborne pollutants in a way that is difficult to duplicate in any other fashion. In areas where rainfall is scarce – or during prolonged periods of drought – an occasional water flush is beneficial to soak and thus cleanse the turf system. This procedure is recommended for all turf systems.

HOWEVER, THE MOST OBVIOUS CLEANING NEEDED ON A SYNTHETIC TURF FIELD is the removal of litter deposited by users and spectators at events held on the field. Good housekeeping practices will minimize these problems:

- ✓ Keep trash and litter containers on site—make sure there are enough containers so as to eliminate overflow
- ✓ Route field access traffic in such a way as to minimize mud and dirt tracking on to the field
- ✓ Set up drinks for athletes during practice breaks off the field itself, if possible
- ✓ Enforce a smoke-free environment, if possible, and discourage the use of tobacco products such as chewing tobacco

LITTER REMOVAL

Paper, peanut shells, sunflower seeds, athletic tape, paper, etc., should and can be removed most easily with a lawn sweeper or a motorized vacuum sweeper immediately after any event.

A sweeper such as the Clean Sweep® or similar machine is satisfactory for lifting paper scraps, food debris and loose trash from the surface.

BRUSH TYPE

The sweeper should have synthetic fiber bristles such as nylon or polyolefin. The minimum brush length should be 2.5". The maximum brush diameter should be .030". **The brush must contain no metal or wire!** (Metal bristles or fibers can create a safety hazard in addition to damaging the turf in use.)

BRUSH SETTING

Proper dragging of the turf brushes ("cross brushing") and brush/vacuum machines should not remove the rubber filling in the turf. However, the brush setting should be monitored. The actual setting will, of course, depend on the model and type of sweeper. The sweeper will work best, however, when the brush is set so that it

barely touches the tips of the fibers of the turf. DO NOT SET THE BRUSH SO LOW THAT IT DIGS INTO THE TURF PILE OR BACKING. Too low a setting can damage the turf and disturb the fill. Vacuum cleaners are not recommended to remove mud.

Contact Hellas Construction, Inc. if you have questions about your brush setting.

TEMPERATURE LIMITATIONS

Never use a motorized vacuum sweeper during the heat of the day if the ambient temperature exceeds 75°F.

TURF LOADING LIMITATIONS

Brushing and brush cleaning may require several trips over the field to finish the operation. Any sweeper that weighs more than 300 lbs. should have pneumatic tires with a maximum tire pressure of 35 pounds per square inch (psi). Do not park vehicles on the turf.

VEHICLE EXHAUST

Never leave a parked vehicle idling on the turf in order to prevent the possibility of burning or melting the turf due to exhaust or overheating. Make certain the hot engine exhaust is never discharged in to the field when using any kind of vehicle.

OIL SPILLAGE

Care should be taken to prevent lubricating oil, grease, transmission fluids, etc., from dripping or spilling on your turf surface during sweepings. Such spills can discolor the turf. Proper maintenance procedures should be observed in this regard. Battery acid and other fluids should not be allowed on the turf. **Never change or add fluids to maintenance equipment while on the turf surface.**

FREQUENCY

The removal of loose rubbish and surface dust should be performed on an as needed basis, generally about twice monthly during heavy use periods. (Please review **SECTION IV CROSS BRUSHING**).

STAIN REMOVAL

Polyolefin fibers are among the most stain resistant fibers known to man because most stains are moisture borne and polyolefin, a "hydrophobic" yarn, tends not to absorb moisture. Hence, most "stains" on synthetic turf fields are not true "stains" but rather residues of foreign matter that must be promptly and thoroughly removed.

Most "stains" on polyolefin fields can be removed with water or soap and water. The first rule is promptness. It is much easier to clean up a fresh spill before it has time to dry and harden. Remove any solid or putty-like deposit promptly using a putty knife or spatula-like tool. Blot up excess liquids with a stack of towels, cloth or paper. Dry absorbent clay-based materials, such as cat litter absorbers ("kitty litter") can be very useful and should be stored on site. Such dry absorbers can be vacuumed up.

PROCEDURE FOR REMOVING "STAINS" AND OTHER BLEMISHES

"WATER BORNE" RESIDUES

Most "stains" commonly associated with playing fields can be classified as "water borne" stains. These stains are best removed using a warm, mild solution of granular TIDE® detergent (non abrasive). Mix ¼ cup to 3 gallons of water.

TYPICAL WATER BORNE "STAINS"

Acid	Alcohol
Alkali	Chocolate/Cocoa
Coffee	Cola
Dye	Food Coloring
Fruit Juice/Gatorade	Glue
Ice Cream	Latex Paint
Milk	Mustard
Ketchup	Tea
Water Colors	

1. Brush the residue with a stiff fiber tire brush.
2. Scrub the area with soap and water.
3. Rinse the area thoroughly with clear water to remove all traces of soap.
4. Dry with absorbent towel, if necessary.

An eight percent (8%) solution of ammonia in water may be used in lieu of household detergent for more stubborn residues or stains.

PERSISTANT OR OIL-BASED STAINS

STAIN TYPE	CLEANING PROCEDURE
Crayon, furniture stain, lipstick, metal polish, cooking oil, rubber cleat marks, shoe polish, suntan oil, ballpoint pen ink.	<ul style="list-style-type: none"> • Sponge with lacquer thinner. • Blot with absorbent towel.
Oil paints	<ul style="list-style-type: none"> • Blot immediately. • Sponge with turpentine or paint remover (apply sparingly). • Blot with detergent and water. • Re-sponge with cold water to remove detergent. • Scrape excess. • Sponge with lacquer thinner. • Repeat steps as necessary.
Nail polish	<ul style="list-style-type: none"> • Sponge with acetone.
Paraffin wax	<ul style="list-style-type: none"> • Scrape excess. • Sponge with lacquer thinner.
Tar and asphalt	<ul style="list-style-type: none"> • Scrape excess. • Sponge with lacquer thinner.

CAUTION!

Mineral Spirits, lacquer thinner and other petroleum-based solvents are highly flammable. Do not smoke or permit open flames near containers or near solution when in use. Be sure the area is well ventilated.

BODILY FLUIDS

Stains such as blood, feces, urine and vomit are stains, which require immediate attention.

- Use a portable wet/dry vacuum to remove and dispose of the rubber affected by the stain.
- Spray/saturate the area with a 3% solution of hydrogen peroxide.
- Install new rubber infill in thin lifts to the proper level.

ANIMAL WASTE

- Neutralize with mixture 3% solution of hydrogen peroxide.
- Flush thoroughly with water after application.

CHEWING GUM

- Spray with a “freezing spray” (available in aerosol packs from carpet cleaning suppliers – or use dry ice).
- Scrape to remove residue

FUNGUS OR MOLD SPOTS

- Use a three-percent solution of hydrogen peroxide in water.
- Sponge on.
- Flush thoroughly with water after application.

Do not use high-pressure water spray with stream force in excess of 2,000 PSI as this can severely damage the turf.

Contact Hellas Construction Inc. for assistance in removing stubborn stains.

FIELD USAGE GUIDELINES

INTRODUCTION

The Turf Warranty and all specifications list "designated uses" for the turf installation. While these lists are not comprehensive, they give a good indication of the components we have selected to incorporate in our turf systems. This list should be consulted to set up your guidelines for the field's use. (For example, certain turf systems are not recommended for American football due to insufficient shock pad density or thickness.)

FIELD MARKINGS

Historically, most rubber-filled turf fields incorporated inlaid lines and markings and field decorations. This eliminated the need for field painting. However, in the recent past, some clients have preferred to use paint on rubber-filled fields rather than accept the additional initial costs associated with inlaid markings.

