

## TIPS VENDOR AGREEMENT

### TIPS RFP 230105 Technology Solutions, Products, and Services

The following Vendor Agreement (“Agreement”) creates a legal agreement between The Interlocal Purchasing System (“TIPS”), a government purchasing cooperative and Department of Texas Region 8 Education Service Center and (INSERT ENTITY NAME):

## Brainchild Unlimited Inc.

(ENTER ENTITY NAME]

its owners, agents, subsidiaries, and affiliates (together, “Vendor”) (individually, “Party”, and collectively the “Parties”) and this agreement shall exclusively govern the contractual relationship (“Agreement”) between the Parties.

TIPS, a governmental entity and a national purchasing cooperative seeks to provide a valuable and necessary solution to public entities and qualifying non-profits by performing the public procurement solicitation process and awarding compliant contracts to qualified vendors. Then, where the law of a customer’s jurisdiction allows, instead of public entities and qualifying non-profits expending time, money, and resources on the extensive public procurement process, the use of TIPS allows public entities to quickly select and purchase their preferred products or services from qualified, competitively evaluated vendors through cooperative purchasing.

1. **Purpose.** The purpose of this Agreement is to identify the terms and conditions of the relationship between TIPS and Vendor. Public entities and qualifying non-profits that properly join or utilize TIPS (“TIPS Members”) may elect to “piggyback” off of TIPS’ procurements and agreements where the laws of their jurisdiction allow. TIPS Members are not contractual parties to this Agreement although terms and conditions of this Agreement may ensure benefits to TIPS Members.
2. **Authority.** The Parties agree that the signatories below are individual authorized to enter into this Agreement on behalf of their entity and that they are acting under due and proper authority under applicable law.
3. **Definitions.**
  - a. **TIPS Pricing:** The specific pricing, discounts, and other pricing terms and incentives which Vendor submitted and TIPS approved for each respective TIPS Contract awarded to Vendor and all permissible, subsequent pricing updates submitted by Vendor and accepted by TIPS, if any.
  - b. **Authorized Reseller:** A reseller or dealer authorized and added by a Vendor through their online TIPS Vendor Portal to make TIPS sales according to the terms and conditions herein.
4. **Entire Agreement.** This Agreement resulted from TIPS posting a “TIPS Solicitation” (RFP, RCSP, RFQ, or other) and Vendor submitting a proposal in response to that posted TIPS Solicitation for evaluation and award. The Parties agree that this Agreement consists of the provisions set forth herein and: (1) The TIPS solicitation document resulting in this Agreement; (2) Any addenda or clarifications issued in relation to the TIPS solicitation; (3) All solicitation information provided to Vendor by TIPS through the TIPS eBid System; (3) Vendor’s entire proposal response to the TIPS solicitation including all accepted required attachments, acknowledged notices and certifications, accepted negotiated terms, pricing, accepted responses to questions, and accepted written clarifications of Vendor’s proposal, and; any properly included attachments to this Agreement. All documentation and information listed is hereby incorporated by reference as if set forth herein verbatim. In the event of conflict between the terms herein and one of the incorporated documents the terms and conditions herein shall control.
5. **Vendor’s Specific Warranties, Terms, and License Agreements.** Because TIPS serves public entities and non-profits throughout the nation all of which are subject to specific laws and policies of their jurisdiction, as a matter of standard practice, TIPS does not typically accept a Vendor’s specific “Sale Terms” (warranties, license agreements, master agreements, terms and conditions, etc.) on behalf of all TIPS Members. TIPS may permit Vendor to attach those to this Agreement to display to interested customers what terms may apply to their Supplemental Agreement with Vendor (if submitted by Vendor for that purpose). However, unless this term of the Agreement is negotiated and modified to state otherwise, those specific Sale Terms are not accepted by TIPS on behalf of all TIPS Members and each Member may choose whether to accept, negotiate, or reject those specific Sale Terms, which must be reflected in a separate agreement between Vendor and the Member in order to be effective.

6. **Vendor Identity and Contact Information.** It is Vendor's sole responsibility to ensure that all identifying vendor information (name, EIN, d/b/a's, etc.) and contact information is updated and current at all times within the TIPS eBid System and the TIPS Vendor Portal. It is Vendor's sole responsibility to confirm that all e-correspondence issued from tips-usa.com, ionwave.net, and tipsconstruction.com to Vendor's contacts are received and are not blocked by firewall or other technology security. Failure to permit receipt of correspondence from these domains and failure to keep vendor identity and contact information current at all times during the life of the contract may cause loss of TIPS Sales, accumulating TIPS fees, missed rebid opportunities, lapse of TIPS Contract(s), and unnecessary collection or legal actions against Vendor. It is no defense to any of the foregoing or any breach of this Agreement that Vendor was not receiving TIPS' electronic communications issued by TIPS to Vendor's listed contacts.
7. **Initiation of TIPS Sales.** When a public entity initiates a purchase with Vendor, if the Member inquires verbally or in writing whether Vendor holds a TIPS Contract, it is the duty of the Vendor to verify whether the Member is seeking a TIPS purchase. Once verified, Vendor must include the TIPS Contract Number on all purchase communications and sales documents exchanged with the TIPS Member.
8. **TIPS Sales and Supplemental Agreements.** The terms of the specific TIPS order, including but not limited to: shipping, freight, insurance, delivery, fees, bonding, cost, delivery expectations and location, returns, refunds, terms, conditions, cancellations, order assistance, etc., shall be controlled by the purchase agreement (Purchase Order, Contract, Invoice, etc.) (hereinafter "Supplemental Agreement") entered into between the TIPS Member Customer and Vendor only. TIPS is not a party to any Supplemental Agreement. All Supplemental Agreements shall include Vendor's Name, as known to TIPS, and TIPS Contract Name and Number. Vendor accepts and understands that TIPS is not a legal party to TIPS Sales and Vendor is solely responsible for identifying fraud, mistakes, unacceptable terms, or misrepresentations for the specific order prior to accepting. Vendor agrees that any order issued from a customer to Vendor, even when processed through TIPS, constitutes a legal contract between the customer and Vendor only. When Vendor accepts or fulfills an order, even when processed through TIPS, Vendor is representing that Vendor has carefully reviewed the order for legality, authenticity, and accuracy and TIPS shall not be liable or responsible for the same. In the event of a conflict between the terms of this TIPS Vendor Agreement and those contained in any Supplemental Agreement, the provisions set forth herein shall control unless otherwise agreed to and authorized by the Parties in writing within the Supplemental Agreement.
9. **Right of Refusal.** Vendor has the right not to sell to a TIPS Member under the awarded agreement at Vendor's discretion unless otherwise required by law.
10. **Reporting TIPS Sales.** Vendor must report all TIPS Sales to TIPS. If a TIPS sale is initiated by Vendor receiving a TIPS Member's purchase order from TIPS directly, Vendor may consider that specific TIPS Sale reported. Otherwise, with the exception of TIPS Automated Vendors, who have signed an exclusive agreement with TIPS regarding reporting, all TIPS Sales must be reported to TIPS by either: (1) Emailing the purchase order or similar purchase document (with Vendor's Name, as known to TIPS, and the TIPS Contract Name and Number included) to TIPS at [tipspo@tips-usa.com](mailto:tipspo@tips-usa.com) with "Confirmation Only" in the subject line of the email within three business days of Vendor's acceptance of the order, or; (2) Within 3 business days of the order being accepted by Vendor, Vendor must login to the TIPS Vendor Portal and successfully self-report all necessary sale information within the Vendor Portal and confirm that it shows up accurately on your current Vendor Portal statement. No other method of reporting is acceptable unless agreed to by the Parties in writing. Failure to report all sales pursuant to this provision may result in immediate cancellation of Vendor's TIPS Contract(s) for cause at TIPS' sole discretion. Please refer to the TIPS [Accounting FAQ's](#) for more information about reporting sales and if you have further questions, contact the Accounting Team at [accounting@tips-usa.com](mailto:accounting@tips-usa.com).
11. **TIPS Administration Fees.** The collection of administrative fees by TIPS, a government entity, for performance of these procurement services is required pursuant to Texas Government Code Section 791.011 et. seq. The administration fee ("TIPS Administration Fee") is the amount legally owed by Vendor to TIPS for TIPS Sales made by Vendor. The TIPS Administration Fee amount is typically a set percentage of the amount paid by the TIPS Member for each TIPS Sale, less shipping cost, bond cost, and taxes if applicable and identifiable, which is legally due to TIPS, but the exact TIPS Administration Fee for this Contract is published in the corresponding solicitation and is incorporated herein by reference. TIPS Administration Fees are due to TIPS immediately upon Vendor's receipt of payment, including partial payment, for a TIPS Sale. The TIPS Administration Fee is assessed on the amount paid by the TIPS Member, not on the Vendor's cost or on the amount for which the Vendor sold the item to a dealer or Authorized Reseller. Upon receipt of payment for a TIPS Sale, including partial payment (which renders TIPS Administration Fees immediately due), Vendor shall issue to TIPS the corresponding TIPS Administration Fee payment as soon as possible but not later than thirty-one calendar days following Vendor's receipt of payment. Vendor shall pay TIPS via check unless otherwise agreed to by the Parties in writing. Vendor shall include clear documentation with the issued payment dictating to which sale(s) the amount should be applied. Vendor may create a payment report within their TIPS Vendor Portal which is the preferred documentation dictating to which TIPS Sale(s) the amount should be applied. Failure to pay all TIPS Administration Fees pursuant to this provision may result in immediate cancellation of Vendor's TIPS Contract(s) for cause at TIPS' sole discretion as well as the initiation of collection and legal actions by TIPS against Vendor to the extent permitted by law. Any overpayment of participation fees to TIPS by Vendor will be refunded to the Vendor.

within ninety (90) days of receipt of notification if TIPS receives written notification of the overpayment not later than the expiration of six (6) months from the date of overpayment and TIPS determines that the amount was not legally due to TIPS pursuant to this agreement and applicable law. Any notification of overpayment received by TIPS after the expiration of six (6) months from the date that TIPS received the payment will render the overpayment non-refundable. Region 8 ESC and TIPS reserve the right to extend the six (6) month deadline if approved by the Region 8 ESC Board of Directors. TIPS reserves all rights under the law to collect TIPS Administration Fees due to TIPS pursuant to this Agreement.

12. **Term of the Agreement.** This Agreement with TIPS is for approximately five years with a one-year, consecutive option for renewal as described herein. Renewal options are not automatic and shall only be effective if offered by TIPS at its sole discretion. If TIPS offers a renewal option, the Vendor will be notified via email issued to Vendor's then-listed Primary Contact. The renewal option shall be deemed accepted by Vendor unless Vendor notifies TIPS of its objection to the renewal option in writing and confirms receipt by TIPS.

**Actual Effective Date:** Agreement is effective upon signature by authorized representatives of both Parties. The Effective Date does not affect the "Term Calculation Start Date."

**Term Calculation Start Date:** To keep the contract term consistent for all vendors awarded under a single TIPS contract, Vendor shall calculate the foregoing term as starting on the last day of the month that "Award Notifications" are anticipated as published in the Solicitation, regardless of the actual Effective Date.

**Example of Term Calculation Start Date:** If the anticipated "Award Date" published in the Solicitation is May 22, 2023, but extended negotiations delay award until June 27, 2023 (Actual Effective Date), the Term Calculation Start Date shall be May 31, 2023 in this example.

**Contract Expiration Date:** To keep the contract term consistent for all vendors awarded under a single TIPS contract, the term expiration date shall be five-years from the Term Calculation Start Date.

**Example of Contract Expiration Date:** If the anticipated "Award Date" published in the Solicitation is May 22, 2023, but extended negotiations delay award until June 27, 2023 (Actual Effective Date), the Term Calculation Start Date shall be May 31, 2023 and the Contract Expiration Date of the resulting initial "five-year" term, (which is subject to an extension(s)) will be May 31, 2028 in this example.

**Option(s) for Renewal:** Any option(s) for renewal shall begin on the Contract Expiration Date, or the date of the expiration of the prior renewal term where applicable, and continue for the duration specified for the renewal option herein.

**Example of Option(s) for Renewal:** In this example, if TIPS offers a one-year renewal and the Contract Expiration Date is May 31, 2028, then the one-year renewal is effective from May 31, 2028 to May 31, 2029.

TIPS may offer to extend Vendor Agreements to the fullest extent the TIPS Solicitation resulting in this Agreement permits.

13. **TIPS Pricing.** Vendor agrees and understands that for each TIPS Contract that it holds, Vendor submitted, agreed to, and received TIPS' approval for specific pricing, discounts, and other pricing terms and incentives which make up Vendor's TIPS Pricing for that TIPS Contract ("TIPS Pricing"). Vendor confirms that Vendor will not add the TIPS Administration Fee as a charge or line-item in a TIPS Sale. Vendor hereby certifies that Vendor shall only offer goods and services through this TIPS Contract if those goods and services are included in or added to Vendor's TIPS Pricing and approved by TIPS. TIPS reserves the right to review Vendor's pricing update requests as specifically as line-item by line-item to determine compliance. However, Vendor contractually agrees that all submitted pricing updates shall be within the original terms of the Vendor's TIPS Pricing (scope, proposed discounts, price increase limitations, and other pricing terms and incentives originally proposed by Vendor) such that TIPS may accept Vendors price increase requests as submitted without additional vetting at TIPS discretion. Any pricing quoted by Vendor to a TIPS Member or on a TIPS Quote shall never exceed Vendor's TIPS Pricing for any good or service offered through TIPS. Vendor certifies by signing this agreement that Vendor's TIPS Pricing for all goods and services included in Vendor's TIPS Pricing shall either be equal to or less than Vendor's current pricing for that good or service for any other customer. TIPS Pricing price increases and modifications, if permitted, will be honored according to the terms of the solicitation and Vendor's proposal, incorporated herein by reference.
14. **Indemnification of TIPS.** VENDOR AGREES TO INDEMNIFY, HOLD HARMLESS, AND DEFEND TIPS, TIPS MEMBERS, TIPS OFFICERS, TIPS EMPLOYEES, TIPS DIRECTORS, AND TIPS TRUSTEES (THE "TIPS INDEMNITEES") FROM AND AGAINST ALL CLAIMS AND SUITS BY THIRD-PARTIES FOR DAMAGES, INJURIES TO PERSONS (INCLUDING DEATH), PROPERTY DAMAGES, LOSSES, EXPENSES, FEES, INCLUDING COURT COSTS, ATTORNEY'S FEES, AND EXPERT FEES, ARISING OUT OF OR RELATING TO VENDOR'S PERFORMANCE UNDER THIS AGREEMENT (INCLUDING THE PERFORMANCE OF VENDOR'S OFFICERS, EMPLOYEES, AGENTS, AUTHORIZED RESELLERS, SUBCONTRACTORS, LICENSEES, OR INVITEES), REGARDLESS OF THE NATURE OF THE CAUSE OF ACTION,

INCLUDING WITHOUT LIMITATION CAUSES OF ACTION BASED UPON COMMON, CONSTITUTIONAL, OR STATUTORY LAW OR BASED IN WHOLE OR IN PART UPON ALLEGATIONS OF NEGLIGENT OR INTENTIONAL ACTS OR OMISSIONS ON THE PART OF VENDOR, ITS OFFICERS, EMPLOYEES, AGENTS, AUTHORIZED RESELLERS, SUBCONTRACTORS, LICENSEES, OR INVITEES. NO LIMITATION OF LIABILITY FOR DAMAGES FOR PERSONAL INJURY OR PROPERTY DAMAGE ARE PERMITTED OR AGREED TO BY TIPS. APART FROM THIS INDEMNIFICATION PROVISION REQUIRING INDEMNIFICATION OF THE TIPS INDEMNITEES' ATTORNEY'S FEES AS SET FORTH ABOVE, RECOVERY OF ATTORNEYS' FEES BY THE PREVAILING PARTY IS AUTHORIZED ONLY IF AUTHORIZED BY TEX. EDUC. CODE § 44.032(F).

15. **Indemnification and Assumption of Risk – Vendor Data.** VENDOR AGREES THAT IT IS VOLUNTARILY PROVIDING DATA (INCLUDING BUT NOT LIMITED TO: VENDOR INFORMATION, VENDOR DOCUMENTATION, VENDOR'S PROPOSALS, VENDOR PRICING SUBMITTED OR PROVIDED TO TIPS, TIPS CONTRACT DOCUMENTS, TIPS CORRESPONDENCE, VENDOR LOGOS AND IMAGES, VENDOR'S CONTACT INFORMATION, VENDOR'S BROCHURES AND COMMERCIAL INFORMATION, VENDOR'S FINANCIAL INFORMATION, VENDOR'S CERTIFICATIONS, AND ANY OTHER VENDOR INFORMATION OR DOCUMENTATION, INCLUDING WITHOUT LIMITATION SOFTWARE AND SOURCE CODE UTILIZED BY VENDOR, SUBMITTED TO TIPS BY VENDOR AND ITS AGENTS) ("VENDOR DATA") TO TIPS. FOR THE SAKE OF CLARITY, AND WITHOUT LIMITING THE BREADTH OF THE INDEMNITY OBLIGATIONS IN SECTION 13 ABOVE, VENDOR AGREES TO PROTECT, INDEMNIFY, AND HOLD THE TIPS INDEMNITEES HARMLESS FROM AND AGAINST ANY AND ALL LOSSES, CLAIMS, ACTIONS, DEMANDS, ALLEGATIONS, SUITS, JUDGMENTS, COSTS, EXPENSES, FEES, INCLUDING COURT COSTS, ATTORNEY'S FEES, AND EXPERT FEES AND ALL OTHER LIABILITY OF ANY NATURE WHATSOEVER ARISING OUT OF OR RELATING TO: (I) ANY UNAUTHORIZED, NEGLIGENT OR WRONGFUL USE OF, OR CYBER DATA BREACH INCIDENT AND VIRUSES OR OTHER CORRUPTING AGENTS INVOLVING, VENDOR'S DATA, PRICING, AND INFORMATION, COMPUTERS, OR OTHER HARDWARE OR SOFTWARE SYSTEMS, AND; (II) ALLEGATIONS OR CLAIMS THAT ANY VENDOR DATA INFRINGES ON THE INTELLECTUAL PROPERTY RIGHTS OF A THIRD-PARTY OR VENDOR.
16. **Procedures Related to Indemnification.** In the event that an indemnity obligation arises, Vendor shall pay all amounts set forth in Section 13 and 14 above (including any settlements) and – if it has accepted its indemnity obligation without qualification – control the legal defense to such claim or cause of action, including without limitation attorney selection, strategy, discovery, trial, appeal, and settlement, and TIPS shall, at Vendor's cost and expense (with respect to reasonable out of pocket costs and expenses incurred by TIPS which shall be reimbursed to TIPS by Vendor), provide all commercially reasonable assistance requested by Vendor. In controlling any defense, Vendor shall ensure that all assertions of governmental immunity and all applicable pleas and defenses shall be promptly asserted.
17. **Indemnity for Underlying Sales and Supplemental Agreements.** Vendor shall be solely responsible for any customer claims or any disputes arising out of TIPS Sales or any Supplemental Agreement as if sold in the open-market. The Parties agree that TIPS shall not be liable for any claims arising out of Vendor's TIPS Sales or Supplemental Agreements, including but not limited to: allegations of product defect or insufficiency, allegations of service defect or insufficiency, allegations regarding delivery defect or insufficiency, allegations of fraud or misrepresentation, allegations regarding pricing or amounts owed for TIPS sales, and/or allegations regarding payment, over-payment, under-payment, or non-payment for TIPS Sales. Payment/Drafting, overpayment/over-drafting, under-payment/under-drafting, or non-payment for TIPS Sales between customer and Vendor and inspections, rejections, or acceptance of such purchases shall be the exclusive respective obligations of Vendor/Customer, and disputes shall be handled in accordance with the terms of the underlying Supplemental Agreement(s) entered into between Vendor and Customer. Vendor acknowledges that TIPS is not a dealer, subcontractor, agent, or reseller of Vendor's goods and services and shall not be responsible for any claims arising out of alleged insufficiencies or defects in Vendor's goods and services, should any arise.
18. **Confidentiality of Vendor Data.** Vendor understands and agrees that by signing this Agreement, all Vendor Data is hereby released to TIPS, TIPS Members, and TIPS third-party administrators to effectuate Vendor's TIPS Contract except as provided for herein. The Parties agree that Vendor Data is accessible by all TIPS Members as if submitted directly to that TIPS Member Customer for purchase consideration. If Vendor otherwise considers any portion of Vendor's Data to be confidential and not subject to public disclosure pursuant to Chapter 552 Texas Gov't Code (the "Public Information Act") or other law(s) and orders, Vendor must have identified the claimed confidential materials through proper execution of the Confidentiality Claim Form which is required to be submitted as part of Vendor's proposal resulting in this Agreement and incorporated by reference. The Confidentiality Claim Form included in Vendor's proposal and incorporated herein by reference is the sole indicator of whether Vendor considers any Vendor Data confidential in the event TIPS receives a Public Information Request. If TIPS receives a request, any responsive documentation not deemed confidential by you in this manner will be automatically released. For Vendor Data deemed confidential by you in this manner, TIPS will follow procedures of controlling statute(s) regarding any claim of confidentiality and shall not be liable for any release of information required by law, including Attorney General determination and opinion. In the event that TIPS receives a written request for information pursuant to the Public Information Act that affects Vendor's interest in any information or data furnished to TIPS by Vendor, and TIPS requests an opinion from the Attorney General, Vendor may, at its own option and expense, prepare comments and submit information directly to the Attorney General stating why the requested information is exempt from disclosure pursuant to the requirements of the

Public Information Act. Vendor is solely responsible for submitting the memorandum brief and information to the Attorney General within the time period prescribed by the Public Information Act. Notwithstanding any other information provided in this solicitation or Vendor designation of certain Vendor Data as confidential or proprietary, Vendor's acceptance of this TIPS Vendor Agreement constitutes Vendor's consent to the disclosure of Vendor's Data, including any information deemed confidential or proprietary, to TIPS Members or as ordered by a Court or government agency, including without limitation the Texas Attorney General. Vendor agrees that TIPS shall not be responsible or liable for any use or distribution of information or documentation by TIPS Members or as required by law.