The key point to remember is that paint should be applied lightly and evenly to reduce the likelihood of paint buildup. Light applications give good aesthetics and adequate life but are less abrasive than heavy layers of paint.

PAINTS

Best results occur when paint is applied to a dry, well-swept surface. The turf must be grease-free. **The old, degraded paint and dirt must be removed from the turf to be painted for the best appearance and resistance to foot traffic.**

TEMPORARY PAINTS

Removal of temporary paint can generally be accomplished by brushing the area with an 8% solution of ammonia and flushing it thoroughly with water.

- Top quality acrylic latex water-based exterior paints such as Pioneer Game line is recommended for a synthetic surface. The paint requires 48 hours of cure time before use of the surface.

The paint can be removed by Pioneer Blitz product and water.

PERMANENT PAINTS

Remember that no paint is truly "permanent." When properly applied, these paints can be expected to last through one season. The recommended paint is Pioneer Extreme line.

PAINTING PROCEDURES

The following procedures refer to the application of Pioneer Paint noted above.

Paints are available from Pioneer Athletics – Justin Lupper (817) 734-1407

General Rules

1. Apply the paint on a **dry** field. (A small amount of dampness is not harmful, but it is difficult to determine at what point too much moisture is present.)
2. Suggested turf temperature for best results: 65°F to 85°F.
3. The field should be as clean as possible.
4. Thickness of the paint on the turf is important. Very thick layers should be avoided.
5. Curing time is crucial. Allow minimum of 48 hours after striping before field is put into service.

Field Striping and Painting

1. Remove any excess paint existing on field.
2. Test application procedure before going on the field. (Use a scrap of turf nailed to asphalt or plywood or a corner of the field.)
3. Use no more paint than is absolutely necessary.
4. Keep on hand and readily available an 8% solution of ammonia to clean up spills before they solidify.
5. Paint should be applied lightly to the tips of the grass blades – not the entire length of every blade. Applying the paint too heavily makes for a very rough, abrasive surface and will make removal very difficult (if removable paint).
6. An airless spray system is recommended to use in painting a synthetic turf. Use a .013-.017 orifice tip with an 8" wide fan. Experience has shown that with a 26:1 ratio airless pump, a supply pressure of approximately 40 psi should be used. Plan the work ahead and mix no more paint than necessary because of its fast drying times. With an airless spray system, coverage of no less than 250 square feet per gallon.
7. For logos and other decorations, always use a guide such as templates or straight edges. Do not paint emblems whose design encourages double coverage. For example, for red letters with a white border, do not paint a solid white letter then paint a smaller red letter on top. Instead, paint the red

letter and then add a narrow white border. Double coverage's are unnecessary as well as difficult to remove.

Hellas Construction, Inc. does not recommend painting synthetic turf fields with brushes or rollers.

PAINT REMOVAL

The ideal conditions for paint removal occur when the field is between 50 and 70 degrees. This usually occurs in the morning. Apply Blitz remover solution and wait 2-5 minutes. Agitate with a Blitz machine or a deck brush. Rinse with water. Repeat as necessary. On facilities with good drainage, use water very liberally. On facilities with little or no drainage (i.e. indoor facilities), use a Water Claw to remove the water and paint residue while leaving the infill in place.

LOAD LIMITS

IT IS RECOMMENDED THAT NO LONG TERM STATIC LOAD OF MORE THAN 2 PSI (300 LBS./SQ. FT.) , NOR ANY TRANSIENT OR DYNAMIC LOAD OF MORE THAN 35 PSI BE ALLOWED ON THE SURFACE. The loading of a pneumatic-tired vehicle is approximately equal to the air pressure in its tires.

Hence, it is good practice to eliminate any unnecessary long-term parking and loading and to keep the necessary ones as low and brief as possible. Sheets of 3/4" thick plywood, exterior grade, are ideal to spread loads. Cover the turf with filter fabric prior to placing the load spreaders to keep the turf clean because some kinds of plywood contain fillers that can leach out and discolor the turf.

For questions regarding load limits, please contact the Turf Operations Department of Hellas Sports Construction at: **(512) 250P 2910**

SNOW AND ICE REMOVAL

SNOW AND ICE ARE NOT HARMFUL to synthetic turf fields and generally should be left to melt and drain off the system without assistance. At times, however, it is necessary to remove snow or ice to make the field playable for a scheduled event.

The working principle for removing snow is to do so as near to game time as possible. This reduces the likelihood of new snow buildup and will reduce the risk of ice from cold winds whipping across a damp, newly cleared surface. Because ice removal is more difficult, the prevention of ice buildup is important.

SNOW REMOVAL USING SWEEPERS/SNOW BLOWERS

If the snow is dry and powdery, it can be swept from the field using a rotary brush and/or snow blower. **Be careful that the machinery used is not set in such a way as to dig into the turf fabric.** If using a snow blower:

- ✓ The first pass of the blower should be made down the center of the field, from goal to goal.
- ✓ The second pass should be made at the edge of either side of the first pass and the blower must be adjusted so that the snow is deposited in the truck.
- ✓ The blower then continues down one side and up the other accompanied by the truck.
- ✓ Finally, clean off the remaining snow with a mechanical broom.

SNOW REMOVAL USING A RUBBER-BLADED SNOW PLOW

Wet, sticky snow may be more easily removed if pushed off the field using a snowplow with a rubber tipped blade. This blade may be mounted on a jeep or light tractor. **Extreme care must be used to prevent digging the blade into the surface!** The best blade configuration is one that sets the blade above the surface. This results in the blade being no more than 2" above the surface and rolling the snow ahead of the blade. The snow itself will maintain contact with the surface.

Wood, metal or other rigid surface blades should not be allowed.

If using a snow plow:

- ✓ Remove the snow in layers
- ✓ Adjust the blade to proper height taking care that it does not make contact with the surface. If the operator feels any kind of stress on the plow, the blade should be adjusted and the Owner should re-evaluate the need for snow removal, especially if the snow is light. We recommend that the plow blade always be kept 2" from the top of the turf fiber. Remaining snow should be brushed or blown from the surface.
- ✓ Push the snow into piles
- ✓ Scoop the snow into trucks using front end loaders
- ✓ Use a rotary mechanical broom or snow blower to clean off the remaining snow.
- ✓ Break up any ice using a small weighted lawn roller and then proceed with procedure above

Note: Use only pneumatic tires on equipment used in the removal of snow and ice. Lugs, chains and studs are damaging to the surface and should never be used on the field. Do not park equipment on the field overnight or for extended periods of

time as this can damage the system. (Note that the equipment should not create dynamic loads that exceed 35 psi or static loads that exceed 2 psi.) If the tuft begins to stretch or move with this process, discontinue the procedure.

AVOID USING A TARP ON THE FIELD DURING FREEZING WEATHER. Tarps can freeze to the turf by means of condensation and thus can be very difficult to remove for a scheduled event.

ICE REMOVAL

As mentioned above, in some cases it may be necessary to roll a weighted lawn roller over the field to break up ice. The broken ice can then be swept off the field. Generally, if the sun is out and the ice or frost is not excessive, it tends to melt rapidly, especially if players use the field.

DO NOT USE COMMON SALT, ROCK SALT, CALCIUM CHLORIDE, AMMONIUM NITRATE or other corrosive or toxic chemicals to melt ice on Synthetic turf surfaces. Their presence can be harmful to players and personnel and can damage equipment, and (less likely) damage the turf itself.

EVENT PREPARATION

Synthetic turf fields are designed to be multi-purpose and as such host numerous non-athletic events such as graduation exercises, assemblies, convocations, shows, concerts, circuses, etc.