- 19. Vendor's Authorized Resellers.** TIPS recognizes that many vendors operate in the open market through the use of resellers or dealers. For that reason, TIPS permits Vendor to authorize Authorized Resellers within its Vendor Portal and make TIPS Sales through the Authorized Reseller(s). Once authorized by Vendor in the Vendor Portal, the Authorized Reseller(s) may make TIPS sales to TIPS Members. However, all purchase documents must include: (1) Authorized Reseller's Name; (2) Vendor's Name, as known to TIPS, and; (3) Vendor's TIPS Contract Name and Number under which it is making the TIPS Sale. Either Vendor or Reseller may report the sale pursuant to the terms herein. However, Vendor agrees that it is legally responsible for all reporting and fee payment as described herein for TIPS Sales made by Authorized Resellers. The TIPS Administration Fee is assessed on the amount paid by the TIPS Member, not on the Vendor's cost or on the amount for which the Vendor sold the item to a dealer or Authorized Reseller. The Parties intend that Vendor shall be responsible and liable for TIPS Sales made by Vendor's Authorized Resellers. Vendor agrees that it is voluntarily authorizing this Authorized Reseller and in doing so, Vendor agrees that it is doing so at its own risk and agrees to protect, indemnify, and hold TIPS harmless in accordance with Sections 14-17 above related to Authorized Reseller TIPS Sales made pursuant to this Agreement or purporting to be made pursuant to this Agreement that may be asserted against Vendor whether rightfully brought or otherwise. The Parties further agree that it is no defense to Vendor's breach of this Agreement that an Authorized Reseller caused Vendor of breach this Agreement.
- 20. Circumvention of TIPS Sales.** When a public entity initiates a purchase with Vendor, if the Member inquires verbally or in writing whether Vendor holds a TIPS Contract, it is the duty of the Vendor to verify whether the Member is seeking a TIPS purchase. Any request for quote, customer communication, or customer purchase initiated through or referencing a TIPS Contract shall be completed through TIPS pursuant to this Agreement. Any encouragement or participation by Vendor in circumventing a TIPS sale being completed may result in immediate termination of Vendor's TIPS Contract(s) for cause as well as preclusion from future TIPS opportunities at TIPS sole discretion.
- 21. State of Texas Franchise Tax.** By signature hereon, Vendor hereby certifies that Vendor is not currently delinquent in the payment of any franchise taxes owed to the State of Texas under Chapter 171 of the Texas Tax Code.
- 22. Termination.**
- A) Termination for Convenience. TIPS may, by written notice to Vendor, terminate this Agreement for convenience, in whole or in part, at any time by giving thirty (30) days' written notice to Vendor of such termination, and specifying the effective date thereof.
  - B) Termination for Cause. If Vendor fails to materially perform pursuant to the terms of this Agreement, TIPS shall provide written notice to Vendor specifying the default. If Vendor does not cure such default within thirty (30) days, TIPS may terminate this Agreement, in whole or in part, for cause. If TIPS terminates this Agreement for cause, and it is later determined that the termination for cause was wrongful, the termination shall automatically be converted to and treated as a termination for convenience.
  - C) Vendor's Termination. If TIPS fails to materially perform pursuant to the terms of this Agreement, Vendor shall provide written notice to TIPS specifying the default ("Notice of Default"). If TIPS does not cure such default within thirty (30) days, Vendor may terminate this Agreement, in whole or in part, for cause. If TIPS terminates this Agreement for cause, and it is later determined that the termination for cause was wrongful, the termination shall automatically be converted to and treated as a termination for convenience.
  - D) Upon termination, all TIPS Sale orders previously accepted by Vendor shall be fulfilled and Vendor shall be paid for all TIPS Sales executed pursuant to the applicable terms. All TIPS Sale orders presented to Vendor but not fulfilled by Vendor, prior to the actual termination of this agreement shall be honored at the option of the TIPS Member. TIPS shall submit to Vendor an invoice for any outstanding TIPS Administration Fees and approved expenses and Vendor shall pay such fees and expenses within 30 calendar days of receipt of such valid TIPS invoice. Vendor acknowledges and agrees that continued participation in TIPS is subject to TIPS' sole

discretion and that any Vendor may be removed from the TIPS program at any time with or without cause. This termination clause does not affect TIPS Sales Supplemental Agreements pursuant to this term regarding termination and the Survival Clause term

- E) Vendor hereby waives any and all claims for damages, including, but not limited, to consequential damages or lost profits, that might arise from TIPS' act of terminating this Agreement.

- 23. Survival Clause.** It is the intent of the Parties that this Agreement and procurement method applies to any TIPS Sale made during the life of this Agreement even if made on or near the Contract Expiration Date as defined herein. Thus, all TIPS Sales, including but not limited to: leases, service agreements, license agreements, open purchase orders, warranties, and contracts, even if they extend months or years past the TIPS Contract Expiration Date, shall survive the expiration or termination of this Agreement subject to the terms and conditions of the Supplemental Agreement between Customer and Vendor or unless otherwise specified herein.
- 24. Audit Rights.** Due to transparency statutes and public accountability requirements of TIPS and TIPS Members, Vendor shall at their sole expense, maintain documentation of all TIPS Sales for a period of three years from the time of the TIPS Sale. In order to ensure and confirm compliance with this agreement, TIPS shall have authority to conduct audits of Vendor's TIPS Pricing or TIPS Sales with thirty-days' notice unless the audit is ordered by a Court Order or by a Government Agency with authority to do so without said notice. Notwithstanding the foregoing, in the event that TIPS is made aware of any pricing being offered to eligible entities that is materially inconsistent with Vendor's TIPS Pricing, TIPS shall have the ability to conduct the audit internally or may engage a third-party auditing firm to investigate any possible non-compliant conduct or may terminate the Agreement according to the terms of this Agreement. In the event of an audit, the requested materials shall be reasonably provided in the time, format, and at the location acceptable to TIPS. TIPS agrees not to perform a random audit the TIPS transaction documentation more than once per calendar year, but reserves the right to audit for just cause or as required by any governmental agency or court with regulatory authority over TIPS or the TIPS Member. These audit rights shall survive termination of this Agreement for a period of one (1) year from the effective date of termination.
- 25. Conflicts of Interest.** The Parties confirm that they have not offered, given, or accepted, nor intend to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, service to the other in connection with this Agreement. Vendor affirms that, to the best of Vendor's knowledge, this Agreement has been arrived at independently, and is awarded without collusion with anyone to obtain information or gain any favoritism that would in any way limit competition or give an unfair advantage over other vendors in the award of this Agreement. Vendor agrees that it has disclosed any necessary affiliations with Region 8 Education Service Center and the TIPS Department, if any, through the Conflict of Interest attachment provided in the solicitation resulting in this Agreement.
- 26. Volume of TIPS Sales.** Nothing in this Agreement or any TIPS communication may be construed as a guarantee that TIPS or TIPS Members will submit any TIPS orders to Vendor at any time.
- 27. Compliance with the Law.** The Parties agree to comply fully with all applicable federal, state, and local statutes, ordinances, rules, and regulations applicable to their entity in connection with the programs contemplated under this Agreement.
- 28. Severability.** If any term(s) or provision(s) of this Agreement are held by a court of competent jurisdiction to be invalid, void, or unenforceable, then such term(s) or provision(s) shall be deemed restated to reflect the original intention of the Parties as nearly as possible in accordance with applicable law and the remainder of this Agreement, and the remainder of the provisions of this Agreement shall remain in full force and effect and shall in no way be affected, impaired or invalidated, unless such holding causes the obligations of the Parties hereto to be impossible to perform or shall render the terms of this Agreement to be inconsistent with the intent of the Parties hereto.
- 29. Force Majeure.** If by reason of Force Majeure, either party hereto shall be rendered unable wholly or in part to carry out its obligations under this Agreement through no fault of its own then such party shall give notice and full particulars of Force Majeure in writing to the other party within a reasonable time after occurrence of the event or cause relied upon. Upon delivering such notice, the obligation of the affected party, so far as it is affected by such Force Majeure as described, shall be suspended during the continuance of the inability then claimed but for no longer period, and such party shall endeavor to remove or overcome such inability with all reasonable dispatch. In the event that Vendor's obligations are suspended by reason of Force Majeure, all TIPS Sales accepted prior to the Force Majeure event shall be the legal responsibility of Vendor and the terms of the TIPS Sale Supplemental Agreement shall control Vendor's failure to fulfill for a Force Majeure event.
- 30. Immunity.** Vendor agrees that nothing in this Agreement shall be construed as a waiver of sovereign or government immunity; nor constitute or be construed as a waiver of any of the privileges, rights, defenses, remedies, or immunities available to Region 8 Education

Service Center or its TIPS Department. The failure to enforce, or any delay in the enforcement of, any privileges, rights, defenses, remedies, or immunities available to Region 8 Education Service Center or its TIPS Department under this Agreement or under applicable law shall not constitute a waiver of such privileges, rights, defenses, remedies, or immunities or be considered as a basis for estoppel.

**31. Insurance Requirements.** Vendor agrees to maintain the following minimum insurance requirements for the duration of this Agreement. All policies held by Vendor to adhere to this term shall be written by a carrier with a financial size category of VII and at least a rating of "A-" by A.M. Best Key Rating Guide. The coverages and limits are to be considered minimum requirements and in no way limit the liability of the Vendor(s). Any immunity available to TIPS or TIPS Members shall not be used as a defense by the contractor's insurance policy. Only deductibles applicable to property damage are acceptable, unless proof of retention funds to cover said deductibles is provided. "Claims made" policies will not be accepted. Vendor's required minimum coverage shall not be suspended, voided, cancelled, non-renewed or reduced in coverage or in limits unless replaced by a policy that provides the minimum required coverage except after thirty (30) days prior written notice by certified mail, return receipt requested has been given to TIPS or the TIPS Member if a project or pending delivery of an order is ongoing. Upon request, certified copies of all insurance policies shall be furnished to the TIPS or the TIPS Member. Vendor agrees that when Vendor or its subcontractors are liable for any damages or claims, Vendor's policy, shall be primary over any other valid and collectible insurance carried by the Member or TIPS.

General Liability: \$1,000,000 each Occurrence/Aggregate  
Automobile Liability: \$300,000 Includes owned, hired & non-owned  
Workers' Compensation: Statutory limits for the jurisdiction in which the Vendor performs under this Agreement. If Vendor performs in multiple jurisdictions, Vendor shall maintain the statutory limits for the jurisdiction with the greatest dollar policy limit requirement.  
Umbrella Liability: \$1,000,000 each Occurrence/Aggregate

**32. Waiver.** No waiver of any single breach or multiple breaches of any provision of this Agreement shall be construed to be a waiver of any breach of any other provision. No delay in acting regarding any breach of any provision shall be construed to be a waiver of such breach.

**33. Binding Agreement.** This Agreement shall be binding and inure to the benefit of the Parties hereto and their respective heirs, legal successors, and assigns.

**34. Headings.** The paragraph headings contained in this Agreement are included solely for convenience of reference and shall not in any way affect the meaning or interpretation of any of the provisions of this Agreement.

**35. Choice of Law and Venue.** This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Texas. Any proceeding, claim, action, or alternative dispute resolution arising out of or relating to this Agreement or involving TIPS shall be brought in a State Court of competent jurisdiction in Camp County, Texas, or if Federal Court is legally required, a Federal Court of competent jurisdiction in the Eastern District of Texas, and each of the Parties irrevocably submits to the exclusive jurisdiction of said court in any such proceeding, waives any objection it may now or hereafter have to venue or to convenience of forum, agrees that all claims in respect of the proceeding shall be heard and determined only in any such court, and agrees not to bring any proceeding arising out of or relating to this procurement process or any contract resulting from or and contemplated transaction in any other court. The Parties agree that either or both of them may file a copy of this paragraph with any court as written evidence of the knowing, voluntary and freely bargained for agreement between the Parties irrevocably to waive any objections to venue or to convenience of forum.

**36. Relationship of the Parties.** Nothing contained in this Agreement shall be construed to make one Party an agent of the other Party nor shall either party have any authority to bind the other in any respect, unless expressly authorized by the other party in writing. The Parties are independent contractors and nothing in this Agreement creates a relationship of employment, trust, agency or partnership between them.

**37. Assignment.** No assignment of this Agreement or of any duty or obligation of performance hereunder, shall be made in whole or in part by a Party hereto without the prior written consent of the other Party. Written consent of TIPS shall not be unreasonably withheld.

**38. Minimum Condition and Warranty Requirements for TIPS Sales.** All goods quoted or sold through a TIPS Sale shall be new unless clearly stated otherwise in writing. All new goods and services shall include the applicable manufacturers minimum standard warranty unless otherwise agreed to in the Supplemental Agreement.

- 39. Minimum Customer Support Requirements for TIPS Sales.** Vendor shall provide timely and commercially reasonable support for TIPS Sales or as agreed to in the applicable Supplemental Agreement.
- 40. Minimum Shipping Requirements for TIPS Sales.** Vendor shall ship, deliver, or provide ordered goods and services within a commercially reasonable time after acceptance of the order. If a delay in delivery is anticipated, Vendor shall notify the TIPS Member as to why delivery is delayed and provide an updated estimated time for completion. The TIPS Member may cancel the order if the delay is not commercially acceptable or not consistent with the Supplemental Agreement applicable to the order.
- 41. Minimum Vendor License Requirements.** Vendor shall maintain, in current status, all federal, state, and local licenses, bonds and permits required for the operation of the business conducted by Vendor. Vendor shall remain fully informed of and in compliance with all ordinances and regulations pertaining to the lawful provision of goods or services under the TIPS Agreement. TIPS and TIPS Members reserve the right to stop work and/or cancel a TIPS Sale or terminate this or any TIPS Sale Supplemental Agreement involving Vendor if Vendor's license(s) required to perform under this Agreement or under the specific TIPS Sale have expired, lapsed, are suspended or terminated subject to a 30-day cure period unless prohibited by applicable statute or regulation.
- 42. Minimum Vendor Legal Requirements.** Vendor shall remain aware of and comply with this Agreement and all local, state, and federal laws governing the sale of products/services offered by Vendor under this contract. Such applicable laws, ordinances, and policies must be complied with even if not specified herein.
- 43. Minimum Site Requirements for TIPS Sales (*when applicable to TIPS Sale*).**

**Cleanup:** When performing work on site at a TIPS Member's property, Vendor shall clean up and remove all debris and rubbish resulting from their work as required or directed by the TIPS Member or as agreed by the parties. Upon completion of work, the premises shall be left in good repair and an orderly, neat, clean and unobstructed condition.

**Preparation:** Vendor shall not begin a project for which a TIPS Member has not prepared the site, unless Vendor does the preparation work at no cost, or until TIPS Member includes the cost of site preparation in the TIPS Sale Site preparation includes, but is not limited to: moving furniture, installing wiring for networks or power, and similar pre-installation requirements.

**Registered Sex Offender Restrictions:** For work to be performed at schools, Vendor agrees that no employee of Vendor or a subcontractor who has been adjudicated to be a registered sex offender will perform work at any time when students are, or reasonably expected to be, present unless otherwise agreed by the TIPS Member. Vendor agrees that a violation of this condition shall be considered a material breach and may result in the cancellation of the TIPS Sale at the TIPS Member's discretion. Vendor must identify any additional costs associated with compliance of this term. If no costs are specified, compliance with this term will be provided at no additional charge.

**Safety Measures:** Vendor shall take all reasonable precautions for the safety of employees on the worksite, and shall erect and properly maintain all necessary safeguards for protection of workers and the public. Vendor shall post warning signs against all hazards created by the operation and work in progress. Proper precautions shall be taken pursuant to state law and standard practices to protect workers, general public and existing structures from injury or damage.

**Smoking:** Persons working under Agreement shall adhere to the TIPS Member's or local smoking statutes, codes, ordinances, and policies.

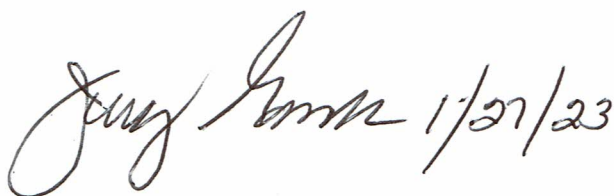
- 44. Payment for TIPS Sales.** TIPS Members may make payments for TIPS Sales directly to Vendor, Vendor's Authorized Reseller, or as otherwise agreed to in the applicable Supplemental Agreement after receipt of the invoice and in compliance with applicable payment statutes. Regardless of how payment is issued or received for a TIPS Sale, Vendor is responsible for all reporting and TIPS Administration Fee payment requirements as stated herein.
- 45. Marketing.** Vendor agrees to allow TIPS to use their name and logo within the TIPS website, database, marketing materials, and advertisements unless Vendor negotiates this term to include a specific acceptable-use directive. Any use of TIPS' name and logo or any form of publicity, inclusive of press release, regarding this Agreement by Vendor must have prior approval from TIPS which will not be unreasonably withheld. Request may be made by email to [tips@tips-usa.com](mailto:tips@tips-usa.com). For marketing efforts directed to TIPS Members, Vendor must request and execute a separate Joint Marketing Disclaimer, at [marketing@tips-usa.com](mailto:marketing@tips-usa.com), before TIPS can release contact information for TIPS Member entities for the purpose of marketing your TIPS contract(s). Vendor must adhere to strict Marketing Requirements once a disclaimer is executed. The Joint Marketing Disclaimer is a supplemental agreement specific to joint marketing efforts and has no effect on the terms of the TIPS Vendor Agreement. Vendor agrees that any images, photos, writing, audio, clip art,



music, or any other intellectual property ("Property") or Vendor Data utilized, provided, or approved by Vendor during the course of the joint marketing efforts are either the exclusive property of Vendor, or Vendor has all necessary rights, license, and permissions to utilize said Property in the joint marketing efforts. Vendor agrees that they shall indemnify and hold harmless TIPS and its employees, officers, agents, representatives, contractors, assignees, designees, and TIPS Members from any and all claims, damages, and judgments involving infringement of patent, copyright, trade secrets, trade or services marks, and any other intellectual or intangible property rights and/or claims arising from the Vendor's (including Vendor's officers', employees', agents', Authorized Resellers', subcontractors', licensees', or invitees') unauthorized use or distribution of Vendor Data and Property.

46. **Tax Exempt Status of TIPS Members.** Most TIPS Members are tax exempt entities and the laws and regulations applicable to the specific TIPS Member customer shall control.
47. **Automatic Renewal Limitation for TIPS Sales.** No TIPS Sale may incorporate an automatic renewal clause that exceeds month to month terms with which the TIPS Member must comply. All renewal terms incorporated into a TIPS Sale Supplemental Agreement shall only be valid and enforceable when Vendor received written confirmation of acceptance of the renewal term from the TIPS Member for the specific renewal term. The purpose of this clause is to avoid a TIPS Member inadvertently renewing an Agreement during a period in which the governing body of the TIPS Member has not properly appropriated and budgeted the funds to satisfy the Agreement renewal. Any TIPS Sale Supplemental Agreement containing an "Automatic Renewal" clause that conflicts with these terms is rendered void and unenforceable.
48. **Choice of Law Limitation for TIPS Sales.** Vendor agrees that if any "Choice of Law" provision is included in any TIPS Sale agreement/contract between Vendor and a TIPS Member, that clause must provide that the "Choice of Law" applicable to the TIPS Sale agreement/contract between Vendor and TIPS Member shall be the state where the TIPS Member operates unless the TIPS Member expressly agrees otherwise. Any TIPS Sale Supplemental Agreement containing a "Choice of Law" clause that conflicts with these terms is rendered void and unenforceable.
49. **Venue Limitation for TIPS Sales.** Vendor agrees that if any "Venue" provision is included in any TIPS Sale Agreement/contract between Vendor and a TIPS Member, that clause must provide that the "Venue" for any litigation or alternative dispute resolution shall be in the state and county where the TIPS Member operates unless the TIPS Member expressly agrees otherwise. Any TIPS Sale Supplemental Agreement containing a "Venue" clause that conflicts with these terms is rendered void and unenforceable.
50. **Indemnity Limitation for TIPS Sales.** Texas and other jurisdictions restrict the ability of governmental entities to indemnify others. Vendor agrees that if any "Indemnity" provision which requires the TIPS Member to indemnify Vendor is included in any TIPS sales agreement/contract between Vendor and a TIPS Member, that clause must either be stricken or qualified by including that such indemnity is only permitted, "to the extent permitted by the laws and constitution of [TIPS Member's State]" unless the TIPS Member expressly agrees otherwise. Any TIPS Sale Supplemental Agreement containing an "Indemnity" clause that conflicts with these terms is rendered void and unenforceable.
51. **Arbitration Limitation for TIPS Sales.** Vendor agrees that if any "Arbitration" provision is included in any TIPS Sale agreement/contract between Vendor and a TIPS Member, that clause may not require that the arbitration is mandatory or binding. Vendor agrees that if any "Arbitration" provision is included in any TIPS Sale agreement/contract between Vendor and a TIPS Member, that clause provides for only voluntary and non-binding arbitration unless the TIPS Member expressly agrees otherwise. Any TIPS Sale Supplemental Agreement containing a "Arbitration" clause that conflicts with these terms is rendered void and unenforceable.

In Witness Whereof, the parties hereto, each acting under due and proper authority, have signed this Agreement.

 1/27/23

TIPS VENDOR AGREEMENT SIGNATURE FORM

TIPS RFP 230105 Technology Solutions, Products, and Services

Vendor Name: Brainchild Unlimited Inc.