Generally, two areas of concern should be recognized:

1. These events can create loads on the turf that exceed the surface load limit set forth in the Warranty and in the load limits outlined in this Manual.
2. Large crowds and acts on the turf generally fall outside the "designated uses" for the system and damage of the turf can occur unless it is fully protected.

IN THE CASE OF ALL NON-DESIGNATED USED FOR SYNTHETIC TURF SYSTEMS, THE OWNER SHOULD BE AWARE THAT DAMAGE TO THE TURF OR PAD IS NOT COVERED BY THE EIGHT YEAR WARRANTY.

1. SPREAD THE LOAD

Remember that chairs and high heel shoes create high psi levels on the turf. The basic precaution is to keep long term static loads below 2 psi (300 lbs. per square foot) by means of load spreaders. The best, most economical load spreader is outdoor plywood. Be sure to spread a filter fabric sheet under the plywood to protect the turf. 4' x 8' sheets of plywood are ideal and readily available. 3/4" plywood is recommended as long as the loads are not excessive (such as a concert stage or sounds systems).

If chairs are placed directly on the turf, inspect chair leg bottoms to be sure jagged or sharp ends cannot cut the turf. Metal chair legs should be protected with rubber tips. Wooden legs should be free of any projection sharp enough to cut the turf.

2. **BAN OPEN FLAMES**

No such acts should be allowed on the turf for obvious reasons.

3. **CLEAN UP IMMEDIATELY**

Animal waste should be removed and the area sprayed/saturated thoroughly. The field should be inspected for damage so that small problems do not become major repair cases.

AGAIN, IN THE CASE OF ALL NON-DESIGNATED USES FOR SYNTHETIC TURF SYSTEMS, THE OWNER SHOULD BE AWARE THAT DAMAGE TO THE TURF OR PAD IS NOT COVERED BY THE EIGHTP YEAR WARRANTY.

WATERING THE SURFACE

In many instances, coaches, players and trainers prefer to wet the turf down during use in order to lower the temperature. In periods of very hot weather, a wet field provides evaporation, which indeed lowers the temperature of the field rapidly. The temperature of a wet synthetic turf field should match that of a natural grass field in the same area. Keep in mind the humidity index will increase with a wet field. Remember that evaporation can be very rapid (up to 1,500 gallons of water per hour on an average sized field) so with long uses of the turf, an additional sprinkling may become necessary.

If you wet the field, distribute the water evenly over the area to be used. Aim to simply dampen the surface, not soak or saturate it. Never use water from a polluted supply.

MINOR REPAIRS

Because most synthetic turf fields are used heavily in the fall and winter months, good maintenance practice is to thoroughly inspect the field in the spring and make repairs to the surface in the spring. If a service visit must be scheduled, we ask that such a request be made as soon as possible in the spring so that the visit may coincide with a scheduled service trip to other fields in your area or in conjunction with the installation of a new field in your area.

All seams should be inspected carefully for looseness. All panels of turf should be inspected for damage – rips, tears, burns, etc. Make a sketch of the field and note on the sketch each area that needs attention.

Whether performed by Hellas Construction Inc. or by the Owner, all repairs must be made in warm, dry weather. Gluing seams and filling the turf should not take place if the field is wet or even damp.

MINOR VS. MAJOR REPAIRS

Experience has taught us that most field repairs are minor in nature. However, minor problems can become major problems quickly if not corrected. Small loose spots on glued seams extending a few inches are to be expected with these systems and are not unusual or cause for great concern. They can generally be repaired by the Owner's maintenance staff. Cuts, rips and tears in the surface that do not exceed six inches or so in length do not generally require a special trip by our service staff and can also be repaired by the Owner without much effort. These problems should be regarded as minor unless allowed to grow.

SEAM REPAIRS

These instructions refer to loose seams, typically from a few inches to a couple of feet in length along the seam and 1/2" to 1" deep from the edge of the fabric. If the seam openings are widespread or severe, the user should contact Hellas promptly for assistance.

To repair minor seam openings or loose seam areas:

1. Vacuum fill from the turf to be repaired.
2. Be sure fabrics to be glued are free from loose sand and rubber, dirt, old adhesive and other foreign matter, and are dry.
3. Clean the area to be repaired and wipe the opening with either denatured alcohol, or mineral spirits.
4. Position the fabric to check for satisfactory final placement.

5. Be sure the seaming tape to which the fabric will be glued is itself glued to the underlying pad.
6. Apply a small amount of PL Premium construction urethane adhesive on to the seaming tape. Avoid excessive adhesive to reduce the possibility of bleed through or bleed out. Spread the adhesive with a putty knife or spatula so that the entire fabric is coated lightly, but evenly.
7. Press the fabric into the adhesive bed uniformly.
8. Weight down the area and allow it to cure at least 24 hours.
9. Spread filling on the repaired area and brush into the turf thoroughly until even with surrounding playing areas.

WARNING: Denatured alcohol and mineral spirits are highly flammable and vapors can be harmful. Use in an open, ventilated area. Never use near an open flame or other sources of ignition. Ban smoking from the area.

OTHER TYPICAL REPAIRS

CIGARETTE BURNS

Generally, a cigarette will fuse the tips of the fibers. This will occur on polyolefin turf but a hard spot comprised of fused fibers will result. Use a paint comb (such as is used to clean paint brushes) and comb the spot carefully to separate the fibers. If combing the turf does not break the fibers apart, take a razor knife and cut the fused area into smaller sections and then comb again.

“HOLLOW” SPOTS

These are areas in the turf where the level of rubber may be slightly lower than the field overall. They are generally discovered over several weeks after the initial placement of rubber in the field. These areas generally cannot be seen but can be "felt" when walking on the turf – they feel like depressions or low spots on the field.

To correct these areas:

1. Continue to cross brush the field overall. This is the most important step. **(See CROSS BRUSHING FILLED TURF SYSTEMS in the next section)**
2. Take a bucket of infill Rubber, locate the spot and apply several thin layers of fill to the area and brush into the fibers with a stiff street broom or small hand held fiber scrub brush (such as is used to hand scrub floors). Brush against the grain of the turf.

3. CrossR brush the entire field again.

If fabric seams or tears have gone beyond the scope outlined above, Hellas should be contacted immediately for assistance, advice or to request a scheduled service visit. Any damage to the pad, delaminating between the pad and turf, undue loss of rubber, vandalized areas or discolorations should be reported to Hellas Construction Inc. 12000 West Parmer Lane, Austin, TX 78613

**If emergency repairs are needed, contact Hellas Construction, Inc., at:
(512) 250- 2910.**

CROSS-BRUSHING FILLED TURF SYSTEMS

CROSS BRUSHING YOUR SYNTHETIC INFILL TURF IS THE SINGLE MOST EFFECTIVE WAY TO KEEP IT IN TOP PLAYING FORM.

Brushing a filled turf field keeps the fill uniform and suitably embedded in the fibers rather than on the tips of the surface.

"Cross brushing" means that all brushing activities, no matter what kind of equipment is used, takes place against the grain, nap or sweep of the turf fibers. (All synthetic turf is made with a slight grain.) By brushing the turf **against** the grain, two benefits are realized:

- ✓ The fibers are "fluffed up" rather than bent over or matted. This keeps the field looking new and traction/ball roll remains at its best.
- ✓ Foreign particles and loose grains are popped up and out of the turf to be swept or blown away, which aids in the overall cleaning of the turf surface by a sweeper.

Hellas will recommend to the Owner the equipment suitable for cross brushing the surface. The broom must be dragged by an all-purpose vehicle against the grain of the turf. **(See CONCLUSION for contact information to purchase this kind of tool.)**

Cross brushing a standard sized football/soccer field takes approximately two hours. Hellas recommends that Owners perform this maintenance procedure bi-weekly during heavy use times of the year and once a month in the "off season".

During the field's "breaking in" period (generally the first sixteen weeks of its life), Hellas recommends that the field be cross-brushed, if possible, twice monthly.

CONCLUSION

With the many advances in turf design, installation techniques and materials that have come to the market since 2000, synthetic turf fields are even less maintenance intensive than ever before. Compared to natural grass fields, your Hellas field should be considered virtually "maintenance free". However, your field will perform, look and feel better for a longer period of time if the maintenance procedures outlined in this manual are followed closely. The manual attempts to encounter and answer the most frequently asked questions regarding your field. However, there are always new uses, new problems and unanticipated twists or needs. Do not hesitate to call us!

PROHIBITED ACTIVITIES

- ✓ Storage of materials such as drums, lumber, equipment, etc.
- ✓ Unnecessary vehicular traffic
- ✓ Golfing, javelin throwing, the use of long spike track shoes associated with cinder tracks, and metal baseball cleats.
- ✓ Open flames, fireworks, welding, etc.
- ✓ Use of wire brushes in any form
- ✓ Heavy loads exceeding 2 psi (static) or 35 psi (dynamic) (See LOAD LIMITS on page 14.)
- ✓ Use of cleaning equipment, methods or materials not authorized
- ✓ High pressure water sprays exceeding 2000 psi
- ✓ Vehicles with non-pneumatic tires
- ✓ Introduction of sand or fills that vary from outlined specifications

KEY POINTS TO REMEMBER

- ✓ Keep the field clean. Sweep and hose the field as needed per this manual. Keep plenty of trash containers on site for participants to use.
- ✓ Cross-brush the turf surface per guidelines.
- ✓ Keep vehicular traffic off the field as much as possible.
- ✓ Post **NO SMOKING** signs around the turf.
- ✓ Don't abuse the turf by overloading it. Use plywood and fabrics to protect the turf – especially if special events are scheduled on the field.
- ✓ Make minor repairs. Report all concerns to Hellas immediately.
- ✓ Follow exactly the recommendations and procedures incorporated in this manual.

If you have any issues concerning your synthetic turf field, or are interested in purchasing turf maintenance tools or services, please contact:

Hellas Construction, Inc. , 12000 West Parmer Lane, Austin, TX 78613
info@hellasconstruction.com

<http://www.hellasconstruction.com>

Phone: (512) 250-2910
Fax: (512) 250-1960

**WARRANTY
&
CARE AND MAINTENANCE MANUAL**

***epiq*TRACKS™**

SYNTHETIC SURFACE

INSTALLED AT

OWNER:

IMPORTANT: PLEASE SIGN AND RETURN ONE COPY OF THIS WARRANTY TO THE ADDRESS BELOW IN ORDER FOR US TO REGISTER YOUR TRACK / TENNIS WARRANTY IN OUR SYSTEM.

FAILURE TO DO THIS MAY RESULT IN DELAYS OR DENIAL IN CASE OF A CLAIM!

HELLAS GUARANTEE CORP
12000 West Parmer Lane
Austin, TX 78613

512/250-2910
Fax 512/250-1960

FIVE-YEAR WARRANTY

WARRANTOR: Hellas Guarantee Corp. (HGC)

OWNER:

PROJECT: **epiq**TRACKS™ _____ Synthetic Track Surface
Installed at **PROJECT.**

WARRANTY: HGC warrants to Owner, subject to the terms and conditions contained in this Warranty, that the above-described Surface is free from defects in materials and workmanship under normal use and service, and that the Surface was installed in accordance with the drawing, plans and specifications for the Surface.

WARRANTY PERIOD: This Warranty shall be in force for a period of 60 months from the Effective Date as defined below; provided, however, that all stripes and markings on the Surface are warranted for a period of twenty-four months from the Effective Date.

RESPONSE FOR WARRANTY REPAIRS: HGC agrees to perform all repairs required by this Warranty within a reasonable time upon receiving proper written notice from Owner as proved below and after HGC carries out all inspections and tests, which it may deem necessary or advisable. Any required repair work shall be initiated by HGC within thirty calendar days from HGC's receipt of Owner's written notice requesting such repairs, or within such other time in excess of thirty calendar days as Owner and HGC may mutually agree in writing.

LIMITATIONS AND EXCLUSIONS: This Warranty does not apply to any defect, failure, damage, or undue wear in or to the Surface caused by or connected with: (a) improper or insufficient design or engineering, or improper or insufficient project drawings, plans or specifications; (b) an inadequate or defective pre-existing base or surface; (c) the inherent characteristics of the earth or surface upon which the Surface is installed; (d) misuse, abuse, or deliberate acts of vandalism; (e) accident, negligence, or acts of God; (f) static or dynamic loads exceeding HGC recommendations; (g) use of improper cleaning methods; or (h) Owner's failure to care for and maintain the Surface in accordance with HGC's written instructions. HGC does not warrant or guarantee the accuracy or sufficiency of any drawings, plans, or specifications not prepared by HGC and which are used in connection with installing the Surface.

This Warranty shall not apply to the Surface, or any part thereof, which has been repaired or altered without HGC's prior written consent. No allowance or credit will be granted for any repairs or alterations to the Surface made by Owner except as authorized by this Warranty.

THIS WARRANTY IS EXPRESSLY IN LIEU OF ALL OTHER WARRANTIES, EXPRESS, IMPLIED OR ARISING BY OPERATION OF LAW, INCLUDING (BUT NOT LIMITED TO) ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE AND OF ALL OTHER OBLIGATIONS OR LIABILITIES ON HGC'S PART. HGC SHALL NOT BE LIABLE FOR ANY INCIDENTAL, CONSEQUENTIAL, SPECIAL OR

INDIRECT DAMAGES UNDER THIS WARRANTY, INCLUDING BUT NOT LIMITED TO ANY ACTIONS ALLEGING DAMAGES UNDER TORT, CONTRACT OR STRICT LIABILITY.

HGC'S SOLE OBLIGATION UNDER THIS WARRANTY IS TO REPAIR OR REPLACE AT ITS SOLE DISCRETION ALL OR ANY PORTION OF THE SURFACE WHICH MAY BE DETERMINED TO BE DEFECTIVE. HGC'S LIABILITY FOR ANY SUCH REPAIR OR REPLACEMENT SHALL IN NO EVENT EXCEED THE AMOUNT OF THE PURCHASE PRICE ATTRIBUTABLE TO THE DEFECTIVE PORTION OF THE SURFACE WHICH IS REPAIRED OR REPLACED.

HGC neither assumes nor authorizes any person to assume for it any other liability in connection with the sale, installation or use of the Surface. This Warranty shall not be construed to be an obligation of any performance or other bond furnished by any party in connection with HGC's contract for the Surface and shall not be enforceable against any such party. All pre-existing base or surface upon which the Surface has been installed is specifically excluded from any coverage by this Warranty. HGC's previous acceptance of any such pre-existing base or surface for installation of the Surface shall not be deemed to constitute a warranty or other guarantee thereof.

MAINTENANCE INSTRUCTIONS: HGC has supplied Owner with a copy of a Maintenance Manual containing written instructions for the care and maintenance of the Surface. Owner acknowledges receipt of said Maintenance Manual and agrees to comply with and carry out the instructions contained in it as a condition of this Warranty. The terms of the Maintenance Manual are incorporated in this Warranty by reference.