Vendor Address: 371 Hoes Lane, Ste. 201

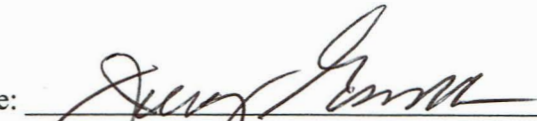
City: Piscataway State: NJ Zip Code: 08854

Vendor Authorized Signatory Name: Joey Gamble

Vendor Authorized Signatory Title: Regional Manager

Vendor Authorized Signatory Phone: 239.384.6187

Vendor Authorized Signatory Email: Joey.Gamble@Brainchild.com

Vendor Authorized Signature:  Date: 1/27/2023

*(The following is for TIPS completion only)*

TIPS Authorized Signatory Name: Dr. David Fitts

TIPS Authorized Signatory Title: Executive Director

TIPS Authorized Signature: David Wayne Fitts Date: 5/5/2023



## 230105 Brainchild Supplier Response

### Event Information

Number: 230105

Title: Technology Solutions, Products, and Services

Type: Request for Proposal

Issue Date: 1/5/2023

Deadline: 2/17/2023 03:00 PM (CT)

Notes: This is a solicitation issued by The Interlocal Purchasing System (TIPS), a department of Texas Region 8 Education Service Center. It is an Indefinite Delivery, Indefinite Quantity ("IDIQ") solicitation. It will result in contracts that provide, through adoption/"piggyback" an indefinite quantity of supplies/services, during a fixed period of time, to TIPS public entity and qualifying non-profit "TIPS Members" throughout the nation. Thus, there is no specific project or scope of work to review. Rather this solicitation is issued as a prospective award for utilization when any TIPS Member needs the goods or services offered during the life of the agreement.

**IF YOU CURRENTLY HOLDS TIPS CONTRACT 200105 TECHNOLOGY SOLUTIONS, PRODUCTS, AND SERVICES ("200105"), YOU MUST RESPOND TO THIS SOLICITATION TO PREVENT LAPSE OF CONTRACT UNLESS YOU HOLD ANOTHER CURRENT TIPS CONTRACT THAT COVERS ALL OF YOUR TECHNOLOGY OFFERINGS. THIS AWARDED CONTRACT WILL REPLACE YOUR EXPIRING TIPS CONTRACT 200105.**

**IF YOU HOLD A TIPS "TECHNOLOGY SOLUTIONS, PRODUCTS, AND SERVICES" CONTRACT OTHER THAN 200105 AND YOU CHOOSE TO RESPOND HEREIN, YOUR EXISTING TIPS**

**"TECHNOLOGY SOLUTIONS, PRODUCTS, AND SERVICES"  
CONTRACT WILL BE TERMINATED AND REPLACED BY THIS  
CONTRACT.**

**IF YOU HOLD ANOTHER TIPS CONTRACT OTHER THAN 200105 WHICH COVERS ALL OF  
YOUR TECHNOLOGY OFFERINGS AND YOU ARE SATISFIED WITH IT, THERE IS NO NEED  
TO RESPOND TO THIS SOLICITATION UNLESS YOU PREFER TO HOLD BOTH  
CONTRACTS OR REPLACE YOUR EXISTING TIPS "TECHNOLOGY SOLUTIONS,  
PRODUCTS, AND SERVICES" CONTRACT.**

## **Contact Information**

Address: Region 8 Education Service Center  
4845 US Highway 271 North  
Pittsburg, TX 75686  
Phone: +1 (866) 839-8477  
Email: bids@tips-usa.com

## Brainchild Information

Address: 3050 N. Horseshoe Drive  
Suite 218  
Naples, FL 34104  
Phone: (800) 811-2724  
Fax: (239) 263-3439  
Toll Free: (800) 811-2724  
Web Address: [www.brainchild.com](http://www.brainchild.com)

By submitting your response, you certify that you are authorized to represent and bind your company.

Mr. Joey Gamble

*Signature*

*Submitted at 1/26/2023 04:52:52 PM (CT)*

[Joey.Gamble@Brainchild.com](mailto:Joey.Gamble@Brainchild.com)

*Email*

## Supplier Note

Thank you for the opportunity to continue our service and support with TIPS. Please call or email me if anything is missing or more information is needed. Joey Gamble Office: (239) 384-6187 Mobile: (239) 248-5113 Email: [Joey.Gamble@Brainchild.com](mailto:Joey.Gamble@Brainchild.com)

## Requested Attachments

### Pricing Form 1

Copy of 230105 Pricing Form 1.xls

Pricing Form 1 must be downloaded from the "Attachments" section of the IonWave eBid System, reviewed, properly completed as instructed, and uploaded to this location.

### Pricing Form 2

Copy of 230105 Pricing Form 2.xls

Pricing Form 2 must be downloaded from the "Attachments" section of the IonWave eBid System, reviewed, properly completed as instructed, and uploaded to this location.

### Alternate or Supplemental Pricing Documents

Study Buddy Order Form.pdf

Optional. If when completing Pricing Form 1 & Pricing Form 2 you direct TIPS to view additional, alternate, or supplemental pricing documentation, you may upload that documentation.

### Vendor Agreement

Vendor Agreement.pdf

The Vendor Agreement must be downloaded from the "Attachments" section of the IonWave eBid System, reviewed, Vendor Name placed in the line provided at the top, and uploaded to this location. If Vendor has proposed deviations to the Vendor Agreement, Vendor may assert so in the Attribute Questions and those shall be addressed during evaluation.

### Vendor Agreement Signature Form

CCF01262023\_0001.pdf

The Vendor Agreement Signature Form must be downloaded from the "Attachments" section of the IonWave eBid System, reviewed, properly completed, and uploaded to this location. If Vendor has proposed deviations to the Vendor Agreement, Vendor may leave the signature line of this page blank and assert so in the Attribute Questions and those shall be addressed during evaluation.

### Reference Form

Copy 230105 Reference Form.xls

The Reference Form must be downloaded from the "Attachments" section of the IonWave eBid System, reviewed, properly completed, and uploaded to this location. The Reference Form must be uploaded in Excel format.

### Required Confidentiality Claim Form

CCF01262023\_0002.pdf

The Required Confidentiality Claim Form must be downloaded from the "Attachments" section of the IonWave eBid System, reviewed, properly completed, and uploaded to this location. This is the only way for Vendor to assert confidentiality of any information submitted.

## Conflict of Interest Questionnaire - Form CIQ

CCF01262023\_0003.pdf

Do not upload this form unless you have a reportable conflict with TIPS. There is an Attribute entitled "Conflict of Interest Questionnaire Requirement" immediately followed by an Attribute entitled "Conflict of Interest Questionnaire Requirement – Form CIQ – Continued." Properly respond to those Attributes and only upload this form if applicable/instructed. If upload is required based on your response to those Attributes, the Conflict of Interest Questionnaire – Form CIQ must be downloaded from the "Attachments" section of the IonWave eBid System, reviewed, properly completed, and uploaded at this location.

## Disclosure of Lobbying Activities - Standard Form - LLL

CCF01262023\_0004.pdf

Do not upload this form unless Vendor has reportable lobbying activities. There are Attributes entitled, "2 CFR Part 200 or Federal Provision - Byrd Anti-Lobbying Amendment – Continued." Properly respond to those Attributes and only upload this form if applicable/instructed. If upload is required based on your response to those Attributes, the Disclosure of Lobbying Activities – Standard Form - LLL must be downloaded from the "Attachments" section of the IonWave eBid System, reviewed, properly completed, and uploaded to this location.

## Current Form W-9

2023 - W-9 Brainchild.pdf

Vendor must upload their current IRS Tax Form W-9. The legal name, EIN, and d/b/a's listed should match the information provided herein exactly. This form will be utilized by TIPS to properly identify your entity.

## Certificates & Licenses (Supplemental Vendor Information Only)

*No response*

Optional. If Vendor would like to display any applicable certificates or licenses (including HUB certificates) for TIPS and TIPS Member Customer consideration, Vendor may upload those at this location. These supplemental documents shall not be considered part of the TIPS Contract. Rather, they are Vendor Supplemental Information for marketing and informational purposes only.

## Vendor's Warranties, Terms, and Conditions (Supplemental Vendor Information Only)

*No response*

Optional. If Vendor would like to display any standard warranties, terms, or conditions which are often applicable to their offerings for TIPS and TIPS Member Customer consideration, Vendor may upload those at this location. These supplemental documents shall not be considered part of the TIPS Contract. Rather, they are Vendor Supplemental Information for marketing and informational purposes only.

## Supplemental Vendor Information (Supplemental Vendor Information Only)

*No response*

Optional. If Vendor would like to display or include any brochures, promotional documents, marketing materials, or other Vendor Information for TIPS and TIPS Member Customer consideration, Vendor may upload those at this location.

These supplemental documents shall not be considered part of the TIPS Contract. Rather, they are Vendor Supplemental Information for marketing and informational purposes only.

## Vendor Logo (Supplemental Vendor Information Only)

*No response*

Optional. If Vendor desires that their logo be displayed on their public TIPS profile for TIPS and TIPS Member viewing, Vendor may upload that logo at this location. These supplemental documents shall not be considered part of the TIPS Contract. Rather, they are Vendor Supplemental Information for marketing and informational purposes only.

## Response Attachments

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### K-8 Education (Study Buddy).pdf

Study Buddy Brochure for K-8

### Adult Education (Study Buddy).pdf

Study Buddy for Adult Education

### Correctional Education Brochure.pdf

Study Buddy for Correctional and Alternative Education Programs

### Pathfinders Brochure.pdf

Study Buddy for TABE and CASAS (CCR/CTE Programs)

### Achiever! Brochure.pdf

Achiever (State Academic Standards) Online and for the Study Buddy

## Mechanics Brochure.pdf

Mechanics Basic Skills for At-Risk Students (For Student on All Levels)

## 2023Teacher-Guide.pdf

2023 Study Buddy Teacher Guide

## 2023-Parent Guide.pdf

2023 Study Buddy Parent Guide

## GED and Pathfinders Lessons.pdf

GED and Pathfinders Scope and Sequence of Lessons

## Technology Requirements.pdf

Brainchild Online Technical Requirements

## Brainchild Pograms.pdf

Brainchild Programs

## Brainchild History.pdf

Brainchild History

## Achiever Parent Guide.pdf

Achiever Web-Subscription Parent Guide

## Achiever & Mechanics Teacher Guide.pdf

Achiever & Mechanics Web-Subscription Teacher Guide

## Bid Attributes

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### 1 Disadvantaged/Minority/Women Business & Federal HUBZone

Some participating public entities are required to seek Disadvantaged/Minority/Women Business & Federal HUBZone ("D/M/WBE/Federal HUBZone") vendors. Does Vendor certify that their entity is a D/M/WBE/Federal HUBZone vendor?

If you respond "Yes," you must upload current certification proof in the appropriate "Response Attachments" location.

### 2 Historically Underutilized Business (HUB)

Some participating public entities are required to seek Historically Underutilized Business (HUB) vendors as defined by the Texas Comptroller of Public Accounts Statewide HUB Program. Does Vendor certify that their entity is a HUB vendor?

If you respond "Yes," you must upload current certification proof in the appropriate "Response Attachments" location.

### 3 National Coverage

Can the Vendor provide its proposed goods and services to all 50 US States?

**4 States Served**

If Vendor answered "No" to the question entitled "National Coverage," please list all states where vendor can provide the goods and services proposed directly below. Your response may dictate which potential TIPS Member customers consider purchasing your offerings.

No response

**5 Description of Vendor Entity and Vendor's Goods & Services**

If awarded, this description of Vendor and Vendor's goods and services will appear on the TIPS website for customer/public viewing.

Brainchild offers quality educational solutions to assess academic skills and depth of knowledge in K-12 and Adult Education. Thousands nationwide use and endorse Brainchild's online and mobile learning devices as their first choice for enrichment and self-paced learning in the classroom setting, after-school, distance learning, and for youth and adult incarceration. Studies show that the usage of our programs 60-90 minutes a week improve test scores by 30% or more.

Students master each lesson with a 3-step process.

1. PLAY LESSON: A short video teaches the lesson.
2. STUDY: Students answer questions and receive immediate feedback.
3. TEST: A test on each standard will record the scores to track progress.

Students learn privately at their own pace with multimedia instruction and immediate feedback.

Teachers can easily monitor test scores and time on task and download data for reports.

The Study Buddy handheld tutor requires no wi-fi and provides a system for self-paced learning anywhere, anytime! Its game-type design offers a fun, easy-to-use, and safe platform to engage and empower students on all levels.

**6 Primary Contact Name**

Please identify the individual who will be primarily responsible for all TIPS matters and inquiries for the duration of the contract.

Joey Gamble

**7 Primary Contact Title**

Primary Contact Title

Regional Manager

**8 Primary Contact Email**

Please enter a valid email address that will definitely reach the Primary Contact.

Joey.Gamble@Brainchild.com

**9 Primary Contact Phone**

Numbers only, no symbols or spaces (Ex. 8668398477). The system will auto-populate your entry with commas once submitted which is appropriate and expected (Ex. 8,668,398,477).

Please provide the accurate and current phone number where the individual who will be primarily responsible for all TIPS matters and inquiries for the duration of the contract can be reached directly.

2393846187



**10 Primary Contact Fax**

Numbers only, no symbols or spaces (Ex. 8668398477). The system will auto-populate your entry with commas once submitted which is appropriate and expected (Ex. 8,668,398,477).

8008789959

**11 Primary Contact Mobile**

Numbers only, no symbols or spaces (Ex. 8668398477). The system will auto-populate your entry with commas once submitted which is appropriate and expected (Ex. 8,668,398,477).

2392485113

**12 Secondary Contact Name**

Please identify the individual who will be secondarily responsible for all TIPS matters and inquiries for the duration of the contract.

Suzanne Bonaquest

**13 Secondary Contact Title**

Secondary Contact Title

Bookkeeper

**14 Secondary Contact Email**

Please enter a valid email address that will definitely reach the Secondary Contact.

Suzanne.Bonaquist@Brainchild.com

**15 Secondary Contact Phone**

Numbers only, no symbols or spaces (Ex. 8668398477). The system will auto-populate your entry with commas once submitted which is appropriate and expected (Ex. 8,668,398,477).

Please provide the accurate and current phone number where the individual who will be secondarily responsible for all TIPS matters and inquiries for the duration of the contract can be reached directly.

2392630100

**16 Secondary Contact Fax**

Numbers only, no symbols or spaces (Ex. 8668398477). The system will auto-populate your entry with commas once submitted which is appropriate and expected (Ex. 8,668,398,477).

8008789959

**17 Secondary Contact Mobile**

Numbers only, no symbols or spaces (Ex. 8668398477). The system will auto-populate your entry with commas once submitted which is appropriate and expected (Ex. 8,668,398,477).

No response

**18 Administration Fee Contact Name**  
Please identify the individual who will be responsible for all payment, accounting, and other matters related to Vendor's TIPS Administration Fee due to TIPS for the duration of the contract.

**19 Administration Fee Contact Email**  
Please enter a valid email address that will definitely reach the Administration Fee Contact.

**20 Administration Fee Contact Phone**  
Numbers only, no symbols or spaces (Ex. 8668398477). The system will auto-populate your entry with commas once submitted which is appropriate and expected (Ex. 8,668,398,477).

**21 Purchase Order and Sales Contact Name**  
Please identify the individual who will be responsible for receiving and processing purchase orders and sales under the TIPS Contract.

**22 Purchase Order and Sales Contact Email**  
Please enter a valid email address that will definitely reach the Purchase Order and Sales Contact.

**23 Purchase Order and Sales Contact Phone**  
Numbers only, no symbols or spaces (Ex. 8668398477). The system will auto-populate your entry with commas once submitted which is appropriate and expected (Ex. 8,668,398,477).

**24 Company Website**  
Company Website (Format - www.company.com)

**25 Entity D/B/A's and Assumed Names**  
You must confirm that you are responding to this solicitation under your legal entity name. Go now to your Supplier Profile in this eBid System and confirm that your profile reflects your "Legal Name" as it is listed on your W9.  
  
In this question, please identify all of your entity's assumed names and D/B/A's. Please note that you will be identified publicly by the Legal Name under which you respond to this solicitation unless you organize otherwise with TIPS after award.

**26 Primary Address**  
Primary Address

2 7	<b>Primary Address City</b>
	Primary Address City <input type="text" value="Piscataway"/>

2 8	<b>Primary Address State</b>
	Primary Address State (2 Digit Abbreviation) <input type="text" value="NJ"/>

2 9	<b>Primary Address Zip</b>
	Primary Address Zip <input type="text" value="08854"/>

3 0	<b>Search Words Identifying Vendor</b>
	Please list all search words and phrases to be included in the TIPS database related to your entity. <b>Do not</b> list words which are not associated with the bid category/scope (See bid title for general scope). This will help users find you through the TIPS website search function. You may include product names, manufacturers, specialized services, and other words associated with the scope of this solicitation.  <input type="text" value="Math, Reading, Writing, Science, Social Studies, State Standards, Basic Skills, high school equivalency, adult basic education, STAAR, GED, and TABE"/>

3 1	<b>Certification of Vendor Residency (Required by the State of Texas)</b>
	Does Vendor's parent company or majority owner:  (A) have its principal place of business in Texas; <b>or</b> (B) employ at least 500 persons in Texas?  Texas Education Code Section 44.031 requires that this information be considered in evaluation for certain contracts. However, Vendor response does not affect points, scoring, or potential award.  <input type="text" value="No"/>

3 2	<b>Vendor's Principal Place of Business (City)</b>
	In what city is Vendor's principal place of business located? <input type="text" value="Piscataway"/>

3 3	<b>Vendor's Principal Place of Business (State)</b>
	In what state is Vendor's principal place of business located? <input type="text" value="New Jersey"/>

3 4	<b>Vendor's Years in Business</b>
	How many years has the business submitting this proposal been operating in its current capacity and field of work? <input type="text" value="25"/>

**3**  
**5** **Certification Regarding Entire TIPS Agreement**

Vendor agrees that, if awarded, Vendor's final TIPS Contract will consist of the provisions set forth in the finalized TIPS Vendor Agreement, Vendor's responses to these attribute questions, and: (1) The TIPS solicitation document resulting in this Agreement; (2) Any addenda or clarifications issued in relation to the TIPS solicitation; (3) All solicitation information provided to Vendor by TIPS through the TIPS eBid System; (3) Vendor's entire proposal response to the TIPS solicitation including all accepted required attachments, acknowledged notices and certifications, accepted negotiated terms, accepted pricing, accepted responses to questions, and accepted written clarifications of Vendor's proposal, and; any properly included attachments to the TIPS Contract.

Does Vendor agree?

**3**  
**6** **Minimum Percentage Discount Offered to TIPS Members on all Goods and Services (READ CAREFULLY)**

**Please read thoroughly and carefully as an error on your response can render your contract award unusable.**

TIPS Members often turn to TIPS Contracts for ease of use and to receive discounted pricing.

***What is the minimum percentage discount that you can offer TIPS Members off of all goods and service pricing that you offer?***

Vendor must respond with a percentage from 0%-100%. The percentage discount that you input below will be applied to your "Catalog Pricing", as defined in the solicitation, for all TIPS Sales made during the life of the contract. You cannot alter this percentage discount once the solicitation legally closes. You will always be required to discount every TIPS Sale by the percentage included below. If you add goods or services to your "Catalog Pricing" during the life of the contract, you will be required to sell those new items with this discount applied.

**Example:** In this example, you enter a 10% minimum percentage discount below. In year-one of your TIPS Contract, your published "Catalog Pricing" (website/store/published pricing) for "Tablet A" is \$100 and for "Tablet Set-Up Service" is \$100. In this example, you must sell those items under the TIPS Contract at the proposed 10% discounted price of: "Tablet A" - \$90, "Tablet Set-Up Service" - \$90. In year two of your TIPS Contract, you update your "Catalog Pricing" with the market. You add "Tablet B" to your "Catalog Pricing" for \$200 and have increased the price of "Tablet A" to \$110 and the price of "Tablet Set-Up Service" to \$110. In this example, after the "Catalog Pricing" update, you must still sell those items under the TIPS Contract at the proposed 10% discounted price of: "Tablet A" - \$99, "Tablet Set-Up Service" - \$99, and "Tablet B" - \$180.00.

If you cannot honor the discount on all goods and items now included or which may be added in the future with certainty, then you should offer a lesser discount percentage below.

***What is the minimum percentage discount that you can offer TIPS Members off of all goods and service pricing that you offer?***

**37 Honoring Vendor's Minimum Percentage Discount**

Vendor is asked in these Attribute Questions to provide a Minimum Percentage Discount offered to TIPS Members on all goods and services sold under the TIPS Contract. Points will be assigned for your response and scoring of your proposal will be affected. A "YES" answer will be awarded the maximum 10 points and a "NO" answer will be awarded 0 points.

Does Vendor agree to honor the Minimum Percentage Discount off of their TIPS "Catalog Pricing" that Vendor proposed for all TIPS Sales made for the duration of the TIPS Contract?

**38 Volume and Additional Discounts**

In addition to the Minimum Percentage Discount proposed herein, does Vendor ever expect and intend to offer additional, greater, or volume discounts to TIPS Members?

Point(s) may be assigned for your response in the category of "Pricing" during scoring and evaluation.

**39 "Catalog Pricing" and Pricing Requirements**

**This is a requirement of the TIPS Contract and is non-negotiable.**

In this solicitation and resulting contract, "Catalog Pricing" shall be defined as:

"The then available list of goods or services, in the most current listing regardless of date, that takes the form of a catalog, price list, price schedule, shelf-price or other viewable format that:

- A. is regularly maintained by the manufacturer or Vendor of an item; and
- B. is either published or otherwise available for review by TIPS or a customer during the purchase process;
- C. to which the Minimum Percentage Discount proposed by the proposing Vendor may be applied.

If awarded on this TIPS Contract, for the duration of the contract, Vendor agrees to provide, upon request, their then current "Catalog Pricing." Or, in limited circumstances where Vendor has proposed the Percentage Mark-Up method of pricing in this proposal, proof of Vendor's "cost" may be accepted by TIPS in place of catalog pricing.

**4** **EXCEPTIONS & DEVIATIONS TO TIPS STANDARD TERMS AND CONDITIONS**

**0**

Vendor agrees that, if awarded, Vendor's final TIPS Contract will consist of the provisions set forth in the finalized TIPS Vendor Agreement, Vendor's responses to these attribute questions, and: (1) The TIPS solicitation document resulting in this Agreement; (2) Any addenda or clarifications issued in relation to the TIPS solicitation; (3) All solicitation information provided to Vendor by TIPS through the TIPS eBid System; (3) Vendor's entire proposal response to the TIPS solicitation including all accepted required attachments, acknowledged notices and certifications, accepted negotiated terms, accepted pricing, accepted responses to questions, and accepted written clarifications of Vendor's proposal, and; any properly included attachments to the TIPS Contract. In the event of conflict between the terms of the finalized Vendor Agreement and one of the incorporated documents the terms and conditions which are in the best interest of governmental/qualifying non-profit TIPS Members shall control at TIPS sole discretion.