CLAIMS: All claims by Owner under this Warranty must be made in writing to the following address within thirty calendar days after Owner learns of any defect giving rise to the claim: Contract Administrator (Track), Hellas Guarantee Corp., 12000 West Parmer Lane, Austin, TX 78613.

INSPECTION AND TESTS: HGC shall be allowed to inspect the Surface during reasonable business hours regarding any claim, which Owner makes under this Warranty; to be present at and to analyze the results of all tests conducted by Owner or others; and to conduct such tests as HGC in its discretion may deem advisable. Owner shall promptly furnish HGC with a copy of all written reports of any tests performed by Owner or on Owner's behalf. HGC shall not be responsible for any costs or expenses incurred by Owner or others with respect to such tests, except that HGC shall pay for the costs of all tests and analyses conducted or directed by HGC's representatives.

EFFECTIVE DATE: The Effective Date of this Warranty is _____.

GOVERNING LAW: This Warranty shall be governed by and interpreted in accordance with the laws of the State of Texas.

OWNER

HELLAS GUARANTEE CORP.

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

Attachment: Instructions for Care and Maintenance of Your Hellas Track Surface

**Suggestions for
Care and Maintenance
Of an *epiQ* TRACKS[™] Surface**

1. Limit vehicular traffic to only lightweight maintenance equipment and mowers. Mower operators must elevate mowers to maximum height and all equipment should cross-areas on plywood-protected paths.
2. If other vehicles MUST use the track:
 - A. Avoid standing still and operating power steering.
 - B. Avoid gasoline and oil spillage and drippings from all motorized Equipment and vehicles.
 - C. Avoid jack rabbit starts.
 - D. Avoid slamming of brakes.
3. Team crossing areas - heavy foot traffic areas:
 - A. Lay crossing mats.
 1. Indoor - outdoor carpet.
 2. Rubber Belting.
 3. Artificial Grass.
 - B. Each of the above is preferable to plywood
4. ***No roller blades, roller-skates, skateboards, bicycles, tricycles, wheelchairs or any other self-propelled, or otherwise-propelled wheeled apparatus shall be allowed on the facility.***
5. Apply a six-inch spray of water base vegetation killer on all edges where grass abuts. (i.e. Round-Up by Monsanto)
 - A. Once Monthly during growing season.
 - B. Every 60 days during dormant periods.
6. When and if **ant infestation** becomes apparent, and this typically appears at the edges, curbing, and/or in existing cracks, we suggest that a powder application of Orthene (byOrtho) be immediately applied. A comparable type of insecticide may be as effective. Always follow the written manufacturer's directions.
 - This problem should be addressed at earliest recognition.
7. Use weed eaters only if extreme caution is taken not to allow cutting line to contact surfaced area.
8. **Do not use any fertilizers at all near the track or spill it on the track. It will stain your track. (If container warns of concrete staining, it will also stain your track.) In addition, do not get any grass seed on the track, as it will grow.**
9. It is difficult to broom a surfaced area.
 - A. Use water nozzle and hose
 - B. Use blower.
10. Do not use surfaced area for storage.

- A. Irrigation equipment and pipes.
 - B. Hurdles - high jump or pole vault standards - pits.
11. Lift and carry equipment for placement. - DO NOT DRAG - (i.e. hurdles).
12. Coaches: Try to provide even wear on each lane.
- A. Alternate lanes for practice, daily.
 - 1. Starts
 - 2. Hurdles
 - 3. Hand - offs
 - 4. Distance work
 - B. Keep an alert eye out for individuals intentionally damaging the surface with spikes, vandalism, etc.
 - C. Maximum spike length: 1/4"
Preferred: 3/16"
13. Signs can be helpful.
- Examples:
- A. No wheeled vehicles nor pets allowed on track.
 - B. No roller blades, roller-skates, skateboards, etc. permitted.
 - C. Joggers - Please use outside 3 lanes only.

These suggestions can possibly aid you in extending the life of your track and its appearance.

Your track is tough and can withstand hard use; but please, always exercise common sense and your best judgment.

**WARRANTY
&
CARE AND MAINTENANCE MANUAL**

***epiQ* TRACKS™**

SYNTHETIC SURFACE

**INSTALLED AT:
SAMPLE**

**OWNER:
SAMPLE**

IMPORTANT: PLEASE SIGN AND RETURN ONE COPY OF THIS WARRANTY TO THE ADDRESS BELOW IN ORDER FOR US TO REGISTER YOUR TRACK / TENNIS WARRANTY IN OUR SYSTEM.

FAILURE TO DO THIS MAY RESULT IN DELAYS OR DENIAL IN CASE OF A CLAIM!

HELLAS GUARANTEE CORP
12000 West Parmer Lane
Austin, TX 78613

512/250-2910
Fax 512/250-1960

ONE-YEAR WARRANTY

WARRANTOR: Hellas Guarantee Corp. (HGC)

OWNER: **SAMPLE**

PROJECT: **epiQ TRACKS** _____ Synthetic Track Surface
installed at _____.

WARRANTY: HGC warrants to Owner, subject to the terms and conditions contained in this Warranty, that the above-described Surface is free from defects in materials and workmanship under normal use and service, and that the Surface was installed in accordance with the drawing, plans and specifications for the Surface.

WARRANTY PERIOD: This Warranty shall be in force for a period of 12 months from the Effective Date as defined below; provided, however, that all stripes and markings on the Surface are warranted for a period of twenty-four months from the Effective Date.

RESPONSE FOR WARRANTY REPAIRS: HGC agrees to perform all repairs required by this Warranty within a reasonable time upon receiving proper written notice from Owner as proved below and after HGC carries out all inspections and tests, which it may deem necessary or advisable. Any required repair work shall be initiated by HGC within thirty calendar days from HGC's receipt of Owner's written notice requesting such repairs, or within such other time in excess of thirty calendar days as Owner and HGC may mutually agree in writing.

LIMITATIONS AND EXCLUSIONS: This Warranty does not apply to any defect, failure, damage, or undue wear in or to the Surface caused by or connected with: (a) improper or insufficient design or engineering, or improper or insufficient project drawings, plans or specifications; (b) an inadequate or defective pre-existing base or surface; (c) the inherent characteristics of the earth or surface upon which the Surface is installed; (d) misuse, abuse, or deliberate acts of vandalism; (e) accident, negligence, or acts of God; (f) static or dynamic loads exceeding HGC recommendations; (g) use of improper cleaning methods; or (h) Owner's failure to care for and maintain the Surface in accordance with HGC's written instructions. HGC does not warrant or guarantee the accuracy or sufficiency of any drawings, plans, or specifications not prepared by HGC and which are used in connection with installing the Surface.

This Warranty shall not apply to the Surface, or any part thereof, which has been repaired or altered without HGC's prior written consent. No allowance or credit will be granted for any repairs or alterations to the Surface made by Owner except as authorized by this Warranty.

THIS WARRANTY IS EXPRESSLY IN LIEU OF ALL OTHER WARRANTIES, EXPRESS, IMPLIED OR ARISING BY OPERATION OF LAW, INCLUDING (BUT NOT LIMITED TO) ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE AND OF ALL OTHER OBLIGATIONS OR LIABILITIES ON HGC'S PART. HGC SHALL NOT BE LIABLE FOR ANY INCIDENTAL, CONSEQUENTIAL, SPECIAL OR INDIRECT DAMAGES UNDER THIS WARRANTY, INCLUDING BUT NOT LIMITED TO ANY ACTIONS ALLEGING DAMAGES UNDER TORT, CONTRACT OR STRICT LIABILITY.

HGC'S SOLE OBLIGATION UNDER THIS WARRANTY IS TO REPAIR OR REPLACE AT ITS SOLE DISCRETION ALL OR ANY PORTION OF THE SURFACE WHICH MAY BE DETERMINED TO BE DEFECTIVE. HGC'S LIABILITY FOR ANY SUCH REPAIR OR REPLACEMENT SHALL IN NO EVENT EXCEED THE AMOUNT OF THE PURCHASE PRICE ATTRIBUTABLE TO THE DEFECTIVE PORTION OF THE SURFACE WHICH IS REPAIRED OR REPLACED.

HGC neither assumes nor authorizes any person to assume for it any other liability in connection with the sale, installation or use of the Surface. This Warranty shall not be construed to be an obligation of any performance or other bond furnished by any party in connection with HGC's contract for the Surface and shall not be enforceable against any such party. All pre-existing base or surface upon which the Surface has been installed is specifically excluded from any coverage by this Warranty. HGC's previous acceptance of any such pre-existing base or surface for installation of the Surface shall not be deemed to constitute a warranty or other guarantee thereof.

MAINTENANCE INSTRUCTIONS: HGC has supplied Owner with a copy of a Maintenance Manual containing written instructions for the care and maintenance of the Surface. Owner acknowledges receipt of said Maintenance Manual and agrees to comply with and carry out the instructions contained in it as a condition of this Warranty. The terms of the Maintenance Manual are incorporated in this Warranty by reference.

CLAIMS: All claims by Owner under this Warranty must be made in writing to the following address within thirty calendar days after Owner learns of any defect giving rise to the claim: Contract Administrator (Track), Hellas Guarantee Corp., 12000 West Parmer Lane, Austin, TX 78613.

INSPECTION AND TESTS: HGC shall be allowed to inspect the Surface during reasonable business hours regarding any claim, which Owner makes under this Warranty; to be present at and to analyze the results of all tests conducted by Owner or others; and to conduct such tests as HGC in its discretion may deem advisable. Owner shall promptly furnish HGC with a copy of all written reports of any tests performed by Owner or on Owner's behalf. HGC shall not be responsible for any costs or expenses incurred by Owner or others with respect to such tests, except that HGC shall pay for the costs of all tests and analyses conducted or directed by HGC's representatives.

EFFECTIVE DATE: The Effective Date of this Warranty is SAMPLE .

GOVERNING LAW: This Warranty shall be governed by and interpreted in accordance with the laws of the State of Texas.

SAMPLE

HELLAS GUARANTEE CORP.

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

Attachment: Instructions for Care and Maintenance of Your Hellas Track Surface

**Suggestions for
Care and Maintenance
Of an *epIQ* TRACKS[®] Surface**

1. Limit vehicular traffic to only lightweight maintenance equipment and mowers. Mower operators must elevate mowers to maximum height and all equipment should cross-areas on plywood-protected paths.
2. If other vehicles MUST use the track:
 - A. Avoid standing still and operating power steering.
 - B. Avoid gasoline and oil spillage and drippings from all motorized Equipment and vehicles.
 - C. Avoid jack rabbit starts.
 - D. Avoid slamming of brakes.
3. Team crossing areas - heavy foot traffic areas:
 - A. Lay crossing mats.
 1. Indoor - outdoor carpet.
 2. Rubber Belting.
 3. Artificial Grass.
 - B. Each of the above is preferable to plywood
4. ***No roller blades, roller-skates, skateboards, bicycles, tricycles, wheelchairs or any other self-propelled, or otherwise-propelled wheeled apparatus shall be allowed on the facility.***
5. Apply a six-inch spray of water base vegetation killer on all edges where grass abuts. (i.e. Round-Up by Monsanto)
 - A. Once Monthly during growing season.
 - B. Every 60 days during dormant periods.
6. When and if **ant infestation** becomes apparent, and this typically appears at the edges, curbing, and/or in existing cracks, we suggest that a powder application of Orthene (byOrtho) be immediately applied. A comparable type of insecticide may be as effective. Always follow the written manufacturer's directions.
 - This problem should be addressed at earliest recognition.
7. Use weed eaters only if extreme caution is taken not to allow cutting line to contact surfaced area.
8. **Do not use any fertilizers at all near the track or spill it on the track. It will stain your track. (If container warns of concrete staining, it will also stain your track.) In addition, do not get any grass seed on the track, as it will grow.**
9. It is difficult to broom a surfaced area.
 - A. Use water nozzle and hose
 - B. Use blower.

10. Do not use surfaced area for storage.
 - A. Irrigation equipment and pipes.
 - B. Hurdles - high jump or pole vault standards - pits.

11. Lift and carry equipment for placement. - DO NOT DRAG - (i.e. hurdles).

12. Coaches: Try to provide even wear on each lane.
 - A. Alternate lanes for practice, daily.
 1. Starts
 2. Hurdles
 3. Hand - offs
 4. Distance work

 - B. Keep an alert eye out for individuals intentionally damaging the surface with spikes, vandalism, etc.
 - C. Maximum spike length: 1/4"
Preferred: 3/16"

13. Signs can be helpful.
Examples:
 - A. No wheeled vehicles nor pets allowed on track.
 - B. No roller blades, roller-skates, skateboards, etc. permitted.
 - C. Joggers - Please use outside 3 lanes only.

These suggestions can possibly aid you in extending the life of your track and its appearance.

Your track is tough and can withstand hard use; but please, always exercise common sense and your best judgment.



WARRANTY

SYNTHETIC TRACK SURFACE

INSTALLED AT

SAMPLE

OWNER

SAMPLE

IMPORTANT: PLEASE SIGN AND RETURN ONE COPY OF THIS WARRANTY TO THE ADDRESS BELOW IN ORDER FOR US TO REGISTER YOUR TRACK / TENNIS WARRANTY IN OUR SYSTEM.

FAILURE TO DO THIS MAY RESULT IN DELAYS OR DENIAL IN CASE OF A CLAIM !

HELLAS GUARANTEE CORP
12000 West Parmer Lane
Austin, TX 78613

512/250-2910
Fax 512/250-1960

THREE-YEAR WARRANTY

WARRANTOR: Hellas Guarantee Corp. (HGC)

OWNER: **SAMPLE**

PROJECT: LATEX – SAMPLE Synthetic Track Surface ("Surface")
Installed at SAMPLE.

WARRANTY: HELLAS GUARANTEE CORP warrants to Owner, subject to the terms and conditions contained in this Warranty, that the above-described Surface is free from defects in materials and workmanship under normal use and service, and that the Surface was installed in accordance with the drawing, plans and specifications for the Surface.

WARRANTY PERIOD: This Warranty shall be in force for a period of 36 months from the Effective Date as defined below; provided, however, that all stripes and markings on the Surface are warranted for a period of twenty-four months from the Effective Date.

RESPONSE FOR WARRANTY REPAIRS: HGC agrees to perform all repairs required by this Warranty within a reasonable time upon receiving proper written notice from Owner as proved below and after HGC carries out all inspections and tests, which it may deem necessary or advisable. Any required repair work shall be initiated by HGC within thirty calendar days from HGC's receipt of Owner's written notice requesting such repairs, or within such other time in excess of thirty calendar days as Owner and HGC may mutually agree in writing.