If Vendor responds, "No, Vendor does not agree" to this Attribute, after this solicitation legally closes and TIPS begins evaluating Vendor's file, TIPS will provide Vendor with a draft Word Document version of the Vendor Agreement and will be instructed to include all requested negotiations as redline edits for TIPS consideration. This is the only proper way to submit proposed deviations for TIPS consideration. TIPS reserves the right to accept, decline, or modify Vendor's requested negotiated terms. For this reason, answering "No, Vendor does not agree" may ultimately delay or prevent award.

Does Vendor agree with TIPS standard terms and conditions as presented in the TIPS solicitation document (RFP, RCSP, RFQ, or other) and the TIPS Vendor Agreement document?

**4** **TIPS Sales Reporting Requirements**

**1**

**This is a requirement of the TIPS Contract and is non-negotiable.**

By submitting this proposal, Vendor certifies that Vendor will properly report all TIPS sales. With the exception of TIPS Automated Vendors, who have signed an exclusive agreement with TIPS regarding reporting, all TIPS Sales must be reported to TIPS by either:

(1) Emailing the purchase order or similar purchase document (with Vendor's Name, as known to TIPS, and the TIPS Contract Name and Number included) to TIPS at tipspo@tips-usa.com with "Confirmation Only" in the subject line of the email within three business days of Vendor's acceptance of the order, or;

(2) Within 3 business days of the order being accepted by Vendor, Vendor must login to the TIPS Vendor Portal and successfully self-report all necessary sale information within the Vendor Portal and confirm that it shows up accurately on your current Vendor Portal statement.

No other method of reporting is acceptable unless agreed to by the Parties in writing. Failure to report all sales pursuant to this provision may result in immediate cancellation of Vendor's TIPS Contract(s) for cause at TIPS' sole discretion.

**4**  
**2** **TIPS Administration Fee Requirement and Acknowledgment**

**This is a requirement of the TIPS Contract and is non-negotiable.**

The collection of fees by TIPS, a government entity, for performance of these procurement services is required pursuant to Texas Government Code Section 791.011 et. seq. The TIPS Administration Fee is the amount legally owed by Vendor to TIPS for TIPS Sales made by Vendor. The TIPS Administration Fee amount is typically a set percentage of each TIPS Sale legally due to TIPS, but the exact TIPS Administration Fee for this Contract is published in the corresponding RFP or RCSP document. TIPS Administration Fees are due to TIPS immediately upon Vendor's receipt of payment, including partial payment, for a TIPS Sale.

By submitting a proposal, Vendor agrees that it has read, understands, and agrees to the published TIPS Administration Fee amount, calculation, and payment requirements. By submitting a proposal Vendor further confirms that all TIPS Pricing includes the TIPS Administration Fee and Vendor will not show adding the TIPS Administration Fee as a charge or line-item in any TIPS Sale.

**4**  
**3** **TIPS Member Access to Vendor Proposal & Documentation**

**This is a requirement of the TIPS Contract and is non-negotiable.**

Notwithstanding any other information provided in this solicitation or Vendor designation of certain documentation as confidential or proprietary, Vendor's submission of this proposal constitutes Vendor's express consent to the disclosure of Vendor's comprehensive proposal, including any information deemed confidential or proprietary, **to TIPS Members**. The proposing Vendor agrees that TIPS shall not be responsible or liable for any use or distribution of information or documentation to TIPS Members or by TIPS Members. By submitting this proposal, Vendor certifies the foregoing.

**4**  
**4** **Non-Collusive Bidding Certificate**

**This is a requirement of the TIPS Contract and is non-negotiable.**

By submission of this proposal, the Vendor certifies that:

- 1) This proposal has been independently arrived at without collusion with any other entity, bidder, or with any competitor;
- 2) This proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids, or proposals for this project, to any other bidder, competitor or potential competitor;
- 3) No attempt has been or will be made to induce any other person, partnership or corporation to modify, submit, or not to submit a bid or proposal; and
- 4) The person signing this bid or proposal certifies that they are duly authorized to execute this proposal/contract on behalf of Vendor and they have fully informed themselves regarding the accuracy of the statements contained in this certification, and under the penalties being applicable to the bidder as well as to the person signing in its behalf;

**4** **Antitrust Certification Statements (Tex. Government Code § 2155.005)**

**5** **This is a requirement of the TIPS Contract and is non-negotiable.**

By submission of this bid or proposal, Vendor certifies under penalty of perjury of the laws of the State of Texas that:

(1) I am duly authorized to execute this proposal/contract on my own behalf or on behalf of the company, corporation, firm, partnership or individual (Vendor) identified herein;

(2) In connection with this proposal, neither I nor any representative of Vendor has violated any provision of the Texas Free Enterprise and Antitrust Act, Tex. Bus. & Comm. Code Chapter 15;

(3) In connection with this proposal, neither I nor any representative of the Vendor has violated any federal antitrust law;

(4) Neither I nor any representative of Vendor has directly or indirectly communicated any of the contents of this bid to a competitor of the Company or any other company, corporation, firm, partnership or individual engaged in the same line of business as the Company.

**4** **Limitation on Out-of-State Litigation - Texas Business and Commerce Code § 272**

**6** **This is a requirement of the TIPS Contract and is non-negotiable.**

Texas Business and Commerce Code § 272 prohibits a construction contract, or an agreement collateral to or affecting the construction contract, from containing a provision making the contract or agreement, or any conflict arising under the contract or agreement, subject to another state's law, litigation in the courts of another state, or arbitration in another state. If included in Texas construction contracts, such provisions are voidable by a party obligated by the contract or agreement to perform the work.

By submission of this proposal, Vendor acknowledges this law and ***if Vendor enters into a construction contract with a Texas TIPS Member*** under this procurement, Vendor certifies compliance.

**4** **Required Confidentiality Claim Form**

**7** **This is a requirement of the TIPS Contract and is non-negotiable.**

TIPS provides the required TIPS Confidentiality Claim Form in the "Attachments" section of this solicitation. Vendor must execute this form by either signing and waiving any confidentiality claim, or designating portions of Vendor's proposal confidential. If Vendor considers any portion of Vendor's proposal to be confidential and not subject to public disclosure pursuant to Chapter 552 Texas Gov't Code or other law(s) and orders, Vendor must have identified the claimed confidential materials through proper execution of the Confidentiality Claim Form.

If TIPS receives a public information act or similar request, any responsive documentation not deemed confidential by you in this manner will be automatically released. For Vendor documents deemed confidential by you in this manner, TIPS will follow procedures of controlling statute(s) regarding any claim of confidentiality and shall not be liable for any release of information required by law, including Attorney General determination and opinion.

Notwithstanding any other Vendor designation of Vendor's proposal as confidential or proprietary, Vendor's submission of this proposal constitutes Vendor's agreement that proper execution of the required TIPS Confidentiality Claim Form is the only way to assert any portion of Vendor's proposal as confidential.



**48 Non-Discrimination Statement and Certification**

**This is a requirement of the TIPS Contract and is non-negotiable.**

In accordance with Federal civil rights law, all U.S. Departments, including but not limited to the USDA, USDE, FEMA, are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by federal funds (not all bases apply to all programs).

Vendor certifies that Vendor will comply with applicable Non-Discrimination and Equal Opportunity provisions set forth in TIPS Member Customers' policies and other regulations at the local, state, and federal levels of governments.

Yes, I certify (Yes)

**49 Limitation of Vendor Indemnification and Similar Clauses**

**This is a requirement of the TIPS Contract and is non-negotiable.**

TIPS, a department of Region 8 Education Service Center, a political subdivision, and local government entity of the State of Texas, is prohibited from indemnifying third-parties (pursuant to the Article 3, Section 52 of the Texas Constitution) except as otherwise specifically provided for by law or as ordered by a court of competent jurisdiction. Article 3, Section 52 of the Texas Constitution states that "no debt shall be created by or on behalf of the State ... " and the Texas Attorney General has opined that a contractually imposed obligation of indemnity creates a "debt" in the constitutional sense. Tex. Att'y Gen. Op. No. MW-475 (1982). Thus, contract clauses which require TIPS to indemnify Vendor, pay liquidated damages, pay attorney's fees, waive Vendor's liability, or waive any applicable statute of limitations must be deleted or qualified with "to the extent permitted by the Constitution and Laws of the State of Texas."

Does Vendor agree?

Yes, I Agree (Yes)

**50 Alternative Dispute Resolution Limitations**

**This is a requirement of the TIPS Contract and is non-negotiable.**

TIPS, a department of Region 8 Education Service Center, a political subdivision, and local government entity of the State of Texas, does not agree to binding arbitration as a remedy to dispute and no such provision shall be permitted in this Agreement with TIPS. Vendor agrees that any claim arising out of or related to this Agreement, except those specifically and expressly waived or negotiated within this Agreement, may be subject to non-binding mediation at the request of either party to be conducted by a mutually agreed upon mediator as prerequisite to the filing of any lawsuit arising out of or related to this Agreement. Mediation shall be held in either Camp or Titus County, Texas. Agreements reached in mediation will be subject to the approval by the Region 8 ESC's Board of Directors, authorized signature of the Parties if approved by the Board of Directors, and, once approved by the Board of Directors and properly signed, shall thereafter be enforceable as provided by the laws of the State of Texas.

Does Vendor agree?

**5  
1** **No Waiver of TIPS Immunity**

**This is a requirement of the TIPS Contract and is non-negotiable.**

Vendor agrees that nothing in this Agreement shall be construed as a waiver of sovereign or government immunity; nor constitute or be construed as a waiver of any of the privileges, rights, defenses, remedies, or immunities available to Region 8 Education Service Center or its TIPS Department. The failure to enforce, or any delay in the enforcement, of any privileges, rights, defenses, remedies, or immunities available to Region 8 Education Service Center or its TIPS Department under this Agreement or under applicable law shall not constitute a waiver of such privileges, rights, defenses, remedies, or immunities or be considered as a basis for estoppel.

Does Vendor agree?

Yes, Vendor agrees (Yes)

**5  
2** **Payment Terms and Funding Out Clause**

**This is a requirement of the TIPS Contract and is non-negotiable.**

Vendor agrees that TIPS and TIPS Members shall not be liable for interest or late-payment fees on past-due balances at a rate higher than permitted by the laws or regulations of the jurisdiction of the TIPS Member.

Funding-Out Clause: Vendor agrees to abide by the applicable laws and regulations, including but not limited to Texas Local Government Code § 271.903, or any other statutory or regulatory limitation of the jurisdiction of any TIPS Member, which requires that contracts approved by TIPS or a TIPS Member are subject to the budgeting and appropriation of currently available funds by the entity or its governing body.

Does Vendor agree?

Yes, Vendor agrees (Yes)

**5  
3** **Certification Regarding Prohibition of Certain Terrorist Organizations (Tex. Gov. Code 2270)**

Vendor certifies that Vendor is not a company identified on the Texas Comptroller's list of companies known to have contracts with, or provide supplies or services to, a foreign organization designated as a Foreign Terrorist Organization by the U.S. Secretary of State.

Does Vendor certify?

**5  
4** **Certification Regarding Prohibition of Boycotting Israel (Tex. Gov. Code 2271)**

If (a) Vendor is not a sole proprietorship; (b) Vendor has ten (10) or more full-time employees; and (c) this Agreement or any agreement with a TIPS Member under this procurement has value of \$100,000 or more, the following certification shall apply; otherwise, this certification is not required. Vendor certifies, where applicable, that neither the Vendor, nor any affiliate, subsidiary, or parent company of Vendor, if any, boycotts Israel, and Vendor agrees that Vendor and Vendor Companies will not boycott Israel during the term of this Agreement. For purposes of this Agreement, the term "boycott" shall mean and include refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory but does not include an action made for ordinary business purposes.

When applicable, does Vendor certify?

**Certification Regarding Prohibition of Contracts with Certain Foreign-Owned Companies (Tex. Gov. Code 2274)**

Certain public entities are prohibited from entering into a contract or other agreement relating to critical infrastructure that would grant Vendor direct or remote access to or control of critical infrastructure in this state, excluding access specifically allowed by a customer for product warranty and support purposes.

Vendor certifies that neither it nor its parent company nor any affiliate of Vendor or its parent company, is (1) owned by or the majority of stock or other ownership interest of the company is held or controlled by individuals who are citizens of China, Iran, North Korea, Russia, or a designated country; (2) a company or other entity, including governmental entity, that is owned or controlled by citizens of or is directly controlled by the government of China, Iran, North Korea, Russia, or a designated country; or (3) headquartered in China, Iran, North Korea, Russia, or a designated country.

For purposes of this certification, "critical infrastructure" means "a communication infrastructure system, cybersecurity system, electric grid, hazardous waste treatment system, or water treatment facility." Vendor certifies that Vendor will not grant direct or remote access to or control of critical infrastructure, except for product warranty and support purposes, to prohibited individuals, companies, or entities, including governmental entities, owned, controlled, or headquartered in China, Iran, North Korea, Russia, or a designated country, as determined by the Governor.

When applicable, does Vendor certify?

**5 Certification Regarding Prohibition of Discrimination Against Firearm and Ammunition Industries (Tex.  
6 Gov. Code 2274)**

If (a) Vendor is not a sole proprietorship; (b) Vendor has at least ten (10) full-time employees; and (c) this Agreement or any Supplemental Agreement with certain public entities have a value of at least \$100,000 that is paid wholly or partly from public funds; (d) the Agreement is not excepted under Tex. Gov. Code 2274 and (e) the purchasing public entity has determined that Vendor is not a sole-source provider or the purchasing public entity has not received any bids from a company that is able to provide this written verification, the following certification shall apply; otherwise, this certification is not required.

Vendor certifies that Vendor, or association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or limited liability company, including a wholly owned subsidiary, majority-owned subsidiary parent company, or affiliate of these entities or associations, that exists to make a profit, does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association and will not discriminate during the term of this contract against a firearm entity or firearm trade association.

For purposes of this Agreement, “discriminate against a firearm entity or firearm trade association” shall mean, with respect to the entity or association, to: “(1) refuse to engage in the trade of any goods or services with the entity or association based solely on its status as a firearm entity or firearm trade association; (2) refrain from continuing an existing business relationship with the entity or association based solely on its status as a firearm entity or firearm trade association; or (3) terminate an existing business relationship with the entity or association based solely on its status as a firearm entity or firearm trade association.”

“Discrimination against a firearm entity or firearm trade association” does not include: “(1) the established policies of a merchant, retail seller, or platform that restrict or prohibit the listing or selling of ammunition, firearms, or firearm accessories; and (2) a company’s refusal to engage in the trade of any goods or services, decision to refrain from continuing an existing business relationship, or decision to terminate an existing business relationship to comply with federal, state, or local law, policy, or regulations or a directive by a regulatory agency, or for any traditional business reason that is specific to the customer or potential customer and not based solely on an entity’s or association’s status as a firearm entity or firearm trade association.”

When applicable, does Vendor certify?

Yes

**Certification Regarding Termination of Contract for Non-Compliance (Tex. Gov. Code 552.374)**

If Vendor is not a governmental body and (a) this Agreement or any Supplemental Agreement with a public entity has a stated expenditure of at least \$1 million in public funds for the purchase of goods or services by certain public entities; or (b) this Agreement or any Supplemental Agreement results in the expenditure of at least \$1 million in public funds for the purchase of goods or services by certain public entities in their fiscal year, the following certification shall apply; otherwise, this certification is not required.

As required by Tex. Gov. Code 552.374, the following statement is included in the RFP and the Agreement (unless the Agreement is (1) related to the purchase or underwriting of a public security; (2) is or may be used as collateral on a loan; or (3) proceeds from which are used to pay debt service of a public security of loan): "The requirements of Subchapter J, Chapter 552, Government Code, may apply to this solicitation and Agreement and the Vendor agrees that this Agreement and any applicable Supplemental Agreement can be terminated if Vendor knowingly or intentionally fails to comply with a requirement of that subchapter."

Pursuant to Chapter 552 of the Texas Government Code, Vendor certifies that Vendor shall: (1) preserve all contracting information related to this Agreement as provided by the records retention requirements applicable to TIPS or the purchasing TIPS Member for the duration of the Agreement; (2) promptly provide to TIPS or the purchasing TIPS Member any contracting information related to the Agreement that is in the custody or possession of Vendor on request of TIPS or the purchasing TIPS Member; and (3) on completion of the Agreement, either (a) provide at no cost to TIPS or the purchasing TIPS Member all contracting information related to the Agreement that is in the custody or possession of Vendor, or (b) preserve the contracting information related to the Agreement as provided by the records retention requirements applicable to TIPS or the purchasing TIPS Member.

When applicable, does Vendor certify?

5  
8

**Certification Regarding Prohibition of Boycotting Certain Energy Companies (Tex. Gov. Code 2274)**

If (a) Vendor is not a sole proprietorship; (b) Vendor has ten (10) or more full-time employees; and (c) this Agreement or any Supplemental Agreement with certain public entities has a value of \$100,000 or more that is to be paid wholly or partly from public funds, the following certification shall apply; otherwise, this certification is not required.

Vendor certifies that Vendor, or any wholly owned subsidiary, majority-owned subsidiary, parent company, or affiliate of these entities or business associations, if any, do not boycott energy companies and will not boycott energy companies during the term of the Agreement or any applicable Supplemental Agreement.

For purposes of this certification the term "company" shall mean an organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or limited liability company, that exists to make a profit.

The term "boycott energy company" shall mean "without an ordinary business purpose, refusing to deal with, terminating business activities with, or otherwise taking any action intended to penalize, inflict economic harm on, or limit commercial relations with a company because the company (a) engages in the exploration, production, utilization, transportation, sale, or manufacturing of fossil fuel-based energy and does not commit or pledge to meet environmental standards beyond applicable federal and state law, or (b) does business with a company described by paragraph (a)." (See Tex. Gov. Code 809.001).

When applicable, does Vendor certify?

5  
9

**Felony Conviction Notice - Texas Education Code 44.034**

Texas Education Code, Section 44.034, Notification of Criminal History, Subsection (a), states, "a person or business entity that enters into a contract with a school district must give advance notice to the district if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony."

Subsection (b) states, "a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract."

Subsection (c) states, "This section does not apply to a publicly held corporation."

Vendor certifies one of the following:

- A. My firm is a publicly held corporation; therefore, this reporting requirement is not applicable, or;
- B. My firm is not owned nor operated by anyone who has been convicted of a felony, or;
- C. My firm is owned or operated by the following individual(s) who has/have been convicted of a felony.

If Vendor responds with Option (C), Vendor is required to provide information in the next attribute.

**60 Felony Conviction Notice - Texas Education Code 44.034 - Continued**

If Vendor selected Option (C) in the previous attribute, Vendor must provide the following information herein:

1. Name of Felon(s)
2. The Felon(s) title/role in Vendor's entity, and
3. Details of Felon(s) Conviction(s).

**61 Conflict of Interest Questionnaire Requirement**

Vendor agrees that it has looked up, read, and understood the current version of Texas Local Government Code Chapter 176 which generally requires disclosures of conflicts of interests by Vendor hereunder if Vendor:

- (1) has an employment or other business relationship with a local government officer of our local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);
- (2) has given a local government officer of our local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or
- (3) has a family relationship with a local government officer of our local governmental entity.
- (4) Any other financial, commercial, or familial relationship with our local government that may warrant reporting under this statute.

Does Vendor certify that it has NO reportable conflict of interest?

**62 Conflict of Interest Questionnaire Requirement - Form CIQ - Continued**

If you responded "No, Vendor does not certify - VENDOR HAS CONFLICT" to the Conflict of Interest Questionnaire question above, you are required by law to fully execute and upload the form attachment entitled "Conflict of Interest Questionnaire - Form CIQ." If you accurately claimed no conflict above, you may disregard the form attachment entitled "Conflict of Interest Questionnaire - Form CIQ."

Have you uploaded this form if applicable?

**63 Upload of Current W-9 Required**

Vendors are required by TIPS to upload a current, accurate W-9 Internal Revenue Service (IRS) Tax Form for your entity. This form will be utilized by TIPS to properly identify your entity.

You must confirm that you are responding to this solicitation under your legal entity name. Go now to your Supplier Profile in this eBid System and confirm that your profile reflects your "Legal Name" as it is listed on your W9.

**64 Regulatory Good Standing Certification**

Does Vendor certify that its entity is in good standing with all government entities and agencies, whether local, state, or federal, that regulate any aspect of Vendor's field of work or business operations?

If Vendor selects "No", Vendor must provide explanation on the following attribute question.

**6**  
**5** **Regulatory Good Standing Certification - Explanation - Continued**

If Vendor responded to the prior attribute that "No", Vendor is not in good standing, Vendor must provide an explanation of that lack of good standing here for TIPS consideration.

*No response*

**6**  
**6** **Instructions Only - Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion**  
**Instructions for Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion**

1. By answering yes to the next Attribute question below, the vendor and prospective lower tier participant is providing the certification set out herein in accordance with these instructions.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and / or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participants," "person," "primary covered transaction," "principal," "proposal" and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction" without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and / or debarment.



**6** **Suspension or Debarment Certification**

**7**

Read the instructions in the attribute above and then answer the following accurately.

Vendor certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

Does Vendor certify?

**6** **Vendor Certification of Criminal History - Texas Education Code Chapter 22**

**8**

Texas Education Code Chapter 22 requires entities that contract with school districts to provide services to obtain criminal history record information regarding covered employees. Contractors must certify to the district that they have complied. Covered employees with disqualifying criminal histories are prohibited from serving at a school district pursuant to this law.

**DEFINITIONS**

**Covered employees:** Employees of a contractor or subcontractor who have or will have continuing duties related to the service to be performed at the District and have or will have direct contact with students. The District will be the final arbiter of what constitutes direct contact with students.

**Disqualifying criminal history:** Any conviction or other criminal history information designated by the District, or one of the following offenses, if at the time of the offense, the victim was under 18 or enrolled in a public school: (a) a felony offense under Title 5, Texas Penal Code; (b) an offense for which a defendant is required to register as a sex offender under Chapter 62, Texas Code of Criminal Procedure; or (c) an equivalent offense under federal law or the laws of another state.