LIMITATIONS AND EXCLUSIONS: This Warranty does not apply to any defect, failure, damage, or undue wear in or to the Surface caused by or connected with: (a) improper or insufficient design or engineering, or improper or insufficient project drawings, plans or specifications; (b) an inadequate or defective pre-existing base or surface; (c) the inherent characteristics of the earth or surface upon which the Surface is installed; (d) misuse, abuse, or deliberate acts of vandalism; (e) accident, negligence, or acts of God; (f) static or dynamic loads exceeding HGC recommendations; (g) use of improper cleaning methods; or (h) Owner's failure to care for and maintain the Surface in accordance with HGC's written instructions. HGC does not warrant or guarantee the accuracy or sufficiency of any drawings, plans, or specifications not prepared by HGC and which are used in connection with installing the Surface.

This Warranty shall not apply to the Surface, or any part thereof, which has been repaired or altered without HGC's prior written consent. No allowance or credit will be granted for any repairs or alterations to the Surface made by Owner except as authorized by this Warranty.

THIS WARRANTY IS EXPRESSLY IN LIEU OF ALL OTHER WARRANTIES, EXPRESS, IMPLIED OR ARISING BY OPERATION OF LAW, INCLUDING (BUT NOT LIMITED TO) ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE AND OF ALL OTHER OBLIGATIONS OR LIABILITIES ON HGC'S PART. HGC

SHALL NOT BE LIABLE FOR ANY INCIDENTAL, CONSEQUENTIAL, SPECIAL OR INDIRECT DAMAGES UNDER THIS WARRANTY, INCLUDING BUT NOT LIMITED TO ANY ACTIONS ALLEGING DAMAGES UNDER TORT, CONTRACT OR STRICT LIABILITY.

HGC'S SOLE OBLIGATION UNDER THIS WARRANTY IS TO REPAIR OR REPLACE AT ITS SOLE DISCRETION ALL OR ANY PORTION OF THE SURFACE WHICH MAY BE DETERMINED TO BE DEFECTIVE. HGC'S LIABILITY FOR ANY SUCH REPAIR OR REPLACEMENT SHALL IN NO EVENT EXCEED THE AMOUNT OF THE PURCHASE PRICE ATTRIBUTABLE TO THE DEFECTIVE PORTION OF THE SURFACE WHICH IS REPAIRED OR REPLACED.

HGC neither assumes nor authorizes any person to assume for it any other liability in connection with the sale, installation or use of the Surface. This Warranty shall not be construed to be an obligation of any performance or other bond furnished by any party in connection with HGC's contract for the Surface and shall not be enforceable against any such party. All pre-existing base or surface upon which the Surface has been installed is specifically excluded from any coverage by this Warranty. HGC's previous acceptance of any such pre-existing base or surface for installation of the Surface shall not be deemed to constitute a warranty or other guarantee thereof.

MAINTENANCE INSTRUCTIONS: HGC has supplied Owner with a copy of a Maintenance Manual containing written instructions for the care and maintenance of the Surface. Owner acknowledges receipt of said Maintenance Manual and agrees to comply with and carry out the instructions contained in it as a condition of this Warranty. The terms of the Maintenance Manual are incorporated in this Warranty by reference.

CLAIMS: All claims by Owner under this Warranty must be made in writing to the following address within thirty calendar days after Owner learns of any defect giving rise to the claim: Contract Administrator (Track), Hellas Guarantee Corp., 12000 West Parmer Lane, Austin, TX 78613.

INSPECTION AND TESTS: HGC shall be allowed to inspect the Surface during reasonable business hours regarding any claim, which Owner makes under this Warranty; to be present at and to analyze the results of all tests conducted by Owner or others; and to conduct such tests as HGC in its discretion may deem advisable. Owner shall promptly furnish HGC with a copy of all written reports of any tests performed by Owner or on Owner's behalf. HGC shall not be responsible for any costs or expenses incurred by Owner or others with respect to such tests, except that HGC shall pay for the costs of all tests and analyses conducted or directed by HGC's representatives.

EFFECTIVE DATE: The Effective Date of this Warranty is _____.

GOVERNING LAW: This Warranty shall be governed by and interpreted in accordance with the laws of the State of Texas.

OWNER

HELLAS GUARANTEE CORP.

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

Attachment: Instructions for Care and Maintenance
of Your Hellas Track Surface

**Suggestions for
Care and Maintenance
Of A "Hellas" Track**

1. Limit vehicular traffic to only lightweight maintenance equipment and mowers. Mower operators must elevate mowers to maximum height and all equipment should cross-areas on plywood-protected paths.
2. If other vehicles MUST use the track:
 - A. Avoid standing still and operating power steering.
 - B. Avoid gasoline and oil spillage and drippings from all motorized Equipment and vehicles.
 - C. Avoid jack rabbit starts.
 - D. Avoid slamming of brakes.
3. Team crossing areas - heavy foot traffic areas:
 - A. Lay crossing mats.
 1. Indoor - outdoor carpet.
 2. Rubber Belting.
 3. Artificial Grass.
 - B. Each of the above is preferable to plywood
4. ***No roller blades, roller-skates, skateboards, bicycles, tricycles, wheelchairs or any other self-propelled, or otherwise-propelled wheeled apparatus shall be allowed on the facility.***
5. Apply a six-inch spray of water base vegetation killer on all edges where grass abuts. (i.e. Round-Up by Monsanto)
 - A. Once Monthly during growing season.
 - B. Every 60 days during dormant periods.
6. When and if **ant infestation** becomes apparent, and this typically appears at the edges, curbing, and/or in existing cracks, we suggest that a powder application of Orthene (byOrtho) be immediately applied. A comparable type of insecticide may be as effective. Always follow the written manufacturer's directions.
 - This problem should be addressed at earliest recognition.
7. Use weed eaters only if extreme caution is taken not to allow cutting line to contact surfaced area.
8. **Do not use any fertilizers at all near the track or spill it on the track. It will stain your track. (If container warns of concrete staining, it will also stain your track.) In addition, do not get any grass seed on the track, as it will grow.**

9. It is difficult to broom a surfaced area.
 - A. Use water nozzle and hose
 - B. Use blower.

10. Do not use surfaced area for storage.
 - A. Irrigation equipment and pipes.
 - B. Hurdles - high jump or pole vault standards - pits.

11. Lift and carry equipment for placement. - DO NOT DRAG - (i.e. hurdles).

12. Coaches: Try to provide even wear on each lane.
 - A. Alternate lanes for practice, daily.
 1. Starts
 2. Hurdles
 3. Hand - offs
 4. Distance work

 - B. Keep an alert eye out for individuals intentionally damaging the surface with spikes, vandalism, etc.
 - C. Maximum spike length: 1/4"
Preferred: 3/16"

13. Signs can be helpful.
Examples:
 - A. No wheeled vehicles nor pets allowed on track.
 - B. No roller blades, roller-skates, skateboards, etc. permitted.
 - C. Joggers - Please use outside 3 lanes only.

These suggestions can possibly aid you in extending the life of your track and its appearance.

Your track is tough and can withstand hard use; but please, always exercise common sense and your best judgment.



WARRANTY

ACRYLIC TENNIS COURT SURFACE

INSTALLED AT

SAMPLE

(Owner)

IMPORTANT: PLEASE SIGN AND RETURN ONE COPY OF THIS WARRANTY TO THE ADDRESS BELOW IN ORDER FOR US TO REGISTER YOUR TRACK / TENNIS WARRANTY IN OUR SYSTEM.

FAILURE TO DO THIS MAY RESULT IN DELAYS OR DENIAL IN CASE OF A CLAIM !

HELLAS GUARANTEE CORP
12000WestParmerLane
Austin, TX 78613
512-250-2910
FAX: 512-250-1960

WARRANTOR: Hellas Guarantee Corp. (HGC)
12000 West Parmer Lane
Austin, TX 78613

OWNER: SAMPLE (Owner)

PROJECT: Acrylic Tennis Court Surface (the "Surface")
Installed at (Project Location).

WARRANTY: HELLAS GUARANTEE CORP. warrants to Owner, subject to the terms and conditions contained in this Warranty, that the above-described Surface is free from defects in materials and workmanship under normal use and service, and that the Surface was installed in accordance with the drawings, plans and specifications for the Surface.

WARRANTY PERIOD: This Warranty shall be in force for a period of 12 months and that the colored surface will not wear through for a period of twelve months from the effective Date as defined below.

RESPONSE FOR WARRANTY REPAIRS: HGC agrees to perform all repairs required by this Warranty within a reasonable time upon receiving proper written notice from Owner as provided below and after HGC carries out all inspections and tests, which it may deem necessary or advisable. Any required repair work shall be initiated by HGC within thirty calendar days from HGC's receipt of Owner's written notice requesting such repairs, or within such other time in excess of thirty calendar days as Owner and HGC may mutually agree in writing.

LIMITATIONS AND EXCLUSIONS: This Warranty does not apply to any defect, failure, damage, or undue wear in or to the Surface caused by or connected with: (a) improper or insufficient design or engineering, or improper or insufficient project drawings, plans or specifications which were not provided by HGC; (b) an inadequate or defective pre-existing base or surface under the Surface covered by this Warranty; (c) the inherent characteristics of the earth or surface upon which the Surface is installed; (d) misuse, abuse, or deliberate acts of vandalism; (e) accident, negligence, or acts of God; (f) excessive static or dynamic loads; (g) use of improper cleaning methods; or (h) Owner's failure to care for and maintain the Surface in accordance with HGC's written instructions. HGC does not warrant or guarantee the accuracy or sufficiency of any drawings, plans or specifications not prepared by HGC and which were used in connection with installing the Surface. This Warranty shall not apply to the Surface, or any part thereof, which has been repaired or altered without HGC's prior written consent. No allowance or credit will be granted for any repairs or alterations to the Surface made by Owner except as authorized by this Warranty.

THIS WARRANTY IS EXPRESSLY IN LIEU OF ALL OTHER WARRANTIES, EXPRESS, IMPLIED OR ARISING BY OPERATION OF LAW, INCLUDING (BUT NOT LIMITED TO) ANY IMPLIED WARRANTIES

OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE AND OF ALL OTHER OBLIGATIONS OR LIABILITIES ON HELLAS CONSTRUCTION'S PART. HGC SHALL NOT BE LIABLE FOR ANY INCIDENTAL, CONSEQUENTIAL, SPECIAL OR INDIRECT DAMAGES UNDER THIS WARRANTY, INCLUDING BUT NOT LIMITED TO ANY ACTIONS ALLEGING DAMAGES UNDER TORT, CONTRACT OR STRICT LIABILITY.

HGC'S SOLE OBLIGATION UNDER THIS WARRANTY IS TO REPAIR OR REPLACE AT ITS SOLE DISCRETION ALL OR ANY PORTION OF THE SURFACE WHICH MAY BE DETERMINED TO BE DEFECTIVE. HGC'S LIABILITY FOR ANY SUCH REPAIR OR REPLACEMENT SHALL IN NO EVENT EXCEED THE AMOUNT OF THE PURCHASE PRICE ATTRIBUTABLE TO THE DEFECTIVE PORTION OF THE SURFACE WHICH IS REPAIRED OR REPLACED.

HGC neither assumes nor authorizes any person to assume for it any other liability in connection with the sale, installation or use of the Surface. This Warranty shall not be construed to be an obligation of any performance or other bond furnished by any party in connection with HGC's contract for the Surface and shall not be enforceable against any such party. Labor and materials needed for any repair work not covered by this Warranty will be billed to Owner at HGC's regular hourly rates and materials charges.

WARRANTY DISCLAIMER ON PRE-EXISTING BASE AND UNDERLYING SURFACE COATING: All pre-existing base and surface coating (if any) upon which the new Hellas Construction Surface has been installed is specifically excluded from any coverage under this Warranty. HGC's previous acceptance of any such pre-existing base or surface coating for installation of the Surface shall not be deemed to constitute a warranty or other guaranty thereof. Depressions ("bird baths") in any pre-existing base or surface coating have been patched by HGC only as specified in the written plans and specifications for the Surface. Owner acknowledges and agrees that HGC does not guarantee that water will not collect or "pond" on the Surface after it is installed on the pre-existing base or surface coating. Owner further acknowledges and agrees that any damage caused to the Surface by (a) any pre-existing base or surface coating and (b) any cracks which are now in or which may develop hereafter in the pre-existing base or surface coating are specifically excluded from any coverage under this Warranty.

MAINTENANCE INSTRUCTIONS: HGC has supplied Owner with a copy of the written Instructions containing directions for the care and maintenance of the Surface. Owner acknowledges receipt of said Instructions and agrees to comply with and carry out the directions contained in it as a condition of this Warranty. The terms of the Instructions are incorporated in this Warranty by reference.

CLAIMS: All claims by Owner under this Warranty must be made in writing to the following address within thirty calendar days after Owner learns of any defect giving rise to the claim: Contract Administrator, (Track/Tennis), Hellas Guarantee Corp., 12000 West Parmer Lane, Austin, TX 78613.

INSPECTION AND TESTS: HGC shall be allowed to inspect the Surface during reasonable business hours regarding any claim, which Owner makes under this Warranty; to be present at and to analyze the results of all tests conducted by Owner or others; and to conduct such tests as HGC in its discretion may deem advisable. Owner shall promptly furnish HGC with a copy of all written reports of any tests performed by Owner or on Owner's behalf. HGC shall not be responsible for any costs or expenses incurred by Owner or others with respect to such tests, except that HGC shall pay for the costs of all tests and analyses conducted or directed by HGC's representatives.

EFFECTIVE DATE: The Effective Date of this Warranty is SAMPLE - **TBD**.

GOVERNING LAW: This Warranty shall be governed by and interpreted in accordance with the laws of the State of Texas.

HELLAS GUARANTEE CORP.

(Owner)

By: _____

By: _____

Title: _____

Reed J. Seaton
Title: President

Date: _____

Date: _____

Attachment: Instructions for Care and Maintenance of
Your Hellas Construction Tennis Court Surface

**Instructions For
Care and Maintenance
Of Your Hellas Construction Tennis Court Surface**

1. The surface is for tennis use only. No skateboards, roller blades or skates, bicycles, etc.
2. Use proper footwear -- white-soled tennis shoes only. No black-soled shoes should be worn. Black-soled shoes will leave black streaks or marks on the court surface.
3. No hard-soled shoes or shoes with spikes.
4. Do not take glass bottles or cups or other breakable containers onto the courts. Broken glass can damage the surface.
5. No chairs, benches, heavy objects or equipment should be allowed on the courts. They can damage the court surface.
6. Hellas Construction strongly recommends washing the courts at least once per month to remove dirt and dust from the surface of the court. Use water only or water with a small amount of mild detergent for stained areas. Do not use harsh detergents or cleaning agents. Do not use high pressure-zero degree nozzles. Note: If it rains frequently and the courts drain quickly, extra cleaning may not be necessary.
7. Any areas that hold puddles after a rain or after washing should be swept or squeegeed. Standing water can cause bubbling and premature delamination of the color system.
8. For player safety, keep the surface clear of leaves, branches and other debris. Do not allow play when the surface is wet.
9. Inspect the surface monthly for damage, wear or vandalism. Make repairs promptly using appropriate materials. Cracks should be filled annually or as necessary.