**Vendor certifies:**

**NONE (Section A):** None of the employees of Vendor and any subcontractors are covered employees, as defined above. If this box is checked, I further certify that Contractor has taken precautions or imposed conditions to ensure that the employees of Vendor and any subcontractor will not become covered employees. Contractor will maintain these precautions or conditions throughout the time the contracted services are provided under this procurement.

**OR**

**SOME (Section B):** Some or all of the employees of Vendor and any subcontractor are covered employees. If this box is checked, I further certify that: (1) Vendor has obtained all required criminal history record information regarding its covered employees. None of the covered employees has a disqualifying criminal history; (2) If Vendor receives information that a covered employee subsequently has a reported criminal history, Vendor will immediately remove the covered employee from contract duties and notify the purchasing entity in writing within 3 business days; (3) Upon request, Vendor will provide the purchasing entity with the name and any other requested information of covered employees so that the purchasing entity may obtain criminal history record information on the covered employees; (4) If the purchasing entity objects to the assignment of a covered employee on the basis of the covered employee's criminal history record information, Vendor agrees to discontinue using that covered employee to provide services at the purchasing entity.

Which option does Vendor certify?

**69 Certification Regarding "Choice of Law" Terms with TIPS Members**

Vendor agrees that if any "Choice of Law" provision is included in any sales agreement/contract between Vendor and a TIPS Member, that clause must provide that the "Choice of Law" applicable to the sales agreement/contract between Vendor and TIPS Member shall be the state where the TIPS Member operates unless the TIPS Member expressly agrees otherwise. Any TIPS Sale Supplemental Agreement containing a "Choice of Law" clause that conflicts with these terms is rendered void and unenforceable.

If Vendor disagrees, after this solicitation legally closes and TIPS begins evaluating Vendor's file, TIPS will provide Vendor with a draft Word Document version of the Vendor Agreement and will be instructed to include all requested negotiations as redline edits for TIPS consideration.

Does Vendor agree?

**70 Certification Regarding "Venue" Terms with TIPS Members**

Vendor agrees that if any "Venue" provision is included in any sales agreement/contract between Vendor and a TIPS Member, that clause must provide that the "Venue" for any litigation or alternative dispute resolution is shall be in the state and county where the TIPS Member operates unless the TIPS Member expressly agrees otherwise. Any TIPS Sale Supplemental Agreement containing a "Venue" clause that conflicts with these terms is rendered void and unenforceable.

If Vendor disagrees, after this solicitation legally closes and TIPS begins evaluating Vendor's file, TIPS will provide Vendor with a draft Word Document version of the Vendor Agreement and will be instructed to include all requested negotiations as redline edits for TIPS consideration.

Does Vendor agree?

**71 Certification Regarding "Automatic Renewal" Terms with TIPS Members**

Vendor agrees that no TIPS Sale may incorporate an "Automatic Renewal" clause that exceeds month to month terms with which the TIPS Member must comply. All renewal terms incorporated into a TIPS Sale Supplemental Agreement shall only be valid and enforceable when Vendor received written confirmation of acceptance of the renewal term from the TIPS Member for the specific renewal term. The purpose of this clause is to avoid a TIPS Member inadvertently renewing a Supplemental Agreement during a period in which the governing body of the TIPS Member has not properly appropriated and budgeted the funds to satisfy the Agreement renewal. Any TIPS Sale Supplemental Agreement containing an "Automatic Renewal" clause that conflicts with these terms is rendered void and unenforceable.

If Vendor disagrees, after this solicitation legally closes and TIPS begins evaluating Vendor's file, TIPS will provide Vendor with a draft Word Document version of the Vendor Agreement and will be instructed to include all requested negotiations as redline edits for TIPS consideration.

Does Vendor agree?

**7  
2 Certification Regarding "Indemnity" Terms with TIPS Members**

Texas and other jurisdictions restrict the ability of governmental entities to indemnify others. Vendor agrees that if any "Indemnity" provision which requires the TIPS Member to indemnify Vendor is included in any sales agreement/contract between Vendor and a TIPS Member, that clause must either be stricken or qualified by including that such indemnity is only permitted, "to the extent permitted by the laws and constitution of [TIPS Member's State]" unless the TIPS Member expressly agrees otherwise. Any TIPS Sale Supplemental Agreement containing an "Indemnity" clause that conflicts with these terms is rendered void and unenforceable.

If Vendor disagrees, after this solicitation legally closes and TIPS begins evaluating Vendor's file, TIPS will provide Vendor with a draft Word Document version of the Vendor Agreement and will be instructed to include all requested negotiations as redline edits for TIPS consideration.

Does Vendor agree?

**7  
3 Certification Regarding "Arbitration" Terms with TIPS Members**

Vendor agrees that if any "Arbitration" provision is included in any TIPS Sale agreement/contract between Vendor and a TIPS Member, that clause may **not** require that the arbitration is mandatory or binding. Vendor agrees that if any "Arbitration" provision is included in any TIPS Sale agreement/contract between Vendor and a TIPS Member, that clause provides for only voluntary and non-binding arbitration unless the TIPS Member expressly agrees otherwise. Any TIPS Sale Supplemental Agreement containing a "Arbitration" clause that conflicts with these terms is rendered void and unenforceable.

If Vendor disagrees, after this solicitation legally closes and TIPS begins evaluating Vendor's file, TIPS will provide Vendor with a draft Word Document version of the Vendor Agreement and will be instructed to include all requested negotiations as redline edits for TIPS consideration.

Does Vendor agree?

**7  
4 2 CFR PART 200 AND FEDERAL CONTRACT PROVISIONS EXPLANATION**

TIPS and TIPS Members will sometimes seek to make purchases with federal funds. In accordance with 2 C.F.R. Part 200 of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (sometimes referred to as "EDGAR"), Vendor's response to the following questions labeled "2 CFR Part 200 or Federal Provision" will indicate Vendor's willingness and ability to comply with certain requirements which may be applicable to TIPS purchases paid for with federal funds, if accepted by Vendor.

Your responses to the following questions labeled "2 CFR Part 200 or Federal Provision" will dictate whether TIPS can list this awarded contract as viable to be considered for a federal fund purchase. **Failure to certify all requirements labeled "2 CFR Part 200 or Federal Provision" will mean that your contract is listed as not viable for the receipt of federal funds. However, it will not prevent award.**

If you do enter into a TIPS Sale when you are accepting federal funds, the contract between you and the TIPS Member will likely require these same certifications.

**7 5 2 CFR Part 200 or Federal Provision - Vendor Willingness to Accept Federal Funds**

This certification is not required by federal law. However, TIPS Members are public entities and qualifying non-profits which often receive federal funding and grants (ESSER, CARES Act, EDGAR, etc.) **Accepting such funds often requires additional required certifications and responsibilities for Vendor.** The following attribute questions include these required certifications. Your response to this questions, the following certifications, and other factors will determine whether your contract award will be deemed as eligible for federal fund expenditures by TIPS Members.

If awarded, is Vendor willing to accept payment for goods and services offered under this contract paid for by a TIPS Member with federal funds?

**7 6 2 CFR Part 200 or Federal Provision - Contracts**

Contracts for more than the simplified acquisition threshold currently set at \$250,000 (2 CFR § 200.320), which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

Notice: Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members reserve all rights and privileges under the applicable laws and regulations with respect to this procurement in the event of breach of contract by either party.

Does vendor agree?

**7 7 2 CFR Part 200 or Federal Provision - Termination**

Termination for cause and for convenience by the grantee or subgrantee including the manner by which it will be effected and the basis for settlement. (All contracts in excess of \$10,000)

Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members reserve the right to terminate any agreement in excess of \$10,000 resulting from this procurement process for cause after giving the vendor an appropriate opportunity and up to 30 days, to cure the causal breach of terms and conditions. ESC Region 8 and TIPS Members reserve the right to terminate any agreement in excess of \$10,000 resulting from this procurement process for convenience with 30 days notice in writing to the awarded vendor. The Vendor would be compensated for work performed and goods procured as of the termination date if for convenience of the ESC Region 8 and TIPS Members. Any award under this procurement process is not exclusive and the ESC Region 8 and TIPS reserves the right to purchase goods and services from other vendors when it is in the best interest of the ESC Region 8 and TIPS.

Does vendor agree?

**7** **2 CFR Part 200 or Federal Provision - Clean Air Act**

**8**

Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

Pursuant to the Clean Air Act, et al above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members require that the proposer certify that during the term of an award by the ESC Region 8 and TIPS Members resulting from this procurement process the vendor agrees to comply with all of the above regulations, including all of the terms listed and referenced therein.

Does vendor agree?

**7** **2 CFR Part 200 or Federal Provision - Byrd Anti-Lobbying Amendment**

**9**

Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members require the proposer certify that during the term and during the life of any contract with ESC Region 8 and TIPS Members resulting from this procurement process the vendor certifies that it is in compliance with all applicable provisions of the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352).

Does Vendor agree?

**8 2 CFR Part 200 or Federal Provision - Byrd Anti-Lobbying Amendment - Continued**

Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts Exceeding \$100,000 in Federal Funds

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352). This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**The undersigned certifies, to the best of his or her knowledge and belief, that:**

(1) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all covered subawards exceeding \$100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

Does Vendor certify that it has NOT lobbied as described herein?

**8 2 CFR Part 200 or Federal Provision - Byrd Anti-Lobbying Amendment - Continued**

If you answered "No, Vendor does not certify - Lobbying to Report" to the above attribute question, you must download, read, execute, and upload the attachment entitled "Disclosure of Lobbying Activities - Standard Form - LLL", as instructed, to report the lobbying activities you performed or paid others to perform.

**8 2 CFR Part 200 or Federal Provision - Federal Rule**

Compliance with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h)), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15). (Contracts, subcontracts, and subgrants of amounts in excess of \$100,000)

Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members requires the proposer certify that in performance of the contracts, subcontracts, and subgrants of amounts in excess of \$250,000, the vendor will be in compliance with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h)), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15).

Does vendor certify compliance?

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**2 CFR Part 200 or Federal Provision - Procurement of Recovered Materials**

A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include: (1) procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; (2) procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

Does vendor certify that it is in compliance with these provisions?

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**2 CFR Part 200 or Federal Provision - Rights to Inventions**

If the Federal award meets the definition of “funding agreement” under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

Pursuant to the above, when the foregoing applies to ESC Region 8 and TIPS Members, Vendor certifies that during the term of an award resulting from this procurement process, Vendor agrees to comply with all applicable requirements as referenced in the Federal rule above.

Does vendor certify?

**2 CFR Part 200 or Federal Provision - Domestic Preferences for Procurements and Compliance with Buy America Provisions**

As appropriate and to the extent consistent with law, TIPS Member Customers, to the greatest extent practicable under a Federal award, may provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). Vendor agrees that the requirements of this section will be included in all subawards including all contracts and purchase orders for work or products under this award, to the greatest extent practicable under a Federal award. For purposes of 2 CFR Part 200.322, "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States. Moreover, for purposes of 2 CFR Part 200.322, "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum, plastics and polymer-based products such as polyvinyl chloride pipe, aggregates such as concrete, glass, including optical fiber, and lumber.

Vendor certifies that it is in compliance with all applicable provisions of the Buy America Act. Purchases made in accordance with the Buy America Act must still follow the applicable procurement rules calling for free and open competition. For purposes of 2 CFR Part 200.322,

"Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

"Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, Vendor certifies that to the greatest extent practicable Vendor will provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products).

Does Vendor Certify?



**8 2 CFR Part 200 or Federal Provision - Ban on Foreign Telecommunications**

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ESC 8 and TIPS Members are prohibited from obligating or expending Federal financial assistance, to include loan or grant funds, to: (1) procure or obtain, (2) extend or renew a contract to procure or obtain, or (3) enter into a contract (or extend or renew a contract) to procure or obtain, equipment, services, or systems that use "covered telecommunications" equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. "Covered telecommunications" equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities), and physical security surveillance of critical infrastructure and other national security purposes, and video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities) for the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes detailed in 2 CFR § 200.216.

Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, Vendor certifies that Vendor will not purchase equipment, services, or systems that use "covered telecommunications", as defined by 2 CFR §200.216 equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

Does vendor certify?

**8 2 CFR Part 200 or Federal Provision - Contract Cost & Price**

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For contracts more than the simplified acquisition threshold currently set at \$250,000, a TIPS Member may, in very rare circumstances, be required to negotiate profit as a separate element of the price pursuant to 2 C.F.R. 200.324(b). Under those circumstances, Vendor agrees to provide information and negotiate with the TIPS Member regarding profit as a separate element of the price. However, Vendor certifies that the total price charged by the Vendor shall not exceed the Vendor's TIPS pricing and pricing terms proposed.

Does Vendor certify?

**8 2 CFR Part 200 or Federal Provision - Equal Employment Opportunity**

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Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members on any federally assisted construction contract, the equal opportunity clause is incorporated by reference here.

Does Vendor Certify?

**8 2 CFR Part 200 or Federal Provision - Davis Bacon Act Compliance**

Texas Statute requires compliance with Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146- 3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non- Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

Pursuant to state and federal requirements, Vendor certifies that it will be in compliance with all applicable Davis-Bacon Act provisions if/when applicable.

Does Vendor certify?

**9 2 CFR Part 200 or Federal Provision - Contract Work Hours and Safety Standards**

Where applicable, all contracts awarded by ESC 8 and TIPS Members in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, Vendor certifies that during the term of an award for all contracts resulting from this procurement process, Vendor will be in compliance with all applicable provisions of the Contract Work Hours and Safety Standards Act.

Does Vendor certify?

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**2 CFR Part 200 or Federal Provision - FEMA Fund Certification & Certification of Access to Records**

**If and when** Vendor accepts a TIPS purchase paid for in full or part with FEMA funds, Vendor certifies that:

(1) Vendor agrees to provide the TIPS Member, the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representatives access to and rights to reproduce any books, documents, papers, and records of the Contractor which are directly pertinent to this contract, or any contract resulting from this procurement, for the purposes of making audits, examinations, excerpts, and transcriptions. This right also includes timely and reasonable access to Vendor's personnel for the purpose of interview and discussion relating to such documents. Vendor agrees to provide the FEMA Administrator or an authorized representatives access to construction or other work sites pertaining to the work being completed under the contract. Vendor acknowledges and agrees that no language in this contract or the contract with the TIPS Member is intended to prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States.

(2) The Vendor shall not use the Department of Homeland Security's seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval.

(3) The Vendor will comply with all applicable Federal law, regulations, executive orders, FEMA policies, procedures, and directives.

(4) The Federal Government is not a party to this contract and is not subject to any obligations or liabilities to the non-Federal entity, contractor, or any other party pertaining to any matter resulting from the contract.

(5) The Vendor acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the Vendor's actions pertaining to this contract.

Does Vendor certify?

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**2 CFR Part 200 or Federal Provision - Certification of Compliance with the Energy Policy and Conservation Act**

When appropriate and to the extent consistent with the law, Vendor certifies that it will comply with the Energy Policy and Conservation Act (42 U.S.C. 6321 et seq; 49 C.F.R. Part 18) and any state mandatory standards and policies relating to energy efficiency which are contained in applicable state energy conservation plans issued in compliance with the Act.

Does Vendor certify?

**9 3 2 CFR Part 200 or Federal Provision - Certification of Compliance with Never Contract with the Enemy**

Where applicable, all contracts awarded by ESC 8 and TIPS Members in excess of \$50,000.00, within the period of performance, and which are performed outside of the United States, including U.S. territories, are subject to the regulations implementing Never Contract with the Enemy in 2 CFR part 183. Per 2 CFR part 183, in the situation specified, ESC 8 and TIPS Members shall terminate any contract or agreement resulting from this procurement which violates the Never Contract with the Enemy regulation in 2 CFR part 183, including if Vendor is actively opposing the United States or coalition forces involved in a contingency operation in which members of the the Armed Forces are actively engaged in hostilities. Vendor certifies that it is neither an excluded entity under the System for Award Management (SAM) nor Federal Awardee Performance and Integrity Information System (FAPIS) for any contract terminated due to Never Contract with the Enemy as a Termination for Material Failure to Comply.

Does Vendor certify?

**9 4 2 CFR Part 200 or Federal Provision - Certification of Compliance with EPA Regulations**

For contracts resulting from this procurement, in excess of \$100,000.00 and paid for with federal funds, Vendor certifies that Vendor will comply with all applicable standards, orders, regulations, and/or requirements issued pursuant to the Clean Air Act of 1970, as amended (42 U.S.C. 1857(h)), Section 508 of the Clean Water Act, as amended (33 U.S.C. 1368), Executive Order 117389 and Environmental Protection Agency Regulation, 40 CFR Part 15.

Does Vendor certify?

**9 5 2 CFR Part 200 or Federal Provision - Record Retention Requirements**

For contracts resulting from this procurement, paid for by ESC 8 or TIPS Members with federal funds, Vendor certifies that Vendor will comply with the record retention requirements detailed in 2 CFR § 200.334. Vendor certifies that Vendor will retain all records as required by 2 CFR § 200.334 for a period of three years after final expenditure or financial reports, as applicable, and all other pending matters are closed.

Does Vendor certify?

**9 6 2 CFR Part 200 or Federal Provision - Subcontracting and Affirmative Steps for Small and Minority Businesses, Women's Business Enterprises, and Labor Surplus Area Firms.**

Do you ever anticipate the possibility of subcontracting any of your work under this award if you are successful?

If you respond "Yes", you must respond to the following attribute question accurately. If you respond "No", you may skip the following attribute question.

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**2 CFR Part 200 or Federal Provision - If "Yes" Response to Above Attribute - Continued - Subcontracting and Affirmative Steps for Small and Minority Businesses, Women's Business Enterprises, and Labor Surplus Area Firms.**

**Only respond to this question if you responded "Yes" to the attribute question directly above. Skip this question if you responded "No" to the attribute question directly above.**

Does Vendor certify that it will follow the following affirmative steps? Federal Regulation 2 CFR §200.321 Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms. (a)The non-Federal entity must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

(b) Affirmative steps must include:

- (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
- (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce ; and
- (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs(1) through (5) of this section.

Does Vendor certify?

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**ACKNOWLEDGMENT & BINDING CORPORATE AUTHORITY**

By submitting this proposal, the individual(s) submitting on behalf of the Vendor certify that they are authorized by Vendor to complete and submit this proposal on behalf of Vendor and that this proposal was duly submitted on behalf of Vendor by authority of its governing body, if any, and within the scope of its corporate powers.

Vendor further certifies that it has read, examined, and understands all portions of this solicitation including but not limited to all attribute questions, attachments, solicitation documents, bid notes, and the Vendor Agreement(s). Vendor certifies that, if necessary, Vendor has consulted with counsel in understanding all portions of this solicitation.

TIPS 230105 Technology Solutions, Products, and Services	<b>Brainchild Unlimited Inc.</b>
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**TIPS REFERENCE FORM**

All requested information must be typed and uploaded in Excel format. Do not handwrite or upload in any format other than Excel. Emails provided must be current and active. Do not include TIPS/Region 8 employees as a reference. The entities that you provide must be paying customers, not affiliates/partners/manufacturers/resellers, etc.

You must provide below at least three (3) references from three different entity customers, preferably government or non-profit entities, who have purchased goods or services from your vendor entity within the last three years.

Customer Entity Name	Customer Contact Name	Valid Contact Email	Valid Contact Phone
Example: ABC University	Director John Doe	<a href="mailto:jdoo@abcuniversity.edu">jdoo@abcuniversity.edu</a>	800-111- 2222
Ector County ISD (Texas)	Executive Director: Leslie Wilson	<a href="mailto:leslie.wilson@ectorcountyisd.org">leslie.wilson@ectorcountyisd.org</a>	432-456-8719
Windham School District (Texas)	Department Director of Instruction: Kevin Sawnick	<a href="mailto:Kevin.Sawnick@wsdtx.org">Kevin.Sawnick@wsdtx.org</a>	936.291.5314 ext 1314
Bartlett City Schools (Tennessee)	Title I N&D Supervisor: Dr. Amy Fielder	<a href="mailto:afielder@bartlettschools.org">afielder@bartlettschools.org</a>	901-202-0855 ext. #2268
Mountain State Educaitonal Service Center (West Virginia)	WV Adult Educaton Development: Elizabeth Jarrett	<a href="mailto:bjarrett@k12.wv.us">bjarrett@k12.wv.us</a>	304-766-0011
Washington County Schools (Tennessee)	Deputy Chief Finance and Business Officer: Jerry Whitaker	<a href="mailto:whitakerj@wcde.org">whitakerj@wcde.org</a>	423-753-1106
Kentucky Education Development Corporation (Kentucky)	KYAE Director: Contessa"Tessa" Love	<a href="mailto:Tessa.Love@KEDC.org">Tessa.Love@KEDC.org</a>	606-928-0205
Warren County Schools (Arkansas)	Assistant Superintendent: Carla Wardlaw	<a href="mailto:carla.wardlaw@warrensd.org">carla.wardlaw@warrensd.org</a>	870-226-8500
ESC Region 9 (Texas)	OSY/ESL/Migrant Education Specialist: D	<a href="mailto:draquel.oxford@esc9.net">draquel.oxford@esc9.net</a>	940-322-6928
Laurel Academy (West Virginia)	Principal: Kristine Ayers-Cline	<a href="mailto:kcclinelaurelacademywv@gmail.com">kcclinelaurelacademywv@gmail.com</a>	304-789-1129
Somerset Community College (Kentucky)	Director of Adult Education: Cynthia McGaha	<a href="mailto:cynthia.mcgaha@kctcs.edu">cynthia.mcgaha@kctcs.edu</a>	606-305-9394

TIPS CONTRACT 230105

REQUIRED CONFIDENTIALITY CLAIM FORM

(VENDOR MUST COMPLETE THE FOLLOWING VENDOR INFORMATION)

Vendor Entity Name: Brainchild Unlimited Inc.

Vendor Authorized Signatory Name: Joey Gamble

Vendor Authorized Signatory Title: Regional Manager

Vendor Authorized Signatory Email: Joey.Gamble@Brainchild.com

Vendor Address: 371 Hoes Lane, Ste. 201

City: Piscataway State: NJ Zip Code: 08854

Vendor agrees that it is voluntarily providing its data (including but not limited to: Vendor information, Vendor documentation, Vendor's proposal, Vendor pricing submitted or provided to TIPS, TIPS contract documents, TIPS correspondence, Vendor logos and images, Vendor's contact information, Vendor's brochures and commercial information, Vendor's financial information, Vendor's certifications, and any other Vendor information or documentation submitted to TIPS by Vendor and its agents) (Hereinafter, "Vendor Data") to TIPS. Vendor understands and agrees that TIPS is a government entity subject to public information laws including but not limited to Texas Government Code (TGC) Chapter 552. Vendor agrees that regardless of confidentiality designations herein, Vendor's submission of a proposal constitutes Vendor's consent to the disclosure and release of Vendor's Data and comprehensive proposal, including any information deemed confidential or proprietary herein, to and by TIPS Members.

Notwithstanding the foregoing permissible release to TIPS Members, if Vendor considers any portion of Vendor's proposal to be otherwise confidential and not subject to public disclosure pursuant to public information laws, including but not limited to TGC Chapter 552, Vendor must properly execute **Option 1 only** below, attach to this PDF all documents and information that Vendor deems confidential, and upload the consolidated documentation. Regardless of the Option selected below, this form must be completed and uploaded to the "Response Attachments" section of the eBid System entitled "Required Confidentiality Claim Form." Execution and submission of this form is the sole indicator of whether Vendor considers any Vendor Data confidential in the event TIPS receives a request, a Public Information Request, or subpoena. If TIPS receives a request, any responsive documentation not deemed confidential by you through proper execution of Option 1 of this form will be automatically released. For information deemed confidential by you through proper execution of Option 1 of this form, TIPS will follow procedures of controlling statute(s) regarding withholding that documentation and shall not be liable for any release of information required by law, including Attorney General opinion or court order.

(VENDOR MUST COMPLETE ONE OF THE TWO OPTIONS AND UPLOAD IN THE EBID SYSTEM)

**OPTION 1 – DESIGNATING CONFIDENTIAL MATERIALS – YES, VENDOR HAS ATTACHED CONFIDENTIAL MATERIALS**

(Confirm each bullet point and sign below)

- Vendor claims some Vendor Data confidential to the extent permitted by TGC Chapter 552 and other applicable law.
- Vendor attached to this PDF all potentially confidential Vendor Data and listed the number of attached pages below.
- Vendor's authorized signatory has signed below and shall upload this document in the proper location in the eBid System.
- Vendor agrees that TIPS shall not be liable for any release of confidential information required by law.

Number of pages attached deemed confidential: 0

Authorized Signature: \_\_\_\_\_

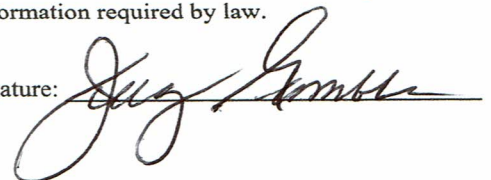
**OPTION 2 – WAIVER OF CONFIDENTIALITY – NO, VENDOR HAS NOT ATTACHED CONFIDENTIAL MATERIALS**

(Confirm each bullet point and sign below)

By signing for Option 2 below, Vendor expressly waives any confidentiality claim for all Vendor Data submitted in relation to this proposal and resulting contract. Vendor confirms that TIPS may freely release Vendor Data submitted in relation to this proposal or resulting contract to any requestor. Vendor agrees that TIPS shall not be responsible or liable for any use or distribution of Vendor Data by TIPS or TIPS Members.

- Vendor's authorized signatory has signed below and shall upload this document in the proper location in the eBid System.
- Vendor agrees that TIPS shall not be liable for any release of confidential information required by law.

Authorized Signature: \_\_\_\_\_



## **VENDOR SUPPLEMENTAL INFORMATION**

TIPS permits Vendors to submit supplemental documentation and information (“Vendor Supplemental Information”) with their proposals to display to TIPS Member Customers their qualifications, offerings, and special terms. The following documents are for marketing and informational purposes only. They are not terms of Vendor’s TIPS Contract. If the Vendor Supplemental Information herein contains any warranties, terms, or conditions, the TIPS Member Customer may review and determine whether or not those are applicable and acceptable for any TIPS purchase before proceeding. If the Vendor Supplemental Information contains any licenses or certificates, TIPS encourages the TIPS Member Customer to ensure current accuracy at the time of a TIPS purchase.



# B R A I N C H I L D<sup>®</sup>

## Technology Requirements

Brainchild products include cloud-based SaaS offerings. These products delivered to users via the internet on their computers, laptops, tablets, phones, etc.

The minimum requirement to use Brainchild products is to have a browser on any interactive device (like a computer, laptop, tablets, smartphone, etc.) with an internet connection.

The performance of the products will greatly depend on 2 major factors:

1. Internet Speed.

Our products do function without any issues at slower speeds like 56kbps but would be better to have a speed of at least 1Mbps since there are video lessons that would require loading time while using slower speeds.

- a. Desktop:

**Processor (CPU):**

Intel Core i3 (fourth generation or newer) or equivalent

**Operating System:**

Microsoft Windows 8 or above

**Memory:**

4 GB RAM

**Storage:**

250 GB internal storage drive

**Monitor/Display:**

15" LCD monitor

**Other:**

802.11ac 2.4/5 GHz wireless adapter

or

LAN adapter

- b. Tablet with a 9" screen:

iPad 2 or above

Android 4.4 or above

- c. Chromebook:

Intel core M3 processor or above

Our products work across pretty much all latest browsers which support HTML5, CSS3 and ECMA 5 and above. We recommend the following:

Edge

Safari - 13 or above

Chrome 80 or above

Firefox 80 or above

IE - 10 or above

Opera 70 or above

## Network Connectivity Requirements

Brainchild is a SaaS-based platform offering online learning to students. Students, teachers, and admins can access the product using their computer/laptop/tablet browser and authenticate themselves using the username, password provided to them. Since the learning is browser-based, the only ports required to be open in your firewall for our product to function properly are 80 (HTTP) and 443 (HTTPS).

Along with \*.[brainchild.com](http://brainchild.com), you might have to white list some domains like [google.com](http://google.com), \*.[cloudfront.com](http://cloudfront.com) in your network firewall.

## Technical Support

Brainchild has a number of ways in which the customers can reach out for any technical support.

These include:

1. One app feedback form to submit your concerns/queries to our support team.
2. Telephonic support via our helpdesk number 1-800-811-2724.
3. Automatic notification from the lesson page in case a student encounters any issues playing a lesson.
4. Direct phone access to your Account Rep or Sales Rep.
5. Provide remote assistance to your IT team and if required a session with admins or teachers using screen share to better diagnose in case of any problem which could not be reproduced on our end.
6. Provide onsite tech support in case if the problem could not be resolved remotely.

For more information or questions regarding our SaaS related products contact Joey Gamble.

### Joey Gamble

Regional Manager

**B R A I N C H I L D**

(a First Tek Company)

Office: 239-384-6187 | 800-811-2724 x201

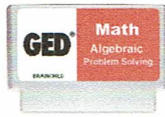
Cell: 239-248-5113 | eFax: 800-878-9959

[Joey.Gamble@Brainchild.com](mailto:Joey.Gamble@Brainchild.com)

[www.Brainchild.com](http://www.Brainchild.com)

# GED Lessons

Each cartridge contains over 1,000 GED questions and solutions!  
Mastery of these lessons is a powerful indicator of GED success.



## Algebraic Problem Solving

### Expressions & Polynomials

- A1a. Simplify Expressions
- A1b. Evaluate Linear Expressions
- A1d. Add-Subtract Polynomials
- A1e. Factor Polynomials

### Equations & Inequalities

- A2a. Solve Equations
- A2c. Write Equations
- A2d. Simultaneous Equations
- A3d. Graph Inequalities
- A4a. Quadratic Equations

### Graphs and Functions

- A5a. Coordinate Plane
- A5b. Slopes of Lines
- A5c. Slopes as Rates
- A7b. Functions and Relations
- A7d. Compare Functions

### Lines and Equations

- A6a. Point-Slope Equations
- A6b. Equations of Lines
- A6c. Parallel-Perpendicular Slopes

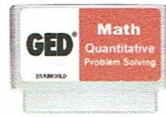
## Quantitative Problem Solving

### Number Sense Concepts

- Q1a. Order Fractions & Decimals
- Q1b. Multiples & Factors
- Q1c. Laws of Exponents
- Q1d. Absolute Value

### Counting & Probability

- Q8a. Combinations
- Q8b. Simple-Compound Probability



## Quantitative Problem Solving

### Operations

- Q2a. Add-Subtract Decimals
- Q2a. Multiply-Divide Decimals
- Q2a. Add-Subtract Fractions
- Q2a. Multiply-Divide Fractions
- Q2a. Add-Subtract Signed Numbers
- Q2a. Multiple-Divide Signed Numbers
- Q2a. Squares & Square Roots

### Ratios, Rates & Percents

- Q3a. Unity Rates
- Q3b. Scale Factors
- Q3c. Ratios & Proportions
- Q3d. Computer Percents

### Dimensions of 2D Figures

- Q4a. Triangles & Rectangles
- Q4b. Circle Measurements
- Q4c. Polygon Measurements
- Q4d. Composite Figures
- Q4e. Pythagorean Theorem
- Q5a. Volume-Surface Area
- Q5b. Surface Area

### Dimensions of 3D Figures

- Q5a. Rectangular & Right Prisms
- Q5b. Cylinders
- Q5d. Right Pyramids & Cones
- Q5e. Spheres

### Data Displays

- Q6a. Bar & Circle Graphs
- Q6b. Box Plots
- Q6c. Scatter Plots

### Central Tendency

- Q7a. Mean, Median, Mode
- Q7a. Weighted Average



## Science

### Life Science

- Plant & Animal Cells
- Plant & Animal Structures
- The Matter Cycle
- Cells, Organs, Systems
- Inherited & Learned Behaviors
- Adaptations
- Biodiversity
- Ecosystems & Food Webs
- Life Cycles-Metamorphosis
- Photosynthesis & Respiration
- Classifications-Dichotomous Keys

### Physical Science

- Atomic Theory
- Periodic Table
- Properties of Matter
- Chemical & Physical Changes
- Chemical Reactions
- Energy Forms
- Force & Motion
- Noncontact Forces
- Speed, Velocity, Accelerations
- Electricity & Electromagnetism
- Wave Properties

### Earth & Space Science

- Earth's Systems & Spheres
- Earth's Layers
- Tectonic Plates
- Topographic Maps
- The Water Cycle
- The Rock Cycle
- Weather & Climate
- Natural Resources
- Earth in Space
- The Solar System
- Stars & the Univers



## Language Arts

### Reading

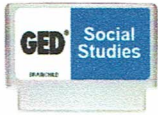
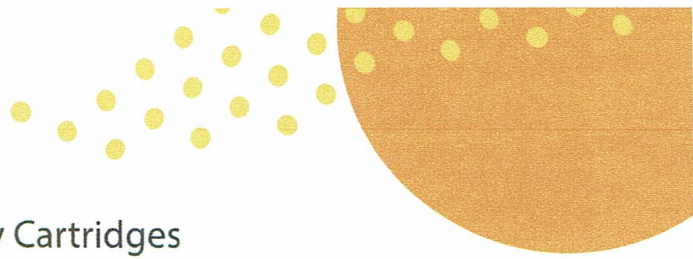
- Reading
- Summarization
- Main Idea-Theme
- Details
- Sequence
- Inferences
- Plot Elements
- Cause and Effect
- Author's Purpose / Point of View
- Validity
- Figurative Language
- Words in Context

### Writing Conventions

- Spelling
- Capitalization
- Punctuation-Commas
- Subject-Verb Agreement
- Pronouns-Antecedents
- Misplaced Modifiers
- Fragments & Run-Ons
- Conjunctions
- Possessive Nouns



# GED Social Studies



Available on the web and Study Buddy Cartridges

## Civics & Government

### Articles of Confederations

The "First Constitution" approved by the Second Continental Congress to establish the functions of the national government after independence from Great Britain.

### Declaration of Independence

The Preamble, the Statement of Human Rights, Charges Against Human Rights, Charges Against the King and Parliament, and Statement for Separation and Signatures.

### U.S. Constitution

Preamble, articles, amendments, and the amendment process. Expressed, implied, and inherent powers. How it addressed deficiencies of the Articles of Confederation.

### Branches of Government

Executive, legislative, and judicial branches and examples to illustrate and understand the system of checks and balances.

### Bill of Rights

Natural law, motives, review and analyses of the first ten amendments.

### Voting Rights and Amendments

The 15th, 19th, 24th and 26th amendments.

### Federal & State Powers

Supremacy clause, coin money, regulate commerce, declare war. Exclusive and shared powers of federal and state governments.

### Civic & Political Participation

Rights and responsibilities of citizens, running for office and supporting political candidates.

## Geography

### Places & Regions

5 geographical regions of the world and regions of the U.S., oceans, landforms, time zones and more.

### Environment & Society

Industrialized regions, agricultural regions, how natural resources affect local economies & business. Spatial patterns.

### World in Spatial Terms

Hemispheres, latitudes and longitude, equator, prime meridian, scale measurements.

### Physical Systems

Weather systems, climates, natural events. Maps, charts, tables.

### Human Systems

Human settlement patterns, populations, ethnicities & cultures.

## American History

### Early America: Colonizations

Explorations and colonies established by England, Spain, Portugal, and France. Jamestown, Massachusetts Bay.

### The 13 Colonies

Economic, geographic, and religious features of the New England, Middle and Southern colonies.

### American Revolution

The Quartering Act, Battles of Lexington and Concord, Boston Tea Party, Boston Massacre, effects of the French & Indian War.

### Westward Expansion

Manifest Destiny, Louisiana Purchase, Lewis and Clark, Transcontinental Railroad, Trail of Tears, Treaty of Paris, Mexican-American War.

### War of 1812

America vs. Great Britain again. Induction of sailors into British Royal Navy, economic blockades, British support of Indian Tribes.

### Jacksonian Era

"Era of Common Man." White male suffrage, Manifest Destiny, Indian Removal Act of 1830.

### Civil War

Abolition of slavery, secession of 11 states, the North-South economies, states' rights.

### Reconstruction

Readmission to the Union and rebuilding the South after the Civil War. Redress of slavery, political, economic challenges.

## Economics

### Free Market Economics

Producers and consumers. Pricing, supply and demand, equilibrium, opportunity costs. Competition and monopolies.

### Economic Systems

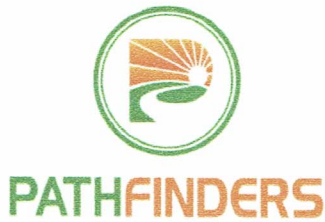
Capitalism, Socialism, and Communism. Alternative ways to use resources to produce and distribute goods & services.

### Economic Cycles

Inflation, deflation, recession, depression. Expansion, peak, contraction, trough.

### Global Economics

Free trade, economic interdependence, tariffs, barriers to trade, globalization and comparative advantage.



## How adults learn the best.

Adults want to learn when it's for a purpose they understand. Much research indicates that adults prefer to be self-directed rather than rely on others for help. They must have an expectation that the knowledge they gain will help them further their goals. Brainchild methods are self-directed and self-paced.

### Brainchild's Teaching Process on Study Buddies or the Web

Brainchild's evidence-based process is powerful and effective, confirmed for 20 years. For each lesson, the student will:

- Play a multimedia lesson
- Study with immediate feedback
- Test to track progress

Study Buddy saves time and money where staff would be required while transforming students' attitudes.



Find the Pathfinders demo at [www.Brainchild.com/Pathfinders](http://www.Brainchild.com/Pathfinders).



#### Level 1 Reading (TABE E)

Key Details  
Main Idea  
Author's Purpose  
Cause & Effect  
Sequence  
Text Features  
Words in Context  
Prefixes & Suffixes



#### Level 2 Reading (TABE M)

Key Details  
Main Idea  
Author's Purpose  
Making Inferences  
Theme  
Point of View  
Graphic Features'  
Words in Context



#### Level 3 Reading (TABE D)

Key Details  
Summarization  
Author's Purpose  
Theme  
Point of View  
Graphic Features  
Words in Context  
Figurative Language

#### Level 1 Language (TABE E)

**Grammar & Usage**  
Adjectives & Adverbs  
Irregular Nouns  
Irregular Verbs  
Pronouns & Antecedents  
Reflexive Pronouns  
Sentence Structure  
Simple Verb Tenses

**Punctuation & Capitalization**  
Capitalization  
Commas (Greetings and Addresses)  
Contractions & Possessives  
Quotation Marks  
Spelling

#### Level 2 Language (TABE M)

**Grammar & Usage**  
Coordinating Conjunctions  
Correlative Conjunctions  
Fragments & Run-Ons  
Order Adjectives  
Relative Pronouns  
Verb Tenses - Perfect  
Verb Tenses - Progressive

**Punctuation & Capitalization**  
Capitalization  
Commas (Items in series)  
Quotation Marks  
Root Words  
Spelling

#### Level 3 Language (TABE D)

**Grammar & Usage**  
Active & Passive Voice  
Fragments & Run-Ons  
Misplaced Modifiers  
Pronoun Forms  
Pronouns & Antecedents  
Verb Moods  
Verbals

**Punctuation & Capitalization**  
Capitalization  
Commas (with Conjunctions)  
Parentheses & Dashes  
Spelling

## No Wifi, No Problem!

Software is on cartridges. Study Buddy does not use WiFi.



### Level 1 Math (TABE E)

#### Number & Operations in Base Ten

Place Value  
Estimation & Rounding  
Read-Write Numbers  
Compare Numbers  
Skip Counting  
Add-Subtract to 1,000  
Multiply by Tens

#### Number & Operations-Fractions

Represent Fractions  
Equivalent Fractions  
Compare Fractions  
Fractions on Number Lines

#### Operations & Algebraic Thinking

Fact Families  
Model Multiplication & Division  
Multiply-Divide to 100  
Properties of Multiplication  
Represent 2-Step Word Problems  
Solve Two-Step Word Problems  
Patterns

#### Measurement & Data

Area with Operations  
Perimeter  
Measure Difference  
Weight & Capacity  
Tell Time  
Elapsed Time  
Line Plots  
Graphs & Charts

#### Geometry

Classify Shapes  
Parts of a Whole  
Partition Shapes



### Level 2 Math (TABE M)

#### Number & Operations in Base Ten

Place Value  
Read-Write Decimals  
Add-Subtract Multi-Digits  
Add-Subtract Decimals  
Multiply Multi-Digits  
Divide Multi-Digits  
Estimation & Rounding

#### Number & Operations-Fractions

Greatest Common Factors  
Decompose Fractions  
Equivalent Fractions  
Add-Subtract Fractions  
Multiply Fractions  
Divide Fractions

#### Operations & Algebraic Thinking

Fact Families  
Factor Pairs  
Expressions  
Solve Word Problems  
Parentheses & Brackets  
Patterns

#### Measurement & Data

Area and Perimeter  
Angle Concepts  
Protractor Measurements  
Conversions  
Line Plots  
Volume  
Unit Rates

#### Expressions & Equations

Equivalent Expressions  
Evaluate Expressions  
Properties of Operations  
Solve Equations  
Write Expressions

#### Geometry

2D Figures  
Coordinate Geometry  
Line and Angle Terms  
Surface Area of Nets



### Level 3 Math (TABE D)

#### The Number System

Compare Irrational Numbers  
Add Signed Numbers  
Multiply Signed Numbers  
Number Lines with Integers

#### Expressions & Equations

Scientific Notation  
Square & Cube Roots  
Integer Exponents  
Real Life Problems  
Solve-Graph Inequalities  
Graph Proportional Relationships

#### Functions

Compare Functions  
Functions & Relations  
Linear-Nonlinear Graphs  
Rate of Change

#### Ratios & Proportional Relations

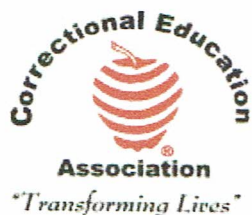
Compute Percents  
Percent Increase  
Ratios & Proportions  
Ratios with Fractions

#### Statistics & Probability

Probability  
Compound Probability  
Multiple Random Samples  
Patterns of Association  
Linear Associations  
Two-Way Tables  
Scatter Plots

#### Geometry

Area-Volume Dimensions  
Circle Measurements  
Complementary Angles  
Pythagorean Theorem  
Pythagorean-Coordinates  
Scale Drawings  
Transversals



Brainchild is a proud sponsor of the  
Correctional Educational Association



# BRAINCHILD®

Powerful Online & Mobile Learning Solutions for Migrant Education.

## Achiever!

It's simple to use, and it works! Achiever! provides data-driven instruction for standards mastery in math, ELA, science, and social studies. It increases student achievement and saves teachers time.



## Mechanics

Mechanics is designed for students who are two or more grade levels behind, helping at-risk students catch up to their peers. This bilingual, basic skills program is best used for re-teaching essential foundation skills.



## High School Equivalency

Brainchild is a leading provider of GED, HiSET, and TASC preparation programs. Our applications integrate the College and Career Readiness Standards (CCRS) for Adult Education with opportunities for students to practice and apply the skills needed to get a job and keep a job. All lessons have undergone a rigorous vetting process to ensure they are relevant and appropriate to the adult learner.



## Pathfinders

Pathfinders help teach adult students the skills they need to succeed on the job and in life. Pathfinders provide instruction based on the blueprints of the rigorous TABE® 11/12 tests. Often TABE® scores are used to determine eligibility for courses and certification programs, and many employers use them as a screening tool.



# B R A I N C H I L D<sup>®</sup>

Serving Texas School Districts Since 1998

## Leading Multi-Platform Learning Solutions for At-Risk Students

For 25 years, Brainchild has been helping at-risk students close achievement gaps. Our products help students study better and score higher with self-paced instruction online and on our Study Buddy mobile devices.

School administrators see improved test scores and rising school ratings when teachers use Brainchild products to help their struggling learners. They report that Brainchild's products have transformed student behavior by building confidence and self-esteem. Through this, we have been able to help schools raise their ratings by helping their lowest quartile students.



## Build Confidence and Create Active Learners

Our products allow students to learn at their own pace, helping to build students' confidence and self-esteem. Students are transformed into active learners as they discover they can learn on their own. Our evidence-based pedagogy includes carefully crafted, immediate feedback to build strong problem-solving capabilities for lifelong success.

## Content to Meet Students Where They Are

Our content includes the Achiever! series for state standards mastery, grades 1 to 8. With lessons in Math, Language Arts, Science, and Social Studies, we have curriculum to match whatever area your students are struggling in.

Our Mechanics series, available in both English and Spanish, is geared towards students that are performing 2 or more grade levels below their peers. These lessons provide the basic skills interventions needed to help students build confidence in basic math and language art skills.

Additionally, we have content for students preparing for high school equivalency tests, including GED, HISET, and TASC.

Our content is available online or via our Study Buddy mobile learning devices. Both the devices and the educational content can be tailored to your school to provide a well-rounded learning experience. Our educational consultants are here to help match the perfect solution to your school's needs and preferences.

## Award-Winning Performance

Through the years, Brainchild's **Play Lesson - Test - Study - Post Test** process has won numerous people's choice and industry awards for its ease of use and documented ability to enable higher student achievement.

Our tried and true education solutions speak for themselves.

**JOEY GAMBLE** | REGIONAL MANAGER | **Brainchild (a First Tek, Inc. Company)**

Phone: (800) 811-2724 | Cell: (239) 248-5113 | Fax: (800) 878-9959

[www.Brainchild.com/](http://www.Brainchild.com/) | [Joey.Gamble@brainchild.com](mailto:Joey.Gamble@brainchild.com)

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# B R A I N C H I L D<sup>®</sup>

3050 Horseshoe Dr. North, Suite 218, Naples, FL 34104 (Branch Location)

371 Hoes Lane, Suite 201, Piscataway, NJ 08854 (Corporate Headquarters)

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5 Best EdTech Companies to Watch 2021, *Global Business Leaders*

5 Best EdTech Companies to Watch 2019, *Silicon Review*

20 Innovative Companies Which Everyone Should Know, *Global Business Leaders 2021*

50 Innovative Companies to Watch, *Silicon Review 2019*

50 Best Workplaces of the Year, *Silicon Review 2019*

10 Most Admired Companies, *CEO Views 2018*

30 Great Places to Work, *CIO Bulletin 2018*

50 Most Trustworthy Companies, *Silicon Review 2018*





# Effective learning for all!

Study Buddy is a dedicated-purpose teaching and learning mobile device that does not require an internet connection.

This academic tool helps students learn at their own pace with a 3-step process:



### Multimedia instruction:

Students watch a **short video** introducing and explaining the lesson concepts. The Play Lesson is available for multiple viewing.



### Practice with guided feedback:

Students answer questions and receive **immediate feedback**. Specially crafted feedback helps students correct their mistakes.

### Test mode with "Review Mistakes":

Students take a ten questions test and then **review their mistakes**. Scores are recorded and displayed on the Student Personal Learning Plan.



## Malcolm Knowles' Five Principles of **Andragogy**

1. Self-concept
2. Adult Learner Experience
3. Readiness to Learn
4. Orientation of Learning
5. Motivation to Learn



## Complete this educational device with our **Media Reader**

Load PDF Documents & MP4 Files in a cartridge, and play them on the Study Buddy.

**Achieve greater student engagement through innovative learning tools!**



### Tracking Progress

Teachers can quickly check the results and monitor test scores and usage. Teachers also can download the data for reports.

"I have a student that just passed his GED Social Studies test. He used the Study Buddy every day. He started at the beginning and went through all of the lessons & tests. If he scored below 90, he would return and redo the practice and test. He would tell me every day at the end of class, "This is just what I need."

GED / CHANGES Teacher  
Windham School District / Dalhart Campus

## Study Buddy

- Supports multiple learning styles
- Durable design for years of usage
- Various cartridges for all skill levels



BRAINCHILD®  
For more information go to  
[www.Brainchild.com](http://www.Brainchild.com)

## The educational program that empowers every student to achieve standards mastery!

Achiever! is a proven, evidenced-based preparation program for grades K- 8 that provides data-driven instruction for mastery of standards in **Math, ELA, Science, and Social Studies** with **personal learning plans** for every student.

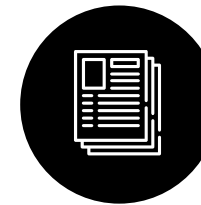


## Frequently used for:

- Special Education Programs
- ESL/ELL Environments
- Title IV After School Activities



## Real-time reports track progress



### Student Report:

Share with parents to **show progress** and time on task for each standard.



### Classroom Report:

Adjust class or **individual instruction**.



### School-Wide Reports:

A variety of reports shows **strengths** and areas that **need attention**.



## Discover our K-8 effective learning

Each lesson addresses a **state standard**. Brainchild's self-paced learning process transforms students as they build **confidence** and **self-esteem**.

Achiever! gives educators:

- Real-time progress monitoring
- Built-in remediation
- Guided practice built from your state standards

*"After documenting higher student achievement in just 6 weeks over the summer, we implemented Achivier in 10 schools year-round."*

Mandy Watkins, V.P. ACE Program



Achiever! is available in the online version & in our Study Buddy handy device that works with cartridges!

## PARENT GUIDE FOR THE ACHIEVER ONLINE SERIES

### Purpose of the Program

*Achiever!* provides a checklist of state-required academic standards students must master before the state test. The purpose of this program is to find student strengths and weaknesses, as well as provide tailored instruction to each student's needs. If your child can master the skills in this program, they will feel confident and ready for the state's exam.

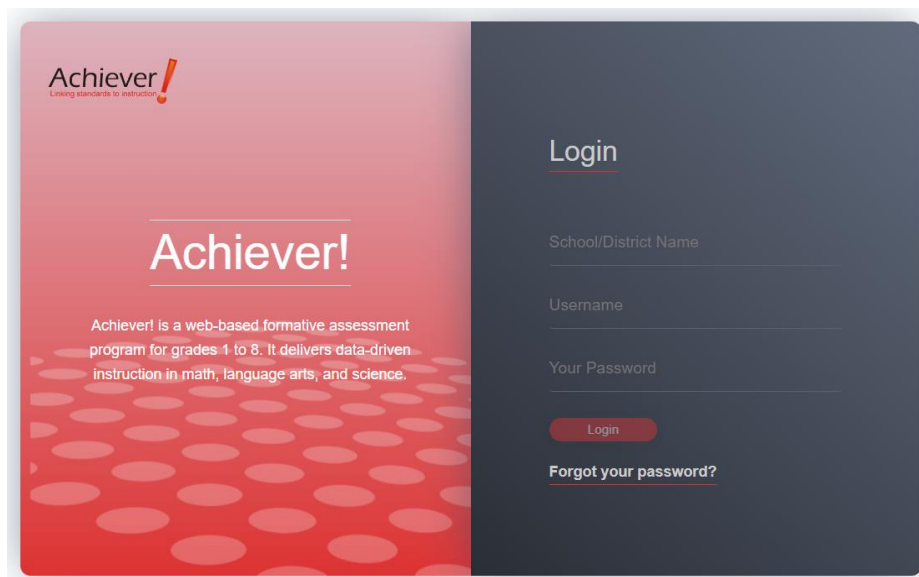
### How Parents Can Help

The primary purpose of parental engagement is to give you tools and empower you to assist your child in learning and mastering educational concepts. Your involvement can range from simply providing praise when your student scores high on one of the lessons in *Achiever!* to helping them learn concepts by viewing multimedia instruction and practice questions together.

### Log in from anywhere!

***Achiever!*** may be used on any computer or tablet with Internet access.

1. Go to [Achiever.Brainchild.com/](http://Achiever.Brainchild.com/)
2. Login in with the School Name, Student Username, and Student Password.
3. Select a Subject and then select a Lesson from the Personal Learning Plan.



Language Arts



Math



Science



Social Studies

## Personal Learning Plan

Reading	Pre Test	Post Test
5.10A Author's Purpose	--	--
5.10C Graphic Features	--	--
5.10E Point of View	--	--
5.3B Words in Context	--	--
5.3C Affixes	--	--
5.6C Text Features	--	--
5.6F Inferences	--	--
5.7D Summarization	--	--
5.8A Theme	--	--
5.8B Characterization	--	--
5.8D Setting	--	--
5.9B Figurative Language	--	--

- ✓ Mastery (excellent performance)
- Proficient (good performance)
- Not completed or not proficient

Your goal is to master all the lessons. First, choose a lesson.

If you get a ✓, you can try another lesson.

If your score needs improvement:

1. Use **PLAY LESSON** to learn the concept.

2. Use **STUDY** to practice with feedback.

You will not be scored.

3. When ready, use **TEST** to record a higher score.

Students master each standard with a 3-step process:

1. **PLAY LESSON:** A short video lesson teaches the standard.
2. **STUDY:** Students answer questions and receive immediate feedback.
3. **TEST:** A test on each standard will record the scores to track progress.

## 5.10A Author's Purpose

PLAY LESSON 

Learn the concept

English  Español

STUDY

Practice the concept

TEST

Show your progress!

5.10C The student analyzes and applies author's craft purposefully in order to develop his or her own products and performances. The student is expected to explain the author's purpose and message within a text.

## Suggestions for Parents

Think of ways to reward your child for each green checkmark. Rewards can range from simple praise to granting an award or a privilege for a certain number of checkmarks earned.

### If your child scores low on a lesson:

- Watch the Play Lesson animations in a lesson and discuss the concept with your child. The computer must have speakers for audio.
- The Study mode is for practice. Work with your child in the Study mode, reading and discussing the solutions. The study mode does not record the scores.

Please do not take a test for your child or help them answer questions in the **Test** mode! Students build confidence and self-esteem if they earn a score on their own.



## Teacher Guide

### Reports



Student Report



Classroom Report



Assignment Report



Student View



Student Password  
Lists



Classroom Screeners

### Teaching Tools



Create Assignment



Print Worksheets



Group Instruction



Supplemental  
Instruction

### Alternative Education



Create Student  
Groups



Map Students to  
Groups



Student Group  
Reports



Student Group  
Password Lists

### Management



Map Students



Manage Student  
Courses

Login at: \_\_\_\_\_

User Name: \_\_\_\_\_ Password: \_\_\_\_\_

# Achiever! and Mechanics

Schools using the *Achiever!* formative assessment program may also have the Mechanics basic skills program. Both programs work the same way. This guide will address using *Achiever!*



## Standards-Based Assessment, Instruction, Reporting

*Achiever!* is a standards-based, grade-specific program that provides data-driven instruction in Math, Science, and Language Arts. Districts use *Achiever!* for high-stakes test preparation by finding and closing achievement gaps of at-risk students.



## MECHANICS Math • Reading • Writing • Vocabulary

### Reteaching basic skills for At-Risk Students: RTI Tiers 2 & 3

**Mechanics** is a basic skills program for reteaching essential foundation skills in Math and Language Arts to students who are two or more grade levels behind their peers. It spans grade levels 1 through 8. Mechanics is especially effective for At-Risk students in RTI programs, Special Ed, English Language Learners and Migrant programs.

Struggling learners, who start low, find success and work their way up. They gain confidence and self-esteem.

**Mechanics** helps students master foundation skills from prior grades.

This program has 3 levels: **Level 1** (Grades 1 to 3), **Level 2** (Grades 3 to 5), and **Level 3** (Grades 6 to 8).

Screens toggle between English and Spanish

Ted planted a rubber plant when it was 17 inches tall.  
Now the plant measures 56 inches.  
**How much has Ted's plant grown since he planted it?**

**A** 33 inches  
**B** 39 inches  
**C** 41 inches

56  
- 17

Ted plantó una planta de caucho cuando esta tenía 17 pulgadas de alto. Actualmente la planta mide 56 pulgadas.  
**¿Cuánto ha crecido la planta de Ted desde que fue plantada?**

**A** 33 pulgadas  
**B** 41 pulgadas  
**C** 39 pulgadas

56  
- 17

**English** **Español**

**Use for**

- Special Education
- Migrant/ELL programs
- After School Programs

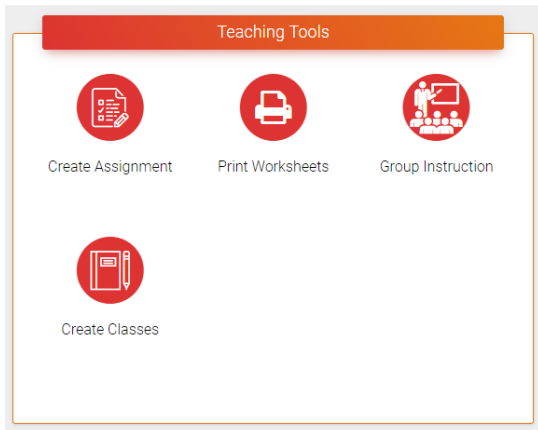
**Text To Speech**  
Reads to Students in English and Spanish

# Creating Classes, Mapping Students, and Managing Student Courses

## Creating Classes

Teachers now can create their own classes in the Achiever and Mechanics online series.

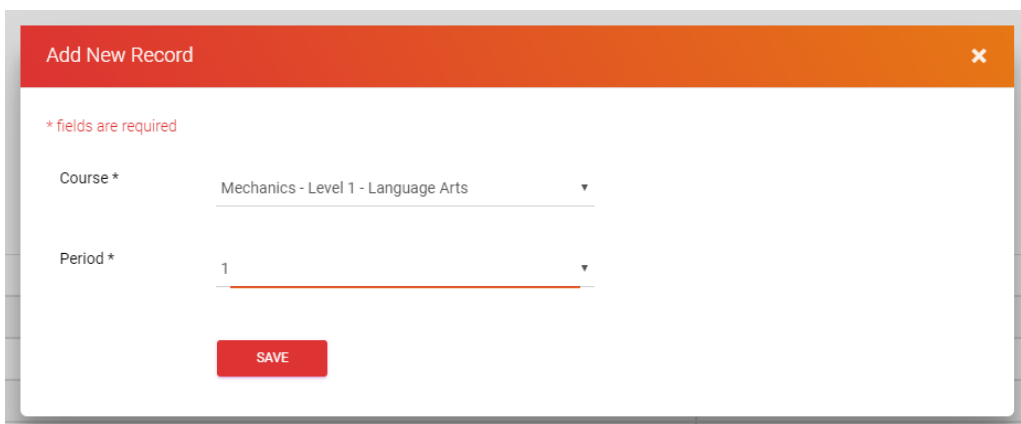
Step 1: After login, go to Teaching Tools and select Create Classes.



Step 2: Select ADD NEW RECORD



Step 3: Select the Course and Period for the class then select SAVE.



Now you are ready to MAP STUDENTS in the Management Tools folder.

# Mapping Students



\*A school administrator login is necessary to create the classes and enroll teachers/students

## Map Students

Classrooms are already created for teachers. This lets teachers add new students to their classes.

- Select a grade level.
- Select a class.
- Use the arrow keys to move students into the class.
- Select "Submit."

### Map Students

**School:** Solution School

**Teacher:** Current Teacher

**Grade:** Grade 4

**Class:** Grade 4 - Science Period 1

**SUBMIT**

Available Students	Selected Students
>> Gonzalez, Juan	
>> Penn, Kelly	
>> Smith, John	



## Manage Student Courses

This is where teachers can add another course to the students' dashboards.

- Fill in a student's name or login and "Search" to find a student.
- Under options select Edit.

Manage/Enroll Students

Show 10 entries Search: \_\_\_\_\_

Last Name	First Name	Login	Grade	Password	School	Options
Brown	Karry	KB83924	Grade 4	83924	Solutions Elem	Edit
Orann	Pavin	77328	Grade 4	77328	Solutions Elem	Edit
William	John	Jwilliam2	Grade 4	343212	Solutions Elem	Edit

PREVIOUS 1 NEXT

- Use the arrow keys to move the course to the student.
- Press the "Submit" button to complete the action.

### Quick Course Enrollment

#### Available Licenses

Print PDF CSV

Student: **One, Student** Grade: **Grade 4** School: **Solutions**

Grade	Course	User Limit
Grade 4	Language Arts	99
Grade 4	Math	99

**SUBMIT**

Available Courses	Selected Courses
>> Grade 4, Math	<< Grade 4, Language Arts

## Reports: promote personalized, data-driven instruction and track progress.



### Student Report

Select Student Report, then choose the classroom and student from the pull-down menus.

This shows performance by state standard. Pretest shows the first score on a 10-question assessment for that standard. Post test shows the score of the last time the student took the assessment and the number of times the student took the post test.

### Student Report

Teacher:

Class:

Student:

SHOW ALL STUDENTS REPORT

Print PDF CSV

Student	Standard	Pretest	Post Test	Post Test Attempts	Class Average	Pre Attempt Time	Progress
Golia, David	3.OA.3 Model Multiplication-Division	10 %	-- --	0	-- --	02:39:13	
Golia, David	3.NBT.1 Estimation & Rounding	30 %	20 %	4	20 %	03:43:55	
Golia, David	3.NBT.2 Add-Subtract to 1,000	20 %	10 %	1	10 %	00:00:24	

### Classroom Report


Select Classroom Report, then choose the class from the menu. This shows the classroom average score for each standard, along with scores for each individual student. This report indicates where more group or individual instruction is appropriate. The key refers to the state standard.


### Assignment Report


Under Teaching Tools, you can use Create Assignments to give assignments by state standard to individual students or to the whole classroom. Choose the assignment from the pull-down menus to view the assignments, dates, and scores.

## Student Dashboard: Personalized Instruction for Standards Mastery and Interventions

**Personal Schedule - Grade 4**

  
**Language Arts**

  
**Math**

  
**Science**

**Assignments**

State Standard	Assignment Name	Due Date	Teacher
Language Arts: <b>R.4.1 Inferences</b>	R.4.1 Inferences	07-31-2018	Cameron,Beverly
Language Arts: <b>R.4.1 Key Details</b>	R.4.1 Key Details	07-31-2018	Cameron,Beverly
Language Arts: <b>R.4.2 Main Idea</b>	R.4.2 Main Idea	07-31-2018	Cameron,Beverly

### For Assessment & Instruction

Students choose a subject, then standards-based lessons from their personal learning plans. Students see which standards they've mastered, and which they need to learn.

### Assignments

Teachers can assign lessons by state standard to match school/district pacing guides. Real-time reports show who has completed the assignment and what the scores are.

**Personal Learning Plan**

Language	Pre Test	Post Test
L.4.1 Order Adjectives	● 30 %	● 50 %
L.4.1 Relative Pronouns	✓ 100 %	● --
L.4.1 Sentence Structure	● 60 %	✓ 80 %
L.4.1 Verb Tenses	● --	● --
L.4.2 Capitalization	● 50 %	● --

# Self-Paced Study Process

**PLAY LESSON:** A one-minute lesson teaches the concept.

**STUDY:** Answer questions and receive immediate feedback.

**TEST:** A 10-question quiz measures progress.

For best results, use the following as a guide.

1. **TEST** (Pretest)
  - Skill Level Indicators
    - The Green icon indicates Mastery (80% to 100%).
    - The Gold icon indicates Proficient (70% to 79%).
    - The Red icon indicates Not Proficient (below 70%).

If the score is less than 80%, follow Steps 2 thru 4.

If the score is 80% between 100%, move to the next lesson.

2. **PLAY LESSON**
3. **STUDY**
4. **TEST** (Post Test) to measure progress.

The following is a student's view of the question with immediate feedback.

- Students have the option to turn on Text to Speech as well as change the language translation to Spanish.

L.4.1 Relative Pronouns

L.4.1. Demonstrate command of the conventions of standard English grammar and usage when writing or speaking. - Use relative pronouns (who, whose, whom, which, that) and relative adverbs (where, when, why).

PLAY LESSON

Learn the concept

English  Español

STUDY

Practice the concept

TEST

Show your progress!

Question 2 of 10 Question Feedback

Text to Speech is Off - Click icon to enable

Which sentence is written correctly?

A The lad is one which I know from the team.

Explain **X**B Our guest is someone whose came for dinner.

C The quarter is a coin that has a president on it.

D Our companion is a person which is a friend.

"Whose" is a pronoun, but it tells about having something.

Greta is the girl whose shoes we found.

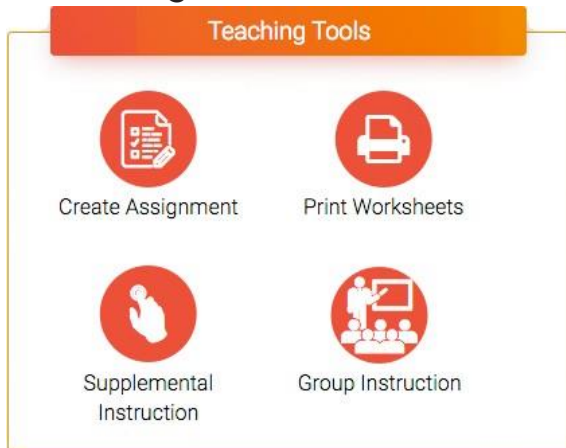
The shoes belong to Greta.

Find a sentence with a pronoun for a thing.

CLOSE

**Teaching Tools: give teachers options for providing instruction.**

**Create Assignments**



An assignment is a 10-question quiz on a certain concept or standard. Select this icon to view a pulldown menu to choose a classroom.

1. Select the “Due Date” box to view a calendar to choose a due date.
2. Choose the assignment from the list.
3. Choose the students you wish to assign the test to.
4. Finally, select “Save.”

The assignment will appear on the students’ dashboard.

Upon completion, the assignment disappears from each student’s dashboard. The scores are recorded real-time in your Assignment Reports.

Create or Delete Assignment

**Teacher:** Current Teacher

**Class:** Grade 4 - Language Arts - Period 1

**Due Date:** 07-02-2018

**Available Assignments**

- R.4.1 Inferences
- R.4.1 Key Details
- R.4.2 Main Idea
- R.4.2 Summarization
- R.4.3 Literary Elements
- R.4.6 Point of View
- R.4.8 Supporting Details
- L.4.1 Order Adjectives
- L.4.1 Relative Pronouns
- L.4.1 Sentence Structure

**Available Students**

SAVE

## Print Worksheets (Print Test)

Worksheets can be printed with answer keys for students to take home or for tutors to use with students in alternative education programs.

1. Use pull-down menus to choose the subject and standard.
2. Select the >> button to move items from the question bank to the test.
3. Name your test in the space provided.
4. Select the Word icon to save and print the worksheet.

[Print Worksheets](#) DASHBOARD

Course Grade 4 - Math ▾

Subject Number & Operations in Base Ten ▾

Lesson 4.NBT.1 Place Value ▾

Name your test Pop Quiz - Week 2 SAVE AS: WORD DOCUMENT

Question List

**Question ID: 113078**

At a football game, 4,400 people were Mustangs' fans, but only 400 were Cheetahs' fans. In the number shown, one digit is underlined and one is circled.

Which statement about the **circled** number is true? 4,400

A Its value is  $\frac{1}{40}$  the value of the underlined digit.

B Its value is  $\frac{1}{10}$  the value of the underlined digit.

C Its value is 40 times the value of the underlined digit.

>>

Selected Questions

**Question ID: 113077**

In the number shown, one digit is underlined and one is circled. Which statement about the **circled** number is true? 8

A Its value is  $\frac{1}{10}$  the value of the underlined digit.

B Its value is 80 times the value of the underlined digit.

C Its value is  $\frac{1}{80}$  the value of the underlined digit.

<<

### Group Instruction

Group Instruction is for running lessons for a class on a white board or video projector from your computer.

Choose a grade level from the pull-down menu. Choose the subject.

**Play Lesson** plays a one-minute instruction video on a concept.

**Study** presents questions with feedback. Show the feedback to discuss how to solve questions. No scores are kept. This is for group instruction only.

Supplemental Instruction offers resources from *Achiever!* and other sources.

## Extended Catalog

Supplemental Instruction offers thousands of resources to choose from. **Extended Catalog** lets you choose lessons from any grade level. Assign lessons from lower grades for interventions. Assign lessons from higher grades for enrichment. “Assigned” keeps a record of assigned resources and hours of student use.

- Select the “Extended Catalog” tab.
- Select the lesson.
- Select the student.
- Select “Assign” to send the resource to the “Additional Resources” area of a student’s dashboard.

## Supplemental Instruction

The screenshot displays the Supplemental Instruction interface. On the left, the 'EXTENDED CATALOG' tab is selected, showing a tree view of resources. Under 'Grade 4', 'Language Arts' is expanded, with 'Reading' selected (checked) and 'Language' unselected. 'Math' is also visible. On the right, the 'AVAILABLE STUDENT' tab is selected, showing a list of students: Juan Starr (checked), Tami Marget (checked), and David Golia (unchecked). An 'ASSIGN' button is located below the student list.

Grade	Subject	Selected
Grade 1		
Grade 2		
Grade 3		
Grade 4	Language Arts	
	Reading	Checked
	Language	Unchecked
	Math	

Student Name	Selected
Juan Starr	Checked
Tami Marget	Checked
David Golia	Unchecked

## Other Resources

Provide variety with lessons from YouTube, Kahn Academy, and more. *Achiever!* question items are similar to state test items for assessment and instruction purposes. Other Resources gives you countless resources you can assign to the student's desktop.

- Select the “Other Resources” tab.
- Select the resource, such as YouTube.
- Enter a search term and select “Search.”
- Select a box from the YouTube search results.
- Select students from the list.
- Select the “Assign” icon on the upper right.

### Supplemental Instruction

The screenshot displays the 'Supplemental Instruction' interface. On the left, the 'OTHER RESOURCES' tab is selected, showing a search bar with 'Choose Resource' and 'Search..' labels, a 'SEARCH' button, and a list of resource categories: Youtube, TEDEd (checked), Vimeo, and SchoolTube. A placeholder text reads 'This place will show the searched results...'. On the right, the 'AVAILABLE STUDENT' tab is selected, showing a list of students: Juan Starr (checked), Tami Marget (checked), and David Golia (unchecked), with an 'ASSIGN' button below.

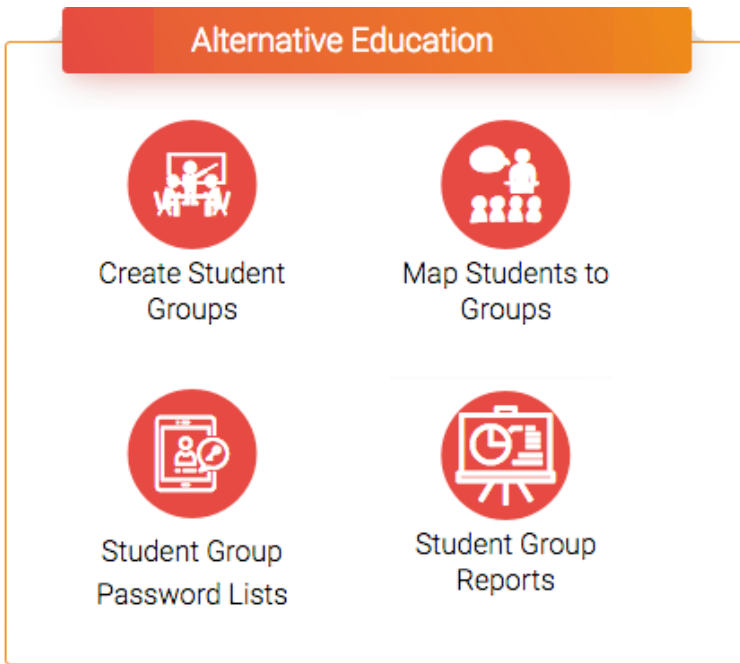
Resource Category	Selected
Youtube	<input type="checkbox"/>
TEDEd	<input checked="" type="checkbox"/>
Vimeo	<input type="checkbox"/>
SchoolTube	<input type="checkbox"/>

Student Name	Selected
Juan Starr	<input checked="" type="checkbox"/>
Tami Marget	<input checked="" type="checkbox"/>
David Golia	<input type="checkbox"/>



## Alternative Education is for creating expanded learning programs.



“Alternative Education” is a term for after school or other expanded learning programs. Students from different grades and classrooms can be grouped for interventions and progress monitoring.

The process is to:

- Create a group.
- Map students from any grade into that group.
- View reports on students in the group.

**Create Student Groups** Select Create Student Groups Select “Add New Record.”

Type a name for the group next to Group Name at the bottom of the screen.

Select “Submit.”

NOTE: The pencil icon next to each group is for editing the group name.

The minus sign in the circle is to delete the group.

### Map Students to Groups

Select the group that you want to map students to. You will see all the students in the school.

Select the grade level.

Use the arrow key to move students into the group. Press the “Submit” button.

NOTE: When mapping students from different grades map one grade at a time and press “Submit.”

### Student Group Reports

Select the group.

Select the student to view a progress report.

### Student Group Password Lists

Select the group.

Select the print icon to print the passwords.



# Teacher Guide

*Research-Based Mobile Learning Strategies*

## Frequently used for:

- 1. Self-Paced Study
- 2. Cooperative Learning
- 3. Peer Mentoring & Tutoring
- 4. Parental Involvement
- 5. After School Programs
- 6. Migrant Programs
- 7. Special Education
- 8. ESL/ELL Programs



# 5 Mobile Learning Strategies



## Self-Paced Study:

Students learn at their own pace with much more time on task.



## Cooperative Learning:

Two or three students share a Study Buddy and find solutions together.



## Parental Involvement:

Study Buddy explains concepts. Parents and children learn together.



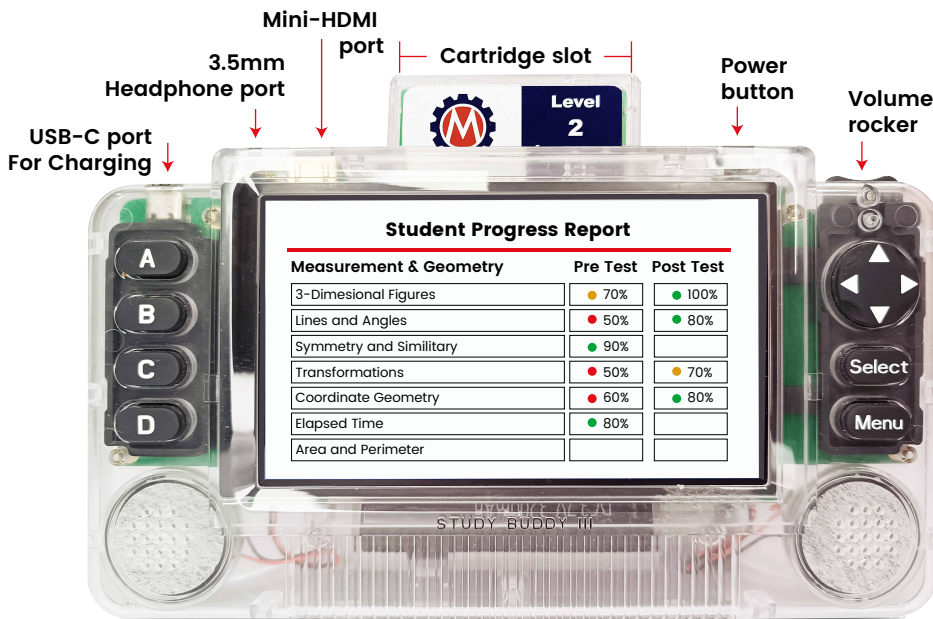
## Peer Mentoring:

Older students help younger students.



## Mentor Programs:

Volunteers can help! Study Buddy has all the answers.



### 4-way button

Moves cursor up - down.  
Pages forward and back. Arrow right shows scores.

### Select

Chooses functions.

### Menu

Back to previous menu. Stops **PLAY LESSON**.

**Choose a lesson**

**Details**

- Inferences
- Main Idea
- Sequence
- Words in Context

**Details**

Reading for details means reading something carefully to get accurate information from a reading passage.

**Play Lesson**

Study

Test

## Basic Operation

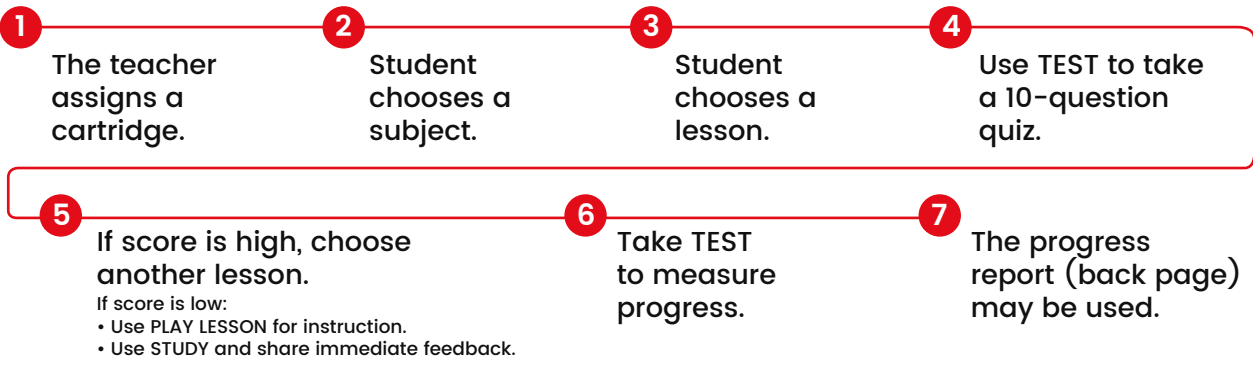
1. Insert a cartridge
2. Choose a Subject
3. Choose a Lesson



- **PLAY LESSON** teaches the concept.
- **STUDY** gives questions with immediate feedback.
- **TEST** records scores and tracks progress.

# Self-Paced Study

## TEACHER'S STEPS



**Self-paced** study causes students to be “active learners.” They know why their answers are wrong and see the steps to find solutions on their own. When students realize they have the power to help themselves, they gain confidence and are eager to learn. This is “authentic engagement.”

## Academic Benefits

- Gives differentiated instruction.
- Accommodates many learning styles.
- Stimulates higher achievement through immediate feedback.

## Behavioral Benefits

- Increases the students engagement and desire to learn.
- Relieves peer pressure.
- Decreases classroom disruptions.

**Choose a subject**

---

Reading  
 Vocabulary  
 Writing

[View Scores](#)

**Details**  
 Reading for details means reading something carefully to get accurate information from a reading passage.

Play Lesson  
 Study  
 Test

Personal Learning Plan		
Reading	Pre Test	Post Test
Details	-	-
Inferences	-	-
Main Idea	-	-
Sequence	-	-
Words in Context	-	-
Vocabulary	Pre Test	Post Test
Homonyms	-	-
Multiple Meanings	-	-
Prefixes and Suffixes	-	-
Compound Words	-	-
Synonyms and Antonyms	-	-



**Struggling Learners** are easily embarrassed. They appreciate private instruction that does not show others they are having problems. They are frustrated easily and must receive instruction in as many ways as possible. They find it difficult to memorize, so they need lots of repetition.

## Research Citation

*“Students respond immediately to change in instruction. They begin to accelerate their rates of learning if they are taught in a way they want to be taught.”*

- Marzano and Pickering, *Assessing Student Outcomes.*

# Cooperative Learning

(Supporting Kagan's Principles)

## TEACHER'S STEPS

- 1 Groups of 2 or 3 students share a Study Buddy. Consider mixing advanced students with struggling students.
- 2 Let them choose a lesson.
- 3 Use PLAY LESSON for instruction.
- 4 Use STUDY and share immediate feedback with each other.
- 5 Take TEST to show successful achievement.
- 6 Have each student group share with the class what they chose and what they learned.

**Cooperative learning** engages students. Classroom size is reduced. Students build higher level thinking skills as they explain solutions to each other.

## Academic Benefits

- Improves students' efforts to achieve.
- Increases students retention.
- Promote a higher level reasoning.

## Behavioral Benefits

- Improves students' interpersonal relationships.
- Students tend to like each other better, including non-disabled students, and groups of students with different ethnic backgrounds.
- Students tend to have a higher regard for teachers, school, and the subjects they study.

- University of Minnesota, College of Education  
<http://cehd.umn.edu/Pubs/Re-searchWorks/coop-learning>



**Auditory Learners** learn through listening via discussions and hearing information. Study Buddy small group instruction or paired instruction lets them participate in discussions about questions and solutions. Multimedia instruction lets them hear the information they need to know.

▶ The first sentence tells you that Lila is holding a flute.  
She does not hear a flute.  
Read the last sentence again.  
It tells you what Lila hears.

▶ As Lila waited for the curtain to open, she clutched the flute tightly in her sweaty palms. All she could hear was her heart beating loudly in her ears.  
**What did Lila hear?**

Explain  
 A a flute  
 B the curtain opening  
 C her heartbeat

NEXT →

## Research Citation

*"36 studies concluded that students taking part in peer tutoring spent more time on task, showed better social skills, expressed more motivation and less frustration."*

Peer Tutoring's Potential to Boost IQ  
Intrigues Educators, Education Week,  
Vol 27, No 6 October 3, 2007

# Peer Mentoring & Tutoring

## TEACHER'S STEPS

1

Select the student(s) who need extra help.

2

Find an older student who might be in a club or volunteer program, in or out of your school.

3

Determine the time and place of mentoring.

4

Assign a simple cartridge to the mentor pair.

5

Have them use the Progress Report on the back page of this guide.

6

**NOTE:** Operating instructions are not needed for the mentor pair. They quickly begin to use the **Play Lesson, Study, and Test features with no outside help.** When older adult tutors are involved, the student shows the tutor how Study Buddy is used. This “breaks the ice” and starts a positive relationship.

Students love to learn from someone just a couple of years older! Tutor programs with adult volunteers are productive. When tutors are out of practice with academic concepts, the solutions and answers are in the Study Buddy.



## Academic Benefits

- Adult tutors can help explain the feedback.
- Older students reinforce their own skills.
- Younger students often relate to older students more positively than to adults.

## Behavioral Benefits

- Students experience greater acceptance by peers.
- Students gain a more positive belief about their ability to succeed in school.

– Herrera, DuBois, Grossman, The Role of Risk: Mentoring experiences and outcomes for youth with risk profiles.

## Research Citation

*“Students who meet regularly with mentors are 52% less likely than their peers to skip a day of school and 46% less likely than their peers to start using illegal drugs.”*

– (Public/Private Ventures study of Big Brothers Big Sisters).



**Visual Learners** learn through seeing and prefer written or visual materials such as pictures and charts. They become confused when doing such things as changing percents to decimals, then multiplying. They must see the process. Animations in Study Buddy let them “see” the solution. The feedback for answers lets them see how to find the solution.

# Parental Involvement

(Take home program)

## TEACHER'S STEPS

1

Create a form for the parent to sign to take responsibility for loss or damage.

2

Make a copy of the Progress Report on the back page of this guide.

3

Fill in the lesson(s) to be worked on.

4

Have the parent initial scores on the Progress Report to confirm that the work was done.

5

Suggest to the parent that a reward be given for every test score over 80%.

6

**NOTE:** When students can study where and when they want to, their competitive nature kicks in and they tend to study more to achieve high scores.



Most parents want to help, but they don't know where to start. Parents of any educational background participate actively and productively. Parents can start by simply viewing scores on the Study Buddy's Progress Report, and providing praise.

The next step is viewing lessons on their own to learn and understand what their children are learning. A final option is for parents and students to read and discuss questions and solutions.

## Academic Benefits

- Promotes family literacy.
- Boosts student achievement.
- Provides a shared focus between school and parents.

## Behavioral Benefits

- Let parents know what is being studied in school.
- Communicate with parents what challenges their children.
- Eliminates confrontations over parents' homework help.
- Provides "good public relations" with parents.

## Research Citation

*"Students with parents who are involved in their school tend to have fewer behavioral problems and better academic performance, and are more likely to complete high school than students whose parents are not involved in their school."*

- Parental Involvement in Schools, Child Trends Data Bank



**Kinesthetic Learners** learn by doing and prefer a hands-on approach. Movement, music in the background, and lots of activities work well for this style of learner. They don't like sitting in a formal classroom desk arrangement. Working in small groups or teams is a supportive activity.

# Study Buddy Gradebook

## **Study Buddy Gradebook**

software is an affordable option for tracking student progress. This option lets you assign a cartridge to a student.

## **Take the following steps:**

- 1** Connect the Cartridge Reader to your computer.
- 2** Import scores and learning time.
- 3** Print report cards to show student progress on your state standards and lessons.
- 4** Scores are kept on the cartridges.









# PARENT GUIDE

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BRAINCHILD®

# PARTICIPACIÓN DE LOS PADRES CON STUDY BUDDY

La participación de los padres se considera por muchos como el aspecto más importante de una educación exitosa. La mayoría de los padres quieren ayudar, pero ¡es difícil saber por dónde empezar!

El Study Buddy ayuda a que padres de prácticamente cualquier nivel educativo participen de manera activa y productiva. ¡Todas las respuestas están en el Study Buddy!

Los padres pueden utilizar la opción de "Revisar Errores" (REVIEW MISTAKES) para ayudar a enseñar al estudiante. Es divertido para padres y estudiantes el encontrar las soluciones juntos. Brainchild explica los conceptos educativos apropiados.

## Beneficios Académicos

- 1• Promueve la alfabetización familiar.
- 2• Aumenta el rendimiento del estudiante.
- 3• Proporciona más tiempo en la tarea.

## Beneficios parentales

- 1• Hace saber a los padres lo que se está estudiando en la escuela.
- 2• Pone en conocimiento a los padres lo que desafía a sus hijos.
- 3• Elimina los aspectos de confrontación de ayuda con las tareas.



## EL PROCESO: TOCAR LA LECCIÓN - ESTUDIO - PRUEBA Y REVISIÓN DE ERRORES.

**1. TOCAR LA LECCIÓN:** El padre y el niño utilizan la función de tocar la lección (PLAY LESSON) para recibir una breve instrucción en la habilidad específica.

**3. EXPLICAR:** El padre lee la retroalimentación por medio de utilizar la función de explicar (EXPLAIN) y discute la solución con el estudiante.

**5.** ¡Recompense el progreso!

**2. ESTUDIO:** El estudiante selecciona esa lección, pero utilizando el modo de estudio (STUDY). El modo de estudio da retroalimentación inmediata para cada respuesta correcta o incorrecta.

**4. PRUEBA:** Cuando el estudiante esta listo, toma una prueba (TEST) en la lección para medir el progreso. Cuando la prueba se ha evaluado, presione el botón de "Revisar y Corregir Errores" (REVIEW AND CORRECT MISTAKES) para ver cómo resolver cualquier pregunta que se haya contestado incorrectamente.

# PARENTAL INVOLVEMENT WITH STUDY BUDDY

Parental involvement is considered by many to be the single most important aspect of a successful education. Most parents want to help but it is difficult to know where to start!

Study Buddy lets parents participate actively and productively. Parents do not have to be teachers to help. All the answers are in the Study Buddy!

Parents can use the REVIEW MISTAKES feature to help teach the student. It's fun for parents and students to find the solutions together. Software cartridges contain step-by-step solutions on how to solve every problem.

## Academic Benefits

- 1• Promotes family literacy.
- 2• Boosts student achievement.
- 3• Increases time-on-task.

## Parental Benefits

- 1• Keeps parents informed on the students' learning progress.
- 2• Makes parents cognizant of what challenges their children.
- 3• Eliminates confrontational aspects of homework help.



## THE PROCESS: PLAY LESSON – STUDY – TEST AND REVIEW MISTAKES.

**1. PLAY LESSON:** -Insert a cartridge.  
-Turn the Study Buddy on.  
-Choose a lesson from the list.  
-Select "PLAY LESSON" to view a one-minute multimedia lesson that teaches the concept under study.

**3. EXPLAIN:** The parent can read the feedback for each answer and discuss the solution with the student.

**5. REWARD PROGRESS!**

**2. STUDY:** The student chooses a lesson and uses the Study mode. When an answer is selected, the EXPLAIN function gives immediate feedback for each correct or incorrect answer.

**4. TEST:** When the student is ready, use the TEST mode to take a 10-question test on the concept to measure progress. A REVIEW AND CORRECT MISTAKES feature shows the wrong answers and lets students correct their mistakes.

